

# Lamorinda Fee and Financing Authority

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## LAMORINDA FEE AND FINANCE AUTHORITY MEETING

Monday, March 3, 2014

Meeting to begin immediately following the conclusion of the 1:00 p.m. LPMC Meeting

Contra Costa County Lamorinda Office  
3338 Mt. Diablo Boulevard

Lafayette, CA 94549

### LFFA AGENDA

1. Call to Order the Lamorinda Fee and Finance Authority
2. Roll Call
3. Adoption of the LFFA Agenda
4. Public Comment
5. Consent Calendar:
  - a. Adoption of the February 3, 2014 Minutes  
**Recommendation: Adopt as written.**
6. New Business:  
**No New Business**

I, Charles Swanson, declare under penalty of perjury under the laws of the State of California that this regular meeting agenda has been posted at least 72 hours in advance at the Orinda City Hall, 22 Orinda Way and the Orinda Library, 26 Orinda Way, and at the City of Lafayette website at [www.ci.lafayette.ca.us](http://www.ci.lafayette.ca.us)

  
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Charles Swanson, Director of Public Works and Engineering Services

Location of Agendas and Agenda Packets: Agendas and packets are available for review by the public during regular business hours at the Orinda City Hall, 22 Orinda Way, Orinda, CA 94563, and the Lafayette City Offices, 3675 Mt. Diablo Blvd., Suite 210, Lafayette, CA 94549. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings.

Any writings or documents pertaining to an open session item provided to a majority of the Lamorinda Program Management Committee less than 72 hours prior to the meeting, shall be made available for public inspection at the Orinda City Hall, 22 Orinda Way, Orinda, CA 94563.

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## LAMORINDA FEE AND FINANCE AUTHORITY MEETING

Monday, February 3, 2014, Noon

Lafayette City Offices  
3675 Mt. Diablo Blvd., Conference Room 265  
Lafayette, CA 94549

### LFFA SUMMARY MINUTES

1. **Call to Order the Lamorinda Fee and Finance Authority**  
*Chair Tatzin called the meeting to order at 12:15 PM.*
2. **Roll Call**  
*LFFA Members Present: Chair Don Tatzin, Lafayette; Vice-Chair Amy Worth, Orinda; and Mike Metcalf, Moraga.*  
*Staff Present: Leah Greenblat and Gonzalo Silva, Lafayette; Chuck Swanson, Orinda; Shawna Brekke-Read, Moraga; and Martin Engelmann, CCTA.*
3. **Adoption of the LPMC Agenda**  
*Metcalf moved, Worth seconded and the LFFA unanimously adopted the LFFA agenda.*
4. **Public Comment**  
*There was no public comment on items not on the agenda.*
5. **Consent Calendar:**  
*Worth moved, Metcalf seconded and the LFFA unanimously adopted the Consent Calendar.*
  - a. **Adoption of the December 2, 2013 Minutes**  
**Recommendation: Adopt as written.**
  - b. **Town of Moraga Request for LFFA Fee Refund**  
**Recommendation: Receive and file.**
6. **New Business:**
  - a. **Presentation of 2013 LFFA Audit**  
**Recommendation: Accept 2013 LFFA Audit**  
*Silva presented the 2013 LFFA Audit. In response to a question regarding whether the LFFA should consider periodically changing auditors, he explained that the current auditor has only conducted two audits for the LFFA since Lafayette took over LFFA's treasurer duties. Worth moved, Metcalf seconded and the LFFA unanimously accepted the 2013 LFFA Audit.*

# Lamorinda Fee and Financing Authority

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**b. Election of Chair and Vice Chair for 2014**

*Metcalf moved, Tatzin seconded and the LFFA unanimously agreed to elect Amy Worth as LFFA Chair for 2014.*

*Worth moved, Tatzin seconded and the LFFA unanimously agreed to elect Mike Metcalf as LFFA Vice-Chair for 2014.*

*The meeting was adjourned at 12:21 PM to the next meeting of March 3, 2014.*

Respectfully submitted by

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Leah Greenblat, Transportation Planner, City of Lafayette