



# SWAT

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Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**SUMMARY MINUTES**  
**May 5, 2014 – 3:00 p.m.**  
**District II Supervisor's Office**  
**3338 Mt. Diablo Blvd.**  
**Lafayette, California**

**Committee members present:** Candace Andersen (Chair), Contra Costa County; Don Tatzin, City of Lafayette (Vice Chair); Amy Worth, City of Orinda; Michael Metcalf, Town of Moraga; Karen Stepper, Town of Danville; David Hudson, City of San Ramon.

**Staff members present:** Darlene Amaral, San Ramon; Leah Greenblat, City of Lafayette; Shawna Brekke-Read, Town of Moraga; Chuck Swanson, City of Orinda; Robert Sarmiento, Contra Costa County; Andy Dillard, Town of Danville.

**Others present:** Martin Engelmann, CCTA; Brad Beck, CCTA; Bill Loudon, DKS Associates; Julie Morgan, Fehr and Peers; Alex Evans, EMC Research; Sara LaBatt, EMC Research; Michael Tanner, BART; Grace Schmidt, Alamo.

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Andersen at 3:02 p.m.
2. **PUBLIC COMMENT:** None
3. **BOARD MEMBER COMMENT:** None.
4. **ADMINISTRATIVE ITEMS:** Andy Dillard recorded the minutes. Extra agenda packets were made available.
5. **CONSENT CALENDAR:**
  - 5.A **Approval of Minutes:** SWAT Minutes of March 3, 2014.
  - 5.B **Appoint CCTA Countywide Bicycle and Pedestrian Advisory Committee Representatives from the SWAT sub-region:**  
SWAT appointed Andy Dillard, Town of Danville, as SWAT staff representative; Leah Greenblat, City of Lafayette, as SWAT staff alternate representative; and John Fazal, Orinda resident, as SWAT citizen representative to the Authority's Countywide Bicycle and Pedestrian Advisory Committee for a two-year term beginning February 1, 2014 through January 31, 2016.

**ACTION:** Tatzin/Stepper/unanimous

**6. REGULAR AGENDA ITEMS:**

**6.A Consider Approval of the 2014 Lamorinda Action Plan and the 2014 Tri-Valley Transportation Plan/Action Plan for Routes of Regional Significance and forward to the Authority for incorporation into the 2014 CTP Update:**

Martin Engelmann, CCTA staff, began the presentation with an overview of Action Plan and CTP adoption schedules. Upon approval of the Action Plans by respective Regional Transportation Committees (RTPCs), they will be forwarded for incorporation into the *Draft* 2014 Countywide Comprehensive Transportation Plan (CTP). Upon release of the *Draft* CTP, additional comments received on Action Plans will be able to be considered by RTPCs during the fall, prior to final adoption of the CTP which is anticipated for December 2014.

Bill Loudon, DKS Associates, reported that the Lamorinda Planning Management Committee (LPMC) had, just prior to the SWAT meeting, approved the *Draft* 2014 Lamorinda Action Plan Update for release to SWAT. It was reported that no public comments had been received during the 30-day review period. Comments were received from City of Lafayette and were incorporated or addressed. Highlights of the Lamorinda Action Plan Update included designating BART as a Route of Regional Significance, creation of a new categorical designation of Lamorinda “inter-jurisdictional” routes for purposes of inter-jurisdictional transportation planning and management, and of which includes the designation of the Lafayette-Moraga Trail as an “inter-jurisdictional” route.

Mr. Loudon continued with an update on the 2014 Tri-Valley Transportation Plan/Action Plan Update. The TVTC approved the plan on April 30<sup>th</sup>, 2014. It was reported that there was additional review of 2040 MTSO values in the area of LOS analysis that was requested by the Tri-Valley jurisdiction. Final values will be included and incorporated into the final Action Plan, and once all comments have been addressed. Other changes included refining of project descriptions, recognizing the designation of I-580 freeway as a critical freight route, updated BART maps to reflect future/potential extensions, and designation of the Iron Horse Trail as a Route of Regional Significance as well as adding six additional routes throughout the Tri-Valley.

**ACTION:** Tatzin/Worth/unanimous

**6.B Presentation on Countywide Transportation Plan Public Outreach Effort:**

Alex Evans and Sara LaBatt, EMC Research, provided an in-depth presentation on the results of opinion research and focus group efforts revolving around the Authority’s Countywide Transportation Plan, and in anticipation of a potential future renewal effort for Measure J. Mr. Evans described public responses and opinions on a wide range of countywide transportation topics including feedback on the state of the system (what is/isn’t working), overall transportation needs and measuring importance of projects and programs, and gauging general level of support for future, potential transportation funding measures.

**ACTION:** None

## **6.C Review and Comment on Contra Costa Safe Routes to School Needs Assessment:**

Brad Beck, CCTA staff, introduced Julie Morgan, Fehr & Peers, lead consultant for the preparation of a Countywide Safe Routes to School (SR2S) Needs Assessment. CCTA sponsored the study as a means to gather a better understanding of existing SR2S infrastructure (including programs), and to use this information as a means to estimate funding needs and shortfalls for future SR2S projects and programs. On the program side, extensive input was received from many of the existing programs and completed SR2S related projects throughout the County, including school bus programs, educational/safety programs, crossing guard programs, accessibility improvements such as sidewalk/crossing improvements, ped/bike improvements, etc. Operating costs and capital costs for these existing countywide programs and projects were aggregated and used to estimate generalized costs for the hypothetical expansion of, or introduction of new, programs in areas of the countywide that do not currently have them. SWAT committee members acknowledged the importance of countywide SR2S programs, but had questions about the level of accuracy and usability of the extrapolation and aggregated estimates, and asked that SWAT TAC continue to analyze and refine the estimate ranges. Particularly, SWAT asked the TAC to further review the relevance and accuracy of the numbers and estimates in the area of the school bus programs (TRAFFIX/Lamorinda School Bus), particularly if the numbers would be used in the future as an estimate for planning school transportation programs for other parts of the County.

**ACTION:** None

## **6.D Update on PDA Planning Grant Program:**

Brad Beck, CCTA staff, provided a brief update on the PDA Planning Grant development efforts. Mr. Beck described that the grant program criteria that has been developed for Contra Costa is more diverse and expansive than the baseline criteria that was released by MTC, and in order to accommodate a wider range of plans and projects. Approximately \$2.475 million is available to Contra Costa for PDA Planning (planning and/or project elements). *Draft* criteria was developed and approved through the Authority's Technical Coordinating Committee (TCC) and was ultimately approved by the Authority Board. A Call for Projects will be released after final approval of the Program criteria by the Authority, scheduled for late May. The TCC will be responsible for scoring the grant applications. A list of priorities will be developed and evaluated, and a recommendation will be forwarded for the Authority's consideration in late fall.

**ACTION:** None

## **7. WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- CCTA summary of actions from Board meetings of 3./19/14 and 4/16/14
- CCTA – Notice of Preparation of EIR/Public Scoping Meeting for 2014 CTP Update
- TRANSPAC summary of actions from Committee meetings of 3/13/14 and 4/24/14
- TRANSPLAN summary of actions from Committee meeting of 3/13/14
- WCCTAC summary of actions from Committee meeting of 3/28/14
- 2014 Bike to Work Day Announcement

**ACTION:** None

8. **DISCUSSION:** Next/Future Agenda Items:
- 511 Contra Costa FY14-15 SWAT TDM Budget
  - SWAT website development

**ACTION:** None

9. **ADJOURNMENT:** The next meeting is scheduled for Monday, June 2<sup>nd</sup>, 2014, or other meeting date as determined, at Supervisor Andersen's Lamorinda Office, 3338 Mt. Diablo Boulevard, Lafayette.

**ACTION:** Meeting adjourned by acting Chair Andersen at 4:37 p.m.

**Staff Contact:**

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Agendas, minutes and other information regarding this committee can be found at: [www.cccounty.us/SWAT](http://www.cccounty.us/SWAT)