



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, March 4, 2019
3:00 p.m.

NOTE NEW LOCATION

**City of San Ramon City Hall
7000 Bollinger Canyon Road, San Ramon, CA 94583
Large Conference Room 2nd Floor**

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon Permit Center, 2401 Crow Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

3. BOARD MEMBER COMMENT

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval of Minutes: SWAT Minutes of February 4, 2019.

5.B Appoint SWAT TAC members to the Contra Costa Transportation Authority Technical Coordinating Committee (TCC) for terms through March 31, 2021.

End of Consent Calendar

6. REGULAR AGENDA ITEMS

6.A Presentation - Measure J 2019 Strategic Plan Update by Hisham Noeimi, Engineering Manager, Contra Costa Transportation Authority *(Attachment – Action Required)*

6.B Follow-up Discussion – Consider allocation of SWAT TDM program funding to supplement Lamorinda School Bus Program funding beginning FY 2019/20 by Lisa Bobadilla, Transportation Division Manager, City of San Ramon/SWAT Administrator *(Attachment - Discussion item)*

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- SWAT Meeting Summary – February 4, 2019.
- TRANSPLAN Meeting Summary – February 14, 2019.
- Contra Costa Transportation Authority Meeting Summary, February 20, 2019.

8. DISCUSSION: Next Agenda

9. ADJOURNMENT Monday, April 1, 2019 - 3:00 p.m. City of San Ramon City Hall,
Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San
Ramon, CA 94583

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Lisa Bobadilla at least 48 hours before the meeting at (925) 973-2651 or lbobadilla@sanramon.ca.gov.

Staff Contact: Lisa Bobadilla, SWAT Administrative Staff
Phone: (925) 973-2651 / E-Mail: lbobadilla@sanramon.ca.gov.

Agendas, minutes and other information regarding this committee can be found at: www.CCTA-SWAT.net

SOUTHWEST AREA TRANSPORTATION COMMITTEE

**CITY OF SAN RAMON CITY HALL
7000 BOLLINGER CANYON ROAD, SAN RAMON 94583
LARGE CONFERENCE ROOM 2ND FLOOR**



AGENDA ITEM 5.A



SWAT

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SUMMARY MINUTES
February 4, 2019 – 3:00 p.m.
Town of Moraga
335 Rheem Blvd
Moraga, California

Committee members present: Renata Sos, Town of Moraga (Chair); Dave Hudson, City of San Ramon; Teresa Gerringer, City of Lafayette; Dennis Fay, City of Orinda

Staff members present: Steve Kowalski, Town of Moraga; Robert Sarmiento, Contra Costa County; Jason Chen, City of Orinda; Andy Dillard, Town of Danville; Mike Moran, City of Lafayette; Lisa Bobadilla, City of San Ramon; Darlene Amaral, City of San Ramon

Others present: James Hinkamp, CCTA; Gayle Israel, Contra Costa Supervisor Andersen; Ruby Horta, County Connection; and Melody Reeb, County Connection

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Sos at 3:01 p.m.

2. **PUBLIC COMMENT**

3. **BOARD MEMBER COMMENT**

4. **ADMINISTRATIVE ITEMS**

5. **CONSENT CALENDAR:**

5.A **Approval Minutes:** SWAT Minutes of December 3, 2018

ACTION: APPROVED – Hudson/Sos/unanimous

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

6.A **Election** of 2019 SWAT Chair and SWAT Vice Chair.

SWAT appointed San Ramon representative, Dave Hudson, as SWAT Chair, and Contra Costa County representative, Candace Andersen, as SWAT Vice Chair for 2019.

ACTION: Fey/Gerringer/unanimous

6.B **Appoint** SWAT – Lamorinda representative to Contra Costa Transportation Authority for a two-year term February 2019 to January 2021.

SWAT appointed City of Lafayette, Teresa Gerring, as the Lamorinda representative to the Contra Costa Transportation Authority.

SWAT appointed Town of Moraga, Renata Sos, as the Lamorinda alternate representative to the Contra Costa Transportation Authority.

ACTION: Fey/Hudson/unanimous

6.C Presentation of SWAT Roles and Responsibilities.

Lisa Bobadilla, Transportation Division Manager, City of San Ramon/SWAT Administrator presented this item. Ms. Bobadilla provided SWAT members with background information related to the Contra Costa Transportation Authority (CCTA), including the role and responsibilities of the Regional Transportation Planning Committees (RTPC's) with respect to implementing transportation projects and programs throughout Contra Costa County and within the four sub-regions.

In summary, CCTA was formed in 1988 as a result of Measure C, the half-cent transportation sales tax, passed by Contra Costa voters. In 2004, Measure J was approved by Contra Costa voters and will extend the transportation half-cent sales tax to 2034.

The CCTA manages the funds for both Measure C and Measure J, the half-cent transportation sales tax as well as serves as the county's designated Congestion Management Agency (CMA), responsible for implementing programs to reduce traffic levels throughout the County.

Ms. Bobadilla also provided detailed information related to all CCTA Committees, including Planning, Administration & Projects, Citizen Advisory, Technical Coordinating and Countywide Bike/Ped Advisory Committee.

ACTION: Informational Item Only – No action required

6.D Follow-up Discussion consider allocation of SWAT TDM program funding to supplement School Bus Program funding beginning FY 2019/20.

ACTION: This item was deferred to the March 4, 2019 SWAT meeting.

6.E Presentation SWAT TDM 511 Contra Costa Program Fiscal Year 2017-2018 Annual Report.

Darlene Amaral, SWAT TDM Analyst presented this item. Ms. Amaral presented background information related to the 511 Contra Costa Programs and highlighted programs within the SWAT region as part of the Annual Report for Fiscal Year 2017-2018. In summary, program results included:

- Student Transit Ticket Program
 - 712 students received two 12-ride County Connection transit passes.
- High School Carpool to School Program
 - 7 schools within SWAT participated in the program.
 - 508 students participated in program by carpooling to school.

- Countywide Vanpool Program
 - 66 new vanpool passengers received reimbursement of 50% off vanpool fare, at the completion of riding for three consecutive months.
 - 3 new vanpools were formed, with drivers received the vanpool driver bonus of \$1,000.
- Employer Program
 - TDM staff attended 36 employer/community related events to promote the 511 Contra Costa Programs to employees, commuters, and residents.
 - Employers within SWAT (7) received bike racks and/or bike lockers to help promote biking,

ACTION: Informational Item Only – No action required

7. **WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- Notice of Preparation (NOP) of a Draft Environmental Impact Report Concord Reuse Project Specific Plan – November 20, 2018.
- SWAT Meeting Summary – December 3, 2018.
- TRANSPAC Meeting Summary – December 13, 2018.
- WCCTAC Meeting Summary – December 14, 2018.
- Contra Costa Transportation Authority Meeting Summary – December 19, 2018.
- Contra Costa Transportation Authority Meeting Summary – January 16, 2019.

ACTION: Informational Items Only – No action required

8. **DISCUSSION:** Next agenda

9. **ADJOURNMENT:** to Monday, March 4, 2019 at 3:00 p.m., City of San Ramon City Hall, Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San Ramon, CA 94583

ACTION: Meeting adjourned by Chair Sos at 3:52 p.m.

Staff Contact:

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AGENDA ITEM 5.B



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: March 4, 2019

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Recommendation of Primary Representatives and Alternate Representatives to the Contra Costa Transportation Authority Technical Coordinating Committee effective March 4, 2019 to March 1, 2021.

BACKGROUND

The terms for the Technical Coordinating Committee (TCC) members have expired. Therefore, at the request of the Contra Costa Transportation Authority the SWAT TAC recommends the appointments of the following staff members, from the SWAT sub-region, to the Authority's TCC for a two-year term, effective March 4, 2019 to March 1, 2021.

	Primary Representative	Alternate Representative
Planning:	Lisa Bobadilla, San Ramon	Steve Kowalski, Moraga
Engineering:	Jason Chen, Orinda	Larry Theis, Orinda
Transportation:	Andy Dillard, Danville	TBD/Lafayette

With the resignation of James Hinkamp from the City of Lafayette, the City has requested to postpone appointing an alternate to the TCC until such time the position within Lafayette is filled.

RECOMMENDATION

The SWAT TAC recommends SWAT approve the Primary Representatives and Alternate Representatives to the CCTA TCC effective March 4, 2019 to March 1, 2021.

Staff Contact:

Lisa Bobadilla, SWAT Administrator
Phone: (925) 973-2651
Email: lbobadilla@sanramon.ca.gov

AGENDA ITEM 6.A

AGENDA ITEM 6.B

511 CONTRA COSTA - SWAT SUBREGION
SUMMARY OF PROGRAMS & PROJECTS

FY 2018-19

	SW Emissions/Trip Reduction	Measure J	Approved Budget FY 2018-19
Programs & Projects	19CC03	19SRMJ18	TOTAL
Postage	\$ 500		\$ 500
Marketing & Promotions	\$ 10,000		\$ 10,000
Vanpool Passenger Incentives	\$ 20,000		\$ 20,000
Vanpool Driver Incentive (Bonus Program)	\$ 5,000		\$ 5,000
Vanpool Driver Incentive (Driver Rides Free)	\$ 12,000		\$ 12,000
Survey Incentives	\$ 5,000		\$ 5,000
Commuter Fairs/Events	\$ 500		\$ 500
Bike Racks and/or Lockers	\$ 46,000	\$ 8,766	\$ 54,766
Bike to Work Day Supplies & Incentives	\$ 5,092		\$ 5,092
Student Transit Ticket Program	\$ 47,000		\$ 47,000
High School Carpool to School Incentive Program	\$ 5,000		\$ 5,000
TRAFFIX Program (San Ramon Valley)	\$ 54,031	\$ 18,469	\$ 72,500
Lamorinda School Bus Program		\$ 72,500	\$ 72,500
TDM Administrative Oversight		\$ 2,000	\$ 2,000
SWAT 511CC - TDM Supplies		\$ 481	\$ 481
SWAT In-House Commuter Program		\$ 400	\$ 400
Temporary P/T (SWAT Employer Outreach & Marketing)		\$ 36,400	\$ 36,400
ACT International Conference		\$ 3,000	\$ 3,000
SWAT Employer Incentive - EV Charging Stations (Measure J)		\$ 30,000	\$ 30,000
Southwest Contra Costa County Employer Survey Incentives	\$ 10,000		\$ 10,000
Sub-Total	\$ 220,123	\$ 172,016	\$ 392,139
Personnel	\$ 101,919	\$ -	\$ 101,919
Unallocated funding			\$ -
Total Program Expenditures:	\$ 322,042	\$ 172,016	\$ 494,058
Allocated Amounts by Project	\$ 322,042	\$ 172,016	\$ 494,058

SWAT Breakdown by City/Town

	TFCA	MJ		
Alamo-BH	\$ 32,108.21	\$ 17,150.33	\$ 49,258.53	9.97%
Danville	\$ 63,488.19	\$ 33,911.68	\$ 97,399.86	19.71%
San Ramon	\$ 137,531.10	\$ 73,461.07	\$ 210,992.17	42.71%
San Ramon Valley	\$ 233,127.49	\$ 124,523.07	\$ 357,650.57	
Lafayette	\$ 39,602.78	\$ 21,153.49	\$ 60,756.28	12.30%
Moraga	\$ 23,587.49	\$ 12,599.06	\$ 36,186.55	7.32%
Orinda	\$ 25,724.23	\$ 13,740.38	\$ 39,464.61	7.99%
Lamorinda Area	\$ 88,914.51	\$ 47,492.93	\$ 136,407.43	
Allocated Amounts by Project	\$ 322,042.00	\$ 172,016.00	\$ 494,058.00	100.0%

AGENDA ITEM 7

