



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES
July 7, 2014 – 3:00 p.m.
District II Supervisor's Office
3338 Mt. Diablo Blvd.
Lafayette, California

Committee members present: Candace Andersen (Chair), Contra Costa County; Don Tatzin, City of Lafayette (Vice Chair); Amy Worth, City of Orinda; Michael Metcalf, Town of Moraga; Karen Stepper, Town of Danville; David Hudson, City of San Ramon.

Staff members present: Leah Greenblat, City of Lafayette; Shawna Brekke-Read, Town of Moraga; Chuck Swanson, City of Orinda; Robert Sarmiento, Contra Costa County; Andy Dillard, Town of Danville.

Others present: Martin Engelmann, CCTA.

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Andersen at 3:00 p.m.
2. **PUBLIC COMMENT:** None
3. **BOARD MEMBER COMMENT:** None.
4. **ADMINISTRATIVE ITEMS:** Andy Dillard recorded the minutes. Extra agenda packets were made available.
5. **CONSENT CALENDAR:**

5.A Approval of Minutes: SWAT Minutes of May 5, 2014.

ACTION: Stepper/Tatzin/unanimous

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

6.A Review and Approve 511 Contra Costa FY 2014-15 SWAT Transportation Demand Management (TDM) Program and Budget:

Staff presented the SWAT TDM Budget for FY 14-15 on behalf of SWAT TDM staff. New allocations for FY14-15 from FY13-14 that were highlighted included

allocations for EV charging stations for SWAT jurisdictions, Bike to Work Day supplies and incentives, High School Carpool Incentive Program (also including infrastructure and site planning incentives), and College Incentives.

Committee Member Tatzin inquired about allocations of several line items/programs contained in the budget, including:

- Overall increase in personnel and administrative costs
- Within the Southwest Employer Program, reasoning for an increase in the High School Carpool Incentive Program while a reduction in the Student Transit Ticket Program.

Chair Andersen inquired about the effectiveness and performance of the Vanpool Drive Incentive Program. At the County (employer level), Chair Andersen explained that their vanpool program has been underutilized. It was asked if there could be any statistics provided on the performance of the program for the SWAT sub-region. Committee Member Hudson commented that the Vanpool Program has been very successful in South County area.

A motion was made by Committee Member Tatzin to move the 511 Contra Costa FY 2014-15 SWAT Transportation Demand Management (TDM) Program and Budget item to the next meeting, and to give TDM staff time to respond to questions.

ACTION: Tatzin/Hudson/unanimous

6.B Presentation of *Draft* SWAT Website:

Andy Dillard provided the presentation. It was reported that SWAT staff has been working on designing a new, standalone website for SWAT over the last several months. Contra Costa County has been hosting SWAT webpages on its website for several years. The SWAT Committee provided lots of constructive and positive feedback on the design and function of the new website, and that will be incorporated into the final design. It is expected that the site will “go live” in Septmeber.

ACTION: None

6.C Status Update on I-680 Auxiliary Lanes, Segment 2 Project:

Andy Dillard provided a brief update on the recently completed construction phase of the project. It was reported that both northbound and southbound auxiliary lanes had been opened to traffic. It is expected that the landscape phase of the project will begin in late fall or early 2015.

ACTION: None

6.D Review and Comment on Proposed Route of Regional Significance (RORS) Designation Policy in advance of the pending release of the Draft 2014 Countywide Transportation Plan (CTP) Update for Public Review:

Martin Engelmann provided a brief overview of the 2014 CTP Update schedule. The Draft CTP is scheduled for release for public review toward the end of July. The primary purpose of the discussion was to review and discuss how to incorporate policy into the Draft CTP for including BART and trails as Routes of

Regional Significance in Action Plans. In their respective Action Plan updates, the Lamorinda Action Plan has included BART as a designated RORS and the Tri-Valley Action Plan chose to designate the Iron Horse Trail as a RORS. The purpose of wanting to broaden RORS designations was in the interest of increasing interest in and incorporating multimodal approaches.

Mr. Engelmann explained that, currently, the Authority's adopted policy for Regional Route designation can only be applied only to roads. It was also reported that the other RTPCs (TRANSPAC, TRANSPLAN, and WCCTAC), and CCTA's Technical Coordinating Committee (TCC) and CTP Task Force, discussed the new proposed RORS concept from the SWAT sub-region. These groups, for several reasons, did not want to designate non-motorized facilities as RORS at this time, and because it was felt that the existing RORS definition, policies and metrics (MTSOs) are not currently intended for non-motorized routes. All groups recognized that BART and the regional trail system are indeed key components of the transportation system, but that a corridor-wide approach to achieving the MTSOs is important and should be supported countywide.

With this feedback, Mr. Engelmann drafted and proposed the following policy points to consider in order to accommodate non-motorized facilities as RORS, but would not be formally incorporation into the 2014 CTP:

- Allow RTPCs the option to include BART and/or regional trails in their Action Plans as regional routes, but do not formally adopt them into the CTP
- Any MTSOs, actions, review policies, etc. adopted by an RTPC as a result of having designated non-roadway facilities as a RORS would be: a) advisory in nature; b) limited to consideration within the RTPC; and c) decoupled from the Authority's GMP compliance requirements.

Committee Member Stepper asked if there would be any effects on possible funding for projects by identifying non-motorized routes as RORS. Mr. Engelmann responded that there would not be any adverse effects. In the event that the policy was implemented, Leah Greenblat inquired how designating BART or trails as RORS would affect the Growth Management Compliance requirements. Mr. Engelmann responded that projects would be evaluated per the identified MTSO requirements as dictated through the respective action plans. However, non-motorized MTSOs would not be considered advisory in nature. It was suggested that these policies might be flushed out further.

Committee Member Worth commented that, as it is important to recognize and highlight significance of trails and non-motorized routes, and that perhaps find a way to further elevate importance through trails, but not necessarily through the designation and/or policies of RORS. Mr. Engelmann suggested that maybe a "non-auto RORS" type of designation be developed in the future. Chair Andersen concurred, but also added that it is important that any new designations and policies be implemented comprehensively and countywide. The Committee concurred that, in the future, that a new designation and policy be developed for non-motorized or non-auto routes that would be mutually agreeable to all other sub-areas of the County.

Mr. Engelmann also shared that CCTA is planning to host public workshops on the 2014 CTP in the four RTPC sub-areas of the County. SWAT suggested that a workshop be held in Lafayette for the SWAT sub-region, and that it should be held in sometime in early September. As such, it was decided to set a tentative date of Wednesday, September 10th for the sub-regional workshop. It was also explained that CCTA staff will be conducting public outreach efforts via an online engagement tool to receive public opinion and input on transportation issues, projects and programs, and will also advertise and solicit input through mailers, newspapers, etc.

ACTION: None

7. WRITTEN COMMUNICATIONS: The following written communication items were made available:

- CCTA summary of actions from Board meetings of 5/21/14 and 6/18/14.
- TRANSPAC summary of actions from Committee meetings of 5/8/14 and 6/12/14.
- TRANSPLAN summary of actions from Committee meetings of 5/8/14 and 6/12/14.
- WCCTAC summary of actions from Committee meeting of 5/30/14.
- City of Lafayette – Notice of Preparation of Supplemental Draft EIR for Homes at Deer Hill Project.
- Town of Moraga – Notice of Intent to Adopt Initial Study/Mitigated Neg. Dec. for Via Moraga Tentative Subdivision Map, General Plan and Rezoning.
- Contra Costa County – Revised Notice of Preparation & Scoping Meeting for Draft EIR for Tassajara Parks Project.

ACTION: None

8. DISCUSSION: Next/Future Agenda Items:

ACTION: None

9. ADJOURNMENT: The next meeting is scheduled for Monday, September 8th, 2014 (or other meeting date as determined) at Supervisor Andersen's Lamorinda Office, 3338 Mt. Diablo Boulevard, Lafayette.

ACTION: Meeting adjourned by acting Chair Andersen at 4:40 p.m.

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Agendas, minutes and other information regarding this committee can be found at: www.cccounty.us/SWAT