



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, January 6, 2020

3:00 p.m.

**City of San Ramon City Hall
7000 Bollinger Canyon Road, San Ramon, CA 94583
Large Conference Room, 2nd Floor**

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon Permit Center, 2401 Crow Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

3. BOARD MEMBER COMMENT

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval of Minutes: SWAT Minutes of November 4, 2019

5.B Approval of Minutes: SWAT Minutes of December 2, 2019

End of Consent Calendar

6. REGULAR AGENDA ITEMS

6.A Election of 2020 SWAT Chair and SWAT Vice Chair for one year term effective February 1, 2020 through January 31, 2021. *(Attachment – Action Required)*

6.B **Appoint** SWAT – San Ramon Valley representative and alternate to Contra Costa Transportation Authority for a two-year term effective February 1, 2020 through January 31, 2022 (*Attachment – Action Required*)

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- TRANSPAC Meeting Summary – November 14, 2019.
- TRANSPLAN Meeting Summary – November 14, 2019.
- Contra Costa Transportation Authority Meeting Summary – November 20, 2019.
- SWAT Meeting Summary – December 2, 2019.

8. DISCUSSION: Next Agenda

9. ADJOURNMENT Monday, February 3, 2020 - 3:00 p.m. Contra Costa County District 2 Office – To be determined.

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Lisa Bobadilla at least 48 hours before the meeting at (925) 973-2651 or lbobadilla@sanramon.ca.gov.

Staff Contact: Lisa Bobadilla, SWAT Administrative Staff
Phone: (925) 973-2651 / E-Mail: lbobadilla@sanramon.ca.gov.

Agendas, minutes and other information regarding this committee can be found at: www.CCTA-SWAT.net

SOUTHWEST AREA TRANSPORTATION COMMITTEE

**CITY OF SAN RAMON CITY HALL
7000 BOLLINGER CANYON ROAD, SAN RAMON 94583
Large Conference Room, 2nd Floor**



AGENDA ITEM 5.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES
November 4, 2019 – 3:00 p.m.
City of San Ramon
7000 Bollinger Canyon Road
San Ramon, California

Committee members present: Dave Hudson, City of San Ramon (Chair); Candace Andersen, Contra Costa County (Vice Chair); Renata Sos, Town of Moraga; Teresa Gerring, City of Lafayette

Committee members absent: Amy Worth, City of Orinda and Renee Morgan, Town of Danville

Staff members present: Lisa Bobadilla, City of San Ramon; Shawn Knapp, Town of Moraga; Jason Chen, City of Orinda; Justin Horng, City of Lafayette; Darlene Amaral, City of San Ramon

Others present: John Cunningham, Contra Costa County and Kellie Fahey, 511 Contra Costa Outreach Coordinator

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Hudson at 3:01 p.m.

2. **PUBLIC COMMENT**

3. **BOARD MEMBER COMMENT**

4. **ADMINISTRATIVE ITEMS**

5. **CONSENT CALENDAR:**

5.A **Approval of Minutes:** SWAT Minutes of October 7, 2019

ACTION: APPROVED – Andersen/Sos/unanimous

End of Consent Calendar.

6. **REGULAR AGENDA ITEMS:**

6.A **Introduce Kellie Fahey, 511 Contra Costa (part-time Outreach Coordinator)**

Darlene Amaral, SWAT TDM staff introduced Kellie Fahey. Kellie started on September 30, 2019 and her primary role is to coordinate and implement transportation events throughout Southwest Contra Costa by promoting 511 Contra Costa programs and incentives.

ACTION: Informational Only – No action required

6.B Approve Justin Horng, City of Lafayette, as SWAT staff representative to serve on the Contra Costa Transportation Authority Vision Zero Working Group

Lisa Bobadilla, SWAT Administrator presented this item. The Vision Zero Working Group (VZWG) is comprised of Regional Transportation Planning Committee (RTPC) staff representatives from the four RTPC's. Committee members will advise Authority staff and the consultant team on the development of the Vision Zero Framework and Systemic Safety Approach, which is a priority implementation task stemming from the adopted 2018 Countywide Bicycle and Pedestrian Plan.

The project goal is to develop technical procedures for Contra Costa cities and towns to effectively implement Vision Zero principles in the course of their local transportation planning and engineering work.

The project scope proposes up to six VZWG meetings between November 2019 and scheduled project completion of December 2020.

ACTION: APPROVED – Gerringer/Sos/unanimous

6.C Receive Update on Contra Costa County Accessible Transportation Strategic (ATS) Plan and Review SWAT TAC recommendations for SWAT representatives to the ATS Plan

John Cunningham, Principal Planner - Contra Costa County presented this item. The Accessible Transportation Strategic (ATS) Plan is a joint effort between the Contra Costa Transportation Authority and Contra Costa County. The ATS Plan will study how transportation and related services for seniors, persons with disabilities, and veterans are administered and operated throughout Contra Costa County. The study is funded with a Caltrans Sustainable Communities Transportation Planning Grant.

At the SWAT TAC meeting on October 16, 2019, TAC appointed Becky Adams, Program Manager, City of San Ramon Parks Department to represent the San Ramon Valley on the ATS. Contra Costa staff has reached out to Mary Bruns in Lafayette and Kate Wiley in Orinda to discuss Lamorinda representation.

ACTION: APPROVED – Andersen/Hudson/unanimous

7. WRITTEN COMMUNICATIONS: The following written communication items were made available:

- SWAT Meeting Summary – October 7, 2019.
- TRANSPAC Meeting Summary – October 10, 2019.
- Contra Costa Transportation Authority Meeting Summary – October 16, 2019.

ACTION: Informational Items Only – No action required

8. DISCUSSION: Next Agenda

9. **ADJOURNMENT:** to Monday, December 2, 2019 at 3:00 p.m., City of San Ramon City Hall, Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San Ramon, CA 94583

ACTION: Meeting adjourned by Chair Hudson at 3:16 p.m.

Staff Contact:

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P (925) 973-2651
F (925) 838-3231
Email address: lbobadilla@sanramon.ca.gov
www.CCTA-SWAT.net

Alternate Staff Contact:

Darlene Amaral
City of San Ramon
P (925) 973-2655
F (925) 838-3231
Email address: damaral@sanramon.ca.gov

AGENDA ITEM 5.B



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES
December 2, 2019 – 3:00 p.m.
City of San Ramon
7000 Bollinger Canyon Road
San Ramon, California

Committee members present: Dave Hudson, City of San Ramon (Chair); Candace Andersen, Contra Costa County (Vice Chair); Renata Sos, Town of Moraga; Amy Worth, City of Orinda; Teresa Gerringer, City of Lafayette

Committee members absent: Renee Morgan, Town of Moraga

Staff members present: Lisa Bobadilla, City of San Ramon; Justin Horng, City of Lafayette; Darlene Amaral, City of San Ramon; Andy Dillard, Town of Danville; Robert Sarmiento, Contra Costa County

Others present: Barbara Laurenson, Metropolitan Transportation Commission

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Hudson at 3:00 p.m.

2. **PUBLIC COMMENT**

3. **BOARD MEMBER COMMENT**

4. **ADMINISTRATIVE ITEMS**

5. **CONSENT CALENDAR:**

5.A SWAT meeting minutes of November 4, 2019 deferred to January 6, 2020 meeting for approval.

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

6.A **Receive update and provide** input on the Metropolitan Transportation Commission (MTC) proposed changes to the I-680 Contra Costa Express Lanes

Barbara Laurenson, Senior Program Coordinator, MTC, presented the update. Ms. Laurenson stated that MTC will open its new I-880 Express Lanes in the summer of 2020, with two community meetings to be held along the I-880 corridor to notify the public of the Project and timing.

MTC's Bay Area Infrastructure Financing Authority (BAIFA) proposed to amend its existing Toll Facility Ordinance, which establishes tolls, penalties and toll evasion policies in the context of Caltrans hours of operation and HOV policies. MTC is proposing two policy changes for I-680:

1. Raising the minimum toll from .30 cents to .50 cents; and
2. Initiating a fee for Clean Air Vehicles (half-price tolls).

MTC is seeking public comment, on the proposed changes, until December 18, 2019.

SWAT members expressed support for the increase in the minimum toll for I-680 Express Lanes; however they did convey concern about eliminating the "free" toll for Clean Air Vehicles and implementing a discount to clean air vehicles using the Express Lanes.

ACTION: ACCEPTED REPORT – Andersen/Worth/unanimous

7. **WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- SWAT Meeting Summary – November 4, 2019.

ACTION: Informational Items Only – No action required

8. **DISCUSSION:** Next Agenda

9. **ADJOURNMENT:** to Monday, January 6, 2020 at 3:00 p.m., City of San Ramon City Hall, Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San Ramon, CA 94583

ACTION: Meeting adjourned by Chair Hudson at 3:36 p.m.

Staff Contact:

Lisa Bobadilla
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Alternate Staff Contact:

Darlene Amaral
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P (925) 973-2655
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Email address: damaral@sanramon.ca.gov

AGENDA ITEM 6.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: January 6, 2020
TO: SWAT Committee
FROM: SWAT TAC
SUBJECT: Rotation of SWAT Chair and Vice Chair for 2020

BACKGROUND

As described in the SWAT Rules of Procedure, the SWAT Chair and Vice Chair shall rotate for a 12-month term, from January through December. The sequence of rotation is Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon.

As such, the 2020 SWAT Chair is scheduled to rotate to the Contra Costa County SWAT Representative, and SWAT Vice Chair is scheduled to rotate to the Lafayette SWAT Representative.

RECOMMENDATION

It is recommended that SWAT consider the following:

1. Appoint the Contra Costa County SWAT Representative as the 2020 SWAT Chair; and
2. Appoint the Lafayette SWAT Representative as the 2020 SWAT Vice Chair.

NEXT STEPS

1. Notify Contra Costa Transportation Authority (CCTA) of the SWAT Chair and Vice Chair Representatives; and
2. Identify and confirm SWAT meeting location, to be determined by SWAT Chair, effective February 2020 through January 2021.

Staff Contact:

Lisa Bobadilla, SWAT Administrator

Phone: (925) 973-2651

Email: lbobadilla@sanramon.ca.gov

Web: www.CCTA-SWAT.net

AGENDA ITEM 6.B



CONTRA COSTA
transportation
authority

COMMISSIONERS

Robert Taylor, Chair

Julie Pierce,
Vice Chair

Janet Abelson

Newell Arnerich

Tom Butt

Teresa Gerring

Federal Glover

Loella Haskew

David Hudson

Karen Mitchoff

Kevin Romick

Randell H. Iwasaki,
Executive Director

November 18, 2019

David Hudson, Chair
SWAT c/o City of San Ramon
7000 Bollinger Canyon Rd
San Ramon, CA 94583

Subject: Expiration of Authority Member and Alternate Terms and Appointment
of a South County Representative and Alternate for the February 1,
2020 through January 31, 2022 Term

Dear Chair Hudson:

Your term as the SWAT representative on the Contra Costa Transportation Authority (Authority) Board will be expiring on January 31, 2020. The Authority kindly requests SWAT make an appointment to the Authority for the February 1, 2020 through January 31, 2022 term. An alternate also needs to be appointed. The current SWAT alternate is Commissioner Renee Morgan.

Please notify the Authority in writing of SWAT's appointments and provide us contact information for any new appointees. If any changes occur, we ask that you please advise the Authority in writing. We anticipate seating new members formally at the Authority Board Meeting on February 19, 2020 and at the Authority's Planning Committee meeting and Administration & Projects Committee meetings depending upon appointment in March (March 4th and March 5th, respectively).

Thank you for your attention to this matter. Please feel free to contact me at (925) 256-4722 if you have any questions.

Sincerely,

Tarienne Grover, MMC, EMPA
Clerk of the Board

2999 Oak Road

Suite 100

Walnut Creek

CA 94597

PHONE: 925.256.4700

FAX: 925.256.4701

www.ccta.net

Cc: Renee Morgan, CCTA Commissioner Alternate
Lisa Bobadilla, SWAT Administrative Staff, c/o City of San Ramon

SOUTHWEST REGIONAL TRANSPORTATION PLANNING COMMITTEE

RULES OF PROCEDURE

1. Composition. The Southwest Area Transportation Planning Committee (“SWAT”) is composed of representatives from Danville, Lafayette, Moraga, Orinda, San Ramon and the County.
2. Membership of the SWAT.
 - (a) Composition
 - (1) There shall be six voting members on the SWAT Board. Voting members must be elected officials, one each from the five city/town councils, and one from the County Board of Supervisors. If there are two supervisors who represent the region, the Board shall decide which of them is the voting member.
 - (2) Each Council/Board of Supervisors shall appoint a representative to the Contra Costa Transportation Authority Citizen Advisory Committee (CAC) This representative may be a Planning or Transportation Commissioner or Committee member who will serve at the discretion of the Council/Board of Supervisors. The role and term of this representative are to be defined by the Council/Board of Supervisors, and shall be forwarded to SWAT. Citizen Advisory committee representatives are not voting members of SWAT.
 - (b) Terms of Office

Appointments to the Committee are for two-year terms, coterminous with those of the Contra Costa Transportation Authority (CCTA). The appointee must remain a council member, mayor, or supervisor to serve.
 - (c) Alternate

Each member jurisdiction may appoint an alternate who must be and remain a mayor, council member or supervisor in order to serve.
 - (d) Removal

Alternates or representatives may be removed from office by the appointing jurisdiction. If a member is removed, the appointing jurisdiction shall appoint a replacement to fill the remainder of the member’s term within 30 days after the removal.
3. SWAT Chair and Vice-Chair
 - (a) The SWAT Chair and Vice-Chair shall rotate on a 12-month term, from January through December.

- (b) The sequence of rotation shall be, Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon.
- (c) The Vice-Chair shall be the jurisdiction that is next in rotation to hold the Chair Seat.
- (d) The Chair, or in his/her absence the Vice Chair, shall be the presiding officer of the Committee and shall assume his/her place and duties as such immediately following his/her appointment. In the event the Vice Chair is absent, the Chair shall have the right to name any member of the Board to perform the duties of the Chair, but such substitution shall not extend beyond adjournment.

4. Representation on Contra Costa Transportation Authority

- (a) The voting members of SWAT will appoint from among themselves two representatives and two alternates to the CCTA. Representatives and alternates must be and remain mayors or city council members.

One representative and one alternate shall be selected from the San Ramon Valley (SRV) cities and one representative and one alternate shall be selected from the Lamorinda cities. Representatives shall serve two-year terms.

- (b) Commissioners shall adhere to the policy direction of the SWAT.

Representatives or alternates may be removed from office by an absolute 2/3 vote of the Committee (four votes). If a member is removed, the Committee shall appoint a replacement to fill the remainder of the member's term as soon as possible after the removal. It is up to the subregions to make their determinations on selecting their representatives.

- (c) It is important to be fully represented at the Authority meetings. If the member or alternate cannot be present, the member shall attempt to have another elected official from the same area (Lamorinda or SRV) attend the Authority meeting.
- (d) The position of the representative to the Authority should be rotated among the member cities of the subregion (Lamorinda, SRV) at the end of each term.
- (e) In order to achieve maximum participation at the CCTA from SWAT jurisdictions, whenever the Mayors' Conference or Metropolitan Transportation Commission (MTC) representative to CCTA is from a SWAT jurisdiction, then no other council member from that jurisdiction shall serve as a SWAT representative to CCTA.

5. Functions of SWAT

- (1) To review and coordinate transportation plans and project proposals for the southwest region.
- (2) To serve as an advisory unit to the Contra Costa Transportation Authority, on all matters concerning the “Transportation Improvement and Growth Management Program” adopted by the voters of Contra Costa County on November 8, 1988.
- (3) To provide a forum on transportation issues which are regional in nature and to convey information on these issues to each jurisdiction.
- (4) To consider other transportation issues of mutual concern both in the southwest region and at a countywide level. Examples of such issues are integration of traffic signal systems, improvement in transit and paratransit systems, and transportation systems management.
- (5) Determine, pursuant to Section 27 of CCTA Ordinance No.88-01, the financial programming of the “Major Arterials” as defined therein, and provide input into the CCTA Strategic Plan update.
- (6) Review all proposed official actions of the Authority and provide the Authority with recommendations on such proposed action.
- (7) To coordinate and facilitate the process of taking appeals from actions of the Commission pursuant to Section 8 and 9 of Commission Ordinance No. 88-01.
- (8) To administer the Transportation Demand Management (TDM) Ordinances of member jurisdictions, at their options, and to accept grants for this purpose. Grant funds will be administered by a member jurisdiction designated by SWAT.
- (9) To assign members of the SWAT TAC to the CCTA’s Technical Coordinating Committee (TCC) and Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) to serve as representatives of the Committee and its member jurisdictions.

6. SWAT Staffing

SWAT may engage a member agency to provide staff services. Those services shall include:

- Attendance at monthly SWAT and SWAT TAC meetings.
- Maintenance of historical documents, records, and correspondence of the SWAT Board.
- Recordation and production of written minutes of SWAT Board meetings.
- Production and dissemination of the monthly agenda packet in accordance with state law governing public meetings.
- Develop and disseminate correspondence as directed by the Board or the Chair.
- Respond to administrative or historical inquiries from SWAT member jurisdictions, outside agencies, and the public. Refer other questions to SWAT chair or other appropriate individuals.
- Act as primary contact point and disseminate environmental documents, as outlined by SWAT, CCTA Lamorinda Project Management Committee, Tri-Valley Transportation Committee, and other agreements, as requested by the SWAT Board and /or the Chair.
- Perform other administrative duties only as directed by the SWAT Board.
- The member agency providing staff services may determine the most appropriate method of providing above service, as agreed by the SWAT Board.

7. Agenda Setting Procedures

The agenda for each meeting will be set by SWAT staff in consultation with the TAC members, Authority staff, and the Chair of SWAT, except that any member of SWAT can place an item on the agenda for the upcoming meeting by notifying SWAT staff of their request at least one week before the scheduled date of the meeting.

REVISION AS APPROVED 1/5/15

AGENDA ITEM 7

TRANSPAC
Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
(925) 937-0980

November 20, 2019

Randell H. Iwasaki
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – November 14, 2019

Dear Mr. Iwasaki:

At its regular meeting on November 14, 2019, the TRANSPAC Board of Directors took the following actions that may be of interest to the Contra Costa Transportation Authority (CCTA):

1. Approved the programming of \$40,000 of Measure J Line 20A funds to the City of Walnut Creek Senior Mini Bus Program,
2. Approved the TRANSPAC DRAFT 2019 / 2020 Work Plan, the Managing Director and Clerk of the Board services proposal and the FY 2019/2020 TRANSPAC Budget,
3. Award the TRANSPAC financial reviews and audit contract to Cropper Accountancy Corporation,
4. Received a project status report from BART staff regarding the Walnut Creek BART TOD Public Access Improvement Project,
5. Received the TRANSPAC quarterly financial report,
6. Received report on the status of 2020 Transportation Expenditure Plan development.

TRANSPAC hopes that this information is useful to you. Please contact me if you have any questions or want to further discuss the above items.

Sincerely,



Matthew Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Martin Engelmann and Hisham Noemi, CCTA Staff
Jamar I. Stamps, TRANSPAN; Sean Wright, Chair, TRANSPAN
Lisa Bobadilla, SWAT; David Hudson, Chair, SWAT
John Nemeth, WCCTAC; Chris Kelly, Chair, WCCTAC
Tarienne Grover, CCTA Staff
June Catalano, Diane Bentley (City of Pleasant Hill)

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

November 18, 2019

Mr. Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority (“CCTA”)
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Iwasaki:

This correspondence reports on the actions and discussions during the TRANSPLAN Committee meeting on November 14, 2019.

APPOINT a representative to the Contra Costa Transportation Authority Accessible Transportation Plan Oversight Committee. Nhat Phan (Pittsburg) was unanimously approved as the TRANSPLAN representative to the ATP Oversight Committee.

APPOINT a representative to the Contra Costa Transportation Authority Vision Zero Working Group. Steve Kersevan (Brentwood) was unanimously approved as the TRANSPLAN representative to the Vision Zero Working Group.

RECEIVE update on the Contra Costa County Northern Waterfront Short-Line Railroad Feasibility Study. Robert Sarmiento (County staff) provided an update on the status of the Study. The Study intends to evaluate a “first/last mile” connection for freight rail. The Study is expected to be completed in early 2020.

APPOINT TRANSPLAN Representative to the Contra Costa Transportation Authority (“CCTA”) Board. The Committee appointed Mayor Robert Taylor (Brentwood) and Mayor Sean Wright (Antioch) as the primary and alternate representatives to the CCTA board, respectively, for the February 1, 2020 through January 31, 2022 Period.

ELECT Chair and Vice-Chair for 2020. The TRANSPLAN Committee elected Mayor Robert Taylor (Brentwood) and Councilmember Kevin Romick (Oakley) as TRANSPLAN chair and vice-chair, respectively.

RECEIVE update on TRANSPLAN staffing and administration. Effective 1/1/2020, Colin Pieth (County) will take over as TRANSPLAN staff. The TAC will also begin a TRANSPLAN website update in 2020.

Should you have any questions, please do not hesitate to contact me at (925) 674-7832 or email at jamar.stamps@dcd.cccounty.us.

Sincerely,



Jamar Stamps, AICP
TRANSPLAN Staff

Enclosure

c: TRANSPLAN Committee
L. Bobadilla, SWAT/TVTC
M. Todd, TRANSPAC
J. Nemeth, WCCTAC

T. Grover, CCTA
Robert E. Doyle, EBRPD
D. Dennis, ECCRFFA



CONTRA COSTA
transportation
authority

COMMISSIONERS

Robert Taylor,
Chair

Julie Pierce,
Vice Chair

Janet Abelson

Newell Americh

Tom Butt

Teresa Geringer

Federal Glover

Loella Haskew

David Hudson

Karen Mitchoff

Kevin Romick

Randell H. Iwasaki,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Lisa Bobadilla, SWAT
Colin Piethe, TRANSPLAN
Cedric Novenario, TVTC
John Nemeth, WCCTAC
Mike Moran, LPMC

From: Randell H. Iwasaki, Executive Director *MMK for RHI*

Date: November 25, 2019

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its November 20, 2019 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- 1. Adopt Construction Manager/General Contractor (CM/GC) Delivery Method.** Staff sought approval of Resolution 19-59-P, which would authorize the adoption of the CM/GC delivery method for the Bollinger Canyon Road – IHT Bicycle and Pedestrian Overcrossing project. *The Authority Board approved Resolution 19-59-P authorizing the adoption of the Construction Manager/General Contractor (CM/GC) delivery method for the Bollinger Canyon Road – Iron Horse Trail (IHT) Bicycle and Pedestrian Overcrossing project.*
- 2. Accept Cyber Security Report – Vulnerability Assessment and Penetration Testing.** This report contained an update on the external and internal assessment performed on the Authority’s technological infrastructure. *Staff and the Authority’s consultant, MGO Technology Group, LLC provided a brief background and overview of the assessment performed on the Authority’s technological infrastructure and the cyber and information security roadmap to address business risks. Topics such as information security, integrity,*

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availability, and confidentiality, as well as data breaches, ransomware attacks, and malware were discussed.

3. **Approval of the 2020 Decennial Model Update Work Plan.** Staff sought Authority Board approval to proceed with the proposed 2020 Decennial Model Update work plan in the amount of \$600,000. *The Authority Board authorized staff to proceed with the proposed 2020 Decennial Model Update work plan in the amount of \$600,000.*

4. **Accessible Transportation Strategic (ATS) Plan – Appoint Contra Costa Transportation Authority (Authority) Board Member(s) to the Policy Advisory Committee (PAC) and Confirm Committee Membership and Structure.** Staff recommended that the Authority Board appoint Authority Board Members to the PAC, confirm the membership of the PAC and direct staff to contact members and inform them of their confirmation. *The Authority Board appointed Commissioners Abelson, Gerringer, and Hudson to the Accessible Transportation Strategic Plan Policy Advisory Committee (PAC), confirmed the membership of the PAC, and directed staff to contact members and inform them of their confirmation.*



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

December 13, 2019

Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: **SWAT Meeting Summary Report for December 2019**

Dear Mr. Iwasaki:

The Southwest Area Transportation Committee ("SWAT") met Monday, December 2, 2019. The following is a summary of the meeting and action items:

1. Received update and provided input on the MTC proposed changes to the I-680 Contra Costa express lanes. Report was presented by Barbara Laurenson, Senior Program Coordinator, Metropolitan Transportation Commission & Association of Bay Area Governments.

Please contact me at (925) 973-2651, or email at lbobadilla@sanramon.ca.gov, if you need additional information.

All the best,

A handwritten signature in blue ink, appearing to read "Lisa", is written over the closing text.

Lisa Bobadilla
SWAT Administrator

Cc: SWAT; SWAT TAC; Hisham Noeimi, CCTA; Matt Todd, TRANSPAC; John Nemeth, WCCTAC; Colin Pieth, TRANSPLAN