



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, March 4, 2019
3:00 p.m.

NOTE NEW LOCATION

City of San Ramon City Hall
7000 Bollinger Canyon Road, San Ramon, CA 94583
Large Conference Room 2nd Floor

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon Permit Center, 2401 Crow Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

3. BOARD MEMBER COMMENT

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval of Minutes: SWAT Minutes of February 4, 2019.

5.B Appoint SWAT TAC members to the Contra Costa Transportation Authority Technical Coordinating Committee (TCC) for terms through March 31, 2021.

End of Consent Calendar

6. REGULAR AGENDA ITEMS

6.A Presentation - Measure J 2019 Strategic Plan Update by Hisham Noeimi, Engineering Manager, Contra Costa Transportation Authority *(Attachment – Action Required)*

6.B Follow-up Discussion – Consider allocation of SWAT TDM program funding to supplement Lamorinda School Bus Program funding beginning FY 2019/20 by Lisa Bobadilla, Transportation Division Manager, City of San Ramon/SWAT Administrator *(Attachment - Discussion item)*

7. WRITTEN COMMUNICATIONS *(Attachments – Action as determined necessary)*

- SWAT Meeting Summary – February 4, 2019.
- TRANSPLAN Meeting Summary – February 14, 2019.
- Contra Costa Transportation Authority Meeting Summary, February 20, 2019.

8. DISCUSSION:

Next Agenda

9. ADJOURNMENT

Monday, April 1, 2019 - 3:00 p.m. City of San Ramon City Hall,
Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San
Ramon, CA 94583

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Lisa Bobadilla at least 48 hours before the meeting at (925) 973-2651 or lbobadilla@sanramon.ca.gov.

Staff Contact: Lisa Bobadilla, SWAT Administrative Staff
Phone: (925) 973-2651 / E-Mail: lbobadilla@sanramon.ca.gov.

Agendas, minutes and other information regarding this committee can be found at: www.CCTA-SWAT.net

SOUTHWEST AREA TRANSPORTATION COMMITTEE

**CITY OF SAN RAMON CITY HALL
7000 BOLLINGER CANYON ROAD, SAN RAMON 94583
LARGE CONFERENCE ROOM 2ND FLOOR**



AGENDA ITEM 5.A



SWAT

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SUMMARY MINUTES
February 4, 2019 – 3:00 p.m.
Town of Moraga
335 Rheem Blvd
Moraga, California

Committee members present: Renata Sos, Town of Moraga (Chair); Dave Hudson, City of San Ramon; Teresa Gerringer, City of Lafayette; Dennis Fay, City of Orinda

Staff members present: Steve Kowalski, Town of Moraga; Robert Sarmiento, Contra Costa County; Jason Chen, City of Orinda; Andy Dillard, Town of Danville; Mike Moran, City of Lafayette; Lisa Bobadilla, City of San Ramon; Darlene Amaral, City of San Ramon

Others present: James Hinkamp, CCTA; Gayle Israel, Contra Costa Supervisor Andersen; Ruby Horta, County Connection; and Melody Reeb, County Connection

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Sos at 3:01 p.m.

2. **PUBLIC COMMENT**

3. **BOARD MEMBER COMMENT**

4. **ADMINISTRATIVE ITEMS**

5. **CONSENT CALENDAR:**

5.A **Approval Minutes:** SWAT Minutes of December 3, 2018

ACTION: APPROVED – Hudson/Sos/unanimous

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

6.A **Election** of 2019 SWAT Chair and SWAT Vice Chair.

SWAT appointed San Ramon representative, Dave Hudson, as SWAT Chair, and Contra Costa County representative, Candace Andersen, as SWAT Vice Chair for 2019.

ACTION: Fey/Gerringer/unanimous

6.B **Appoint** SWAT – Lamorinda representative to Contra Costa Transportation Authority for a two-year term February 2019 to January 2021.

SWAT appointed City of Lafayette, Teresa Gerringer, as the Lamorinda representative to the Contra Costa Transportation Authority.

SWAT appointed Town of Moraga, Renata Sos, as the Lamorinda alternate representative to the Contra Costa Transportation Authority.

ACTION: Fey/Hudson/unanimous

6.C Presentation of SWAT Roles and Responsibilities.

Lisa Bobadilla, Transportation Division Manager, City of San Ramon/SWAT Administrator presented this item. Ms. Bobadilla provided SWAT members with background information related to the Contra Costa Transportation Authority (CCTA), including the role and responsibilities of the Regional Transportation Planning Committees (RTPC's) with respect to implementing transportation projects and programs throughout Contra Costa County and within the four sub-regions.

In summary, CCTA was formed in 1988 as a result of Measure C, the half-cent transportation sales tax, passed by Contra Costa voters. In 2004, Measure J was approved by Contra Costa voters and will extend the transportation half-cent sales tax to 2034.

The CCTA manages the funds for both Measure C and Measure J, the half-cent transportation sales tax as well as serves as the county's designated Congestion Management Agency (CMA), responsible for implementing programs to reduce traffic levels throughout the County.

Ms. Bobadilla also provided detailed information related to all CCTA Committees, including Planning, Administration & Projects, Citizen Advisory, Technical Coordinating and Countywide Bike/Ped Advisory Committee.

ACTION: Informational Item Only – No action required

6.D Follow-up Discussion consider allocation of SWAT TDM program funding to supplement School Bus Program funding beginning FY 2019/20.

ACTION: This item was deferred to the March 4, 2019 SWAT meeting.

6.E Presentation SWAT TDM 511 Contra Costa Program Fiscal Year 2017-2018 Annual Report.

Darlene Amaral, SWAT TDM Analyst presented this item. Ms. Amaral presented background information related to the 511 Contra Costa Programs and highlighted programs within the SWAT region as part of the Annual Report for Fiscal Year 2017-2018. In summary, program results included:

- Student Transit Ticket Program
 - 712 students received two 12-ride County Connection transit passes.
- High School Carpool to School Program
 - 7 schools within SWAT participated in the program.
 - 508 students participated in program by carpooling to school.

- Countywide Vanpool Program
 - 66 new vanpool passengers received reimbursement of 50% off vanpool fare, at the completion of riding for three consecutive months.
 - 3 new vanpools were formed, with drivers received the vanpool driver bonus of \$1,000.
- Employer Program
 - TDM staff attended 36 employer/community related events to promote the 511 Contra Costa Programs to employees, commuters, and residents.
 - Employers within SWAT (7) received bike racks and/or bike lockers to help promote biking,

ACTION: Informational Item Only – No action required

7. WRITTEN COMMUNICATIONS: The following written communication items were made available:

- Notice of Preparation (NOP) of a Draft Environmental Impact Report Concord Reuse Project Specific Plan – November 20, 2018.
- SWAT Meeting Summary – December 3, 2018.
- TRANSPAC Meeting Summary – December 13, 2018.
- WCCTAC Meeting Summary – December 14, 2018.
- Contra Costa Transportation Authority Meeting Summary – December 19, 2018.
- Contra Costa Transportation Authority Meeting Summary – January 16, 2019.

ACTION: Informational Items Only – No action required

8. DISCUSSION: Next agenda

9. ADJOURNMENT: to Monday, March 4, 2019 at 3:00 p.m., City of San Ramon City Hall, Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San Ramon, CA 94583

ACTION: Meeting adjourned by Chair Sos at 3:52 p.m.

Staff Contact:

Lisa Bobadilla
 City of San Ramon
 P (925) 973-2651
 F (925) 838-3231
 Email address: lbobadilla@sanramon.ca.gov
www.CCTA-SWAT.net

Alternate Staff Contact:

Darlene Amaral
 City of San Ramon
 P (925) 973-2655
 F (925) 838-3231
 Email address: damaral@sanramon.ca.gov

AGENDA ITEM 5.B



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: March 4, 2019

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Recommendation of Primary Representatives and Alternate Representatives to the Contra Costa Transportation Authority Technical Coordinating Committee effective March 4, 2019 to March 1, 2021.

BACKGROUND

The terms for the Technical Coordinating Committee (TCC) members have expired. Therefore, at the request of the Contra Costa Transportation Authority the SWAT TAC recommends the appointments of the following staff members, from the SWAT sub-region, to the Authority's TCC for a two-year term, effective March 4, 2019 to March 1, 2021.

	Primary Representative	Alternate Representative
Planning:	Lisa Bobadilla, San Ramon	Steve Kowalski, Moraga
Engineering:	Jason Chen, Orinda	Larry Theis, Orinda
Transportation:	Andy Dillard, Danville	TBD/Lafayette

With the resignation of James Hinkamp from the City of Lafayette, the City has requested to postpone appointing an alternate to the TCC until such time the position within Lafayette is filled.

RECOMMENDATION

The SWAT TAC recommends SWAT approve the Primary Representatives and Alternate Representatives to the CCTA TCC effective March 4, 2019 to March 1, 2021.

Staff Contact:

Lisa Bobadilla, SWAT Administrator
Phone: (925) 973-2651
Email: lbobadilla@sanramon.ca.gov

AGENDA ITEM 6.A



SWAT

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DATE: March 4, 2019

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Contra Costa Transportation Authority 2019 Measure J Strategic Plan

BACKGROUND

Measure J – A continuation of a half-percent countywide sales tax for transportation was passed by Contra Costa voters in November 2004. The 25-year Measure started on April 1, 2009 and will expire in 2034. The Strategic Plan is the blueprint for delivering the voter-approved projects included in the Measure J Expenditure Plan. It provides details on when and how much funding will be available for the various projects, taking into consideration revenue growth, inflation, and debt service costs. The prior Measure J Strategic Plan was adopted in March 2016, covering the period between Fiscal Year (FY) 2014-15 and FY 2020-21.

At its December meeting, the Contra Costa Transportation Authority initiated the update to the 2016 Measure J *Strategic Plan*. Every two to three years, the Authority adjusts its assumptions related to revenue projections, debt service on issued bonds, interest rates and inflation, allowing it to address economic cycles and changes in project priorities and schedules.

Most economists now agree that the economy will slow down in the next 18 to 24 months. In preparation, the Authority adopted a lower revenue forecast for the 2019 Measure J *Strategic Plan*. In order to match the anticipated reduction in Measure J revenues, the Authority needs to reduce the amount of Measure J funding programmed to remaining capital projects. With more than two thirds of Measure J projects completed or under construction (e.g. Caldecott Tunnel, State Route 4 East Widening, I-80 San Pablo Dam Road – Phase 1, etc.), the Authority has limited choices where it can reduce funding.

In the SWAT sub-region, the Authority has requested a reduction of \$14 million in funding for projects in the Measure J Strategic Plan. Most of the reduction is proposed to be absorbed by Innovate 680, savings on the Caldecott Tunnel, and unused construction reserves set aside for the Caldecott Tunnel. Despite proposed funding reduction on Innovate 680, there is still sufficient funding to continue the project development activities on the project. CCTA proposal did not include any reduction to local projects programmed in the Major Streets category of Measure J.

The 2019 Measure J *Strategic Plan* is proposed to be adopted in July 2019.

RECOMMENDATION

CCTA staff presented the item to SWAT TAC at its meeting in February 2019. The TAC concurred with CCTA staff proposed reductions as outlined in the attached letter and recommends approval.

Staff Contact:

Lisa Bobadilla, SWAT Administrator

Phone: (925) 973-2651

Email: lbobadilla@sanramon.ca.gov

Web: www.CCTA-SWAT.net

AGENDA ITEM 6.B



SWAT

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DATE: March 4, 2019

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)
By: Lisa Bobadilla, SWAT Administrator

SUBJECT: 511 Contra Costa Transportation Demand Management (TDM) Program Funding

RECOMMENDED ACTION

The SWAT TAC recommends SWAT receive the 511 Contra Costa TDM program funding report and provide input to staff.

BACKGROUND

Transportation Demand Management (TDM) refers to policies, programs or projects that incentivize changes in travel behavior. Ultimately, the goal of TDM is to reduce single-occupancy vehicle (SOV) trips and make it easier to walk, bike, share rides (carpool, vanpool), use transit or telecommute.

With the passage of Measure C in 1988 and Measure J in 2004, the voters of Contra Costa County approved the county's half cent transportation sales tax and established a Growth Management Program (GMP). Through its countywide and sub-regional TDM programs, 511 Contra Costa provides essential support to Contra Costa jurisdictions in the following areas:

- Compliance with the TDM ordinance requirements of the Measure J Growth Management Program Compliance Checklist.
- Implementation of TDM measures in the Tri-Valley and Lamorinda sub-regional Action Plans.
- Fulfillment of the TDM priorities of each of the Regional Transportation Planning Committee's (RTPC), including Countywide and local TDM ordinances.
- Implementation of cost-effective Bay Area Air Quality Management District (BAAQMD) TFCA programs to reduce Greenhouse Gas (GHG) emissions.

- Support and implementation of the TDM elements of the Sustainable Community Strategies of SB 375.
- Implementation of the MTC delegated Employer Outreach Program by providing support to SWAT employers with 50 or more employees. Employers are required to comply with the Bay Area Commuter Benefit Program (SB 1339).

The primary funding for the 511 Contra Costa TDM program is derived from Transportation Fund for Clean Air (TFCA) which is provided by the Bay Area Air Quality Management District (BAAQMD) Program Manager Funds and administered locally by the Contra Costa Transportation Authority (CCTA). The countywide incentive programs (transit, vanpool, carpool, guaranteed ride home and employer outreach) are funded with TFCA dollars.

In addition, the Measure J Expenditure Plan includes a program category titled “Commute Alternatives.” The Expenditure Plan set aside 1% of sales tax revenues to the Commute Alternatives program category. The language is as follows: *“This program will provide and promote alternatives to commuting in single occupancy vehicles, including carpools, vanpool and transit. Eligible types of projects may include but are not limited to: parking facilities, carpooling, vanpooling, transit, bicycle and pedestrian facilities (including sidewalks, lockers, racks, etc.) Guaranteed Ride Home, congestion mitigation programs School Pool, and clean fuel vehicle projects. Program and project recommendations shall be made by each subregion for consideration and funding by the Authority.”*

Measure J Commute Alternative funding is available to 511 Contra Costa to cover indirect costs associated with programs funded with TFCA grant money, as well as local TDM projects, approved by the RTPCs. The CCTA and BAAQMD allocate funding for purposes of implementing TDM projects/programs that meet the goals and objectives to reduce traffic congestion and improve air quality. However, current BAAQMD TFCA policy allows the use of TFCA funds for program and project direct costs but are limited in use for program indirect costs.

FISCAL ANALYSIS

Funding for the 511 Contra Costa programs is allocated sub-regionally based on a formula which includes 50% population and 50% employment within each sub-region. The current allocation distribution is:

Central/East County (TRANSPAC/TRANSPLAN)	57.10%
West County (WCCTAC)	22.70%
Southwest County (SWAT)	20.20%

511 CONTRA COSTA TDM PROGRAM ADMINISTRATION

The 511 Contra Costa TDM programs are administered by three Program Managers: Darlene Amaral, SWAT; Corinne Dutra-Roberts, TRANSPAC/TRANSPLAN; and Coire Reilly, WCCTAC. Each TDM Program Manager is responsible to administer and provide program oversight to at least one countywide TDM program.

The 511 Contra Costa Countywide programs include:

- | | |
|---|------------|
| • Drive Less Commuter Incentive Program | TRANSPAC |
| • 511 Contra Costa Website | TRANSPAC |
| • Countywide Vanpool Program | SWAT |
| • Guaranteed Ride Home Program | WCCTAC |
| • Employer Outreach Program | ALL RTPC's |

Within each sub region, the Regional Transportation Planning Committees (RTPC's), the RTPC members have the ability to allocate program funds to program and/or projects that meet the diverse needs of the region, with the caveat that the programs meet the BAAQMD program criteria and meet the cost effectiveness goal and/or Measure J.

A summary of programs specific to the SWAT region, include:

- Lamorinda School Bus Program
- TRAFFIX
- Student Transit Ticket Program
- High School Carpool to School Program
- Electric Vehicle Charging Stations

The 511 Contra Costa TDM programs and budget are approved annually by SWAT, CCTA, and San Ramon. A draft program and budget is prepared for SWAT TAC review and discussion. Typically, this takes place in March and April. With consensus from SWAT TAC, a draft final TDM program and budget is forwarded to SWAT for review and approval. This takes place in May or June. SWAT members have opportunities to provide their respective TAC member with input and feedback on proposed TDM programs and services. Upon approval by SWAT, the TDM program and budget is forwarded to CCTA for approval.

Subsequently, a Master Cooperative Agreement is entered into between the City of San Ramon and CCTA. The Agreement outlines the programs, budget and the roles and responsibilities of San Ramon as the implementing agency for TDM programs. This includes acknowledgement by San Ramon to front TDM program expenditures, preparing bi-monthly TDM invoices, preparing reports, preparing and submitting cost effectiveness worksheet to Air District, implementing annual survey for incentive programs, responding to City, CCTA

and/or BAAQMD audit questions, maintaining documents related to program expenditures, maintaining administrative records, and responding to Air District and/or CCTA program questions.

As the TDM program administrator, on behalf of SWAT, San Ramon fronts the TDM program expenditures and is reimbursed by CCTA. Reimbursement is only for program incentives and staff time allocated to TDM program implementation. Reimbursement to San Ramon does not include office space, office furniture, telephone, fax, copier, paper, office supplies, cell phone, and computer.

The current program budget for FY 2018/19 is attached. The budget provides funding to a countywide TDM program as well as local programs.

ATTACHMENT

SWAT TDM FY 2018-19 program expenditure plan and budget.

**511 CONTRA COSTA - SWAT SUBREGION
SUMMARY OF PROGRAMS & PROJECTS**

FY 2018-19

	SW Emissions/Trip Reduction	Measure J	Approved Budget FY 2018-19
Programs & Projects	19CC03	19SRMJ18	TOTAL
Postage	\$ 500		\$ 500
Marketing & Promotions	\$ 10,000		\$ 10,000
Vanpool Passenger Incentives	\$ 20,000		\$ 20,000
Vanpool Driver Incentive (Bonus Program)	\$ 5,000		\$ 5,000
Vanpool Driver Incentive (Driver Rides Free)	\$ 12,000		\$ 12,000
Survey Incentives	\$ 5,000		\$ 5,000
Commuter Fairs/Events	\$ 500		\$ 500
Bike Racks and/or Lockers	\$ 46,000	\$ 8,766	\$ 54,766
Bike to Work Day Supplies & Incentives	\$ 5,092		\$ 5,092
Student Transit Ticket Program	\$ 47,000		\$ 47,000
High School Carpool to School Incentive Program	\$ 5,000		\$ 5,000
TRAFFIX Program (San Ramon Valley)	\$ 54,031	\$ 18,469	\$ 72,500
Lamorinda School Bus Program		\$ 72,500	\$ 72,500
TDM Administrative Oversight		\$ 2,000	\$ 2,000
SWAT 511CC - TDM Supplies		\$ 481	\$ 481
SWAT In-House Commuter Program		\$ 400	\$ 400
Temporary P/T (SWAT Employer Outreach & Marketing)		\$ 36,400	\$ 36,400
ACT International Conference		\$ 3,000	\$ 3,000
SWAT Employer Incentive - EV Charging Stations (Measure J)		\$ 30,000	\$ 30,000
Southwest Contra Costa County Employer Survey Incentives	\$ 10,000		\$ 10,000
Sub-Total	\$ 220,123	\$ 172,016	\$ 392,139
Personnel	\$ 101,919	\$ -	\$ 101,919
Unallocated funding			\$ -
Total Program Expenditures:	\$ 322,042	\$ 172,016	\$ 494,058
Allocated Amounts by Project	\$ 322,042	\$ 172,016	\$ 494,058

SWAT Breakdown by City/Town

	TFCA	MJ		
Alamo-BH	\$ 32,108.21	\$ 17,150.33	\$ 49,258.53	9.97%
Danville	\$ 63,488.19	\$ 33,911.68	\$ 97,399.86	19.71%
San Ramon	\$ 137,531.10	\$ 73,461.07	\$ 210,992.17	42.71%
San Ramon Valley	\$ 233,127.49	\$ 124,523.07	\$ 357,650.57	
Lafayette	\$ 39,602.78	\$ 21,153.49	\$ 60,756.28	12.30%
Moraga	\$ 23,587.49	\$ 12,599.06	\$ 36,186.55	7.32%
Orinda	\$ 25,724.23	\$ 13,740.38	\$ 39,464.61	7.99%
Lamorinda Area	\$ 88,914.51	\$ 47,492.93	\$ 136,407.43	
Allocated Amounts by Project	\$ 322,042.00	\$ 172,016.00	\$ 494,058.00	100.0%

AGENDA ITEM 7



SWAT

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February 13, 2019

Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: **SWAT Meeting Summary Report for February 2019**

Dear Mr. Iwasaki:

The Southwest Area Transportation Committee ("SWAT") met Monday, February 4, 2019. The following is a summary of the meeting and action items:

1. Elected San Ramon (Dave Hudson) as SWAT Chair for 2019.
2. Elected Contra Costa County (Candace Anderson) as SWAT Vice Chair for 2019.
3. Appointed the Lafayette representative (Theresa Gerringer) as the Lamorinda representative to the CCTA for a two-year term effective February 4, 2019 through January 31, 2021.
4. Appointed the Moraga representative (Renata Sos) as the Lamorinda alternate representative to the CCTA for a two-year term effective February 4, 2019 through January 31, 2021.
5. Received presentation of SWAT Roles and Responsibilities.
6. Deferred discussion of allocation of SWAT TDM program funding to supplement School Bus Program funding beginning FY 2019/20 to the March 4, 2019 SWAT meeting.
7. Received presentation on SWAT TDM 511 Contra Costa Program Fiscal Year 2017-2018 Annual Report.

Please contact me at (925) 973-2651, or email at lbobadilla@sanramon.ca.gov, if you need additional information.

All the best,

A handwritten signature in blue ink, appearing to read "Lisa", is placed above the printed name.

Lisa Bobadilla
SWAT Administrator

Cc: SWAT; SWAT TAC; Hisham Noeimi, CCTA; Anita Tucci-Smith, TRANSPAC; John Nemeth, WCCTAC; Jamar Stamps, TRANSPLAN

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

February 15, 2019

Mr. Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority ("CCTA")
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Iwasaki:

This correspondence reports on the actions and discussions during the TRANSPLAN Committee meeting on February 14, 2019.

ACCEPT 511 Contra Costa review/update of the Street Smarts Diablo Bike-Pedestrian Safety Education program. The Committee received a report from Kirsten Riker, 511 Contra Costa on the subject program. The program has delivered numerous programs, with immense success, at nearly 100% of East County schools educating students on walking and bicycle safety, reducing vehicle trips/miles traveled and congestion.

Should you have any questions, please do not hesitate to contact me at (925) 674-7832 or email at jamar.stamps@dcd.cccounty.us.

Sincerely,



Jamar Stamps, AICP
TRANSPLAN Staff

c: TRANSPLAN Committee
L. Bobadilla, SWAT/TVTC
M. Todd, TRANSPAC
J. Nemeth, WCCTAC

T. Grover, CCTA
Robert E. Doyle, EBRPD
D. Dennis, ECCRFFA



CONTRA COSTA
transportation
authority

COMMISSIONERS

Robert Taylor,
Chair

Julie Pierce,
Vice Chair

Janet Abelson

Newell Americh

Tom Butt

Federal Glover

Loella Haskew

David Hudson

Karen Mitchoff

Kevin Romick

Teresa Gerringer

Randell H. Iwasaki,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Lisa Bobadilla, SWAT
Jamar Stamps, TRANSPLAN
Cedric Novenario, TVTC
John Nemeth, WCCTAC
Derek Farmer, LPMC

From: *MRB for:* Randell H. Iwasaki, Executive Director

Date: February 25, 2019

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its February 20, 2019 meeting, the Authority discussed the following item, which may be of interests to the Regional Transportation Planning Committees:

1. **Board Workshop Summary and Next Steps.** The Contra Costa Transportation Authority (Authority) held a workshop on January 31, 2019 to discuss the status of Measure J, issues and challenges facing transportation, future needs and commitments of transportation in Contra Costa County, and potential future funding from Federal, State, regional, and local sales tax. Based on workshop discussions, staff seeks direction from the Authority Board to begin exploring development of a new Transportation Expenditure Plan (TEP). The first step would be to conduct public opinion research, propose guiding principles, and prepare a work plan, schedule and cost estimate for development of a new TEP. *The Authority Board authorized staff to conduct public opinion research starting with focus groups, propose guiding principles, and prepare a work plan, schedule and cost estimate for development of a new TEP.*

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

2. **Approval of Work Plan to Update the Congestion Management Program (CMP) for 2019.** As the Congestion Management Agency (CMA) for Contra Costa County, the Contra Costa Transportation Authority (Authority) must prepare a Congestion Management Program (CMP) update, done every other year. The 2019 CMP will focus on the bi-annual monitoring of the status of CMP network performance standards, updating the required seven-year Capital Improvement Program (CIP), and demonstrating consistency between the Authority's Countywide Travel Demand Forecasting Model and the Metropolitan Transportation Commission's (MTC) regional model. Staff sought approval of the proposed approach, scope, and schedule for the 2019 CMP update. *The Authority Board approved the proposed approach, scope, and schedule for the 2019 CMP update.*