



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, April 5, 2021

3:00 p.m.

Join Zoom Meeting – **UPDATED Link**

<https://cityofsanramon.zoom.us/j/96991389585>

Meeting ID: 969 9138 9585

One tap mobile

+1-669-900-6833 - 96991389585# US (San Jose)

CORONAVIRUS DISEASE (COVID-19) ADVISORY AND MEETING PROCEDURE

On March 16, 2020, the Health Officer of Contra Costa County issued an Order through April 7, 2020 that directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

The seven Bay Area Public Health Officers who ordered a shelter in place in mid-March will extend the orders through May 31. This new Order replaces the shelter order issued on March 31, 2020. The March 31 order is the “Prior Order” and the April 29 Order as the “new Order” or “Order.” This new Order will go into effect on 11:59 pm on Sunday May 3, 2020, and will remain in effect until 11:59 pm on Sunday May 31, 2020, unless the Health Officer amends or extends it.

Under the Governor’s Executive Order N-29-20, this meeting may utilize teleconferencing, as a precaution to protect the health and safety of staff, officials, and the general public. SWAT members will not be physically in attendance, but will be available via video conference.

There will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during the Public Comment period (for topics not on the agenda), in addition to each of the agenda items.

If you are submitting a public comment via email, please do so by **12:00 p.m. on Monday, April 5, 2021** to lbobadilla@sanramon.ca.gov. Please include “Public Comment 04/05/2021” in the subject line. In the body of the email, please include your name and the item you wish to speak on. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

3. BOARD MEMBER COMMENT

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval of Minutes: SWAT Meeting Minutes of March 1, 2021

End of Consent Calendar

6. REGULAR AGENDA ITEMS

6.A Review and Approve the Draft “Request for Proposal” for SWAT Website– by: Lisa Bobadilla, SWAT Administrator *(Attachment - Action Required)*

7. WRITTEN COMMUNICATIONS *(Attachments – Action as determined necessary)*

- Contra Costa Transportation Authority Meeting Summary – February 17, 2021
- Metropolitan Transportation Commission, Bay Area Express Lanes – March 2021
- SWAT Meeting Summary – March 1, 2021
- TRANSPAC Meeting Summary – March 11, 2021
- TRANSPLAN Meeting Summary – March 11, 2021
- Contra Costa Transportation Authority Meeting Summary – March 17, 2021
- Correspondence related to Lamorinda Program Management Committee, Lafayette City Council, Lafayette Planning Commission and Lafayette Circulation Commission – Responses to the Gateway Constraint Policy Amendment

8. DISCUSSION:

Next Agenda

9. ADJOURNMENT

Monday, May 3, 2021 - 3:00 p.m.- Zoom Teleconference

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Lisa Bobadilla at least 48 hours before the meeting at (925) 973-2651 or lbobadilla@sanramon.ca.gov.

Staff Contact: Lisa Bobadilla, SWAT Administrative Staff

Phone: (925) 973-2651 / E-Mail: lbobadilla@sanramon.ca.gov.

Agendas, minutes and other information regarding this committee can be found at: www.CCTA-SWAT.net

AGENDA ITEM 5.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES March 1, 2021 – 3:00 p.m.

Join Zoom Meeting

<https://cityofsanramon.zoom.us/j/99304450997>

Committee members present: Teresa Gerringer, City of Lafayette (Chair); Karen Stepper, Town of Danville (Vice Chair); Candace Andersen, Contra Costa County; Renata Sos, Town of Moraga; Dave Hudson, City of San Ramon; Amy Worth, City of Orinda

Committee members absent: None

Staff members present: Mike Moran, City of Lafayette; Andy Dillard, Town of Danville; Jason Chen, City of Orinda; Robert Sarmiento, Contra Costa County; Darlene Amaral, 511 Contra Costa; Bret Swain, Town of Moraga

Others present: Colin Clarke, Contra Costa Transportation Authority (CCTA); John Hoang, CCTA; Ricki Wells, BART; Dave Fong, Town of Danville; Marty McInturf, Town of Moraga; Siavash Shojaat, City of Lafayette; Jenifer Paul, Lafayette Resident; Kristen Albaum, Lafayette Resident

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Gerringer at 3:01 p.m.
2. **PUBLIC COMMENT**
3. **BOARD MEMBER COMMENT**
4. **ADMINISTRATIVE ITEMS**
5. **CONSENT CALENDAR:**

5.A Approval of Minutes: SWAT Minutes of February 1, 2021

ACTION: APPROVED – Stepper/Sos/unanimous

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

6.A Receive update on the Countywide Vision Framework

Colin Clarke, CCTA presented this item. Mr. Clarke provided SWAT with background information related to Vision Zero Framework

- 2006 MTC Resolution 3765 - Complete Streets Policy & Checklist;
- 2018 CCTA Countywide Bicycle and Pedestrian Plan (CBPP) adopted;
- 2020 MTC Resolution 4400 Regional Safety - Vision Zero Policy; and
- 2021 MTC Regional Active Transportation Planning implemented.

Mr. Clarke shared information related to the Contra Costa Countywide Collision Patterns for bicycling and walking. Vision Zero is a strategy to eliminate all transportation related fatalities and severe injuries, while improving safe, health and equitable mobility for all. The Vision Zero approach views transportation related fatalities as preventable, not inevitable, and relies on multi-disciplinary collaboration and is data-informed and equity-centered.

The Vision Zero project goals are:

- Integrate Vision Zero as standard practice;
- Collect & analyze transportation safety data; and
- Develop Policy & Implementation Guide for local jurisdictions.

The Vision Zero project status to date:

- Completed
 - Best practice review
 - Local plan review
 - Mapping Countywide Safety Priority Locations
 - Countywide Collision Analysis
 - Input from RTPC TACs
- In-Progress
 - Vision Zero Policy & Implementation Guide
 - Input from RTPC Boards
 - Vision Zero database
 - Countywide Pedestrian Needs Assessment & typical improvement projects for people walking
- Future actions
 - Discuss potential next steps
 - Finalize Policy & Implementation Guide
 - Continue incorporating RTPC TAC & Board Input
 - Countywide Pedestrian Needs Assessment
 - Reminder: ADA Transposition Plans, Pedestrian Plans, & Update GIS data from local agencies
 - Countywide Micromobility Policy
 - Countywide Training Program

Dave Hudson, asked for clarification regarding the SWAT/Tri-Valley data, specifically the charts (Pedestrian & Bicycle Collisions) since Tri-Valley includes Alameda County cities.

Amy Worth, requested Mr. Clarke and Fehr & Peers attend a future SWAT meeting to provide clarity related to the data gathered and presented. SWAT members agreed.

Public Comment

Kirsten Albaum, Lafayette resident expressed her concern that the Northeast Lafayette students and future students who may reside in the proposed Terraces project are not included in the discussion for the Vision Zero goals. Ms. Albaum also expressed her opposition to the proposed Lamorinda Gateway Constraint Policy Amendment.

Jenifer Paul, Lafayette resident expressed her support for the Countywide Vision Zero Framework. Ms. Paul requested CCTA reach out to more residents and provide opportunities to provide input.

ACTION: Information item only – No action required.

7. **WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- SWAT Meeting Summary – February 1, 2021
- TRANSPAC Meeting Summary – February 11, 2021
- Correspondence related to Lamorinda Program Management Committee, Lafayette City Council, Lafayette Planning Commission and Lafayette Circulation Commissions – Responses to the Gateway Constraint Policy Amendment

Public Comment – Kristen Albaum, Lafayette resident attended a Regional Committee meeting and articulated her opposition to the proposed Lamorinda Gateway Constraint Amendment.

ACTION: Informational Items Only – No action required

8. **DISCUSSION:** Next Agenda

9. **ADJOURNMENT:** to Monday, April 5, 2021 at 3:00 p.m.– Zoom Teleconference

ACTION: Meeting adjourned by Chair Gerringer at 4:04 p.m.

Staff Contact:

Lisa Bobadilla
City of San Ramon
P (925) 973-2651
F (925) 275-8178
Email address: lbobadilla@sanramon.ca.gov
www.CCTA-SWAT.net

Alternate Staff Contact:

Darlene Amaral
City of San Ramon
P (925) 973-2655
F (925) 275-8178
Email address: damaral@sanramon.ca.gov

AGENDA ITEM 6.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: April 5, 2021

TO: SWAT Committee

FROM: SWAT Technical Advisory Committee (TAC)
By: Lisa Bobadilla, SWAT Administrative Staff

SUBJECT: Approve Request for Proposal for SWAT Website Design, Development and Maintenance Services

BACKGROUND

In September 2014, SWAT implemented a new standalone website, www.CCTA-SWAT.net created by WebDogs. Prior to 2014, Contra Costa County hosted the SWAT website. The website hosting also includes an annual maintenance contract totaling \$2,000.

Since then, the SWAT administrator has worked with WebDogs developer on system upkeep. However, there has not been a system wide redesign of the site. Increasingly, the system is proving dated and insufficient to meet the needs of SWAT. Website navigation, at times, is slow and there is no single, central location for records retention. As a result, it was determined that a new SWAT website design, development, and maintenance services contract was needed.

On March 17, 2021 SWAT TAC approved the final version of a Website Design, Development and Maintenance Services Request for Proposal (RFP). The purpose of the RFP is to secure a vendor to re-design, host, and maintain a new SWAT website and related systems. The RFP will be emailed to potential bidders, and notification of the RFP release will be posted on the SWAT website.

The Scope of Work (SOW) embedded in the RFP, is as follows:

- The SWAT website must be designed for continuous operation 24 hours a day, 7 days a week. Web interface options that can accommodate individuals with disabilities in accordance with the Americans with Disabilities Act (ADA). See rules and an example at: <http://www.ada.gov/websites2.htm>. Flexibility in terms of updating/editing website content (documents, webpage information, etc.).
- The SWAT website must include a sub-page section for the Lamorinda Project Management Committee (LPMC) and another subsection for Lamorinda Fee Financing Authority (LFFA) where LPMC and LFFA related documents will be housed similar to SWAT.
- Reliable security completely contained within the website infrastructure.
- Intuitive and consistent website navigability. Archived information is easily searchable.
- Website must be completely accessible to public and able to interface with commonly used web browsers found on Windows or Mac computer systems, as well as systems with limited bandwidth access (i.e. dial up speeds).
- Website program must be intuitive and easy to use for SWAT staff.
- Ability to use current interactive and social networking mediums such as Facebook, Twitter, and RSS feeds, as well as flexibility to add these types of features in the future.
- Ability to transfer data from existing SWAT website to new website.
- Ability to archive information that is easily accessible. Services should include items such as maintenance of archived files and adherence to CCTA/SWAT Document Retention Schedule.
- Technical Support must be inclusive in the contract and available on a 24/7/365 basis.

- Support and maintenance of the website. Services such as adding a Landing Page, refreshing the design elements, updating of technology in the website design, engineering, search engine optimization, content management and other elements associated with the SWAT website.
- Ideal respondent has provided or currently provides website services to a local government entity.
- Ability to attend two (2) SWAT TAC meetings whereby SWAT TAC members will have opportunity to review and comment on the draft SWAT website and review final website, followed by attendance at a SWAT meeting to present final website to Committee members.

The RFP schedule is as follows:

Milestone	Date
Release RFP/RFQ	April 6, 2021
Proposals Due	May 6, 2021 at 5:00 p.m.
Interview Firms (if necessary)	Week of May 17, 2021
Approval of Selected Firm	July 2021

FISCAL ANALYSIS

The total costs of the SWAT website redesign and first year of hosting/maintenance is not to exceed \$12,000 (\$10,000 for website redesign, and \$2,000 for annual maintenance/service contract).

The total cost for website design, per SWAT jurisdiction is \$1,600 per agency for Fiscal Year (FY) 2021-2022. The \$2,000 annual maintenance/service contract is included in the annual SWAT administrative services contract.

RECOMMENDATION

SWAT TAC recommends SWAT approve the RFP for SWAT Website Design, Development and Maintenance Services and authorize SWAT administrative staff to circulate the RFP April 6, 2021.

NEXT STEPS

1. Circulate RFP and respond to questions, when needed.
2. Conduct SWAT TAC interview consultants and develop recommendation – May 19, 2021.
3. Provide SWAT with an update on proposals received, and summary of interviews – June 7, 2021.
4. Enter into contract with website consultant – July 2021.
5. Implement new SWAT website – December 2021.

ATTACHMENT

- A. Southwest Area Transportation Committee – Request for Proposals Website Design, Development and Maintenance Services.

Staff Contact:

Lisa Bobadilla, SWAT Administrator
Phone: (925) 973-2651
Email: lbobadilla@sanramon.ca.gov
Web: www.CCTA-SWAT.net

SOUTHWEST AREA TRANSPORTATION COMMITTEE

(A subcommittee of the Contra Costa Transportation Authority)

REQUEST FOR PROPOSALS

WEBSITE DESIGN, DEVELOPMENT, AND MAINTENANCE SERVICES

APRIL 6, 2021

GENERAL INFORMATION

The Southwest Area Transportation Committee (SWAT) invites qualified website development firms and designers to submit proposals for the professional design and development of the new SWAT website, infrastructure that allows member agencies to have administrative rights and hosting of the SWAT website. This solicitation is for the development of a new design for SWAT website, and a two-year service maintenance contract that may be extended by mutual agreement of the parties.

DESCRIPTION OF SWAT AND THE CONTRA COSTA TRANSPORTATION AUTHORITY

Overview

The Contra Costa Transportation Authority (CCTA) oversees the county-wide ½ cent transportation sales program. The CCTA, together with the 20 cities of Contra Costa and the County Board of Supervisors have invested resources to create a Countywide Transportation Expenditure Plan. The Plan reflects the competing interest and priorities of the diverse communities of Contra Costa. The Plan includes investments in highway, arterials roadways, transit facilities and services, bicycle pedestrian facilities and transportation projects that support all alternative modes of travel and reflects projects and programs of county-wide, sub-regional, and local interest.

Embedded in the organizational structure of the CCTA, are four Regional Transportation Planning Committees. Each jurisdiction in Contra Costa County is required to participate in an ongoing process with other jurisdictions and agencies to create a balanced, safe and effective transportation system, and to manage the impacts of growth. The Southwest Area Transportation Committee (SWAT) is one of four Regional Transportation Planning Committees within Contra Costa County, and represents the South County sub-region. It is composed of elected representatives and technical staff from the Cities of Lafayette, Orinda, and San Ramon; the Towns of Danville and Moraga; and the unincorporated area of Southern Contra Costa County. SWAT is responsible for the development of transportation action plans, programs, and policies throughout the sub-region.

Within SWAT, is a sub-committee known as the Lamorinda Project Management Committee (LPMC). The LPMC consists of the cities of Lafayette and Orinda and the Town of Moraga. The LPMC is responsible for similar tasks as SWAT for the Lamorinda area. In addition to the LPMC, the three Lamorinda jurisdictions created and established the Lamorinda Fee and Financing Authority (LFFA) to establish development mitigation program to ensure the new growth is paying its share of the costs associated with such growth.

SWAT looks forward to working openly and collaboratively with the selected firm to create a website that is intuitive, publicly accessible and hosts information pertinent to SWAT such as (not intended to be all inclusive): about the organization, SWAT Board members, SWAT Technical Advisory Committee (TAC) members, meeting/event calendar with times and locations, agenda packets, meeting recordings, and other governing documents and archival information. SWAT will be in charge of content management and own all content.

Scope of Work (SOW)

- The SWAT website must be designed for continuous operation 24 hours a day, 7 days a week. Web interface options that can accommodate individuals with disabilities in accordance with the Americans with Disabilities Act (ADA). See rules and an example at: <http://www.ada.gov/websites2.htm>. Flexibility in terms of updating/editing website content (documents, webpage information, etc.).
- The SWAT website must include a sub-page section for the LPMC and another sub-section for LFFA where LPMC and LFFA related documents will be housed similar to SWAT.
- Reliable security completely contained within the website infrastructure.
- Intuitive and consistent website navigability. Archived information is easily searchable.
- Website must be completely accessible to public and able to interface with commonly used web browsers found on Windows or Mac computer systems, as well as systems with limited bandwidth access (i.e. dial up speeds).
- Website program must be intuitive and easy to use for SWAT staff.
- Ability to use current interactive and social networking mediums such as Facebook, Twitter, and RSS feeds, as well as flexibility to add these types of features in the future.
- Ability to transfer data from existing SWAT website to new website.
- Ability to archive information that is easily accessible. Services should include items such as maintenance of archived files and adherence to CCTA/SWAT Document Retention Schedule.
- Technical Support must be inclusive in the contract and available on a 24/7/365 basis.
- Support and maintenance of the website. Services such as adding a Landing Page, refreshing the design elements, updating of technology in the website design, engineering, search engine optimization, content management and other elements associated with the SWAT website.
- Ideal respondent has provided or currently provides website services to a local government entity.

- Ability to attend two (2) SWAT TAC meetings whereby SWAT TAC members will have opportunity to review and comment on the draft SWAT website and review final website, followed by attendance at a SWAT meeting to present final website updates to Committee members.

Proposal Content

All proposals shall include, at a minimum, the following:

1. Name of firm or designer, address, name of contact person, and phone number and a brief description of the company and its services.
2. Number of years of experience respondent has in installing and supporting similar systems.
3. Separation of one time and recurring costs for: website design, infrastructure, training, hosting, etc. Please note that SWAT expects the website design and development project to be delivered within a “not to exceed” budget of \$10,000 (SWAT will budget \$2,000 annually for on-going website maintenance).
4. Description of the proposed process for website design including how you intend to gather all of the required information, format preferred, timeline/phasing for project from initiation to completion/“go-live” date, and assistance expected from SWAT in order to complete this project. Also describe how minimum requirements will be met.
5. Description of ongoing support provisions, including a provision for a warranty for a period of no less than six months after website “goes live.” Support provisions shall also include workflow guidelines/instructions for basic website functions for reference by future SWAT TAC staff.
6. Provide any additional information that may be useful to SWAT in evaluating the qualifications of the firm.
7. Provide a list of clients (current or former, within 5 years) that may be contacted as references.

Evaluation Criteria

The following criteria will be used in evaluating proposals:

1. Ability of the same respondent to provide all aspects of the proposal: design, infrastructure, hosting and training.
2. Compliance of the firm/designer and proposal with the Minimum Requirements and provides the features and capabilities outlined above.
3. Responses to requests for additional information submitted to the respondents.
4. Degree to which the proposed system is user friendly and easily maintained by SWAT staff.

5. References.
6. Proposed fee for the contract period and any additional charges. (Budget is a “not to exceed” amount of \$10,000 for website design \$2,000 annually (2-year contract) for on-going website maintenance.
7. Recommended solutions that are innovative and feasible (within the stated criteria and goals) that may not have been mentioned in this RFP.

Evaluation Process

The proposals will be reviewed by the Selection Committee who will also participate in any interviews and provide the SWAT Board Members with a ranked list of candidates. Notwithstanding the recommendation of the Selection Committee, the SWAT Board Members will make the final recommendation to the SWAT TAC. Interviews are tentatively scheduled for the week of May 17, 2021. Interviews will be scored/ranked. Notwithstanding the recommendation of the SWAT TAC, the SWAT Board Members will make the final selection, subject to satisfactory conclusion of negotiations. A presentation to the SWAT Board is required. SWAT reserves the right to request additional information from any prospective design firm at any time during the evaluation and selection process. SWAT reserves the right to negotiate fees, as well as any additional charges.

Demonstration of Products

At the option of SWAT TAC, and as a condition prior to selection, respondents will be required to demonstrate the functionality of the proposed system. The demonstration must be conducted with the products proposed and must be able to demonstrate the functionality as it would be implemented for SWAT. If SWAT TAC elects to have a demonstration, the respondent will be required to do so during a regularly scheduled SWAT TAC meeting. Failure to agree to the demonstration will disqualify the responder. A minimum expectation of respondents to this RFP will be presentation(s) to SWAT. It is understood that any costs for on-site demonstrations shall be the sole responsibility of the respondents.

Submitting Proposals

All RFQ/RFP responses must be submitted via e-mail in a single PDF file (preferred method to save resources) or postal mail to the following address:

E-Mail (preferred): lbobadilla@sanramon.ca.gov

Postal Address:

City of San Ramon
Transportation Division
Attn: Lisa Bobadilla
7000 Bollinger Canyon Road
San Ramon, CA 94583
(925) 973-2651

The deadline for the submittal is **May 6, 2021 at 5:00 p.m.**, Pacific Time. Submittals received after the deadline will not be accepted. Proposals submitted via e-mail will be acknowledged within one business day.

CONTRACTOR SELECTION SCHEDULE The successful Contractor shall be selected based on a combination of relevant experience, qualifications and the cost proposal.

Milestone	Date
Release RFP/RFQ	April 6, 2021
Proposals Due	May 6, 2021 at 5:00 p.m.
Interview Firms (if necessary)	Week of May 17, 2021
Approval of Selected Firm	July 2021

Issuance of the RFP does not commit SWAT to award a contract, to pay any costs incurred in preparation of the proposals in response to this request. SWAT reserves the right to reject any and all proposals, in whole or in part, to waive any formalities, and to re-advertise or to discontinue this process without any prejudice. Disadvantaged Business Enterprises are encouraged to submit proposals and will not be subject to discrimination based on race, sex or national origin.

PAYMENT FOR SERVICES

Initial payment will include services for the SWAT website design for continuous operation 24 hours a day, 7 days a week, featuring Web interface options that can accommodate individuals with disabilities in accordance with the Americans with Disabilities Act (ADA). See rules and an example at: <http://www.ada.gov/websites2.htm> and must include a sub-page section for the LPMC and another subsection for LFFA where LPMC and LFFA related documents will be housed similar to SWAT.

Upon completing the SWAT website design, etc., the service contract is a twenty-four-month period. The Contractor shall be paid for services rendered and invoiced each month, unless otherwise agreed upon between SWAT and the Firm. Proposers are expected to estimate the price for services per year and complete Form B: Pricing Summary.

TERMS OF CONTRACT

The contract would be valid for twenty-four months (July 2021 through June 2023), to align with the fiscal year), with the ability to allow for two (2) one-year extensions, for the service contract, upon mutual agreement of SWAT and the Contractor.

INSURANCE COVERAGE

The selected Contractor shall be required to procure and maintain automobile liability of \$300,000 or greater for each occurrence and \$100,000 or greater per person for bodily injury and property damage. If the Contractor hires any employees, Worker's Compensation as required by the State of California, and Employers' Liability Insurance, one million dollars (\$1,000,000) per accident for bodily injury or disease.

RESPONSE FORMAT

All submittals shall include the following information:

1. **Form “A” – Applicant Information:** Please complete all fields listed in Form “A” describing information about the Contractor.
2. **Form “B” – Price Summary:** Please complete all fields listed in Form “B.” The price summary shall include an estimate of the cost for services. It should also include a fee scale or hourly rate for development of additional site functions.
3. **Description of Experience and Qualifications:** Provide a description of your firm’s experience, training and educational and professional background of your firm’s staff. This should include any relevant information in providing professional accounting services for a government entity.
4. **References:** Please provide at least three professional references (past clients or employers) relevant to this type of service.

CONTACT

Any questions on this Request for Qualifications/Request for Proposals (RFQ/RFP) shall be directed to:

Lisa Bobadilla SWAT Administrative Staff
E-Mail: lbobadilla@sanramon.ca.gov
Telephone: (925) 973-2651

FORM A
Applicant Information

Applicant Last Name (if individual is applying)		Applicant First Name		Applicant Middle Name	
Other Names Applicant is known by (if individual is applying)				Applicant Social Security No.	
Applicant Business Name (if a Contractor is applying)					
Applicant Business Representative Name (if Contractor is applying)					
Applicant Address		City		State	ZIP Code
Phone ()	Fax ()	Mobile ()			
E-Mail Address					

FORM B
Price Summary

Cost Estimate (Total Cost)	\$
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AGENDA ITEM 7



CONTRA COSTA
transportation
authority

COMMISSIONERS

Teresa Gerringier,
Chair

Chris Kelley,
Vice Chair

Newell Americh

Tom Butt

Federal Glover

Loella Haskew

David Hudson

Karen Mitchoff

Sue Noack


Lamar Thorpe

Holland White

Timothy Haile,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Lisa Bobadilla, SWAT
John Cunningham, TRANSPLAN
Lisa Bobadilla, TVTC
John Nemeth, WCCTAC
Mike Moran, LPMC

From: Timothy Haile, Executive Director 

Date: March 4, 2021

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its February 17, 2021 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

1. Approval of Fiscal Year (FY) 2021-22 Transportation Fund for Clean Air (TFCA) County Program Manager Fund Expenditure Plan
Recommendation: Staff sought approval of Resolution 21-09-G, incorporating the Authority's FY 2021-22 TFCA Expenditure Plan and allocation of County Program Manager TFCA funds, and authorization for the Executive Director or designee to sign and submit the Expenditure Plan Summary application to the BAAQMD.
Action: The Authority Board approved Resolution 21-09-G, which incorporated the Authority's FY 2021-22 TFCA Expenditure Plan and allocation of County Program Manager TFCA funds, and authorized the Executive Director or designee to sign and submit the Expenditure Plan Summary application to the BAAQMD.

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

2. Approval of Work Plan to Update the Congestion Management Program (CMP) for 2021

Recommendation: Staff sought approval of the proposed approach, scope, and schedule for the 2021 CMP update.

Action: The Authority Board approved the proposed approach, scope, and schedule for the 2021 CMP update.

3. COVID-19 Impacts on Measure J Revenues – Project Evaluation and Ranked List

Recommendation: Staff sought approval of Resolution 21-06-P, which would approve the ranked project lists, and authorize the resumption of appropriations of \$10.89 million in Measure J funds over the next two years for the top 14 ranked locally- sponsored projects.

Action: The Authority Board approved Resolution 21-06-P, which approved the ranked project lists, authorized the resumption of appropriations of \$10.89 million in Measure J funds over the next two years for the top 14 ranked locally-sponsored projects, and directed Authority staff to assist local agencies with projects on the ranked list to compete for State and Federal funding if they do not receive their Measure J funds.

4. State Route 4 (SR4) Mokelumne Bike Trail/Pedestrian Overcrossing (POC) (Project 5002b): Authorization to Execute Agreement No. 556 with the East Contra Costa Regional Fee and Financing Authority (ECCRFFA) for Construction Related Costs and Approval to Submit Regional Measure 3 (RM3) Letter of No Prejudice (LONP)

Recommendation: Staff sought authorization for the Chair to execute Agreement No. 556 with ECCRFFA to advance \$11 million in fees for construction related costs and to allow the Executive Director or designee to make any non-substantive changes to the language. Staff also seeks approval of Resolution 21-07-P, which authorizes the submittal of an RM3 LONP to MTC.

Action: The Authority Board authorized the Chair to execute Agreement No. 556 with ECCRFFA to advance \$11 million in fees for construction related costs, allowed the Executive Director or designee to make any non-substantive changes to the language, and approved Resolution 21-07-P, which authorized the submittal of an RM3 LONP to MTC.

5. State Route 4 (SR4) Mokelumne Bike Trail/Pedestrian Overcrossing (POC) (Project 5002b): Approval of Plans, Specifications and Estimate (PS&E) for Construction and to Advertise for Bids

Recommendation: Staff sought approval of Resolution 21-08-P, which authorized the Executive Director to 1) approve the project design in accordance with Government Code, Section 830.6 to preserve design immunity; 2) publicly advertise the construction contract at the Director's discretion; 3) approve changes and issue addenda to the bidding documents during the advertisement period; and 4) publicly open all bids received.

Action: The Authority Board approved Resolution 21-08-P, which authorized the Executive Director to 1) approve the project design in accordance with Government Code, Section 830.6 to preserve design immunity; 2) publicly advertise the construction contract at the Director's discretion; 3) approve changes and issue addenda to the bidding documents during the advertisement period; and 4) publicly open all bids received.

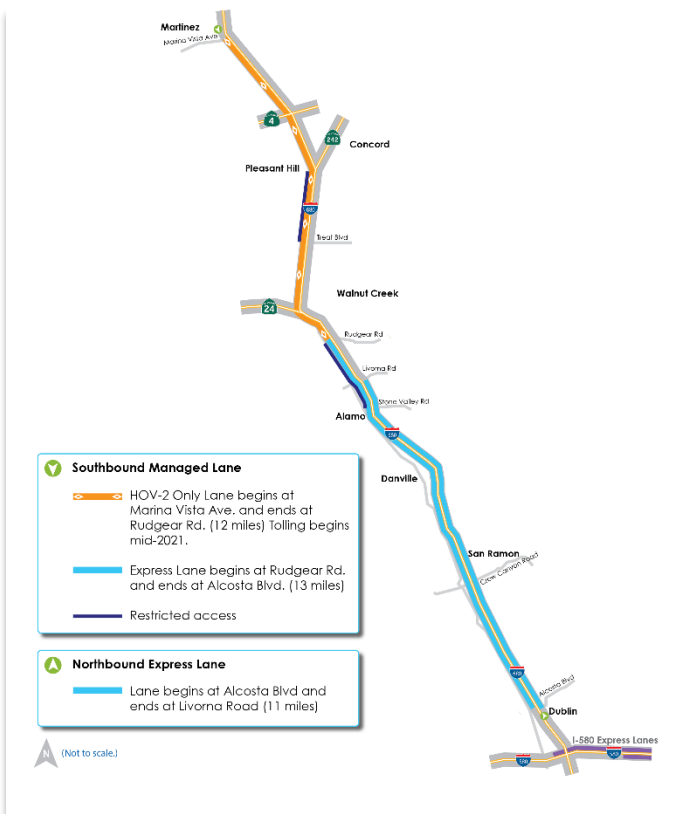
6. Innovate 680 – Automated Driving System (ADS) (Project 8009) – Authorization to Execute Agreement No. 560 with Advanced Mobility Group (AMG) for Project Management and Systems Engineering Planning, Design, Verification, Validation, and Management Services

Recommendation: Staff sought authorization for the Chair to execute Agreement No. 560 with AMG, in an amount not-to-exceed \$4,510,536, of which \$300,000 is in-kind services, to provide project management and systems engineering planning, design, verification, validation, and management services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

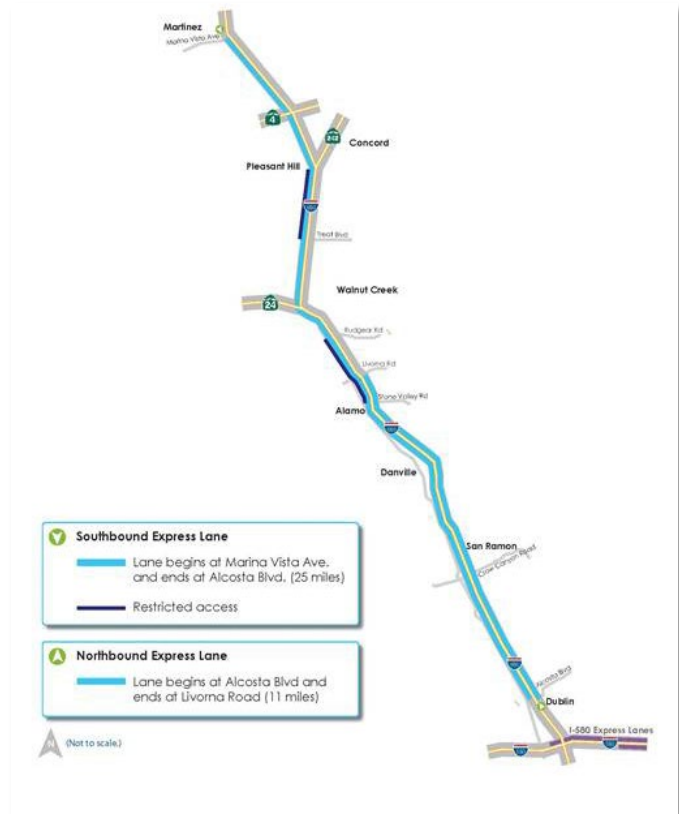
Action: The Authority Board authorized the Chair to execute Agreement No. 560 with AMG, in an amount not-to-exceed \$4,510,536, of which \$300,000 is in-kind services, to provide project management and systems engineering planning, design, verification, validation, and management services, and allowed the Executive Director or designee to make any non-substantive changes to the language.

Tolling is expected to start on southbound I-680 from Marina Vista Blvd. (near Benicia Bridge) to Rudgear Road (just south of Hwy 24) in mid-2021.

I-680 Contra Costa – Today

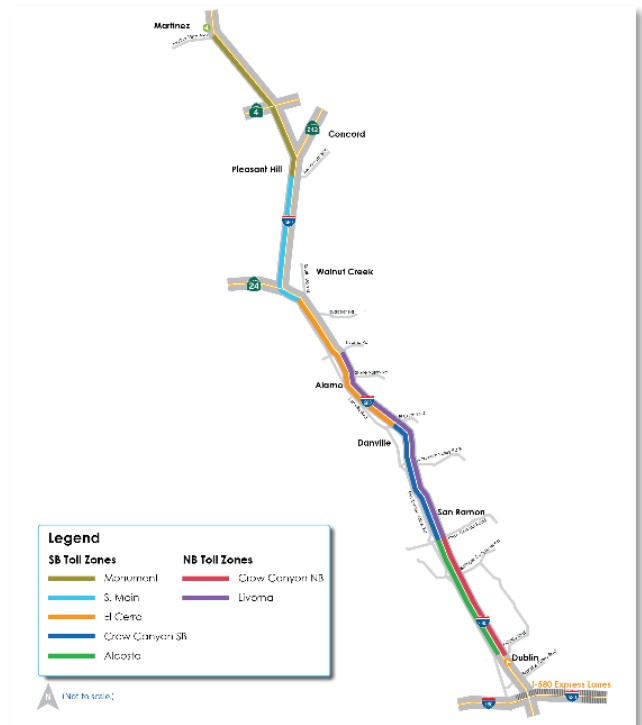


I-680 Contra Costa – Future



Soon the Variable Tolls Messaging Signs (VTMS) will display messages like “TEST 1” “TEST 2” “TESTING NO TOLLS” “TEST 1 – NO TOLLS”, and even some prices. In the weeks leading up to the start of tolling, messages will announce when tolling starts (e.g., TOLLS START XXXX #).

Prior to the start of tolling, the new toll zone configuration shown to the right will be revealed. Drivers familiar with the express lanes south of Hwy. 24 will see a new toll zones from South Main St. to El Cerro Blvd. and from El Cerro Blvd. to Crow Canyon Rd.



The southbound extension will operate the same as the open lanes south of Rudgear Road. Operating hours are 5 AM to 8 PM, 2+ carpools travel toll-free with FasTrak Flex, and Clean Air Vehicle solo drivers travel half-toll with a FasTrak Clean Air Vehicle tag. All drivers using the express lanes must have FasTrak. More information about the lanes is available at expresslanes.511.org.

EXPRESS LANES

Carpools
Must Have FasTrak Flex®

FREE

Motorcycles are FREE with a FasTrak Flex toll tag set to 2+.

All Drivers
Must Have FasTrak®

HALF TOLL

FULL TOLL

Clean Air Vehicles pay half-price tolls with a FasTrak CAV toll tag.



Learn more at expresslanes.511.org

Contact us 415-778-6757 or expresslanes@511.org

[511SFBay](https://www.facebook.com/511SFBay)

Find MTC on

expresslanes.511.org



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

March 30, 2021

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: SWAT Meeting Summary Report for March 2021

Dear Mr. Haile:

The Southwest Area Transportation Committee ("SWAT") met Monday, March 1, 2021. The following is a summary of the meeting and action items:

- Received update on the Contra Costa Project Countywide Vision Zero Project. SWAT members requested additional information. A follow-up discussion, to be provided at future meeting.

Please contact me at (925) 973-2651 or email at lbobadilla@sanramon.ca.gov, if you need additional information.

All the best,

Lisa Bobadilla

Lisa Bobadilla
SWAT Administrator

Cc: SWAT; SWAT TAC; Hisham Noeimi, CCTA; Matt Kelly, CCTA, John Hoang, CCTA; Matt Todd, TRANSPAC; John Nemeth, WCCTAC; Robert Sarmiento, TRANSPLAN

TRANSPAC
Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
(925) 937-0980

March 11, 2021

Timothy Haile
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – March 11, 2021

Dear Mr. Haile:

The TRANSPAC Committee met on March 11, 2021. The following is a summary of the meeting and action items:

1. Received information on the Lamorinda Action Plan request and approved the recommendation to submit a letter to LPMC indicating that TRANSPAC does not have an objection to the Lamorinda Action Plan amendment.
2. Approved the programming process and schedule for the FY 2021/22 Measure J Line 20a program.

Please contact me at (925) 937-0980, or email at matt@graybowenscott.com if you need additional information.

Sincerely,



Matthew Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Matt Kelly and Hisham Noemi, CCTA Staff
John Cunningham, TRANSPLAN; Aaron Meadows, Chair, TRANSPLAN
Lisa Bobadilla, SWAT; Theresa Gerringer, Chair, SWAT
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC
Tarienne Grover, CCTA Staff
June Catalano, Diane Bentley (City of Pleasant Hill)

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

March 15, 2021

Mr. Timothy Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

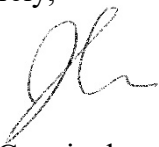
Dear Mr. Haile:

This TRANSPLAN Committee took the following actions during its meeting on March 11, 2021:

1. Approved a letter (attached) to the Lamorinda Program Management Committee responding to the February 1, 2021 request to TRANSPLAN “*Consideration of Amending the Lamorinda Action Plan...*” which proposed revisions to a gateway constraint policy.
2. Received a presentation on the Accessible Transportation Strategic Plan and provided the following feedback:
 - Regular implementation status reports should be provided to the Regional Transportation Planning Committees.
 - The vulnerable nature of the population being served should be motivation to finally achieve implementation.
 - There were questions regarding the Coordinating Entity and if it will persist after implementation is complete.
 - Specific concerns were raised regarding East Bay Paratransit service performance.
 - Concern was raised regarding the continuity of responsibility and that over time, interest and funding may diminish. To combat this there needs to be an agency that is/remains designated as responsible.

Should you have any questions, please do not hesitate to contact me at 925-674-7833 or john.cunningham@dcd.cccounty.us.

Sincerely,



John Cunningham
TRANSPLAN Staff

c: TRANSPLAN Committee M. Todd, TRANSPAC
L. Bobadilla, SWAT/TVTC J. Nemeth, WCCTAC
T. Grover, CCTA D. Dennis, ECCRFPA

Attachments: 3/11/21 Letter: TRANSPLAN to LPMC Re: “Consideration of Amending the Lamorinda Action Plan...”

Phone: 925.674.7833 ::: john.cunningham@dcd.cccounty.us ::: www.transplan.us

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File: Transportation > Committees > CCTA > TRANSPLAN > 2021

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

March 11, 2021

Bret Swain
LPMC Administrator
Senior Engineer
335 Rheem Blvd
Moraga, CA 94556

RE: February 1, 2021 Letter to TRANSPLAN: *Consideration of Amending the Lamorinda Action Plan to Allow for the Addition of a Short-Link Southbound Lane on Pleasant Hill Road (Trap Lane) as Part of the Proposed Terraces of Lafayette Project*

Dear Mr. Swain:

Thank you for circulating the proposed Lamorinda Action Plan amendment to TRANSPLAN. The Committee respects the autonomy of Lamorinda jurisdictions on gateway constraint matters and has no comment on that policy issue.

The TRANSPLAN Technical Advisory Committee reviewed the issue and expressed support for the roadway changes being proposed by the City of Lafayette. The TRANSPLAN Committee also encourages the City of Lafayette to improve the roadway such that it is consistent with complete streets concepts (bicycle/pedestrian facilities), includes safety improvements, and can accommodate infrastructure to better accommodate autonomous vehicles in the future.

Thank you for the opportunity to review and comment on this matter. If you have any questions, please contact John Cunningham, TRANSPLAN staff at john.cunningham@dcd.cccounty.us or (925) 674-7833.

Sincerely,



Aaron Meadows
Chair, TRANSPLAN
Councilmember, City of Oakley

cc: TRANSPLAN TAC
Mike Moran, City of Lafayette



CONTRA COSTA
transportation
authority

COMMISSIONERS

Teresa Gerringer,
Chair

Chris Kelley,
Vice Chair

Newell Americh

Tom Butt

Federal Glover

Loella Haskew

David Hudson

Karen Mitchoff

Sue Noack


Lamar Thorpe

Holland White

Timothy Haile,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Lisa Bobadilla, SWAT
John Cunningham, TRANSPLAN
Lisa Bobadilla, TVTC
John Nemeth, WCCTAC
Mike Moran, LPMC

From: Timothy Haile, Executive Director 

Date: March 18, 2021

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its March 17, 2021 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

1. Bay Area Rapid Transit (BART) – Hercules Transit Center (Project 10002-06):
Recommendation: Staff sought approval of Resolution 21-12-P, which allows BART to advance the project using other funds, and preserves their ability to be reimbursed at a later date based on the availability of Measure J funds, as determined in the Allocation Plan and future Strategic Plans.
Action: The Authority Board approved Resolution 21-12-P, which allows BART to advance the project using other funds, and preserves their ability to be reimbursed at a later date based on the availability of Measure J funds, as determined in the Allocation Plan and future Strategic Plans
2. Approval of New Countywide At-Large Appointments to the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC)
Recommendation: Staff sought approval of the new Countywide At-Large appointments to the CBPAC, each serving one two-year term from March 2021

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CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

through December 2022. One representative is familiar with issues related to youth walking and bicycling, and one representative is familiar with issues related to people with disabilities and people older than 65 years of age.

Action: The Authority Board approved the new Countywide At-Large appointments to the CBPAC, each serving one two-year term from March 2021 through December 2022, appointing Lemar Karimi as the representative familiar with issues related to youth walking and bicycling, and Marjorie Mc Wee as the representative familiar with issues related to people with disabilities and people older than 65 years of age.

3. Approval of Fiscal Year (FY) 2020-21 Second Half Measure J Allocation Programs:

A. Countywide Bus Services Program (Program 14)

Recommendation: Staff seeks Authority Board approval of Resolution 21-01-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Measure J Program 14 funds for the final six months of FY 2020-21 in the amount of \$2,837,500.

Action: The Authority Board approved Resolution 21-01-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Measure J Program 14 funds for the final six months of FY 2020-21 in the amount of \$2,837,500.

B. Countywide Transportation for Seniors and People with Disabilities Program (Program 15)

Recommendation: Staff sought Authority Board approval of Resolution 21-02-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Measure J Program 15 funds for the final six months of FY 2020-21 in the amount of \$2,610,500.

Action: The Authority Board approved Resolution 21-02-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Measure J Program 15 funds for the final six months of FY 2020-21 in the amount of \$2,610,500.

C. Countywide Express Bus Program (Program 16)

Recommendation: Staff sought Authority Board approval of Resolution 21-03-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Measure J Program 16 funds for the final six months of FY 2020-21 in the amount of \$2,440,250.

Action: The Authority Board approved Resolution 21-03-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Measure J Program 16 funds for the final six months of FY 2020-21 in the amount of \$2,440,250

D. Central County Additional Bus Service Enhancements Program (Sub-Regional Program 19a)

Recommendation: Staff sought Authority Board approval of Resolution 21-05-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Program 19a funds for the final six months of FY 2020-21 in the amount of \$596,000.

Action: The Authority Board approved Resolution 21-05-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Program 19a funds for the final six months of FY 2020-21 in the amount of \$596,000.

E. Sub-Regional Southwest County Safe Transportation for Children: School Bus Program (Program 21c)

Recommendation: Staff sought Authority Board approval of Resolution 21-04-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Program 21c funds for the final six months of FY 2020-21 in the amount of \$1,884,100.

Action: The Authority Board approved Resolution 21-04-G, contingent upon FY 2020-21 Midyear Budget approval, to allocate Program 21c funds for the final six months of FY 2020-21 in the amount of \$1,884,100.

4. Approval of Fiscal Year (FY) 2020-21 Midyear Budget for the Authority and Congestion Management Agency (CMA)

Recommendation: Staff sought approval of Resolution 20-17-A (Rev 1), which will update changes to the FY 2020-21 budget.

Action: The Authority Board approved Resolution 20-17-A (Rev 1), which will update changes to the FY 2020-21 budget.

5. Safe and Seamless Mobility Quick-Strike Program – Project Nominations

Recommendation: Staff sought approval of the nominated projects included in Attachment A requesting approximately \$23.5 million in funding from the Safe and Seamless Mobility Quick-Strike program.

Action: The Authority Board approved the nominated projects included in Attachment A requesting approximately \$23.5 million in funding from the Safe and Seamless Mobility Quick-Strike program.

6. Approval of Updates to the Measure J Growth Management Program (GMP) Implementation Guide

Recommendation: Staff sought Authority Board approval and adoption of proposed updates to the Measure J GMP Implementation Guide.

Action: The Authority Board approved and adopted the proposed updates to the Measure J GMP Implementation Guide.

7. Requested Authority Board Approval of the Draft Final Contra Costa Accessible Transportation Strategic Plan (ATSP) and to Submit the Final Report to the California Department of Transportation (Caltrans)

Recommendation: Staff sought Authority Board approval of the attached Draft Final Contra Costa ATSP so that Authority staff could forward the final report to Caltrans to complete the Sustainable Communities Planning grant, authorize implementation of the recommended Coordinating Structure by creating an Accessible Transportation Implementation Task Force (TF) to address and implement the ATSP, and continue to collect input from the public and stakeholders to provide information to the TF.

Action: The Authority Board approved the attached Draft Final Contra Costa ATSP so that Authority staff may forward the final report to Caltrans to complete the Sustainable Communities Planning grant, authorized implementation of the recommended Coordinating Structure by creating an Accessible Transportation Implementation Task Force (TF) to address and implement the ATSP, and authorized Authority staff to continue to collect input from the public and stakeholders to provide information to the TF.

TRANSPAC
Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
(925) 937-0980

March 11, 2021

Lamorinda Program Management Committee
c/o Brett Swain, LPMC Administrator
Town of Moraga
329 Rheem Boulevard
Moraga, CA 94556
via email: bswain@moraga.ca.us

RE: Lamorinda Program Management Committee Action Plan Amendment Request

Dear Mr. Swain:

Thank you for providing TRANSPAC with materials related to the request to amend the Lamorinda Action Plan and the opportunity to review and comment. We understand the amendment request would amend the Gateway Constraint Policy within the Lamorinda Action Plan to allow for an exception to construct a trap lane on Pleasant Hill Road, an additional lane that starts just north of the intersection with Deer Hill Road and continues southbound for about 1,000 feet and that travels into the State Route 24 westbound onramp. The improvement project is proposed to be constructed as mitigation for the recently approved housing project at the southwest corner of Pleasant Hill Road and Deer Hill Road in the City of Lafayette.

We understand the amended language will reflect the following revisions:

The Gateway Constraint Policy would prohibit the addition of any through lanes, including except short-link segments providing access to SR-24, on any portion of Pleasant Hill Road between SR-24 and the Lafayette city limits line north of the intersection with Taylor Boulevard.

This issue was discussed at the TRANSPAC Board meeting on March 11, 2021. The Board authorized the TRANSPAC Managing Director to notify the Lamorinda Program Management Committee that TRANSPAC does not object to the Lamorinda Action Plan amendment that would allow for the construction of the proposed trap lane project on Pleasant Hill Road and allow for the implementation of a development mitigation. TRANSPAC discussed that Pleasant Hill Road is a common route of regional significance for both TRANSPAC and the Lamorinda Action Plan and the addition of the trap lane in the vicinity of State Route 24 will provide benefits today as well as future opportunities to improve operations in the corridor.

LPMC Action Plan Amendment Request

March 11, 2021

2 of 2

Please contact me if you have any questions or would like to further discuss.

Sincerely,



Matt Todd
Managing Director

cc: John Hoang, CCTA, via email jhoang@ccta.net
Mike Moran, City of Lafayette, via email mmoran@ci.lafayette.ca.us
Lisa Bobadilla, SWAT, via email lbobadilla@sanramon.ca.gov

Attachment: LPMC letter Requesting Comment from RTPCs Regarding Amending the
Lamorinda Action Plan (dated 2/1/21)

Lamorinda Program Management Committee

February 1, 2021

John Nemeth
WCCTAC
6333 Potrero Avenue, Suite 100
El Cerritos, CA 94530
Via email: jnemeth@wcctac.org

Mathew Todd, P.E.
TRANSPAC
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
Via email: Matt@GrwayBowenScott.com

John Cunningham
TRANSPLAN
30 Muir Road
Martinez, CA 94553
Via email: john.cunningham@ded.cccounty.us

Subject: Consideration of Amending the Lamorinda Action Plan to Allow for the Addition of a Short-Link Southbound Lane on Pleasant Hill Road (Trap Lane) as Part of the Proposed Terraces of Lafayette Project

Dear RTPC Administrators,

At its January 11, 2021 meeting, the Lamorinda Program Management Committee (LPMC), considered and discussed a proposed amendment to one of the gateway constraints in the Lamorinda Action Plan (LAP) that pertains to Pleasant Hill Road, a Route of Regional Significance. Currently, the LAP states: "The Gateway Constraint Policy would prohibit the addition of any through lanes, including short-link segments, on any portion of Pleasant Hill Road between SR-24 and the Lafayette city limits line north of the intersection with Taylor Boulevard." The proposed amendment would remove the prohibition against short-link segments and would allow for the construction of a southbound short-link travel lane on Pleasant Hill Road starting just north of Deer Hill Road and terminating at the State Route 24 westbound on-ramp (trap lane). The request for this amendment arises from the City of Lafayette's recent approval of the Terraces project -- a 315-unit multi-family housing project to be built at the southwest corner of Pleasant Hill Road and Deer Hill Road. The trap lane on Pleasant Hill Road

Lamorinda Program Management Committee

was submitted as part of a developer application to mitigate a.m. peak traffic generated from the Terraces project.

During its consideration of the proposed amendment, the LPMC noted the following:

- The LPMC is an advisory committee to SWAT, which is in turn an advisory committee to CCTA. The decision whether to amend the LAP to allow for the construction of the proposed trap lane rests exclusively and solely with CCTA. Neither LPMC nor SWAT has any decision-making authority.
- The Terraces development will proceed regardless of whether an amendment to the LAP that allows for the trap lane is or is not approved.
- There are pros and cons to the construction of the trap lane. Specifically, the LPMC reviewed a slide in the staff presentation that listed the following pros and cons:

Reasons against the trap lane:

- Added capacity will attract more traffic
- Roadway will be even larger
- Pedestrian crossing times will increase across a longer distance

Reasons for the trap lane:

- Delay for local traffic can be reduced while still metering regional traffic with signal coordination
- Evacuation times will be decreased during an emergency
- Provides an extra lane width under the City's control to utilize for future use
- The proposed amendment to the LAP raises an important policy question – namely, whether it is appropriate to amend an action plan such as the LAP specifically in response to a particular development project or whether any amendment should be done as part of a larger amendment or update to the action plan.

After receiving public comment, asking questions of staff, and deliberating, the LPMC instructed staff as follows:

- That the LPMC takes no position and expresses no view on whether or not the amendment to the LAP should or should not be made.
- That proposed amendment to the LAP be shared with SWAT and the other regional transportation planning committees (RTPC) that serve as advisory bodies to CCTA for their review and comment, if any.
- That the pros and cons of the proposed trap lane that were presented to LPMC also be shared with SWAT and the other RTPCs.

Enclosed for further background are the materials that were provided to the LPMC and made available to the public in advance of the January 11, 2021 meeting.

Lamorinda Program Management Committee

The LPMC Administrator duties are rotated among the three Lamorinda agencies annually and we are in the process of transitioning from the City of Orinda to the Town of Moraga. Please provide your RTPC comments to Bret Swain, Senior Engineer of the Town of Moraga, at bswain@moraga.ca.us Thank you.

Sincerely,



Jason Chen, LPMC Administrator

Enclosures: LPMC January 11, 2021 Agenda Package
Public Communication Received as of 01-11-2021 8 a.m.

cc: Bret Swain, Moraga via email bswain@moraga.ca.us
Shawn Knapp, Moraga via email sknapp@moraga.ca.us
Mike Moran, Lafayette via email MMoran@ci.lafayette.ca.us
Lisa Bobadilla, SWAT via email lbobadilla@sanramon.ca.gov
John Hoang, CCTA via email jhoang@ccta.net
Matt Kelly, CCTA via email mkelly@ccta.net