

Lamorinda Fee and Financing Authority

LAMORINDA FEE AND FINANCING AUTHORITY

Monday, April 4, 2016

1:00 p.m.

Contra Costa County District 2 Supervisor's Office
3338 Mt. Diablo Boulevard
Lafayette, CA 94549

LFFA AGENDA

1. Call to Order the Lamorinda Fee and Finance Authority
2. Roll Call
3. Adoption of the LFFA Agenda
4. Public Comment
5. Consent Calendar:
 - a. January 27, 2016 Minutes
Recommendation: Approve
6. Old Business:
 - a. Lamorinda Development Fee Mitigation Program Funds Disbursement
Recommendation: Disburse funds under current Fee Program to each member jurisdiction.
7. Adjourn LFFA Meeting

I, James Hinkamp, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Lafayette City Offices, 3675 Mt Diablo Blvd, Lafayette, CA 94549 in the glass case and on the City website at www.ci.lafayette.ca.us.

James Hinkamp, Transportation Planner, City of Lafayette

Location of Agendas and Agenda Packets: Agenda and packets are available for review by the public during regular work hours at the Lafayette City Offices, 3675 Mt Diablo Blvd, Suite 210, Lafayette, CA 94549. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings.

Any writings or documents pertaining to an open session item provided to a majority of the Lamorinda Program Management Committee or Lamorinda Fee and Financing Authority less than 72 hours prior to the meeting, shall be made available for public inspection at the Lafayette City Offices, 3675 Mt Diablo Blvd, Suite 210, Lafayette, CA 94549 during normal business hours.

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LAMORINDA FEE AND FINANCING AUTHORITY MEETING

Wednesday, January 27, 2016

4:00 p.m.

City of Lafayette Offices
3675 Mt. Diablo Boulevard, Room 265
Lafayette, CA 94549

LFFA SUMMARY MINUTES

1. Call to Order the Lamorinda Fee and Financing Authority

Don Tatzin called the meeting to order at 4:07 p.m.

2. Roll Call

*LFFA Members Present: Mike Metcalf (Moraga); Chair Don Tatzin (Lafayette);
Amy Worth (Orinda)*

*Staff Present: Erin Clark (Moraga); James Hinkamp (Lafayette); Chuck Swanson
(Orinda); Bill Loudon (DKS Associates)*

3. Adoption of the LFFA Agenda

The LFFA unanimously adopted the LFFA agenda.

4. Public Comment - None

5. Consent Calendar

a. August 3, 2015 Minutes

Recommendation: Approve

*Worth moved, Metcalf seconded, and the LFFA unanimously adopted the
August 3, 2015 LFFA Minutes*

6. Old Business:

**a. First Amendment to the Joint Exercise of Powers Agreement (JPA) &
Review of Final Draft Nexus Study**

Recommendation: Adopt Amended JPA and Nexus Study

Staff presented copies of the original JPA and a companion handout listing amendments (red-lined sections) to the JPA. Staff explained that member jurisdictions' legal staff oversaw the amendments to the document. Board members requested that a comprehensive, red-lined version of the original JPA be included in the package for future presentation to respective Councils. Staff confirmed such version will be provided for future, respective Council meetings. The Board proceeded to review the JPA amendments and provided comments to refine document language, as follows:

- *Strike references to "Auditor" (throughout)*
- *For Attachment 1, Section K, add language referencing any Authority member that approves providing a Fee credit shall notify other members of such action*
- *For Attachment 2-A, Section C, clarify that the 25% limit on expenditure of Program Fee revenues for a Project will not be limited to a specific year's Fee revenues*
- *For Attachment 2-A, Section G, add language giving Authority members flexibility to determine project implementation schedules*

Discussion ensued regarding the timing of implementing the new fee schedule and allocations, in relation to already-entitled projects (but not yet built). The Board concurred that responsible parties shall pay according to the fee schedule in place at the time that such development-related fees are due. The new fee schedule and allocations shall be implemented after respective Councils' approvals of the amended JPA. The Board also agreed it would be

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Lamorinda Fee and Financing Authority

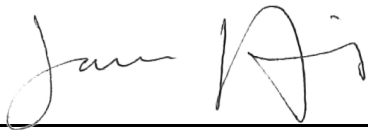
wise to distribute the existing LFFA balance accrued under the old fee schedule and allocations to each member jurisdiction, prior to collecting fees under the new schedule and allocations.

By consensus, the Board also recommended approval of the Final Draft Nexus Study.

7. Adjourn LFFA Meeting

The meeting was adjourned at 4:55 p.m.

Respectfully submitted by



James Hinkamp, Transportation Planner, City of Lafayette