



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

## SOUTHWEST AREA TRANSPORTATION COMMITTEE

### MEETING AGENDA

**Monday, January 5, 2015**  
**3:00 p.m.**

District II Supervisor's Office  
3338 Mt. Diablo Boulevard, Lafayette, CA

*Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the Danville Town Offices, 510 La Gonda Way, Danville, CA during normal business hours.*

#### **1. CONVENE MEETING/SELF INTRODUCTIONS**

#### **2. PUBLIC COMMENT:**

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

#### **3. BOARD MEMBER COMMENT**

#### **4. ADMINISTRATIVE ITEMS**

#### **5. CONSENT CALENDAR:**

- 5.A Approval of Minutes:** SWAT Minutes of September 8, 2014 *(Attachment - Action)*
- 5.B Appoint SWAT Chair and Vice-Chair for 2015** *(Attachment - Action)*
- 5.C Appoint the South County SWAT Representative and Alternate Representative to the CCTA** *(Attachment - Action)*
- 5.D Appoint the Lamorinda SWAT Representative and Alternate Representative to the CCTA** *(Attachment - Action)*
- 5.E Appoint SWAT Interim Staff Representatives to the CCTA's Technical Coordinating Committee (TCC)** *(Attachment - Action)*
- 5.F Approval of Revision to the SWAT Rules of Procedure** *(Attachment - Action)*

End of Consent Calendar

## **6. REGULAR AGENDA ITEMS:**

- 6.A Review and Approve a Work Plan and Memorandum of Understanding Addendum for SWAT Administrative Services for 2015** (*Attachments – Action*)
- 6.B Presentation of SWAT 511 Contra Costa TDM Annual Report for 2014** (*Attachments to be provide as meeting handout*) – *No Action*)
- 6.C Update/Discussion on Preliminary Discussions at CCTA for a I-680 High Capacity Transit Study** (*Attachments – Action as determined*)

## **7. WRITTEN COMMUNICATIONS** (*Attachments – Action as determined necessary*)

- CCTA summary of actions from Board meetings of 10/15/14 & 11/19/14
- TRANSPAC summary of actions from Committee meetings of 11/13/14 & 12/11/14
- TRANSPLAN summary of actions from Committee meetings of 12/11/14
- CCC Notification – 12/2/14 Public Hearing on 2014 Housing Element Update
- Danville Notification – Release of Draft Neg. Dec for 2014 Housing Element Update
- Moraga Notifications – DRB Public Meeting (Via Moraga development) and PC Public Hearing (36-unit SF development)
- San Ramon Notifications – PC Public Hearing for Housing Element Update

## **8. DISCUSSION:** Next Agenda:

- Approve the “Proposal for Adoption” Lamorinda Action Plan
- Approve the “Proposal for Adoption” Tri-Valley Transportation Plan/Action

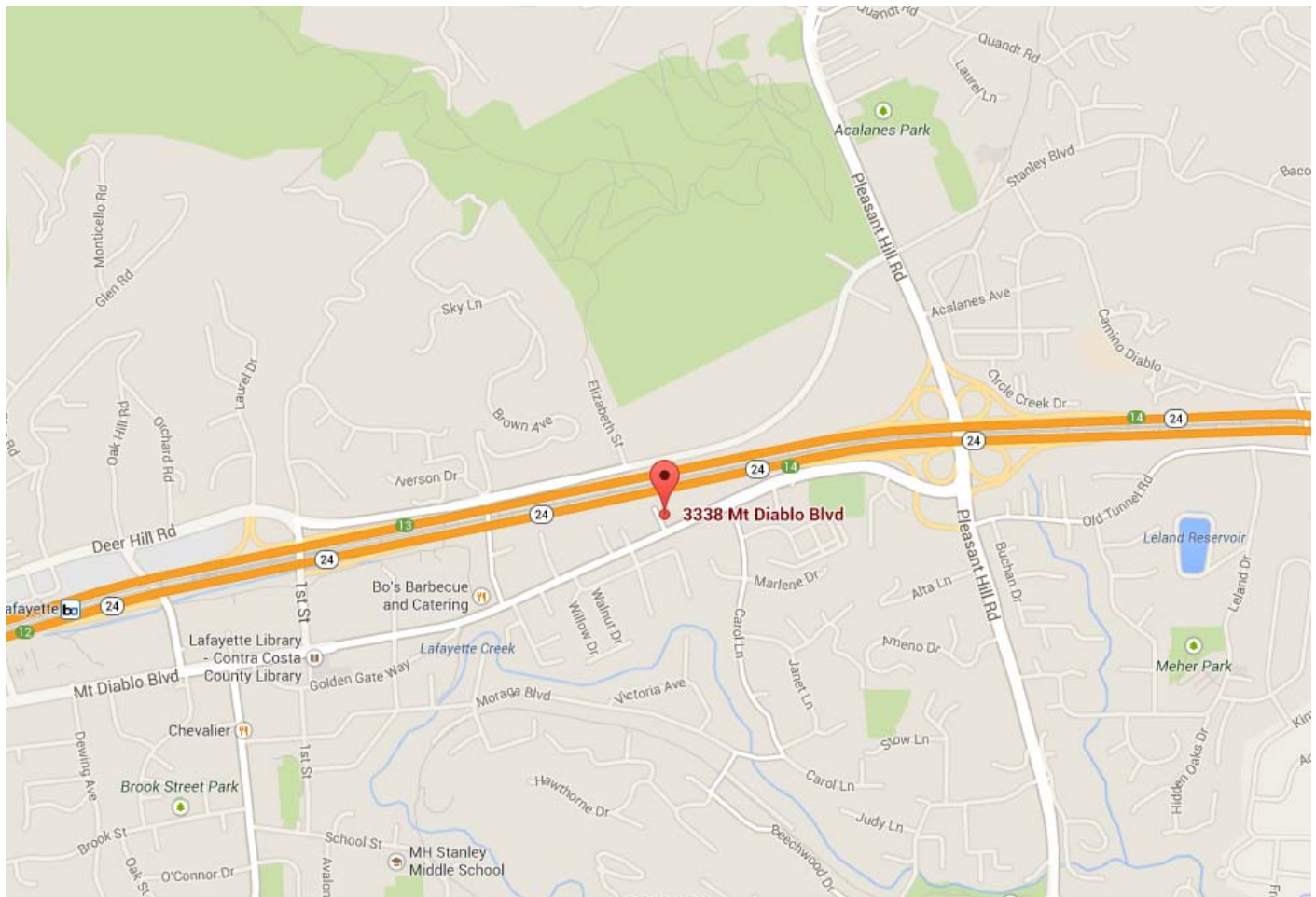
## **9. ADJOURNMENT** to Monday, February 2<sup>nd</sup>, 2015, 3:00 p.m. (location TBD at the direction of the 2015 SWAT Chair).

***SOUTHWEST AREA TRANSPORTATION COMMITTEE***  
**MEETING LOCATION MAP**

**CONTRA COSTA COUNTY, DISTRICT 2 SUPERVISOR'S OFFICE**  
**3338 MT. DIABLO BOULEVARD, LAFAYETTE, CA**

**NOTES ON PARKING:**

- A limited number of on-site parking spaces are located behind the building. Proceed up the driveway to the left of the building to parking lot.
- On-street parking on Mt. Diablo Boulevard is time-limited, 2-hour parking.



The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Andy Dillard at least 48 hours before the meeting at (925) 314-3384 or [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov).

**Staff Contact:** Andy Dillard, Town of Danville

Phone: (925) 314-3384 / E-Mail: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov).

Agendas, minutes and other information regarding this committee can be found at: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)

**Agenda Item 5.A**



# *SWAT*

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**SUMMARY MINUTES  
September 8, 2014 – 3:00 p.m.  
District II Supervisor's Office  
3338 Mt. Diablo Blvd.  
Lafayette, California**

**Committee members present:** Candace Andersen (Chair), Contra Costa County; Don Tatzin, City of Lafayette (Vice Chair); Amy Worth, City of Orinda; Michael Metcalf, Town of Moraga; Karen Stepper, Town of Danville; David Hudson, City of San Ramon.

**Staff members present:** Leah Greenblat, City of Lafayette; Ellen Clark, Town of Moraga; Chuck Swanson, City of Orinda; Robert Sarmiento, Contra Costa County; Darlene Amaral, City of San Ramon; Andy Dillard, Town of Danville.

**Others present:** Brad Beck, CCTA; Michael Tanner, BART;

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Andersen at 3:04 p.m.
2. **PUBLIC COMMENT:** None
3. **BOARD MEMBER COMMENT:**
4. **ADMINISTRATIVE ITEMS:** Andy Dillard recorded the minutes. Extra agenda packets were made available.
5. **CONSENT CALENDAR:**
  - 5.A **Approval of Minutes:** SWAT Minutes of July 7, 2014.
  - 5.B **Appoint SWAT Alternate Staff Representative to the CCTA's Technical Coordinating Committee (TCC)**

**ACTION:** Stepper/Tatzin/unanimous

End of Consent Calendar

## **6. REGULAR AGENDA ITEMS:**

### **6.A Consider Approval of the 511 Contra Costa FY 2014-15 SWAT Transportation Demand Management (TDM) Program and Budget:**

This item was continued from the July 7<sup>th</sup>, 2014 SWAT meeting. At the July meeting, SWAT Committee members had several questions and requests for clarification of line items contained in the FY14-15 SWAT TDM Budget. Darlene Amaral, SWAT TDM analyst, provided clarifications on the following items:

- Increase in personnel costs for the core programs including the Countywide Vanpool Incentive Program, Southwest Employer Program, and Southwest Student Program:

Darlene Amaral explained that the Countywide Vanpool Program personnel cost increase for FY14-15 was due to the time intensive online application forms and increase in marketing and outreach efforts in collaboration with Vanpool companies. The Employer Program personnel increase was due to the BAAQMD mandated commuter benefit program and increase in participation representation and organization for the Bike to Work Day event. The Student Program personnel cost increases were due to an increase in duties related to working with schools in promoting the program and preparing the annual surveys.

- Increase in costs for the High School Carpool Incentive Program:

There was not a new allocation in FY12-13 for this program as there was rollover of funds from the previous fiscal year. With the rollover of funds having now been expended, there is a recommended new allocation. There is an increase in previous year allocations due to more high schools participating and requesting incentives. There was a lengthy discussion regarding the participation levels throughout the SWAT sub-region. Committee Member Metcalf inquired if there was an opportunity to increase staff time and interaction/interface with the schools and if it would be effective in increasing participation. Darlene Amaral responded that it would, but would require the cooperation of the schools. Leah Greenblat inquired how many schools throughout the sub-region have implemented a student carpool program.

- Participation levels and effectiveness of the Countywide Vanpool Program:

It was reported that the program is being utilized, effective, and there continues to be a demonstrated need. Currently there are 46 Vanpools that come into Contra Costa, and 74 vanpools that originate and travel outside of Contra Costa. Committee Member Hudson suggested that there be more exploration of funding and matching fund or partnering opportunities to support or expand vanpools.

**ACTION:** Stepper/Metcalf/unanimous

**6.B Presentation of the Draft 2014 Contra Costa Countywide Comprehensive Transportation Plan (CTP) Update:**

Brad Beck, CCTA staff kicked on the Draft 2014 Contra Costa Countywide Comprehensive Transportation Plan (CTP) Update. A slide presentation of the CTP was prepared in advance of the countywide Public Outreach Meetings, and that would be presented at the upcoming CTP Workshop scheduled in Lafayette. Committee Member Tatzin had volunteered to present and facilitate the proceedings at the upcoming Lafayette workshop, and as such went through the slide presentation on behalf of the Committee members. Several great comments and suggestions were provided on the presentation and approach.

**ACTION:** None

**7. WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- CCTA summary of actions from Board meeting of 7/16/14.
- TRANSPAC summary of actions from Committee meeting of 7/10/14.
- TRANSPLAN summary of actions from Committee meetings of 8/14/14.
- Notification of Olympic Corridor Community Workshop.
- Town of Moraga – Via Moraga Project Public Hearing.

**ACTION:** None

**8. DISCUSSION:** Next/Future Agenda:

- Report on TRAFFIX and Lamorinda School Bus Programs Ridership and Levels of Service

**ACTION:** None

**9. ADJOURNMENT:** The next meeting is scheduled for Monday, October 6<sup>th</sup>, 2014 (or other meeting date as determined) at Supervisor Andersen's Lamorinda Office, 3338 Mt. Diablo Boulevard, Lafayette.

**ACTION:** Meeting adjourned by acting Chair Andersen at 4:05 p.m.

**Staff Contact:**

Andy Dillard  
Town of Danville  
(925) 314-3384 PH  
(925) 838-0797 FX  
[adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)

**Agenda Item 5.B**





# SWAT

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Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 5, 2015  
**TO:** SWAT Committee  
**FROM:** SWAT TAC  
**SUBJECT:** Rotation of SWAT Chair and Vice Chair for 2015

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## BACKGROUND

As described in the SWAT Rules of Procedure, the SWAT Chair and Vice Chair shall rotate on a 12-month term, from January through December. The sequence of rotation is Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon.

As such, the 2015 SWAT Chair is scheduled to rotate to the Lafayette SWAT Representative, and SWAT Vice Chair is scheduled to rotate to the Danville SWAT Representative.

## RECOMMENDATION

Appoint the Lafayette SWAT Representative as the 2015 SWAT Chair, and appoint the Danville SWAT Representative as the 2015 SWAT Vice Chair.

## Staff Contact:

Andy Dillard, Town of Danville  
Phone: (925) 314-3384  
Email: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)  
Web: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)

**Agenda Item 5.C**



# SWAT

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Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 5, 2015  
**TO:** SWAT Committee  
**FROM:** SWAT TAC  
**SUBJECT:** South County SWAT Appointment to the Contra Costa Transportation Authority (CCTA) for 2015

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## BACKGROUND

The SWAT representation to the CCTA, from the South County area, is rotated between the jurisdictions of San Ramon and Danville. Currently, the San Ramon representative is serving year one of a two-year term through January 31, 2015. Per the SWAT Rules of Procedure, the South County representative was scheduled to rotate to the Danville representative for the two-year term beginning February 1, 2014 through January 31, 2016.

At its January 7, 2008 meeting, the Southwest Area Transportation (SWAT) Committee amended its Rules of Procedure to add Section 4(e), as follows:

“In order to achieve maximum participation at the CCTA from SWAT jurisdictions, whenever the Mayors’ Conference or Metropolitan Transportation Committsion (MTC) representative to CCTA is from a SWAT jurisdiction, then no other council member from that jurisdiction shall serve as a SWAT representative to CCTA.”

As a Danville representative is serving a two-year term as the SWAT Mayor’s Conference representative to the CCTA through January 31, 2015, the San Ramon SWAT representative is scheduled to continued as the South County representative to the CCTA through January 31, 2015. With the Danville representative’s Mayor’s Conference term expiring, it is recommened that the Danville SWAT representative assume the seat as South County SWAT representative for the remaining year of their scheduled two-year term, ending January 31, 2016.

## RECOMMENDATION

Appoint the Danville SWAT representative as the South County SWAT representative to the CCTA for the remainder of the two-year term, and the San Ramon SWAT representative as the alternate SWAT representative to the CCTA, through January 31, 2016.

Attachments: CCTA letter dated 11/5/14

### **Staff Contact:**

Andy Dillard, Town of Danville

Phone: (925) 314-3384

Email: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)

Web: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)



CONTRA COSTA  
transportation  
authority

COMMISSIONERS

Kevin Romick, Chair

Julie Pierce,  
Vice Chair

Janet Abelson

Newell Arnerich

Tom Butt

David Durant

Federal Glover

Dave Hudson

Mike Metcalf

Karen Mitchoff

Robert Taylor

Randell H. Iwasaki,  
Executive Director

November 5, 2014

Hon. Candace Andersen, SWAT Chair  
Contra Costa County Board of Supervisors, District 2  
309 Diablo Road  
Danville, CA 94526

Subject: Expiration of Authority Member Term and Appointment of Representative for the February 1, 2015 through January 31, 2016 Period (South County Representative)

Dear Chair Andersen:

Commissioner Dave Hudson's term on the Authority Board will be expiring on January 31, 2015. SWAT should make an appointment to the Authority for the second year of the two-year South County term, from February 1, 2015 through January 31, 2016. The alternate to Commissioner Hudson must also be reappointed or replaced.

Please notify the Authority in writing of your appointments. We would also appreciate if you would provide us contact information for any new appointees. If any changes occur during the two-year terms, we ask that you please advise us in writing. We anticipate seating new members at the Authority's Planning Committee and Administration & Projects Committee meetings in February (February 4<sup>th</sup> and February 5<sup>th</sup>, respectively), and then formally at the Authority Board Meeting on February 18<sup>th</sup>, 2015.

Thank you for your attention to this matter. Please feel free to contact me at (925) 256-4724, or Danice Rosenbohm at (925) 256-4722 if you have any questions.

Sincerely,

Randell H. Iwasaki  
Executive Director

2999 Oak Road  
Suite 100  
Walnut Creek  
CA 94597  
PHONE: 925.256.4700  
FAX: 925.256.4701  
www.ccta.net

cc: Andy Dillard, SWAT



**Agenda Item 5.D**



# SWAT

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Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 5, 2015  
**TO:** SWAT Committee  
**FROM:** SWAT TAC  
**SUBJECT:** Lamorinda SWAT Appointment to the Contra Costa  
Transportation Authority (CCTA) for the 2015-16 Term

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## BACKGROUND

The SWAT representation to the CCTA, from the Lamorinda area, is rotated among the jurisdictions of Lafayette, Orinda and Moraga. Currently, the Moraga representative is serving a two-year term through January 31, 2015. Per the SWAT Rules of Procedure, the Lamorinda representative is scheduled to rotate to the Lafayette representative for a two-year term beginning February 1, 2015 through January 31, 2017.

At its January 7, 2008 meeting, the Southwest Area Transportation (SWAT) Committee amended its Rules of Procedure to add Section 4(e), as follows:

“In order to achieve maximum participation at the CCTA from SWAT jurisdictions, whenever the Mayors’ Conference or Metropolitan Transportation Committsion (MTC) representative to CCTA is from a SWAT jurisdiction, then no other council member from that jurisdiction shall serve as a SWAT representative to CCTA.”

The Orinda representative currently serves as Chair of MTC, therefore, the alternate Lamorinda representative to the CCTA is scheduled to rotate back to the Moraga SWAT representative for the February 1, 2015 through January 31, 2017 term.

## RECOMMENDATION

Appoint the Lafayette representative as the SWAT representative to the CCTA from the Lamorinda area, and the Moraga representative as the alternate, for a two-year term beginning February 1, 2015 through January 31, 2017.

Attachments: CCTA letter dated 11/5/14

### **Staff Contact:**

Andy Dillard, Town of Danville  
Phone: (925) 314-3384  
Email: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)  
Web: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)





CONTRA COSTA  
transportation  
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COMMISSIONERS

November 5, 2014

Kevin Romick, Chair

Julie Pierce,  
Vice Chair

Janet Abelson

Newell Arnerich

Tom Butt

David Durant

Federal Glover

Dave Hudson

Mike Metcalf

Karen Mitchoff

Robert Taylor

Hon. Candace Andersen, SWAT Chair  
Contra Costa County Board of Supervisors, District 2  
309 Diablo Road  
Danville, CA 94526

Subject: Expiration of Authority Member Term and Appointment of Representative for  
the February 1, 2015 through January 31, 2017 Period (Lamorinda Representative)

Dear Chair Andersen:

Commissioner Mike Metcalf's on the Authority Board will be expiring on January 31,  
2015. SWAT should make an appointment to the Authority for the two-year period  
from February 1, 2015 through January 31, 2017. The alternate to Commissioner  
Metcalf must also be reappointed or replaced.

Please notify the Authority in writing of your appointments. We would also appreciate  
if you would provide us contact information for any new appointees. If any changes  
occur during the two-year terms, we ask that you please advise us in writing. We  
anticipate seating new members at the Authority's Planning Committee and  
Administration & Projects Committee meetings in February (February 4<sup>th</sup> and February  
5<sup>th</sup>, respectively), and then formally at the Authority Board Meeting on February 18<sup>th</sup>,  
2015.

Thank you for your attention to this matter. Please feel free to contact me at (925)  
256-4724, or Danice Rosenbohm at (925) 256-4722 if you have any questions.

Sincerely,

Randell H. Iwasaki  
Executive Director

2999 Oak Road  
Suite 100  
Walnut Creek  
CA 94597  
PHONE: 925.256.4700  
FAX: 925.256.4701  
www.ccta.net

cc: Andy Dillard, SWAT



**Agenda Item 5.E**



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 5, 2015

**TO:** SWAT Committee

**FROM:** SWAT TAC

**SUBJECT:** Interim Appointments to CCTA's Technical Coordinating Committee (TCC) for remainder of 2013-2015 Term

At its meeting of March 4<sup>th</sup>, 2013, SWAT approved appointments to the Authority's Technical Coordinating Committee (TCC) for a two-year term, beginning April 1, 2013 through March 31, 2015.

As SWAT's TCC Engineering representative has vacated her position with the City of Lafayette, it is required that a new Engineering representative and alternate be appointed for the remainder of the 2013-15 term. Additionally, due to staff availability, it is recommended that the Transportation primary and alternate switch roles for the remainder of the term. As such, SWAT TAC recommends that the following TCC appointments be made for the remainder of the two-year term, ending March 31, 2015.

	<b>Primary Representative</b>	<b>Alternate Representative</b>
Planning:	Lisa Bobadilla, San Ramon	Ellen Clark, Moraga
Engineering:	Tony Coe, Lafayette	Chuck Swanson, Orinda
Transportation:	Andy Dillard, Danville	Tai Williams, Danville

**Staff Contact:**

Andy Dillard, Town of Danville  
Phone: (925) 314-3384  
Email: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)  
Web: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)

**Agenda Item 5.F**



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 5, 2015  
**TO:** SWAT Committee  
**FROM:** SWAT Administrative Staff  
**SUBJECT:** Recommended Revisions to the SWAT Rules of Procedure

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As described in the SWAT Rules of Procedure, the SWAT Chair and Vice Chair shall rotate on a 12-month term, from January through December. The sequence of rotation is Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon.

Currently, the Rules of Procedure do not specify Committee meeting protocol in the event of the absence of the Chair. As requested by SWAT, the following new subsection is proposed under Section 3, "SWAT Chair and Vice Chair", for consideration in order to address chairing of meeting protocol:

"3(d) The Chair, or in his/her absence the Vice Chair, shall be the presiding officer of the Committee and shall assume his/her place and duties as such immediately following his/her appointment. In the event the Vice Chair is absent, the Chair shall have the right to name any member of the Committee to perform the duties of the Chair, but such substitution shall not extend beyond adjournment."

Additionally, it is recommended that under Section 5(9), "Functions of SWAT", that there be reference made to the Countywide Bicycle and Pedestrian Advisory Committee in addition to the Technical Coordinating Committee.

## RECOMMENDATION

Approve revisions to the SWAT Rules of Procedure, adding Section "3(d)" and revising Section "5(9)".

Attachments: A – SWAT Rules of Procedure (*Draft* Revision Dated 1/5/15)

**Staff Contact:**

Andy Dillard, Town of Danville  
Phone: (925) 314-3384  
Email: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)  
Web: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)

**SOUTHWEST REGIONAL TRANSPORTATION PLANNING COMMITTEE**

**RULES OF PROCEDURE**  
*DRAFT* Revision Dated 1/5/15  
(revisions are underlined)

1. Composition. The Southwest Area Transportation Planning Committee (“SWAT”) is composed of representatives from Danville, Lafayette, Moraga, Orinda, San Ramon and the County.
  
2. Membership of the SWAT.
  - (a) Composition
    - (1) There shall be six voting members on the SWAT Board. Voting members must be elected officials, one each from the five city/town councils, and one from the County Board of Supervisors. If there are two supervisors who represent the region, the Board shall decide which of them is the voting member.
  
    - (2) Each Council/Board of Supervisors shall appoint a representative to the Contra Costa Transportation Authority Citizen Advisory Committee (CAC) This representative may be a Planning or Transportation Commissioner or Committee member who will serve at the discretion of the Council/Board of Supervisors. The role and term of this representative are to be defined by the Council/Board of Supervisors, and shall be forwarded to SWAT. Citizen Advisory committee representatives are not voting members of SWAT.
  
  - (b) Terms of Office

Appointments to the Committee are for two-year terms, coterminous with those of the Contra Costa Transportation Authority (CCTA). The appointee must remain a council member, mayor, or supervisor to serve.
  
  - (c) Alternate

Each member jurisdiction may appoint an alternate who must be and remain a mayor, council member or supervisor in order to serve.
  
  - (d) Removal

Alternates or representatives may be removed from office by the appointing jurisdiction. If a member is removed, the appointing jurisdiction shall appoint a replacement to fill the remainder of the member’s term within 30 days after the removal.

### 3. SWAT Chair and Vice-Chair

- (a) The SWAT Chair and Vice-Chair shall rotate on a 12-month term, from January through December.
- (b) The sequence of rotation shall be, Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon.
- (c) The Vice-Chair shall be the jurisdiction that is next in rotation to hold the Chair Seat.
- (d) The Chair, or in his/her absence the Vice Chair, shall be the presiding officer of the Committee and shall assume his/her place and duties as such immediately following his/her appointment. In the event the Vice Chair is absent, the Chair shall have the right to name any member of the Board to perform the duties of the Chair, but such substitution shall not extend beyond adjournment.

### 4. Representation on Contra Costa Transportation Authority

- (a) The voting members of SWAT will appoint from among themselves two representatives and two alternates to the CCTA. Representatives and alternates must be and remain mayors or city council members.

One representative and one alternate shall be selected from the San Ramon Valley (SRV) cities and one representative and one alternate shall be selected from the Lamorinda cities. Representatives shall serve two-year terms.

- (b) Commissioners shall adhere to the policy direction of the SWAT.

Representatives or alternates may be removed from office by an absolute 2/3 vote of the Committee (four votes). If a member is removed, the Committee shall appoint a replacement to fill the remainder of the member's term as soon as possible after the removal. It is up to the subregions to make their determinations on selecting their representatives.

- (c) It is important to be fully represented at the Authority meetings. If the member or alternate cannot be present, the member shall attempt to have another elected official from the same area (Lamorinda or SRV) attend the Authority meeting.
- (d) The position of the representative to the Authority should be rotated among the member cities of the subregion (Lamorinda, SRV) at the end of each term.
- (e) In order to achieve maximum participation at the CCTA from SWAT jurisdictions, whenever the Mayors' Conference or Metropolitan



Transportation Commission (MTC) representative to CCTA is from a SWAT jurisdiction, then no other council member from that jurisdiction shall serve as a SWAT representative to CCTA.

## 5. Functions of SWAT

- (1) To review and coordinate transportation plans and project proposals for the southwest region.
- (2) To serve as an advisory unit to the Contra Costa Transportation Authority, on all matters concerning the "Transportation Improvement and Growth Management Program" adopted by the voters of Contra Costa County on November 8, 1988.
- (3) To provide a forum on transportation issues which are regional in nature and to convey information on these issues to each jurisdiction.
- (4) To consider other transportation issues of mutual concern both in the southwest region and at a countywide level. Examples of such issues are integration of traffic signal systems, improvement in transit and paratransit systems, and transportation systems management.
- (5) Determine, pursuant to Section 27 of CCTA Ordinance No.88-01, the financial programming of the "Major Arterials" as defined therein, and provide input into the CCTA Strategic Plan update.
- (6) Review all proposed official actions of the Authority and provide the Authority with recommendations on such proposed action.
- (7) To coordinate and facilitate the process of taking appeals from actions of the Commission pursuant to Section 8 and 9 of Commission Ordinance No. 88-01.
- (8) To administer the Transportation Demand Management (TDM) Ordinances of member jurisdictions, at their options, and to accept grants for this purpose. Grant funds will be administered by a member jurisdiction designated by SWAT.
- (9) To assign members of the SWAT TAC to the CCTA's Technical Coordinating Committee (TCC) and the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) to serve as representatives of the Committee and its member jurisdictions.

## 6. SWAT Staffing

SWAT may engage a member agency to provide staff services. Those services shall include:

- Attendance at monthly SWAT and SWAT TAC meetings.
- Maintenance of historical documents, records, and correspondence of the SWAT Board.
- Recordation and production of written minutes of SWAT Board meetings.
- Production and dissemination of the monthly agenda packet in accordance with state law governing public meetings.
- Develop and disseminate correspondence as directed by the Board or the Chair.
- Respond to administrative or historical inquiries from SWAT member jurisdictions, outside, agencies, and the public. Refer other questions to SWAT chair or other appropriate individuals.
- Act as primary contact point and disseminate environmental documents, as outlined by SWAT, CCTA Lamorinda Project Management Committee, Tri-Valley Transportation Committee, and other agreements, as requested by the SWAT Board and /or the Chair.

- Perform other administrative duties only as directed by the SWAT Board.
- The member agency providing staff services may determine the most appropriate method of providing above service, as agreed by the SWAT Board.

## 7. Agenda Setting Procedures

The agenda for each meeting will be set by SWAT staff in consultation with the TAC members, Authority staff, and the Chair of SWAT, except that any member of SWAT can place an item on the agenda for the upcoming meeting by notifying SWAT staff of their request at least one week before the scheduled date of the meeting.

***DRAFT REVISION DATED 1/5/15***

**Agenda Item 6.A**



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 5, 2015  
**TO:** SWAT Committee  
**FROM:** SWAT TAC  
**SUBJECT:** SWAT Administrative Services for 2015

## BACKGROUND

At its January 7, 2013 meeting, the Southwest Area Transportation (SWAT) Committee authorized a Memorandum of Understanding (MOU) with the Town of Danville to provide "Basic Administrative Services (Tier 1)" for the 2013 and 2014 contract service years in the amount of \$32,500 per year (Attachment A). The following is a summary of the expenditures for the 2013 and 2014 contract service years:

<b>2013 Contract Service – Budget Amount:</b>	<b>\$32,500.00</b>
▪ Budgeted Meetings: 20	
▪ Actual Meetings Held: 17	
2013 Contract Service Expenditures:	\$27,625.00
2012 Budget Balance Carryover	<\$0.00>
<b>2013 Contract Services Due:</b>	<b>\$27,625.00</b>
<i>(per jurisdiction)</i>	<b>\$4,604.17</b>

<b>2014 Contract Service – Budget Amount:</b>	<b>\$32,500.00</b>
▪ Budgeted Meetings: 20	
▪ Actual Meetings Held: 15*	
2014 Contract Service Expenditures:*	\$24,375.00
2013 Budget Balance Carryover	<\$0.00>
<b>2014 Contract Services Due:*</b>	<b>\$24,375.00</b>
<i>(per jurisdiction)*</i>	<b>\$4,062.50</b>

## DISCUSSION

The SWAT Administrative Services contract for the period January 1, 2013 through December 31, 2014, has expired. As Danville has served as SWAT administrator since 2007, SWAT TAC took the opportunity to gauge interest and discuss rotating the administrative duties to another SWAT jurisdiction in the future. As such, San Ramon indicated a desire to assume SWAT administrative duties. As Danville has been assuming the role for the past eight years, it was recommended that Danville remain the administrator for an additional six months, and in order to provide a transition period for the new SWAT administrator.

At this time, SWAT recommends that the current MOU with Danville be extended for a period of six months, expiring June 30, 2015 (Attachment B). Additionally, SWAT TAC recommends to realign the administrative contract services period from a calendar year to fiscal year basis, beginning July 1<sup>st</sup>, 2015. A new SWAT administrative services MOU for FY15-16 would be presented for SWAT's consideration at the May or June 2015 SWAT meeting.

## RECOMMENDATION

With Danville's concurrence, the SWAT TAC recommends that SWAT authorize the following:

1. Extend the SWAT Administrative Services MOU with Danville for a period for six months, expiring on June 30, 2015; and
2. Adjust future Administrative Services contract year periods to align with the fiscal year, from July 1<sup>st</sup> through June 30<sup>th</sup>; and
3. Consider a new MOU for SWAT Administrative Services (to be proposed) with San Ramon prior to the start of FY15-16.

Attachments: A – Existing Memorandum of Understanding (MOU) for SWAT Administrative Services for the Period 2013 & 2014

B – *Draft* Memorandum of Understanding (MOU) Addendum No. 1 for SWAT Administrative Services for the Period January 1 - June 30, 2015

### **Staff Contact:**

Andy Dillard, Town of Danville  
Phone: (925) 314-3384  
Email: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)  
Web: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)

## MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into as of the 1<sup>st</sup> day of February, by and between the Southwest Area Transportation Committee, therein called the "SWAT Committee", and Town of Danville herein called the "Town".

### RECITALS

WHEREAS, SWAT Committee is a Regional Transportation Planning Committee (RTPC) of the Contra Costa Transportation Authority (CCTA); and

WHEREAS, SWAT Committee consists of the communities of the southwest Contra Costa County area including Danville, Lafayette, Moraga, Orinda, San Ramon, and the unincorporated areas of Contra Costa County in the southwest area; and

WHEREAS, SWAT Committee desires to contract with the Town for staff services related to administration of the SWAT Committee's work and activities; and

WHEREAS, SWAT Committee authorized the SWAT Chair and Vice-Chair to review and execute this contract at its January 7th, 2013 meeting.

### AGREEMENTS

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. **Scope of Services:** The Town shall provide administrative services, through a two-tiered approach, as set out in the Administrative Services Proposal - Scope of Work, attached thereto as Exhibit A and incorporated herein by reference.
2. **Time of Performance:** The services of the Town are for two consecutive years, and are to commence on January 1, 2013 following the execution of this Memorandum of Understanding (MOU) and to be completed by December 31, 2014 (defined as "Contract Service Years").
3. **Compensation and Method of Payment:**
  - A. **Compensation:** The compensation to be paid to the Town shall be at the rate and schedule of payment as set forth in Exhibit A, which is attached hereto and incorporated herein. Compensation will be provided in a two-tiered structure:
    - i. ***Basic Administrative Services*** (Tier 1): Not-to-exceed cost of Thirty-three Thousand One Hundred Twenty-Five Dollars (\$32,500.00) for Basic Administrative Services, which includes the cost of labor, materials, supplies and postage for 10 SWAT TAC and 10 SWAT meetings during the Contract Service Year; and

- ii. ***Supplemental Services*** (Tier 2): Appropriation of Ten Thousand Dollars (\$10,000.00), to be drawn down on an as-need basis, for any additional administrative services above and beyond the 10 SWAT TAC and 10 SWAT meetings outlined in Section 3A(i) above, and for tasks outlined in the Supplemental Services section of Exhibit A. These services shall be provided at \$125.00 per hour, inclusive of labor, materials, supplies and postage.

In no event shall Town's compensation exceed Thirty-two Thousand Five Hundred Dollars (\$32,500.00) for Basic Administrative Services or Ten Thousand Dollars (\$10,000.00) for Supplemental Services during the Contract Service Year (for both labor and direct costs), without additional authorization from the SWAT Committee. Payment by SWAT Committee under this MOU shall not be deemed a waiver of defects, even if such defects were known to the SWAT Committee at the time of payment. The SWAT Committee shall not compensate for mileage and travel time.

B. Method of Payment:

1. Basic Administrative Services: As a condition precedent to any payment to Town under this MOU, Town shall submit an invoice to the SWAT Committee's designated Fiscal Agent, or each of the SWAT agencies, at the beginning of the Contract Service Year, for basic administrative services. The cost of services shall be split among the six jurisdictions, on an equal pro-rata basis.
2. Supplemental Services: As a condition precedent to any payment to Town under this Agreement, Town shall submit an invoice to the SWAT Committee's designated Fiscal Agent, or each of the SWAT agencies, for any supplemental administrative services provided at the end of the Contract Service Year. This invoice shall detail the hourly rate of \$125.00 per hour (inclusive of labor, materials, supplies and postage), itemize the tasks associated with the expenditure of staff time, and shall include the remaining balance of the annual supplemental services appropriation. The cost of services shall be split among the six jurisdictions, on an equal pro-rata basis.
3. Timing of Payment: SWAT Committee's designated Fiscal Agent, or each SWAT jurisdiction, shall pay the Town for services rendered hereunder at the rates and schedules outlined in accordance Exhibit A. Payment shall be made to Contractor within 30 business days after receipt of the monthly statement.

4. **Termination of MOU:**

- A. This MOU shall be valid until the end of the Contract Service Year. However, all obligations hereunder may be terminated at any time, with or without cause, by the SWAT Committee upon 10 days' written notice to the other party.
- B. If Town fails to perform any of its material obligations under this MOU, in addition to all other remedies provided by law, SWAT Committee may terminate this MOU immediately upon written notice.
- C. In the event termination is without cause, Town shall be entitled to any compensation owing to its hereunder up to the time of such termination, it being understood that any payments are full compensation for services rendered prior to the time of payments; provided, however, that Town shall be entitled to compensation for work in progress at the time of termination.
- D. During the term of this MOU, the Town shall provide the SWAT Committee with 30 days written notice should the Town wish to terminate the MOU.

5. **MOU Renewal:** Sixty days prior to the end of the contract period, Town shall provide written notice to the SWAT Committee of the Town's desire to extend the term of this MOU.

6. **Amendment:** This MOU constitutes the complete and exclusive statement of the MOU to SWAT Committee and Town. It may be amended or extended from time to time by written agreement of the parties hereto.

7. **Time of the Essence:** Time is of the essence of this MOU.

8. **Written Notification:** Any notice, demand, request, consent, approval or communications that either party desires or is required to give to the other party shall be in writing and either served personally or sent by prepaid, first class mail. Any such notice, demand, etc., shall be addressed to the other party at the address set forth herein below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to SWAT Committee: SWAT Chair  
c/o City of Lafayette, SWAT Fiscal Agent  
3675 Mt. Diablo Boulevard, Suite 210  
Lafayette, CA 94549

If to Town/City: Transportation Director  
510 La Gonda Way  
Danville, CA 94526



IN WITNESS WHEREOF, the SWAT Committee and Contractor have executed this MOU as of the date first above written.

SOUTHWEST AREA TRANSPORTATION  
COMMITTEE

CONTRACTOR

By:

SWAT Chair

By:

Town of Danville

By:

SWAT Vice Chair

APPROVED AS TO FORM

By:

Legal Council

**ATTACHMENT “A”**  
**Southwest Area Transportation Committee**  
**Administrative Services Proposal – Annual Work Scope**

**Basic Administrative Services (Tier 1)**

**\$32,500.00**

This is a not-to-exceed structure for basic administrative services, based on a historic average of 10 SWAT meetings and SWAT TAC meetings per year. These services would be split among the six jurisdictions, on an equal pro-rata share basis, and invoiced at the beginning of the Contract Service Year.

1. Agenda Packet Preparation: Work with CCTA and SWAT TAC to coordinate agenda items, assemble agenda, copy and mail packets, post agenda and upload onto SWAT web site;
2. SWAT TAC Meetings: Attend and facilitate SWAT TAC Meetings;
3. SWAT Meetings: Attend and assist Chair in facilitation of SWAT Meetings;
4. SWAT Summary Minutes and Correspondences: Generate summary minutes of SWAT meeting, generate follow-up correspondences as necessary and appropriate in coordination with the Chair and the SWAT TAC;
5. General Administration: Correspond with CCTA, Chair and SWAT TAC as necessary and appropriate, serve as direct contact for SWAT, maintain all SWAT files and documentation, respond to inquiries and requests of SWAT, and refer public and agencies to appropriate individual or agency if inquiries extend beyond the realm of an administrative nature.
6. Website Administration: Maintain and administer the SWAT website. This includes administering and maintaining website account; general website maintenance including the posting of agendas, minutes, documents, Committee representation, and contact information; provide general website IT support.

**Supplemental Services (Tier 2)**

**\$10,000.00**

These supplemental services include the facilitation of any additional meetings or coordination, above and beyond the basic service level of 10 meetings per year. It is structured to be an pre-authorized appropriation by SWAT and would be drawn down as work load dictates. The costs associated with provision of these supplemental services will be invoiced to each agency within SWAT, on an equal pro-rata share basis, at the end of the Contract Service Year.

1. **Measure J Strategic Expenditure Plan:** Facilitate any additional meetings and/or correspondences necessary for SWAT and SWAT TAC's review and development of the Strategic Expenditure Plan;
2. **Measure J Growth Management Program – Implementation Documents:** Facilitate any additional meetings and/or correspondence necessary for SWAT and SWAT TAC's review and development of the following documents:
  - New Model Growth Management Element
  - New Biennial Checklist
  - New Guide to Local Planning
  - Update to Technical Procedures
3. **Measure J Growth Management Program – Countywide Transportation Plan:** Facilitate any additional meetings and/or correspondence necessary for SWAT and SWAT TAC's review of, and coordinate comments to, the following documents:
  - Update to the Action Plans for Routes of Regional Significance;
  - Contributions to the Update of MTC's Regional Transportation Plan;
  - Development of SWAT's TLC Program
  - Development of SWAT grant proposals for MTC's TLC Program;
  - Contributions to the development of a Countywide Express Bus Program.
4. Attend CCTA related meetings as directed by SWAT.
5. Supplemental services would be provided as work load dictates for the pre-authorized work tasks described above or as approved by SWAT.

## MEMORANDUM OF UNDERSTANDING ADDENDUM No. 1

**THIS MEMORANDUM OF UNDERSTANDING (MOU) ADDENDUM** is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, by and between the Southwest Area Transportation Committee, therein called the "SWAT Committee", and Town of Danville herein called the "Town".

### RECITALS

WHEREAS, SWAT Committee is a Regional Transportation Planning Committee (RTPC) of the Contra Costa Transportation Authority (CCTA); and

WHEREAS, SWAT Committee consists of the communities of the southwest Contra Costa County area including Danville, Lafayette, Moraga, Orinda, San Ramon, and the unincorporated areas of Contra Costa County in the southwest area; and

WHEREAS, SWAT Committee has contracted with the Town for staff services related to administration of the SWAT Committee's work and activities; and

WHEREAS, SWAT Committee authorized the SWAT Chair and Vice-Chair to review and execute a contract at its \_\_\_\_\_, 2015 meeting; and

WHEREAS, both parties wish to extend the agreement by six months.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

### AGREEMENTS

1. **Time of Performance:** The services of the Town commenced on January 1, 2013 through the execution of the Memorandum of Understanding (MOU) and is extended through June 30, 2015 following the execution of this Addendum.
2. With the exception of paragraph 1 above, all other provisions of the MOU between the parties shall remain in full force and effect without modification.

IN WITNESS WHEREOF, the SWAT Committee and Contractor have executed this MOU Addendum as of the date first above written.

SOUTHWEST AREA TRANSPORTATION  
COMMITTEE

CONTRACTOR

By: \_\_\_\_\_  
SWAT Chair

By: \_\_\_\_\_  
Town of Danville

By: \_\_\_\_\_  
SWAT Vice Chair

APPROVED AS TO FORM

By: \_\_\_\_\_  
Legal Council

**Agenda Item 6.C**



# SWAT

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Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 5, 2015

**TO:** SWAT Committee

**FROM:** SWAT TAC

**SUBJECT:** Update on Preliminary Discussions at CCTA for a High Capacity Transit Study for the I-680 Corridor

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## BACKGROUND

During public review of the Draft 2014 Countywide Transportation Plan (CTP), the Authority reported that there was strong support received for improvements along the I-680 corridor between Walnut Creek and Dublin stemming from concerns of increased levels of congestion along the I-680 corridor, and given the lack of viable transit options.

As part of the public outreach effort for the 2014 Countywide Transportation Plan (CTP) update, there was a web-based tool that was used that allowed the the public to submit “bright ideas” for transportation improvements. It was reported by CCTA that of the 350 bright ideas received through the website portal to date, 37 sought improvements along I-680. Additional public input received through other mediums (such as paper surveys, emails, public workshops, etc.) also indicated support for I-680 corridor improvements.

## DISCUSSION

In response to the comments received, and the Authority Board’s direction, Authority staff recommended further study of transit options along the I-680 corridor (Attachment A). It should also be noted that, through discussion and direction at the Tri-Valley Transportation Council Technical Advisory Committee (TVTC TAC), language was added to the *Draft* Tri-Valley Transportation Plan/Action Plan for Routes of Regional Significance to support “further study of high-capacity transit options for the I-680 corridor“ in both Contra Costa and Alameda counties. Central County also added identical language supporting consideration of such a study as an action item within their

Action Plan for Routes of Regional Significance. The “Proposal for Adoption” Tri-Valley Transportation Plan/Action Plan is scheduled for consideration of approval at the upcoming regular TVTC meeting of January 26<sup>th</sup>, 2015, and for consideration of approval at SWAT’s regularly scheduled meeting of February 2<sup>nd</sup>, 2015.

It should also be noted that in West County, a similar study is currently being developed to evaluate high-capacity transit options for the I-80 corridor. The cost of the West County study is estimated at \$1.2 million. While the West County study includes the existing BART corridor and points north, the I-680 study would focus primarily on the Walnut Creek to Dublin corridor, and which currently has only limited express bus service.

#### *Previous Studies Involving I-680 Corridor*

In 2002, the Authority funded the *I-680 Investment Options Analysis*. This study involved the qualitative analysis of a number of potential investment options, including BART, Light Rail, busways, Express Bus, and Express lanes. In response to community concerns, the options did not include the addition of mixed-flow lanes on I-680, or the construction of facilities along the Iron Horse Trail. The cost of this study was \$140,000 (in 2002 dollars)..

Prior to the 2003 study, the Authority conducted a corridor analysis of I-680 in the early 1990’s. In parallel, Caltrans developed a series of studies for the corridor, including the I-680 Corridor Concept Report, published in 1985 and again in 2002. The latest one of these Caltrans studies is called the Corridor System Management Program (CSMP), and is scheduled for completion by the end of 2014. The current CSMP examines programmed projects, which include additional express bus service in the I-680 corridor, but BART and other rail services are not included in the analysis.

Another study along the corridor was the I-680 HOV/Express Bus Access Study. Completed in June 2010 using Regional Measure (RM) 2 funding, this study examined, among other things, ways of providing direct connector ramps from the HOV lanes into the Walnut Creek and Pleasant Hill BART stations. The conclusion for this study was that of all of the options considered, the most favorable option was extending the southbound I-680 HOV lane from Geary Road/Treat Boulevard through the SR 24 interchange to Livorna Road.

#### *Authority Board Options Considered*

At its meeting of December 17<sup>th</sup>, the Authority Board considered the following options:

1. Do Nothing

2. Build upon the 2003 *I-680 Investment Options Analysis*. It would include an update of the existing and future (2040) travel patterns and congestion levels, a review of the latest in transit technologies and service innovations, a re-examination of technical feasibility and costs for each option, and a re-assessment of the public and stakeholder attitudes about the transit options being considered. This option is estimated to cost approximately \$250,000, and could be accomplished in approximately six months using local Measure J Planning funds and a sole-source selection of DKS Associates to perform the study.
3. Prepare an entirely new study, taking a fresh look at all available modes and technologies and examining ridership forecasts, alignment options, potential environmental impacts, costs and funding programs in greater detail than Option 2. This option is estimated to cost approximately \$1 million. It would require use of federal funds and adherence to federal consultant procurement requirements. The procurement process could take about 6 months, and the study itself would take approximately two years to complete.
4. In parallel with Options 2 and 3, implement modern day community outreach techniques, by asking the general public and the private sector commuters, employers, and residents along the corridor for their ideas on how best to improve the corridor.

The Authority Board took action to recommend Options 2 and 4, and to proceed with the preparation of a scope for a High Capacity Transit Study for the I-680 corridor that would expand and build upon the 2003 *I-680 Investment Options Analysis*.

#### RECOMMENDATION

Provide concurrence to CCTA for the development of a High Capacity Transit Study for the I-680 Corridor, and that builds and expands upon the 2003 *I-680 Options and Analysis*.

Attachment A – CCTA Planning Committee Staff Report dated  
December 3, 2014

#### Staff Contact:

Andy Dillard, Town of Danville  
Phone: (925) 314-3384  
Email: [adillard@danville.ca.gov](mailto:adillard@danville.ca.gov)  
Web: [www.CCTA-SWAT.net](http://www.CCTA-SWAT.net)



## Planning Committee **STAFF REPORT**

Meeting Date: December 3, 2014

<b>Subject</b>	<b>Preliminary Discussion of Options for Preparing a High-Capacity Transit Study for the I-680 Corridor</b>
<b>Summary of Issues</b>	<p>In response to direction from the Authority Board and in conjunction with comments received on the Draft 2014 Countywide Transportation Plan (CTP), staff has begun exploring options for preparing a high-capacity transit study for the I-680 corridor. Through the Authority's web-based public engagement tool, members of the public were able to submit their "bright ideas" for transportation improvements in Contra Costa. The site also allowed participants to voice their support for ideas submitted by others. Initial review of the input received indicates a very high level of support for a transit connection from Walnut Creek to Dublin. The last time this was studied was in 2003, prior to the Measure C reauthorization effort, with specific intent to develop viable projects and programs for consideration in the Measure J Expenditure Plan (2004). Staff proposes preparing a scope, schedule, and budget for possible update to the previous study or initiation of an entirely new review and analysis of corridor options.</p>
<b>Recommendations</b>	<p><del>Provide direction to staff regarding next steps for the development of a high-capacity transit study for the I-680 corridor.</del> <u>The Planning Committee recommended moving forward with a large study using federal funds. Since the Planning Committee met on December 3, 2014, staff has received additional information regarding scope, cost, funding, and schedule for an I-680 corridor study. In consideration of the new information received, staff recommends that the Authority consider all options, including doing a smaller study using local (Measure J) funds.</u></p>
<b>Financial Implications</b>	<p>The cost of the study could range from \$250,000 (for an update of the previous study), to over \$1,000,000 for a comprehensive, quantitative study involving preliminary concepts and cost estimating. <u>The lower-cost study could be funded using Measure J Planning funds (Org. OCP-18A). The higher-cost study would be funded using federal Surface Transportation Program (STP) funds available through MTC (Org. OCP-18B).</u></p>

<b>Options</b>	1. See descriptions of Options 1 through 4 below.
<b>Attachments (See PC Packet dated 12/3/14)</b>	A. Excerpts from the <i>I-680 Investment Options Analysis</i> Final Report, May 19, 2003, <u>prepared by DKS Associates</u> .
<b>Changes from Committee</b>	<i>The Planning Committee recommended moving forward with Option 3 - prepare an entirely new study looking at all available modes and technologies, at a cost of approximately \$1 million (funding source to be determined). The Planning Committee also supported including outreach to the general public and the private sector for new ideas on how best to improve the corridor, and incorporation of information-age technologies to generate innovative concepts and solutions.</i>

## Background

During public review of the Draft 2014 Countywide Transportation Plan (CTP), the Authority received strong support for improvements along the I-680 corridor between Walnut Creek and Dublin. Many stakeholders and participants voiced concern about the increasing levels of congestion on I-680, and the lack of viable transit options.

The public's concern about I-680 is well documented. Recent studies of I-680 indicate recurring congestion, with average delay in the range of 1,500 to 1,800 hours per day (per direction). On a daily basis, long queues form in the a.m. peak period on southbound I-680, and in the p.m., the northbound commute is highly congested and continues to increase.

In 2000, the I-680/SR 24 interchange project was completed, virtually doubling the capacity of the interchange. Shortly thereafter, I-680 was widened from the Benicia-Martinez Bridge to the I-580 interchange in Alameda County, expanding the freeway from four to six lanes, and adding carpool lanes where feasible. Bus service and transit options are limited. Approximately 232 buses per day traverse the corridor within Contra Costa, with service primarily concentrated between Walnut Creek BART and Bishop Ranch in San Ramon.

## Public Input Received

The public outreach effort for the 2014 Countywide Transportation Plan (CTP) update, included use of an innovative new web-based tool that allowed members of the public to submit their

“bright ideas” for transportation improvements through the “keepcontracostamoving.net” website. To date, of the 350 bright ideas received through the website portal, 37 of them sought improvements along I-680. In addition, improvements to I-680 received strong support from members of the public across all public input mediums including paper surveys, emails and the in-person public workshops held in Walnut Creek and Lafayette.

To be responsive to the comments we received, and the Board’s direction, Authority staff recommends further study of transit options along the I-680 corridor. This call for action will also be captured in both the Central County and the Tri-Valley Action Plans, which support “further study of high-capacity transit options for the I-680 corridor” in both Contra Costa and Alameda counties.

In West County, a similar study is taking shape to evaluate high-capacity transit options for the I-80 corridor. The cost of the West County study is estimated at \$1.2 million. While the West County study includes the existing BART corridor and points north, the I-680 study would focus primarily on the Walnut Creek to Dublin corridor, which currently has only limited express bus service.

### **Previous Studies**

In 2002, the Authority funded the *I-680 Investment Options Analysis*. This study involved the qualitative analysis of a number of potential investment options, including BART, Light Rail, busways, Express Bus, and Express lanes. In response to community concerns, the options did not include the addition of mixed-flow lanes on I-680, or the construction of facilities along the Iron Horse Trail. The cost of this study was \$140,000 (in 2002 dollars). Attachment A provides excerpts from the Final Report.

Prior to the 2003 study, the Authority conducted a corridor analysis of I-680 in the early 1990’s. In parallel, Caltrans developed a series of studies for the corridor, including the I-680 Corridor Concept Report, published in 1985 and again in 2002. The latest one of these Caltrans studies is called the Corridor System Management Program (CSMP), and is scheduled for completion by the end of 2014. The current CSMP examines programmed projects, which include additional express bus service in the I-680 corridor, but BART and other rail services are not included in the analysis.

Another study along the corridor was the I-680 HOV/Express Bus Access Study. Completed in June 2010 using Regional Measure (RM) 2 funding, this study examined among other things, ways of providing direct connector ramps from the HOV lanes into the Walnut Creek and

Pleasant Hill BART stations. The conclusion for this study was that of all of the options considered, the most favorable option was extending the southbound I-680 HOV lane from Geary Road/Treat Boulevard through the SR 24 interchange to Livorna Road.

## **Options**

The Authority has the following options:

1. Do Nothing
2. Build upon the 2003 I-680 *Investment Options Analysis*. It would include an update of the existing and future (2040) travel patterns and congestion levels, a review of the latest in transit technologies and service innovations, a re-examination of technical feasibility and costs for each option, and a re-assessment of the public and stakeholder attitudes about the transit options being considered. This option is estimated to cost approximately \$250,000, and could be accomplished in approximately six months using local Measure J Planning funds and a sole-source selection of DKS Associates to perform the study.
3. Prepare an entirely new study, taking a fresh look at all available modes and technologies and examining ridership forecasts, alignment options, potential environmental impacts, costs and funding programs in greater detail than Option 2. This option is estimated to cost approximately \$1 million. It would require use of federal funds and adherence to federal consultant procurement requirements. The procurement process could take about 6 months, and the study itself would take approximately two years to complete.
4. In parallel with Options 2 and 3, implement modern day community outreach techniques, by asking the ~~general public and the private sector~~ commuters, employers, and residents along the corridor for their ideas on how best to improve the corridor.

Regarding Option 4, opening the door for new ideas from the public could spawn innovative solutions to a problem that has not gone away, despite the significant investments in highway improvements along the corridor. A similar yet more traditional route would be to issue a "Request for Information" to transit providers, design -engineering firms, and other stakeholders to seek their suggestions on how to address the issue of congestion on I-680.

Staff seeks Authority direction on how to proceed.

### **Planning Committee Discussion (New Subsection)**

At the Planning Committee meeting on December 3<sup>rd</sup>, staff presented the options as outlined above. Martin Engelmann, the Authority's Deputy Executive Director for Planning, stated that Option 2 (Build upon the 2003 I-680 *Investment Options Analysis*) could be completed for \$250,000, and that Option 3 (Prepare an entirely new study), would cost about \$1 million.

Commissioner Mitchoff raised questions about building upon a 12-year-old-study. She suggested that if we do a study, that we get the best study possible. Commissioner Mitchoff stated that it was difficult to draw a clear distinction between Options 2 and 3, since both options would draw from and build upon the previously completed 2003 study.

Randy Iwasaki, the Authority's Executive Director, stated that Option 3 was a larger, more comprehensive study that would involve exploring new technologies, such as personal rapid transit (PRT). The Option 3 study would open the door to PRT, autonomous vehicles, and other emerging technologies that are considered more viable today than they were 12 years ago.

Commissioner Mitchoff made a motion (seconded by Commissioner Hudson) to prepare an entirely new study, taking a fresh look at all available modes, recognizing that a funding source was needed for the larger study, and that we consider the possibility of private donations or corporate contributions to help us move forward on this. Following the motion, there was discussion and public comment.

Kristin Connelly, President/CEO of the East Bay Leadership Council, and Executive Director of the Contra Costa Economic Partnership spoke during public comment. Ms. Connelly thanked the committee for considering the item, and suggested that, notwithstanding concerns about timing and funding, that the Authority consider all options and come up with a proposal that was both politically and financially viable. Commissioner Hudson asked for clarification regarding which option to pick. Ms. Connelly replied that she favored Option 3.

Authority Chair Romick spoke in favor of creating a synergy between the I-80 study and the I-680 study, and voiced support for Option 3, in combination with Option 4 (reaching out to the public and private sector for their ideas).

### **Next Steps (New Subsection)**

Upon receiving further direction from the Authority Board, staff will further develop the scope, schedule, and budget for the selected option. Funding remains an issue. At present, local

Measure J planning funds are limited, but adequate funding could be made available for Option 2, contingent upon the Authority's approval of a budget amendment for FY 2014-15. Additional federal funds will be available for the larger study (Option 3), but it would require several years to accumulate enough to fund a million dollar corridor study. Staff notes that the I-80 High Capacity Investment Study, which the Authority approved in November, has first call on additional federal funds available through MTC.

Staff notes that since the Planning Committee met on December 3, a number of considerations have arisen which suggest that Option 2 may be a more expeditious and productive course of action. Option 2 is the smaller study (\$250,000). Regarding schedule, it would be possible to fast-track Option 2 and begin work in early 2015 by sole-sourcing the study to DKS Associates, the firm that conducted the previous study. Option 3, the larger study that the Planning Committee recommended, would require use of federal funds. This could delay the schedule because a competitive selection process would need to be undertaken, and federal funding would need to be procured through MTC. These two factors alone could delay the Option 3 study for six months before work could begin.

A further consideration is that DKS Associates has indicated that under Option 2 it would be able to evaluate new technologies for the I-680 corridor, expanding upon the technologies that were considered in the 2003 study. At the Planning Committee meeting, staff told the Committee that the bigger study (Option 3) would be needed to cover new technologies.

In view of the scope, schedule, and cost considerations at hand, staff recommends Option 2.

***Agenda Item 7***



CONTRA COSTA  
transportation  
authority

COMMISSIONERS

Kevin Romick,  
Chair

Julie Pierce,  
Vice Chair

Janet Abelson

Newell Americh

Tom Butt

David Durant

Federal Glover

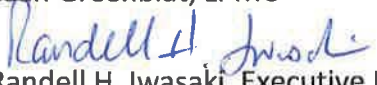
Dave Hudson

Mike Metcalf

Karen Mitchoff

Robert Taylor

## MEMORANDUM

To: Anita Smith, TRANSPAC  
Andy Dillard, SWAT  
Jamar Stamps, TRANSPLAN, TVTC  
John Nemeth, WCCTAC  
Leah Greenblat, LPMC  
  
From: Randell H. Iwasaki, Executive Director  
Date: October 16, 2014  
Re: Items approved by the Authority on October 15, 2014 for circulation to the Regional Transportation Planning Committees (RTPCs) and items of interest

At its October 15, 2014 meeting, the Authority discussed the following items which may be of interest to the Regional Transportation Planning Committees:

- 1. Update on Senate Bill 743 – Comments on Draft Guidelines for Transportation Impact Analysis in CEQA.** On August 6, 2014, the Governor's Office of Planning and Research (OPR) issued its preliminary discussion draft of guidelines for the new transportation evaluation metrics in CEQA, as called for in Senate Bill (SB) 743. *The Authority approved the attached comment letter on the proposed changes to the CEQA guidelines. (Attachment)*
- 2. Draft 2014 Countywide Transportation Plan (CTP) Update: 1) Updated Schedule for Adoption; 2) Status of Public Outreach, 3) Review of Supplemental EIR for the 2014 CTP, and 4) Opportunity for Public Comment on the Draft 2014 CTP and SEIR.** The Draft 2014 CTP Update was approved for release by the Authority at its meeting on July 16, 2014. Since then, the Draft 2014 CTP Draft Supplemental Environmental Impact Report (SEIR) has been released for public review. The CTP comment period, originally scheduled to close on September 30, has been extended to November 3, 2014 to coincide with the timing for comments on the Draft SEIR. *Staff updated the Authority on the revised schedule, status of public outreach activities, and contents of the Draft SEIR. (Attachment)*

Randell H. Iwasaki,  
Executive Director

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3. **Authorization to Contribute \$300,000 Toward Proposed West County High-Capacity Transit Investment Study.** *The Authority gave "in-concept" approval to help fund the proposed \$1.2 million study using federal funds available through MTC. (Attachment)*

## **EXECUTIVE DIRECTOR'S REPORT**

### **October 17, 2014**

#### **Active Transportation Program: September 5, 2014**

MTC released its staff recommendations for regional project awards. MTC received 127 applications totaling over \$200 million in funding requests. Eleven projects were approved for funding, including the Authority's Riverside Avenue Pedestrian Overcrossing which is part of the larger I-80/San Pablo Dam Road interchange project. The project is targeted to start construction next year and will receive \$682,000 in funding from the Active Transportation Program.

#### **Countywide Transportation Plan (CTP) Workshop: Southwest County: September 10, 2014**

The third CTP in-person public workshop was held at 7:00 p.m. at the Lafayette Veterans Hall. Approximately 35 people attended. SWAT Chair Candace Andersen and Commissioner Dave Hudson welcomed the attendees and gave introductory remarks. Don Tatzin of Lafayette gave the slide presentation. This was followed by public comment.

#### **CTP Presentation to Contra Costa Public Managers Association (PMA): September 11, 2014**

Martin Engelmann attended the September PMA meeting in Walnut Creek to brief the city managers on the Draft 2014 CTP.

#### **CTP Presentation to Building Industry Association (BIA): September 12, 2014**

Martin Engelmann presented the 2014 CTP to a gathering of building industry representatives in San Ramon. Lisa Vorderbrueggen, the Executive Director for Governmental Affairs at BIA, hosted the meeting.

#### **ITRI International Inc.: September 12, 2014**

I was invited to a lunch meeting by representatives from the Industrial Technology Research Institute (ITRI) of Taiwan. There were representatives from various technology firms in Taiwan attending the meeting. ITRI International is a US based subsidiary of ITRI based in San Jose. There were several presentations regarding connected vehicles. Jack Hall attended the meeting with me.

#### **Meeting with Allison Brooks: September 15, 2014**

Ross Chittenden, Martin Engelmann, and I met with Allison Brooks, Executive Director of the Bay Area Joint Policy Committee (JPC). The JPC brings together commissioners from MTC, ABAG, BCDC and the Bay Area Air Quality Management District. Allison is interested in learning more about the Congestion Management Agencies and is excited to help support the Northern Waterfront Economic Development Initiative.

**CTP Presentation to East Bay Regional Park District (EBRPD):** September 16, 2014

At the September meeting of the EBRPD Board in Oakland, Martin Engelmann presented the 2014 CTP. EBRPD staff has responded by submitting a list of proposed trail projects for inclusion in the Comprehensive Transportation Project List (CTPL).

**SF Examiner Interview:** September 17, 2014

I was interviewed by Jessica Kwong. She was interested in the Car.ma program to rebate the toll across the San Francisco – Oakland Bay Bridge for carpoolers using the Car.ma mobile app.

**Tech Series - Road-Tech:** September 17, 2014

Joe Jeffrey from Road-Tech Safety Services Incorporated and David Berkman from ADDCO presented their technology. They work together to mesh software with hardware to provide work zone information through changeable message signs. They provided the ITS work zone solutions for the FIX 50 project in Sacramento. We are working with industry to provide freeway work zone information for the upcoming San Pablo Dam Road project on I-80.

**Brigadier General Mark Toy:** September 17, 2014

I met with General Toy in San Francisco. We met last year at an AAa/e leadership speech in Los Angeles. He was a Colonel in the Army Corps of Engineers (ACOE). ACOE is responsible for issuing and enforcing the federal clean water act. He was recently promoted to Brigadier General in charge of a large region which includes the Bay Area.

**CTP Presentation to Tri-Valley Transportation Council (TVTC):** September 17, 2014

The TVTC met in Danville for its regular quarterly meeting and received a presentation from Martin Engelmann on the Draft 2014 CTP.

**California Transportation Foundation (CTF) Board Meeting:** September 18, 2014

I attended the CTF board meeting in Sacramento. I am the Chair of the Caltrans liaison committee and I reported on the most recent liaison committee meeting. The next CTF-sponsored education symposium will be held in Santa Cruz on November 6 – 7, 2014. The symposium is designed to pair university students with public and private sector transportation officials to work on solutions to predetermined problem statements. I attended the symposium many years ago and felt that it was valuable. CTF will also sponsor a reception at the Focus on the Future Conference on November 17, 2014.

**State Route 4 Tour:** September 19, 2014

Ross Chittenden, Jack Hall and I toured the SR 4 project with California Transportation Commission Executive Director Andre Boutros. Bonny Nyaga from Caltrans gave us a very comprehensive review of the traffic switch and the construction staging for the bridges. Mr. Boutros was impressed with the progress and asked for some pictures of the construction for possible inclusion in the next CTC annual report.

**CTP West County Workshop:** September 20, 2014

The fourth CTP in-person public workshop was held at 1:30p.m. at the Richmond Convention Center. Approximately 25 persons attended. Commissioner Janet Abelson welcomed the

attendees and gave introductory remarks. This was followed by Martin Engelmann's slide presentation and public comment.

**TriLink Finding and Delivery Options:** September 22, 2014

Martin Engelmann, Ross Chittenden, Randy Carlton and I met with Brian Dowd and Kent Marshall of Granite Construction and Kevin O'Brien of Bank of America Merrill Lynch to discuss strategies to deliver the SR 239/TriLink project as a Public Private Partnership (P3) project. We continue to explore options to advance the delivery and financing of this important project.

**CTP West County Workshop:** September 22, 2014

The fifth and final CTP in-person public workshop was held at 7:00 p.m. at the Hercules Community Center. Approximately 30 people attended. Hercules Mayor Myrna De Vera welcomed the attendees, and Vice Mayor Sherry McCoy gave introductory remarks. This was followed by Martin Engelmann's slide presentation and public comment.

**Telephone Town Hall Meeting:** September 23, 2014

In accordance with the Public Education and Outreach Plan for the 2014 CTP update, CCTA hosted its first telephone town hall meeting – one of our new ways of communicating with the public. At one point, there were 4361 people on the call listening to the session. We had more than 250 people stay on the call for over 40 minutes and were able to answer 24 questions in the 60-minute event.

**Bay Area Council Economic Institute:** September 24, 2014

Martin Engelmann, Ross Chittenden, Linsey Willis and I participated in a conference call with the Bay Area Council Economic Institute. We are looking for a study to show how the investment in a transportation corridor such as SR 4 will generate an uptick in the local economy for future generations to enjoy. There are studies that show how many short term jobs are created during construction by the investment. We would like to look to see if we can predict the local economic growth after the dust settles from construction.

**Caltrans E-76 Training:** September 24, 2014

Peter Engel and Ivan Ramirez attended a training in San Jose on process and requirements for submitting and obtaining an E-76. An E-76 is the "Request for Authorization" to proceed on a federally funded project administered through Caltrans on FHWA projects.

**Remy Goldsmith:** September 25, 2014

Remy Goldsmith, District Director for Senator Mark DeSaulnier, visited our office to introduce herself. Ms. Goldsmith has been on the job for a few months.

**CTP Presentation to West County Mayors Conference:** September 25, 2014

The West County Mayors met in Hercules and received a presentation from Martin Engelmann on the Draft 2014 CTP.

**Streetline Presentation:** September 26, 2014

Jack Hall, Linsey Willis, and I met with officials from Streetline. Joe Enke, City of Martinez Senior Civil Engineer, and Ramin Bolourchian from Caltrans, also attended the meeting regarding the

close-out the construction phase for the Pacheco Transit Hub and beginning of the maintenance and operation phase of the project. Streetline officials explained the how the various applications work for the system. As the system matures, Streetline will develop any specialized reports that the City or Caltrans are interested in. Ramin works in the TMC at Caltrans and he was there to work with us to display the number of vacant parking spaces on the various changeable message signs near the Transit Hub.

**San Joaquin Joint Powers Authority (SJPA) Board Meeting:** September 26, 2014

Peter Engel attended the SJPA meeting in Hanford, California. The SJPA Board will provide policy direction for the San Joaquin Amtrak service from Oakland to Bakersfield. Don Tatzin represents CCTA on the SJPA Board. The main topic of discussion was the transfer agreement between Caltrans and the SJPA. The transfer agreement will provide SJPA management and policy authority for the service. The agreement is anticipated to have the first phase signed in December giving SJPA authority to begin planning and marketing activities. A second phase, expected in early 2015, would transfer the balance of activities to the SJPA.

**SR4/SR 160 Connector Ramp Project Partnering Meeting:** September 29, 2014

Ivan Ramirez, Ross Chittenden and I met with team members from the contractor RGW Construction and the partnering consultant GLA. This was our first partnering meeting on the project. There were some issues we discussed in depth. The first was imported borrow. The project needs dirt to build the embankments. Caltrans staff has made some changes in the requirements for documentation and testing frequency for imported borrow that has not appeared on other "State" run projects. Ivan is working on this issue. The second was winterization of the project. The contractor is erecting their falsework and may need to revise their approach to the foundations. They are working on this issue. The last major issue was the schedule. The project started on time with the subcontractor making progress on the cast-in-drilled-holes (CIDH) pile work which was identified as an early risk. However, currently the project schedule has slipped a bit and we are working on getting the project back on schedule.

**CTP Presentation to the East Contra Costa Collaborative (EC<sup>2</sup>):** September 30, 2014

Martin Engelmann and Ross Chittenden attended a meeting of EC<sup>2</sup> in Antioch. Representatives from East County businesses, local jurisdictions, and Non-Governmental Organizations were in attendance to receive a presentation from Martin Engelmann on the Draft 2014 CTP.

**New Employee Stephanie Hu:** October 1, 2014

Stephanie Hu, Associate Engineer, started work at CCTA on October 1<sup>st</sup>. Ms. Hu has a Master's degree in Civil and Environmental Engineering, and has over 12 years of professional experience with a large engineering firm and a wide range of experience on local street improvement projects, and transit and freeway interchange projects.

**Autonomous Vehicle Test Bed Press Release:** October 1, 2014

Linsey Willis released the news that CCTA with the City of Concord, Mercedes-Benz and the US Navy had signed an agreement forming a partnership to test Autonomous Vehicles at the Concord Naval Weapon Station. The location is the largest secure test site in the United States. This started a series of requests from the media for more information.

**KCBS Radio:** October 1, 2014

I was interviewed by KCBS reporter. He was very enthused about the test bed and even more excited because it was in the Bay Area. The interview aired in the afternoon.

**KGO Radio:** October 1, 2014

Linsey Willis was interviewed by KGO about the test bed. Her interview aired in the afternoon.

**Contra Costa Times:** October 1, 2014

Jack Hall was interviewed by the CCT about the test bed. His interview was printed the next day.

**Regional Planning Committee (RPC) Meeting:** October 1, 2014

The quarterly RPC meeting was held in Oakland at MTC. Martin Engelmann attended as the representative of the CMA Planning Directors.

**Tom Curry Interview:** October 2, 2014

I was interviewed by Tom Curry, who writes for “The Container” for Congressional Quarterly/Roll Call in Washington DC, about the test bed. The interview has been printed in two parts. Tom was interested in why CCTA developed the test bed and what tests would be performed.

**Gabe Nelson:** October 2, 2014

I was interviewed by Gabe Nelson of Automotive News. He was very interested in the test bed for Autonomous Vehicles in Contra Costa. The article will be published shortly.

**East Bay EDA Executive Committee Meeting:** October 2, 2014

I gave a speech at the EBEDA Executive Committee meeting about the update of the Countywide Transportation Plan, polling results and next steps. Art Dao, Executive Director ACTC, spoke about his upcoming ballot measure and Randy Rentschler, Legislation and Public Affairs Director for MTC, gave the committee a sneak peak of the latest jobs, housing and congestion results. If we go to the ballot in the near term, we should get a support vote from the EBEDA.

**City of Orinda:** October 2, 2014

Janet Keeter, City Manager, Chuck Swanson, Public Works and Engineering Services Director, and Dennis Fay, Orinda Citizens Infrastructure Oversight Commission met with Ross Chittenden, Martin Engelmann, Linsey Willis and I to discuss the Countywide Transportation Plan and how to make sure their projects are in the plan. Martin gave them a great overview of the process. They will send us a letter with their projects and go the website [www.keepcontracostamoving.net](http://www.keepcontracostamoving.net) and make sure they submit their requests there too.

**Contra Costa Mayors Conference Meeting:** October 2, 2014

I gave a short update on the CTP. I asked for the attendees help to make sure we are getting a comprehensive list of transportation needs from the various area of Contra Costa County.

**HNTB THINK: Infrastructure Forum:** October 3, 2014

I moderated a panel at HNTB’s THINK: Infrastructure Forum in San Francisco. The panel consisted of Alix Bockelman, MTC, Tilly Chang, SFCTA, Carolyn Gonot, Santa Clara VTA, Greg Le Frois, HNTB and Jim Wunderman, Bay Area Council. The two-hour forum focused on three areas. The first was how the public and private sectors can better work together. The second was how

technology best can bring together the elements of success. The last was how best to communicate the economic benefits of transportation improvements to the public. There were 25 transportation experts invited from all over the Bay Area who participated in the forum. HNTB will produce a summary of the discussion.

**Bay Trail Connection Meeting:** October 6, 2014

I attended a meeting in Richmond to discuss the development of a Bay Trail connection east of the Richmond/San Rafael Bridge. The meeting included representatives from the City of Richmond, Trails for Richmond Action Committee (TRAC), and representatives from MTC/BATA, including Richmond Council Member/CCTA Commissioner Tom Butt, MTC Commissioner/CCTA Ex-Officio Representative Amy Worth. We are hoping to reach consensus on the new alignment of the bike path on the north side of I-580.

*Staff Out-of-State Travel – Prior Reporting Period*

As reported in September, Peter Engel attended a special one-day session in Branson, Missouri on transit ITS as it pertains to seniors, veterans, and people with disabilities, which was sponsored by the Federal Transit Administration. Expenses for the trip totaled \$955.21.





CONTRA COSTA  
transportation  
authority

Attachment - Item #1

COMMISSIONERS

October 6, 2014

Kevin Romick, Chair

Julie Pierce,  
Vice Chair

Janet Abelson

Newell Americh

Tom Butt

David Durant

Federal Glover

Dave Hudson

Mike Metcalf

Karen Mitchoff

Robert Taylor

Randell H. Iwasaki,  
Executive Director

Mr. Ken Alex  
Director  
Governor's Office of Planning & Research  
P.O. Box 3044  
Sacramento, CA 95812-3044

Subject: Comments on OPR August 6 Draft CEQA Guidelines

Dear Mr. Alex:

The Contra Costa Transportation Authority (the Authority) wishes to take this opportunity to comment on the proposed updates to the CEQA Guidelines that OPR released on August 6 ("Updating Transportation Impact Analysis in the CEQA Guidelines"), in response to the adoption of SB 743 (Steinberg). This legislation eliminated the use of level-of-service (LOS) standards within Transit Priority Areas (TPAs) as a threshold of significance in any CEQA analysis. The Authority continues to support this change to the CEQA Guidelines.

In our letter dated March 19, 2014, the Authority supported the movement away from LOS as a finding of significance under CEQA in TPAs and other transit-rich sites and corridors. At the same time we voiced significant concerns about the wholesale elimination of LOS and delay-based methodologies statewide, specifically in areas under-served by quality transit, as proposed by OPR in its draft Guidelines. We note that OPR dismissed our concern and now continues down the path of eliminating LOS statewide. With this letter, we strongly reiterate our concern regarding OPR's decision.

### Implementation of New Methodologies

Notwithstanding our above-mentioned concern, Authority staff and our Technical Coordinating Committee (TCC) have reviewed OPR's preliminary discussion draft of the CEQA Guidelines. Listed below are our suggestions for implementing the proposed changes: \_\_\_\_\_

- Phased Implementation of Updated Guidelines: OPR should consider a "trial" period to test the tools available to local agency staff for analyzing the new metrics Vehicle Miles Travelled (VMT) per capita, VMT per trip,

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VMT by area, etc.) before the new guidelines become mandatory. Establishing a trial period on the use of the new guidelines will allow local agency and OPR staff to determine what does and doesn't work, and establish "best practices" for the new metrics. In addition, OPR should consider developing a training manual and offering internet-based and/or in-person training for CEQA practitioners.

- Use of Regional Averages: The draft guidelines specify the use of regional averages in comparisons against a project's VMT for determining whether there is a significant impact. Regional, in the case of Contra Costa, would be defined as the local Metropolitan Planning Organization – or MTC. TCC is concerned that the region may be too large an area for use in assessing project impacts, and that using the Countywide average VMT would be most appropriate, especially in a large, diverse area such as the Bay Area.

- Impacts on Transit Vehicles: The elimination of LOS and vehicle delay as a finding of significance under CEQA when analyzing the impacts of a development in a transit-oriented location may have unintended consequences on the performance of transit vehicles accessing the area. To lessen these potentially negative impacts on transit vehicles, the development of a "mitigation bank" earmarked specifically for bus transit may be a possible solution. When it is determined that travel times on a bus route would be increased due to a pending project, developers would be able to pay into the "bank", which would fund mitigations aimed specifically at bus transit improvements.

- Use of Appropriate Tools: The draft guidelines identify various tools for determining the amount of VMT resulting from a project, including travel demand models and various "sketch" models and spreadsheets that can be used to calculate VMT. There is little guidance that discusses the benefits of one over the other. For example, are tour-based models preferred over trip-based models? And what considerations should be taken when using one or the other? Several sketch models are identified, but there is no recommended off-model tool. Have all of these public and privately-developed sketch models been fully vetted for use in CEQA analysis? Or does the use of professional judgment, which is emphasized

throughout the document, assume the CEQA practitioner will use the tool they are most familiar with?

- Induced Travel: The use of induced vehicle travel resulting from transportation improvements as a finding under CEQA is an idea that has been heavily debated. The new Guidelines emphasize the analysis of induced travel and suggest that project proponents should thoroughly evaluate the impacts of a project with regard to induced travel. The guidelines should therefore include more detail describing the various impacts of transportation improvements, and the types of projects that have a positive or negative impact on VMT. It would be helpful if the Guidelines provided methodologies and tools for estimating these impacts.

- Energy Impacts: We have heard from our local agency partners that the guidelines' discussion of Energy Consumption and the requirement to document a project's effect on the consumption of fossil and alternative fuels and its overall cost-effectiveness is onerous, and difficult for smaller jurisdictions to address.

- Congestion Management Program Impact: Because the legislatively-required Congestion Management Program (CMP) specifies use of LOS in the bi-annual monitoring of Contra Costa County's network of freeway and arterial routes, staff has concerns about how the changes in CEQA guidelines will affect the CMP process moving forward, particularly for the pending 2015 update. OPR staff has indicated that the CMP LOS requirements are unaffected by the changes under SB 743, but the two legislative requirements seem to conflict. The CEQA guidelines should include a section clarifying how the LOS analysis under the CMP is consistent with the changes required by SB 743.

In closing, we cannot overstate the negative impact OPR's proposed policy will have on smaller jurisdictions that rely heavily on LOS-based mitigations to preserve the quality of life and to promote a healthy environment. We strongly regret your taking the proposed across-the-board action to eliminate LOS from CEQA. Regarding implementation of changes to CEQA in TPAs, we hope that implementation of this change will be preceded by an extensive trial period that

will allow for testing of the VMT-based metrics, associated analysis tools, and the development of appropriate mitigations using the new measures.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Romick".

Kevin Romick, Chair

cc: Christopher Calfee, OPR  
Chris Ganson, OPR  
San Francisco Bay Area CMAs  
Contra Costa Planning Directors  
Contra Costa Public Works Directors

File: 01.12.01



COMMISSIONERS

Kevin Romick,  
Chair

Julie Pierce,  
Vice Chair

Janet Abelson

Newell Americh

Tom Butt

David Durant

Federal Glover

Dave Hudson

Mike Metcalf

Karen Mitchoff

Robert Taylor

## MEMORANDUM

To: John Nemeth, WCCTAC  
Anita Smith, TRANSPAC (Interim)  
Jamar Stamps, TRANSPLAN, TVTC  
Andy Dillard, SWAT  
Tony Coe, LPMC (Interim)

From: Randell H. Iwasaki, Executive Director *MB for:*

Date: November 21, 2014

Re: Items approved by the Authority on November 19, 2014 for circulation to the Regional Transportation Planning Committees (RTPCs) and items of interest

At its November 19, 2014 meeting, the Authority discussed the following items which may be of interest to the Regional Transportation Planning Committees:

1. **CCTA Measure J Programs 12 and 13: Report on Status of Projects in the Transportation for Livable Communities (TLC), and Pedestrian, Bicycle Trail Fund (PBTF) Programs.** The Authority adopted the programming plan for the Transportation for Livable Communities (TLC) and Pedestrian, Bicycle Trail Fund (PBTF) Programs on May 16, 2012. The plan allocated about \$21.7 million to 43 projects. As part of the Authority's monitoring of the two programs, staff surveyed local agencies receiving these funds on project status and plans for project completion. While the majority of projects are either underway or completed, many projects are significantly behind schedule and several projects have yet to begin almost two-and-a-half years after receiving funding approval. *The Planning Committee and the Authority discussed the monitoring report and asked staff to develop further requirements to address deliverability issues in the next call for projects for these and other programs. (Attachment)*
2. **Status Report on the 2014 Draft CTP Update and SEIR.** The comment period on the Draft 2014 Countywide Transportation Plan (CTP) Update and Draft Supplemental Environmental Impact Statement (SEIR) closed on November 3, 2014. To date, 33 comment letters have been received. *Staff provided an*

Randell H. Iwasaki,  
Executive Director

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*overview of the comments received from the Authority's partners and stakeholders, and reviewed next steps for moving toward final CTP adoption in March 2015. Note: the full package of comments received on the Draft 2014 CTP is available at <http://www.ccta.net/sources/detail/11/1> .*

## **TRANSPAC Transportation Partnership and Cooperation**

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
2300 Contra Costa Boulevard, Suite 110  
Pleasant Hill, CA 94523  
(925) 969-0841

November 20, 2014

Randell H. Iwasaki, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

Re: Status Letter for TRANSPAC Meeting – November 13, 2014

Dear Mr. Iwasaki:

At its meeting on November 13, 2014, TRANSPAC took the following actions that may be of interest to the Transportation Authority:

1. Approved the TRANSPAC 2014/2015 Budget.
2. Received report from Lynn Overcashier, Program Manager, 511 Contra Costa on the status of Street Smarts activities.
3. Received an update from the TRANSPAC Subcommittee (Durant, Pierce, and Mitchoff) on the Executive Director Recruitment process.
4. Received report from Christopher Diaz, Attorney with Best Best & Kreiger (BBK) on the status of the Joint Powers Authority (JPA).

TRANSPAC hopes that this information is useful to you.

Sincerely,

A handwritten signature in blue ink that reads "Barbara Neustadter" with a stylized "als" below it.

Barbara Neustadter  
TRANSPAC Manager

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Candace Andersen, Chair – SWAT  
Sal Evola, Chair – TRANSPLAN  
Martin Engelmann, Hisham Noeimi, Brad Beck (CCTA)

Mr. Randall H. Iwasaki  
November 20, 2014  
Page 2

John Nemeth – WCCTAC  
Janet Abelson – WCCTAC  
Jamar I. Stamps – TRANSPLAN  
Andy Dillard – SWAT  
Danice Rosenbohm, CCTA  
June Catalano, Diana Vavrek, Diane Bentley – City of Pleasant Hill

# **TRANSPAC Transportation Partnership and Cooperation**

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
2300 Contra Costa Boulevard, Suite 110  
Pleasant Hill, CA 94523  
(925) 969-0841

December 15, 2014

Randell H. Iwasaki, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

Re: Status Letter for TRANSPAC Meeting – December 11, 2014

Dear Mr. Iwasaki:

At its meeting on December 11, 2014, TRANSPAC took the following actions that may be of interest to the Transportation Authority:

1. Approved the “Proposal for Adoption” of the Central County Action Plan, as amended, to be forwarded to the CCTA Board.
2. Approved the proposed Monument Boulevard Neighborhood Shuttle funding swap, to be forwarded to the CCTA Board.
3. Approved the FY 2015/16 TRANSPAC / TRANSPLAN 511 Contra Costa Program Workplan with funds from the BAAQMD TFCA, CCTA Measure J Line 17, and MTC CMAQ (Employer Outreach).
4. Approved 511 Contra Costa Workplan and Budget for FY 2014/15 and 2015/16 Measure J 21a Safe Transportation for Children Funds.
5. Reappointed David Durant to the CCTA Board for the two-year term from February 1, 2015 through January 31, 2017.
6. Approved revised TRANSPAC Meeting Schedule for 2015.
7. Received update on the search for an Interim TRANSPAC Executive Director, and the status of the Joint Powers Authority (JPA).



Mr. Randall H. Iwasaki  
December 15, 2014  
Page 2

TRANSPAC hopes that this information is useful to you.

Sincerely,

A handwritten signature in blue ink that reads "Barbara Neustadter" with a stylized "als" written below it.

Barbara Neustadter  
TRANSPAC Manager

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Candace Andersen, Chair – SWAT  
Sal Evola, Chair – TRANSPLAN  
Martin Engelmann, Hisham Noeimi, Brad Beck (CCTA)  
John Nemeth – WCCTAC  
Janet Abelson – WCCTAC  
Jamar I. Stamps – TRANSPLAN  
Andy Dillard – SWAT  
Danice Rosenbohm, CCTA  
June Catalano, Diana Vavrek, Diane Bentley – City of Pleasant Hill

# TRANSPLAN COMMITTEE

## EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County  
30 Muir Road, Martinez, CA 94553

---

December 12, 2014

Mr. Randell H. Iwasaki, Executive Director  
Contra Costa Transportation Authority (CCTA)  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

Dear Mr. Iwasaki:

This correspondence reports on the actions and discussions during the TRANSPLAN Committee meeting on December 11, 2014.

**ELECT TRANSPLAN Chair and Vice-Chair for 2015.** The TRANSPLAN Committee unanimously voted Mayor Wade Harper (Antioch) and Mayor Robert Taylor (Brentwood) as the TRANSPLAN Chair and Vice-Chair, respectively.

**APPOINT TRANSPLAN Representative to the Contra Costa Transportation Authority (CCTA) Board.** The TRANSPLAN Committee unanimously voted to re-appoint Councilmember Kevin Romick (Oakley) as the TRANSPLAN representative to the CCTA Board for the 2/1/2015 through 1/31/2017 term. Mayor Sal Evola (Pittsburg) was appointed as the alternate.

**APPROVE the “Proposal for Adoption” East County Action Plan for Routes of Regional Significance.** TRANSPLAN staff provided an update to the Committee on the Action Plan and Countywide Transportation Plan (CTP) process as it pertains to TRANSPLAN. The Committee upheld the TRANSPLAN Technical Advisory Committee’s (TAC) recommendation to approve the “Proposal for Adoption” and forward it to CCTA for inclusion in the CTP.

**APPROVE Amendment No. 2 to the 2013 Measure J Strategic Plan.** The Committee unanimously approved the subject item which reprograms \$2.4 million from the SR4 Widening (Project 3001) to Pittsburg Center Station (Project 2002) and \$2.28 million from the East County Construction Reserve and \$0.42 million from the SR4 Widening (Project 3001) to eBART (Project 2001).

**RECEIVE semi-annual update on the eBART project.** BART staff provided an update on the progress of the project, future contracts and timing for the construction and completion of the project from Pittsburg/Bay Point to Hillcrest station.

The next regularly scheduled TRANSPLAN Committee meeting will be on Thursday, January 15, 2015 at 6:30 p.m. at the Tri Delta Transit offices in Antioch.

Sincerely,



Jamar Stamps, TRANSPLAN Staff

c: TRANSPLAN Committee	D. Rosenbohm, CCTA
A. Dillard, SWAT/TVTC	J. Townsend, EBRPD
A. Tucci-Smith, TRANSPAC	D. Dennis, ECCRFFA
J. Nemeth, WCCTAC	

**NOTICE OF PUBLIC HEARING BEFORE THE CONTRA COSTA COUNTY BOARD OF  
SUPERVISORS ON PLANNING MATTERS**

**COUNTYWIDE**

NOTICE is hereby given that on **Tuesday, December 2, 2014, at 9:00 a.m.**, in the County Administration Building, Board Chambers, 651 Pine Street (Corner of Pine and Escobar Streets), Martinez, California, the Contra Costa County Board of Supervisors will conduct a public hearing to consider the following planning matter:

**2014 HOUSING ELEMENT UPDATE (2015-2023), CONTRA COSTA COUNTY  
GENERAL PLAN, 2005-2020 (County File: GP#14-0001)**

Pursuant to Senate Bill 375 (Statutes of 2008, Chapter 728) Contra Costa County has prepared a draft update to the Housing Element in the Contra Costa County General Plan (2005-2020), for an 8-year planning period from 2015 to 2023. The current Housing Element was adopted by the Board of Supervisors on July 21, 2009. The 2014 Housing Element Update identifies and analyzes the existing and projected housing needs for population groups within the unincorporated area of Contra Costa County based on a new Regional Housing Needs Allocation (RHNA) issued by the Association of Bay Area Governments in accordance with Senate Bill 375. It provides a statement of goals, policies, and quantified objectives for the 8-year planning period covered by the update, and it documents programs for the preservation, improvement, and development of housing within the unincorporated area in order to meet the County's fair share of regional housing needs (or RHNA) for the 8-year planning period. The 2014 Housing Element Update (County File: GP#14-0001) would amend the Contra Costa County General Plan (2005-2020) by superseding and replacing text, maps, and related appendices for Chapter 6. Housing Element. The geographic area covered by the 2014 Housing Element Update is the unincorporated portion of Contra Costa County. The Housing Element is mandated under California Government Code Section 65580 and it is subject to the review and certification for compliance with State housing element law by the California Department of Housing and Community Development.

For the purposes of compliance with the provisions of the California Environmental Quality Act (CEQA), an Initial Study and Negative Declaration of Environmental Significance (no Environmental Impact Report) has been prepared for this project (SCH#2014092050).

If you challenge this matter in Court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the County at, or prior to, the hearing.

Prior to the hearing, staff from the Department of Conservation and Development will be available on Tuesday, December 2, 2014, at 8:00 a.m. in Room 108, Administration Building, 651 Pine Street, Martinez, CA, to meet with any interested persons in order to (1) answer questions; (2) review the hearing procedures used by the Board; (3) clarify the issues being considered by the Board; and, (4) if necessary, provide an opportunity to identify, resolve, or narrow any differences which remain in dispute. If you wish to attend this meeting with staff, please call Patrick Roche, Principal Planner, Department of Conservation and Development, at (925) 674-7807 by 3:00 p.m. on Monday, December 1, 2014 to confirm your participation.

Date: November 21, 2014

David Twa, Clerk of the Board of the Board of Supervisors  
and County Administrator

BY:  June McHuen, Deputy Clerk

**Department of  
Conservation and  
Development**

30 Muir Road  
Martinez, CA 94553

Phone: 1-855-323-2626

**Contra  
Costa  
County**

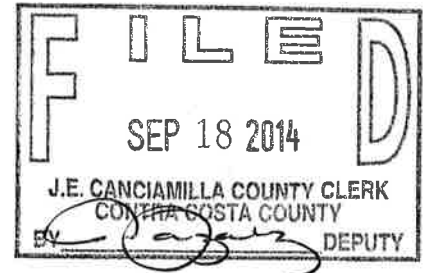


**John Kopchik**  
Interim Director

**Aruna Bhat**  
Deputy Director

**Jason Crapo**  
Deputy Director

September 18, 2014



**NOTICE OF AVAILABILITY**

and

**NOTICE OF PUBLIC HEARING**

for

**SARANAP VILLAGE MIXED-USE PROJECT**

**DRAFT ENVIRONMENTAL IMPACT REPORT**

**State Clearinghouse Number: 2014032060**

**County File Numbers: GP13-0003, RZ13-3224, SD13-9359, DP13-3035**

Notice is hereby given pursuant to the California Environmental Quality Act (CEQA) that a document titled "**Saranap Village Mixed-Use Project – Draft Environmental Impact Report**" (hereafter referenced as "Draft EIR") has been prepared for the proposed Saranap Village Mixed-Use Project and is available for public review.

**PROJECT DESCRIPTION:** Hall Equities Group (Applicant) has submitted applications to the Contra Costa County Department of Conservation and Development (DCD) requesting approval of a General Plan Amendment, Rezoning, Major Subdivision, and Final Development Plan to allow implementation of the Saranap Village Mixed-Use Project in the unincorporated community of Saranap in central Contra Costa County. The project includes redevelopment of an area surrounding the intersection of Boulevard Way and Saranap Avenue into a mixed-use village with up to 235 multiple-family residential units and approximately 43,500 square feet of neighborhood-oriented businesses and services. The project also includes substantial improvements to the public rights-of-way along portions Boulevard Way and Saranap Avenue.

**PROJECT LOCATION:** The project site is addressed as 1285, 1298, 1299, 1300, 1310, and 1326 Boulevard Way, and 1176 and 1180 Saranap Avenue in the unincorporated Saranap area. The site is between the cities of Walnut Creek and Lafayette, approximately one-quarter mile southwest of the Interstate 680/State Route 24 interchange. *(See attached map)* The project site is also identified by the following Assessor's Parcel Numbers: 184-010-035; 184-010-046, 184-450-025, 184-480-025, 185-370-010, 185-370-012, 185-370-018, 185-370-033.

The project site includes an address that has been listed with the State Water Resources Control Board due to underground storage tanks associated with a former service station at 1299 Boulevard Way. The tanks were removed in 1987.

**ENVIRONMENTAL IMPACTS OF THE PROJECT:** The Draft EIR identifies potentially significant environmental impacts in the following resource/topic areas:

- *Aesthetics*
- *Air Quality*
- *Biological Resources*
- *Cultural Resources*
- *Greenhouse Gas Emissions and Energy*
- *Hazards and Hazardous Materials*
- *Hydrology and Water Quality*
- *Noise*
- *Transportation/Traffic*
- *Utilities and Service Systems*

All potentially significant impacts can be mitigated to less-than-significant levels.

**DRAFT EIR PUBLIC REVIEW & COMMENT PERIOD:** The public review period for the Draft EIR will be 60 days, which already includes an extension beyond the statutory requirement.<sup>1</sup> No further extensions will be granted. Day 1 of the review period is September 19, 2014. Written comments on the adequacy of the Draft EIR must be received by **5:00 p.m. on Monday, November 17, 2014**, at the following address:

William Nelson  
Contra Costa County  
Department of Conservation and Development  
30 Muir Road  
Martinez, CA 94553

OR

william.nelson@dcd.cccounty.us

The County File Numbers indicated near the top of this notice should be included on all correspondence.

<sup>1</sup> CEQA requires a 45-day public review and comment period for a Draft EIR. Pursuant to CEQA Guidelines Section 15105(a), the public review period should not exceed 60 days except in unusual circumstances.

During the 60-day review period, the County Zoning Administrator will hold a public hearing to provide additional opportunity for public comment on the Draft EIR. Comments made *during the hearing* are equivalent to written comments, so it is unnecessary for one to submit written comments and oral comment as long as the oral comments are provided at the hearing. The County Zoning Administrator's hearing will be held on **Monday, November 3, 2014, at 3:30 p.m.** in the DCD offices located at 30 Muir Road, Martinez, California. The County Planning Commission will hold a subsequent hearing to consider the merits of the project. While a date for this hearing has not yet been set, it is anticipated to occur in early 2015.

**DRAFT EIR AVAILABILITY:** Copies of the Draft EIR are available for review and purchase at the DCD offices, located at the address indicated above. The Draft EIR is available for purchase in CD format for \$5.00 and in hard copy format for approximately \$115.00. In addition to copies of the Draft EIR, supplemental information including maps, plans, studies, and other material related to the project and preparation of the Draft EIR are available for public review at the DCD offices. The Draft EIR can also be downloaded for free from the DCD website at [www.cccounty.us/5195/Saranap-Village](http://www.cccounty.us/5195/Saranap-Village).

Hard copies of the Draft EIR are available for review, but not purchase, at the following additional locations:

Office of County Supervisor Candace Andersen  
309 Diablo Road  
Danville, CA

City of Walnut Creek  
Community Development Department  
1666 North Main Street  
Walnut Creek, CA

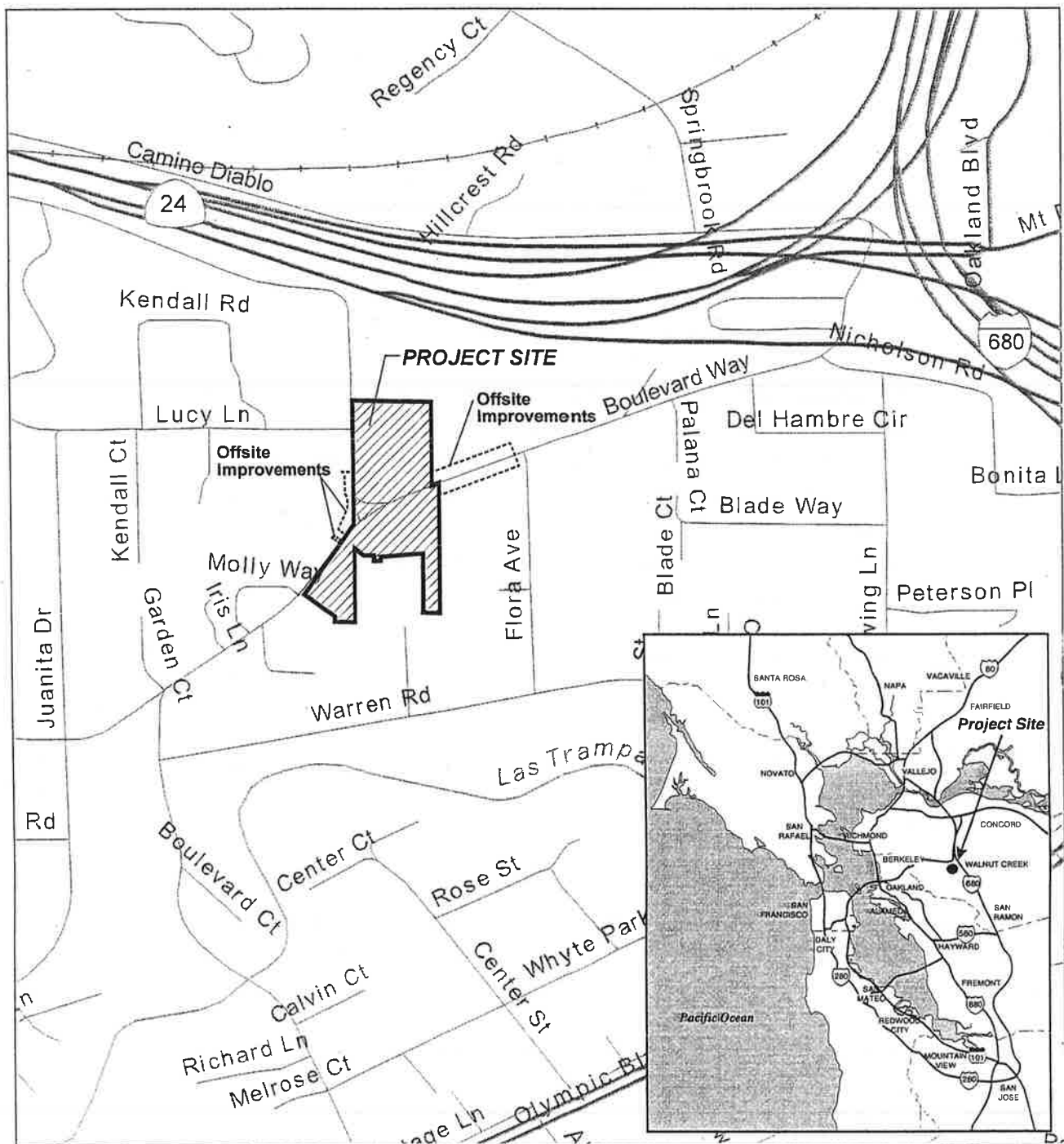
City of Lafayette  
Planning and Building Department  
3675 Mount Diablo Boulevard, #210  
Lafayette, CA

Pleasant Hill Library  
Contra Costa County Main Branch  
1750 Oak Park Boulevard  
Pleasant Hill, CA

Walnut Creek Library  
1644 N. Broadway  
Walnut Creek, CA

Lafayette Library  
3491 Mt. Diablo Boulevard  
Lafayette, CA

**ADDITIONAL INFORMATION:** For additional information on the Draft EIR and the proposed project, please contact William Nelson of the DCD by telephone at (925) 674-7791, fax at (925) 674-7258 or e-mail at [william.nelson@dcd.cccounty.us](mailto:william.nelson@dcd.cccounty.us).



SOURCE: ESA

Saranap Village EIR . 130919

**Figure ES-1**  
Project Location Map



## Danville 2014-2022 Housing Element

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### NOTICE OF INTENT TO ADOPT AND PUBLIC REVIEW PERIOD for a DRAFT NEGATIVE DECLARATION

<b>Project Title:</b>	Danville 2014-2022 Housing Element
<b>Project Location:</b>	The project encompasses all land within the Town of Danville (approximately 11,600 acres) and an additional 325+/- acres in unincorporated Contra Costa County located within the Danville Sphere of Influence. Danville is located in the San Ramon Valley, approximately 30 miles east of San Francisco and 40 miles northeast of San Jose.
<b>Project Description:</b>	The Project consists of an update to the Danville Housing Element as required by State Government Code Section 65580-65589. The purpose of the Housing Element update is to document the projected housing needs within the community and to set forth policies and programs that promote the development of diverse housing types and ensure affordability of housing Town-wide. The proposed project for environmental review is the adoption of the Danville 2014-2022 Housing Element, which includes a review and assessment of the Town's current and future housing needs; and inventory of constraints and resources to meet those needs; and a compilation of goals and policies with respect to the development of housing within the Town and sphere of influence.
<b>Lead Agency/ Contact:</b>	<p>Town of Danville Planning Division 510 La Gonda Way Danville, CA 94526</p> <p>Contact: Kevin J. Gailey (925) 314-3305 <a href="mailto:kgailey@danville.ca.gov">kgailey@danville.ca.gov</a></p>



<b>Copies of the Negative Declaration:</b>	Copies of the Draft Negative Declaration, Initial Study, and draft Housing Element are available for review at the Town of Danville Town Offices at the above address. In addition, the Draft Negative Declaration, Initial Study, and draft 2014-2022 Housing Element are available for review at the Danville Public Library (400 Front Street), and on the Town's Web Site at: <a href="http://www.danville.ca.gov/housingelement">www.danville.ca.gov/housingelement</a>
<b>Public Review Period:</b>	November 10, 2014 through December 10, 2014.  The Town of Danville is soliciting comments on the Draft Negative Declaration. Please submit written comments to the Town of Danville at the address listed above on or before December 10, 2014.
<b>Public Hearing:</b>	A public hearing to consider the draft Negative Declaration of Environmental Significance and the draft 2014-2022 Housing Element will be held by the Danville Planning Commission on December 17, 2014 at the Town Meeting Hall at 201 Front Street, Danville.

## **TOWN OF MORAGA PUBLIC HEARING** **PLANNING COMMISSION**

The Planning Commission will hold a Public Hearing to consider the following approvals for the Moraga Town Center Homes subdivision, a 36-unit attached single-family residential development:

- Recommendation to Town Council:
  1. Amend MMC Chapter 8.48 to add 12-DUA-MC PD Land Use Classification in the Moraga Center Specific Plan Area
  2. Rezoning to Planned Development District, under MMC §8.12.100 and Chapter 8.48.
- Conceptual Development Plan, under MMC §8.48.090

<b>DAY/DATE/ TIME/PLACE</b>	<b>Planning Commission Meeting</b> <b>Monday, November 17, 2014 at 7:00 p.m.</b> <b>Moraga Library, 1500 St. Mary's Road</b>
<b>LOCATION</b>	Vacant lot situated between Moraga Way and Country Club Drive adjacent to the Moraga Orinda Fire District Offices (APN 257-180-082 & 257-190-057)
<b>APPLICANT</b>	City Ventures, 444 Spear Street, Suite 105 San Francisco, CA 94105
<b>OWNER</b>	Russell Bruzzone Inc. and Moraga General Properties, LLC, 899 Hope Lane, Lafayette CA 94595
<b>PROJECT DESCRIPTION</b>	The proposed project is 36 attached single-family homes on 3.06-acre vacant site in the Moraga Center Specific Plan (Area 13). The project would include 15 duplex units and 21 attached townhomes, internal roadways, landscaping and a 10,460 square foot pocket park.
<b>ZONING</b>	Suburban Office (SO), Moraga Center Specific Plan, Mixed Office Residential (requires rezoning)
<b>CEQA STATUS</b>	The project is located within the boundaries of the Moraga Center Specific Plan, which was evaluated under CEQA in an EIR (SCH # 2000031129) certified by the Town Council on January 27, 2010. There are no new significant effects or impacts or new information that require additional analysis under CEQA Guidelines Sections 15162 and 15183.
<b>STAFF CONTACT</b>	Doug Donaldson, Contract Planner Ella Samonsky, Associate Planner (925)888-7040 <a href="mailto:planning@moraga.ca.us">planning@moraga.ca.us</a>

Published 11/04/14

**TOWN OF MORAGA PUBLIC MEETING**  
**DESIGN REVIEW BOARD**

**Via Moraga Subdivision**

**Study Session for the Design Review Board to comment on the architecture and residential design and landscaping for 17 houses at the Via Moraga subdivision.**

<b>DAY/DATE/ TIME/PLACE</b>	<b>Design Review Board</b> <b>Monday, December 8 2014 at 7:00 p.m.</b> Moraga Library, 1500 St. Mary's Road
<b>LOCATION</b>	489 Moraga Road, East side of Moraga Road, opposite the Rheem Valley Shopping Center, just north of Rheem Valley Driveway (former bowling alley site).
<b>APPLICANT</b>	Signature Homes, Inc.; 4670 Willow Road, Pleasanton, CA 94588-2710
<b>OWNER</b>	First Mgmt. Co., Inc.; 4670 Willow Road, Pleasanton, CA 94588-2710
<b>PROJECT DESCRIPTION</b>	Public meeting to consider architecture, architectural details, and landscaping for the approved Via Moraga 17-unit single-family residential subdivision. The proposed residences would be two (2) stories ranging from approximately 2,000 to 2,600 square feet. The project architecture proposes twelve (12) elevations using three (3) variations of a basic "California Spanish" style. Building heights would range from 25 feet to 27 feet 5 inches.
<b>ZONING</b>	10 Dwelling Units per Acre – Planned Development (10-PD-RP)
<b>CEQA STATUS</b>	A Mitigated Negative Declaration was certified for the project on September 10, 2014.
<b>STAFF CONTACT</b>	Ellen Clark, Planning Director (925)888-7041 eclark@moraga.ca.us

Persons with disabilities requiring assistance in order to attend and/or participate in this meeting, please contact Town Clerk at 925-888-7022 at least 24 hours prior to the meeting.

If you challenge the above-described action in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing described in this Notice, or in written correspondence delivered to the Town of Moraga at, or prior to, the public hearing.

Published 11/25/15



## NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT THE CITY OF SAN RAMON  
PLANNING COMMISSION WILL  
HOLD PUBLIC HEARINGS ON  
TUESDAY, OCTOBER 21, 2014, TUESDAY NOVEMBER 4, 2014, AND  
TUESDAY, DECEMBER 2, 2014 TO CONSIDER:

**Application:** General Plan Amendment (GPA 14-400-001), filed on May 29, 2014, to update the Housing Element of the General Plan along with associated elements of the General Plan to achieve internal consistency within the document. The amendment sets forth the City's eight-year strategy to expand housing opportunities for all economic segments, preserve and enhance the community's character, and provide guidance and direction for local government decision-making in housing-related matters. The General Plan 2035 articulates a long-term vision for the City over the next 20 years and the Housing Element covers an eight-year period from January 31, 2015 through January 31, 2023. The update provides an implementation strategy for effectively addressing the housing needs of San Ramon as well as minor amendments to General Plan policy, narratives, demographic data, and mapping revisions to reflect the new buildout period.

**Applicant:** City of San Ramon

**Location:** Citywide. To view the General Plan 2035 Land Use Map, visit the City's website: [www.sanramon.ca.gov](http://www.sanramon.ca.gov)

**Posting Period:** October 10, 2014 to December 2, 2014

**CEQA:** Environmental review for this project is underway in accordance with the requirements of the California Environmental Quality Act of 1970 (CEQA), as amended.

If you challenge this application in court, you may be limited to raising only those issues you or someone else raised at the public hearings described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearings.

**SAID HEARINGS will be held by the City of San Ramon Planning Commission, commencing at 7:00 p.m., on Tuesday, October 21, 2014, Tuesday, November 4, 2014, and Tuesday, December 2, 2014 in the Council Chamber at 2222 Camino Ramon.**

If you have any questions regarding this notice or the hearings, please contact either Cindy Yee, Associate Planner (for Housing Element Update) at (925) 973-2562 or Lauren Barr, Senior Planner (for General Plan 2035 Update) at (925) 973-2567.

*Dated: October 10, 2014*

<< see reverse for project vicinity map >>



DRAFT

