



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES
July 11, 2011 – 3:00 p.m.
Orinda City Hall
Sarge Littlehale Community Room
22 Orinda Way
Orinda, California

Committee Members Present: Mike Metcalf (Vice Chair), Town of Moraga; Dave Hudson, City of San Ramon; Don Tatzin, City of Lafayette; Gayle Uilkema, Contra Costa County; Karen Stepper, Town of Danville; Victoria Smith, City of Orinda (for Amy Worth, Chair).

Staff members present: John Cunningham, Contra Costa County; Chuck Swanson, City of Orinda; Richard Yee, City of Orinda; Lori Salamack, Town of Moraga; Jill Mercurio, Town of Moraga; Tai Williams, Town of Danville; Darlene Amaral, City of San Ramon; Leah Greenblat, City of Lafayette; Andy Dillard, Town of Danville.

Others present: Hisham Noeimi, CCTA; Susan Miller, CCTA; Anne Muzzini, CCCTA; C. Kim Franchi, Parsons Assoc.; Ivy Morrison, Circle Point; Yadollah (Hamid) Fathollahi, Caltrans.

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Vice Chair Metcalf at 3:05 p.m.
2. **PUBLIC COMMENT:** None
3. **BOARD MEMBER COMMENT:** Supervisor Uilkema requested that, when notified in advance, Board member absences be made known to the Chair prior to the start of the meeting.
4. **ADMINISTRATIVE ITEMS:** Andy Dillard recorded the minutes. Extra agenda packets were made available.
5. **CONSENT CALENDAR:**
 - 5.A **Approval of Minutes:** SWAT minutes of June 6, 2011
ACTION: Tatzin/Hudson/unanimous

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

- 6.A Status Update I-680 Southbound HOV Gap Closure Project:** Susan Miller, CCTA staff; Kim Franchi, Parsons; and Ivy Morrison, CirclePoint provided an informative presentation and update on the project, and announced that it is currently in the environmental phase of development. It was reported that CCTA is partnering with Caltrans on the project, and that Caltrans has been assisting with project oversight, and providing preliminary engineering and conceptual work. Parsons is providing consultant services, and CirclePoint is providing public outreach support.

Kim Franchi presented two preliminary build alternatives. Alternative #1, a reduced standard alternative, consists of building the project by a combination of freeway widening and restriping at an estimated cost of \$80 million. Alternative #2, a full standard alternative, consists of freeway widening throughout the length of the project, and replacement of overpass structures at an estimated cost of \$350 million.

Dave Hudson expressed concern regarding the continuity of southbound HOV lanes on I-680 from Contra Costa County into Alameda County. Susan Miller responded that the importance of a contiguous HOV network along all of I-680 is recognized by MTC for the corridor.

Susan Miller discussed funding for the project and that there is a significant shortfall for construction. Secured funding sources for the project include Measure J sales tax and Regional Measure 2 dollars. Preliminary outreach efforts will include RTPC and local presentations during summer 2011, project updates in spring 2012, and an Open House for Environmental Phase in fall 2012.

ACTION: None

- 6.B Consider Recommendations of Support for 2012 State Transportation Improvement Program (STIP) Project Applications for Capital Improvement Projects within the SWAT Sub Region:** Hisham Noeimi, CCTA, provided an overview of the 2012 STIP project review and screening process. It was explained that all project application submittals must have accompanying RTPC support as part of the screening criteria. The Authority's Technical Coordinating Committee will be assigned to score and evaluate the projects based on the criteria approved by the Authority. It was reiterated that the Authority is only requesting RTPC support for the projects, and that the task of pre-ranking projects is not being requested of the RTPCs.

There are four projects from the SWAT region that are requesting support for submittal in to the 2012 STIP, and include the following:

- I-680 Auxiliary Lanes, Segment 2 (Danville/CCTA)
- I-680/Norris Canyon Bus/Carpool On-Off Ramps (San Ramon/CCTA)
- Camino Tassajara Road Widening (Contra Costa County)
- Pleasant Hill Road/ Olympic Boulevard Intersection Roundabout (Lafayette)

Additional information and project descriptions were provided by staff and Committee members representing the project sponsors. Specifically, for the I-680 Auxiliary Lanes Project, Dave Hudson requested that the application should reflect that it will increase housing/job density around transit hubs, and given the fact that new transit hubs are being planned within the project area. Additionally, for the I-680/Norris Canyon On/Off Ramps project, Dave Hudson requested that the application narrative include a reference that the project will also include HOV access to the planned North Camino Ramon Transit Center.

The Committee unanimously approved recommendations of support for the four projects presented within the SWAT subregion for purposes of submitting into the 2012 STIP. A letter of support, including supporting narratives, will be forwarded to the Authority on behalf of SWAT.

ACTION: Stepper/Hudson/unanimous

- 6.C Review and Comment on Proposed By-Laws for the Countywide Bicycle and Pedestrian Advisory Committee:** Andy Dillard provided an overview and background on the proposed Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) by-laws. A recommendation from the Authority's TCC to expand the CBPAC to include representation from the Bus Transit Coordinating Committee (one seat), and representation from County engineering, planning, and public health (total of three seats). The Authority's Planning Committee has expressed concerns with expanding the Committee with additional staff seats as it would dilute citizen representation.

Gayle Uilkema provided insights on the potential contributions of a County Public Health representative on the CBPAC, as is being recommended by the TCC for inclusion on the CBPAC. Don Tatzin expressed that the Authority brought to the attention of the Planning Committee that MTC may not allow further dilution of citizen/bicyclist representation on CBPAC by increasing the number of staff seats. Dave Hudson further expressed that the Planning Committee had strong concerns about expanding the number of staff seats. Hudson suggested that staff representation could be further diversified without creating additional seats. Mike Metcalf inquired about the operating structure and procedure of the CBPAC, and why the decision-making is consensus-based rather than strictly a voting structure.

The Committee unanimously concurred to forward the following comments, via letter, to the Authority regarding the draft CBPAC By-laws:

- The CBPAC structure should remain at 13 members, and that further, expanding to 15 members via the addition of staff seats would dilute citizen representation;

- Staff representation should encompass the input of all areas of interest, including sectors such as County Public Health, within the 13-member CBPAC seat structure;
- Under Section 3.2 of the draft By-laws, consider revising the language to more accurately reflect the intent that the CBPAC members are appointed to serve in the best interests of the region.

ACTION: None

6.D Review and Approve 511 Contra Costa FY 11/12 SWAT TDM Budget:

Darlene Amaral provided a brief presentation and overview of the FY 11/12 SWAT TDM budget. As reflected in the budget report, program revenues over expenditures are approximately \$9,892.

Don Tatzin expressed concerns on the reduction of TFCA funding, and inquired about the future of TFCA funding levels. Dave Hudson responded that, based on recent BAAQMD meetings, it is anticipated there will not be increases in TFCA funds in the foreseeable future.

Don Tatzin recommended that the heading “Measure J Projects” should be re-labeled “Measure J Funding” within the budget report.

Motion was made to approve the FY 11/12 SWAT TDM budget, and to identify the \$9,892 carry-over as “contingency funds” within the budget, and as when calculated as Measure J funded.

ACTION: Stepper/Uilkema/unanimous

7. WRITTEN COMMUNICATIONS: The following written communication items were made available:

- *511 Southwest Contra Costa County Employee Survey Report – Executive Summary* (report in its entirety will be provided as a meeting handout).
- CCTA summary of actions from Board meeting of 6/15/11
- 06/14/11 CCTA letter to ABAG/MTC – Response to comments on SCS Alternatives
- TRANSPLAN summary of actions from Committee meeting of 6/09/11
- WCCTAC summary of actions from Committee meetings of 5/27/11 and 6/24/11
- TRANSPAC summary of actions from Committee meeting of 6/09/11
- Town of Danville – Notice of Public Hearing and Final EIR for PUD 2004-04, SD 8919, and TR 2006-02

ACTION: None

8. DISCUSSION: Next Meeting – Andy Dillard announced that the next SWAT meeting is scheduled for Monday, September 12th due to the Labor Day holiday.

ACTION: None

9. ADJOURNMENT: The next meeting is scheduled for **Monday, September 12th, 2011** at Orinda City Hall, Sarge Littlehale Community Room, 22 Orinda Way, Orinda, CA.

ACTION: Meeting adjourned by Chair Metcalf at 4:35 p.m.

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Agendas, minutes and other information regarding this committee can be found at: www.cccounty.us/SWAT