



# SWAT

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**SUMMARY MINUTES**  
**April 4, 2011 – 3:00 p.m.**  
**Orinda City Hall**  
**Sarge Littlehale Community Room**  
**22 Orinda Way**  
**Orinda, California**

**Committee Members Present:** Amy Worth, City of Orinda (Chair); Mike Metcalf, Town of Moraga (Vice Chair); Karen Stepper, Town of Danville; Dave Hudson, City of San Ramon; and Gayle Uilkema, Contra Costa County; Don Tatzin, City of Lafayette arrived at 3:20 p.m.

**Staff members present:** Richard Yee, City of Orinda; Lori Salamack, Town of Moraga; Tai Williams, Town of Danville; Lisa Bobadilla, City of San Ramon; Leah Greenblat, City of Lafayette; Nat Rojanasathira, Town of Danville.

**Others present:** Hisham Noeimi, CCTA; Jack Hall, CCTA; Brad Beck, CCTA; Grace Schmidt, Alamo Improvement Association; Anne Muzz, Resident; Emmanuel Ursa, City of Orinda; Ellen Smith, BART; and Sally Germain, CCTA Citizens Advisory Committee.

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Worth at 3:00 p.m.

2. **PUBLIC COMMENT:**

Grace Schmidt, Alamo resident, submitted a copy of a letter, dated March 17, 2011, from the Alamo Improvement Association to Contra Costa County District III Supervisor Mary Piepho requesting the County refrain from submitting projects to SWAT for the Regional Transportation Plan that would widen roadways in Alamo.

3. **BOARD MEMBER COMMENT:** None

4. **ADMINISTRATIVE ITEMS:** Nat Rojanasathira recorded the minutes. Extra agenda packets were made available.

5. **CONSENT CALENDAR:**

5.A **Approval of Minutes:** SWAT minutes of January 10, 2011

**5.B Approval of Minutes:** SWAT Minutes of March 7, 2011

**5.C. Approve SWAT Letter to the Securities and Exchange Commission:**

The Committee requested that the letter's salutation line be addressed directly to Elizabeth Murphy, Secretary of the Securities and Exchange Commission; and to insert "local" into the second sentence of the second paragraph after "state and..."

**ACTION:** Uilkema/Metcalf/unanimous

End of Consent Calendar

**6. REGULAR AGENDA ITEMS:**

**6.A Review and Approve the 2013 Regional Transportation Program (RTP) Project List:**

Tai Williams, Town of Danville staff, presented this item and outlined the projects for the Committed, Financially Constrained, and Vision Lists.

The Committee asked why the projects listed under the Vision List of Projects for BART were not given a priority ranking. Ellen Smith, BART, and Hisham Noeimi, CCTA, were uncertain. The Committee asked why alternative energy or other BART projects in the SWAT region were not on the list. Hisham Noeimi explained that the list of projects in the RTP are limited to capacity increasing projects that impact air quality and that other infrastructure projects at BART stations do not require approval in the RTP.

Tai Williams distributed a letter from Caltrans, dated April 4, which sought to provide clarification on their request to include projects from the recently completed SR-24 CSMP. First, the letter confirmed the request to include the SR-24 HOV lane as a part of the 2013 RTP. Secondly, the letter informed SWAT that the ramp metering initiatives identified in the SR-24 CSMP are automatically a part of the Freeway Performance Initiative (FPI) regional program, and would not need to be routed through the regional Call for Projects process. Lastly, the letter offered to provide a presentation to SWAT on ramp metering.

Leah Greenblat stated that the TAC's feedback to Caltrans focused on the provision of a process that transitions the discussion from the conceptual nature of the SR-24 CSMP to actual projects identified in the RTP.

**ACTION:** Stepper/Uilkema/unanimous

**6.B Review and Approve Comments related to the Transportation for Livable Communities (TLC) Guidelines, and the Pedestrian, Bicycle, and Trail Facilities (PBTF) Guidelines:**

Tai Williams, Town of Danville, presented both guidelines.

The overarching goal of the recommendations for the CC-TLC Guidelines seek to maintain the maximum level of flexibility for local projects of any size, while meeting the legislative intent outlined in Measure J. The Committee unanimously accepted the SWAT TAC recommendation to simplify the Guidelines greatly to:

- a. Re-state the legislative intent of the CC-TLC Program 12 and its goals;
- b. Outline a list of eligible projects (without minimum project costs);
- c. Describe the RTPC's role (which is to establish criteria and select projects);  
and
- d. Establish the funding cycle.

All other administrative details should remain within the purview of the RTPC. The Committee's recommendation was to eliminate the following sections of the proposed TLC Guidelines:

- "Ineligible Projects and Plans" (bottom of page 3);
- "Eligible Phases and Project Components" (and all affiliated project minimums, outlined on page 4);
- "Criteria" (bottom of page 5); and
- "Scoring" (top of page 6).

The overarching goal of the recommendations for the PBTF Guidelines seek to maintain the maximum level of flexibility for small local projects (many of which are too small in scale to compete for regional, state and federal funding sources). The Committee unanimously concurred that the PBTF Guidelines should be modified to:

- e. Eliminate all minimum project size criteria; and
- f. Change the "Normal Accommodation" paragraph to permit agencies to fund projects that are (i) identified in their adopted plans; and (ii) affiliated with other non-vehicular capacity increasing roadway projects. This could be accomplished with the following changes:

*"Countywide share funds can only be used to fund the bicycle or pedestrian facilities. If the bicycle or pedestrian facility is a part of a larger ~~portion of a~~ roadway improvement project not primarily design[ed] for increasing vehicular ~~movement~~ capacity, then the bicycle and pedestrian facility is eligible for these funds and only if the bicycle and pedestrian improvements go beyond normal accommodation."*

**ACTION:** Uilkema/Metcalf/unanimous

## **6.C Consider and Provide Feedback on FY 2011/12 Safe Routes to School Funding Allocation Approach:**

Consistent with the underlying goal of ensuring the greatest flexibility for local programs, the Committee's comments centered on advocating for the following actions recommended by the RTPC Managers and SR2S Task Force:

- a. Pursue a fund exchange (federal CMAQ funds for Measure J funds), specifically with the State Route 4 project which already has CMAQ-eligible components;
- b. Provide for “project bundling” across jurisdictional boundaries (see attached email from Christina Atienza, WCCTAC, describing the RTPC’s offer to act as administrator for bundling oversight); and
- c. Provide for an ability to allocate funds at the subregional level that addresses subregional needs.

**ACTION:** None.

**6.D Consider and Provide Feedback on MTC and ABAG’s Initial Vision Scenario:**

The Committee received a copy of the ABAG slideshow presentation. The Committee articulated concerns about the housing and employment projections, the proposed allocation of the majority of projected growth in the suburban counties, and the assumptions used as the basis for the Initial Vision Scenario.

It was reported that MTC will present an updated presentation on ABAG’s Initial Vision Scenario at the Contra Costa County Mayors’ Conference on May 5.

**ACTION:** None.

**7. WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- CCTA summary of actions from Board meeting of 3/16/11
- TRANSPLAN summary of actions from Committee meeting of 3/10/11
- City of San Ramon – Notice of Public Hearing for General Plan Amendment for 2030 General Plan
- City of San Ramon – Notice of Intent to Adopt Mitigated Negative Declaration for the St. James Mixed Use Development
- Flyer for The Blackhawk Chorus’ at the Hop event on May 7 at the Leshner Center for the Arts, submitted by a Grace Schmidt, Alamo Improvement Association

**ACTION:** None

**8. DISCUSSION:** Next meeting will be held at the City of Orinda, Sarge Littlehale Community Room.

**ACTION:** None

**9. ADJOURNMENT:** The next meeting is scheduled for **Monday, May 2, 2011** at Orinda City Hall, Sarge Littlehale Community Room, 22 Orinda Way, Orinda, CA.

**ACTION:** Meeting adjourned by Chair Worth at 5:10 p.m.

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Agendas, minutes and other information regarding this committee can be found at: [www.cccounty.us/SWAT](http://www.cccounty.us/SWAT)