



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

Meeting of September 8, 2008

3:00 p.m. SWAT Board Meeting
Office of Supervisor Gayle B. Uilkema
Lamorinda Office
3338 Mt. Diablo Boulevard, Lafayette, CA

AGENDA

1. Call to Order/Self Introductions
2. Public Comment
3. Board Member Comment
4. Administrative Items
5. Adoption of Agenda
6. **Review/Approval** of Minutes From April 7, 2008*
7. **Update** on the Draft Tri-Valley Transportation Plan/Action Plan*
8. **Update** on the Draft Lamorinda Action Plan*
9. **Update** on Drafts of West County, East County and Central County Action Plans
10. **Review and Comment** on the Proposal for Adoption *Implementation Guide* for Measure J*
11. **Review and Comment** on the "Issues and Options Report" for the Update of the Countywide Bicycle and Pedestrian Plan*
12. **Update** on Measure J Traffic Congestion Relief Program
13. **Written Communication, Items of Interest, Outgoing Communication - Consider Actions as Appropriate***
14. Discussion: Next Agenda
15. **Adjourn to October 6, 2008 or Other Meeting as Deemed Appropriate**

*Indicates material on this item is attached.

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Andy Dillard at least 48 hours before the meeting at (925) 314-3384 or adillard@ci.danville.ca.us

Staff Contact: Andy Dillard, Town of Danville

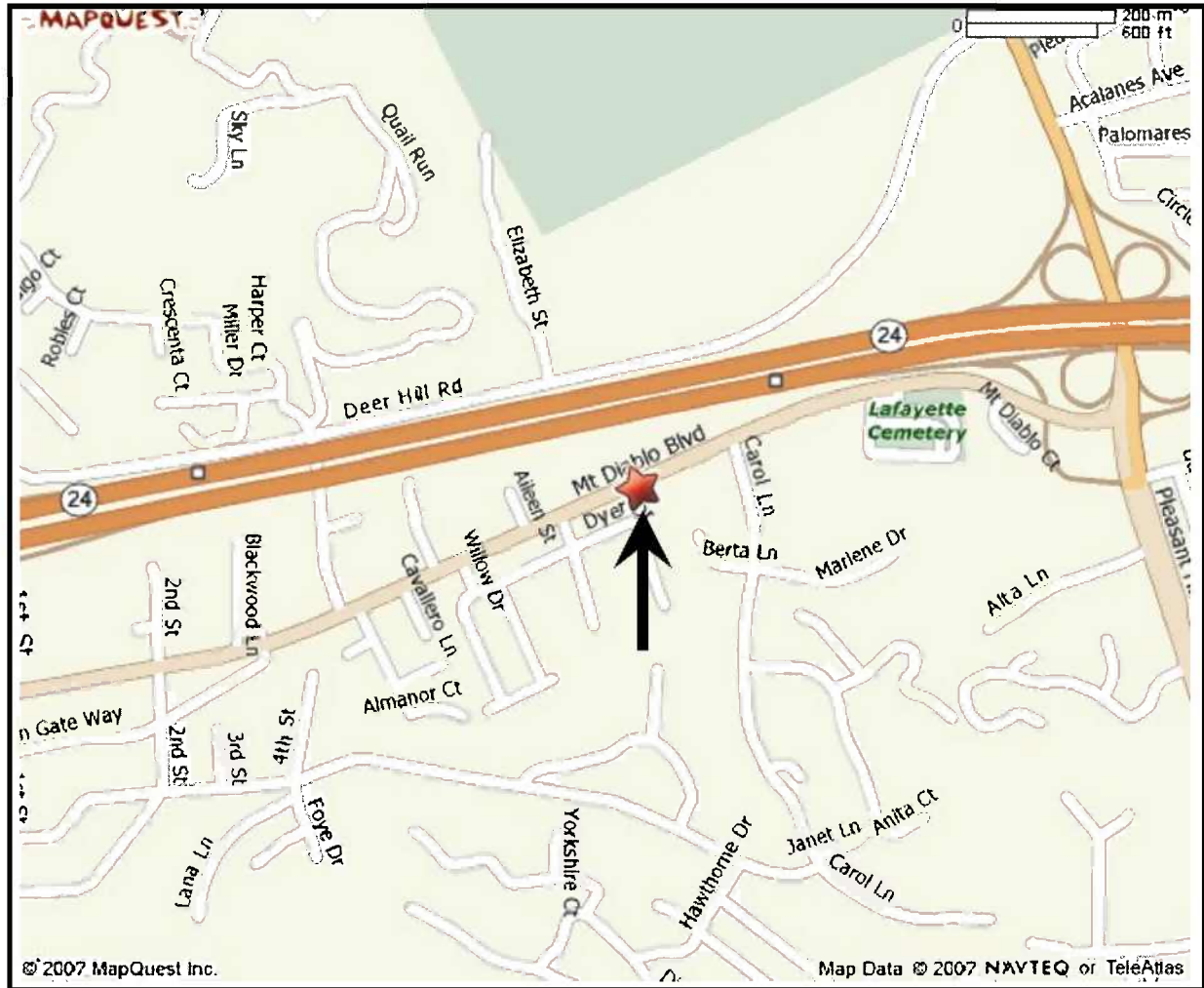
Phone: (925) 314-3384 / E-Mail: adillard@ci.danville.ca.us

Agendas, minutes and other information regarding this committee can be found at: www.co.contra-costa.ca.us/department/transportation/committee/swat/

SOUTHWEST AREA TRANSPORTATION COMMITTEE
MEETING LOCATION MAP

Office of Supervisor Gayle B. Uilkema
Lamorinda Office

3338 Mt. Diablo Boulevard, Lafayette, CA 94549
(parking is available behind the building)



ATTACHMENT 6



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES

April 7, 2008

Office of Supervisor Gayle B. Uilkema

Lamorinda Office

3338 Mt. Diablo Road

Lafayette, CA

Committee Members Present: Gayle Uilkema, Contra Costa County; Dave Hudson, City of San Ramon; Candace Andersen, Town of Danville; Amy Worth, City of Orinda; Mike Metcalf, Town of Moraga; Don Tatzin, City of Lafayette

Staff members present: Lisa Bobadilla, Darlene Amaral, Tai Williams, Andy Dillard, Leah Greenblat, John Cunningham, Monica Pacheco, Calvin Wong

Others present: Martin Engelmann, CCTA; Bill Loudon, DKS Associates; Charles Hogle, CCTA CAC

Meeting convened with a quorum by Chair Uilkema at 3:00 p.m.

1. **Call to Order/Self Introductions:** Don Tatzin arrived at 3:45 p.m.
2. **Public Comment:** None
3. **Board Member Comment:** None
4. **Administrative Items:** Andy Dillard recorded the minutes. Extra agenda packets and handouts were made available. Vice-Chair Tatzin took over for Chair Uilkema at approximately 3:50 p.m.
5. **Adoption of Agenda:**
A motion was made to change the order of agenda to move item #9 after items #10 and #11.
ACTION: Metcalf/Worth/Unanimous
6. **Review/Approval of Minutes from March 3, 2008**
ACTION: Metcalf/Worth/Unanimous

7. **Review and Approve FY 2008-09 TDM Programs and Budget**

A report on the FY 08/09 TDM Programs and Budget was given, and the comments and issues brought forth by the Committee at the March SWAT meeting were addressed. It was requested that in the future, SWAT TDM Program staff submit a draft TDM program budget to SWAT for conceptual review, comment and feedback in December, followed by final approval at a subsequent SWAT meeting.

ACTION: Metcalf/Worth/Unanimous

8. **Consider and Comment on San Ramon Valley request for T-PLUS Planning Grant, 2nd Cycle for Iron Horse Trail Corridor Concept Plan**

Lisa Bobadilla presented a grant application on behalf of the San Ramon Valley jurisdictions that requests T-PLUS funding in the amount of \$100,000 for Phase II of the Iron Horse Trail Bicycle Pedestrian Corridor Concept Plan. Motion was made to draft a letter of support for the application.

ACTION: Metcalf/Hudson/Unanimous

9. **Review and Comment on the Vision, Goals, and Strategies for the 2008 CTP**

Martin Engelmann presented the Authority's latest revisions to the Vision, Goals, and Strategies for the 2008 CTP and requested comments from the Committee. Motion was made to adopt the Vision, Goals and Strategies statements, with the revisions suggested by the Authority, as written. The Committee had the following comments on the Vision and Goals Policy Questions:

- Goal 3 in "Policy Questions" – Encourage an increase in BART capacity without increasing or encouraging SOV mode of travel to and from BART. Increasing BART capacity should encompass alternative modes of travel to and from BART. Also, encourage design of "smart growth" through the three "D's" – Density, Diversity, and Distance to transit.

ACTION: Hudson/Metcalf/Unanimous

10. **Review and Comment on the Draft Tri-Valley Transportation Plan/Action Plan**

Martin Engelmann, CCTA and Bill Loudon, DKS Associates presented a summary of the draft Tri-Valley Transportation Plan/Action Plan and requested comments from the Committee. Contra Costa County staff provided written comments at the meeting. A summary of the Committee's comments are as follows:

- It would be appropriate for San Ramon Valley jurisdictions to collaborate on proactively defining the vision for transit in the San Ramon Valley in the future. Additionally, this collaboration should occur within the near future and would be an appropriate action for incorporation into the Action Plan.
- It would be appropriate for the San Ramon Valley jurisdictions to proactively develop corridor management plans to ensure adequate roadway capacity for local and subregional travel.
- Consider the impacts of the specific Corridor Management Congestion Strategies listed in the plan, such as ramp metering, on the local roadway network. It would be appropriate to modify the language of the Action Plan (page 32) to discuss ramp metering in a more balanced context.

- It was requested that the location for the testing of HOT lanes along I-680 be clearly identified as taking place south of the I-580/I-680 interchange.

ACTION: Hudson/Worth/Unanimous

11. **Review and Comment on the Draft Lamorinda Action Plan**

Martin Engelmann, CCTA and Bill Loudon, DKS Associates presented a summary of the draft Lamorinda Action Plan and requested comments from the Committee. Contra Costa County staff provided written comments at the meeting. A summary of the Committee’s comments are as follows:

- It would be appropriate for Lamorinda jurisdictions to collaborate on proactively defining the vision for transit in the Lamorinda area in the future. Additionally, this collaboration should occur within the near future and would be an appropriate action for incorporation into the Action Plan.
- Consider developing a Lamorinda Transit Plan including an evaluation of the changing transportation needs of seniors who are aging in place.
- It was requested that the procedures for review of General Plan Amendments (GPAs) in the Lamorinda Action Plan be clarified. There are concerns about how jurisdictions outside of the Lamorinda area that propose GPAs would be subject to LPMC review where MTSO’s for Routes of Regional Significance may be adversely affected.
- On page 31, section 7.2 “Review of General Plan Amendments”, paragraph 2, it was requested that the language “...all GPAs within Lamorinda shall be subject to review by the LPMC”, be changed to “...all GPAs within Lamorinda may be eligible for review by the LPMC.”

ACTION: Hudson/Worth/Unanimous

12. **Written Communication, Items of Interest, Outgoing Communication – Consider Actions as Appropriate**

A summary of actions from the March Authority meeting was made available.

ACTION: None

13. **Discussion:** Next Agenda

ACTION: None

14. **Adjourn to May 5, 2008** which will be held at Supervisor Uilkema’s Lamorinda Office in Lafayette, or **Other Meeting as Deemed Appropriate:**

ACTION: Meeting adjourned by Vice Chair Tatzin at approximately 4:55 p.m.

Staff Contact:

Andy Dillard
 (925) 314-3384 PH
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 adillard@ci.danville.ca.us

ATTACHMENT 7



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: September 1, 2008

TO: Southwest Area Transportation Committee

FROM: Andy Dillard, SWAT Administrative Services Staff

SUBJECT: Release of the Proposal for Adoption of the Tri-Valley Transportation Plan/Action Plan

At their July 30, 2008 meeting, the Tri-Valley Transportation Council (TVTC) approved the release of the Proposal for Adoption of the Tri-Valley Transportation Plan/Action Plan for review and inclusion into the Countywide Transportation Plan which is under development by the Contra Costa Transportation Authority.

The key changes and updates in the document include 1) significant updates to the visions and goals statements, 2) introduction of the concept of interregional and intraregional routes, 3) discussion of the newly-approved fee nexus study and the issues that it raises, 4) clarification of the role of local jurisdictions and the TVTC in development and General Plan review; and 5) at the June 30, 2008 TVTC meeting, the TVTC removed the Danville Boulevard/Stone Valley Road I-680 Interchange Improvement Project at the request fo the District 3 Supervisor.

The document can be accessed directly from the following link:
<http://www.ccta.net/files/Tri-ValleyActionPlan.pdf>

ATTACHMENT 8

Lamorinda Program Management Committee

MEMORANDUM

TO: LPMC BOARD MEMBERS
LPMC TECHNICAL ADVISORY COMMITTEE (TAC)
LAMORINDA JURISDICTIONS
REGIONAL TRANSPORTATION PLANNING COMMITTEES (RTPC)
INTERESTED PARTIES

FROM: MIKE METCALF, LPMC CHAIR

DATE: September 2, 2008

RE: RELEASE OF SECOND DRAFT LAMORINDA ACTION PLAN UPDATE
FOR REVIEW AND COMMENT

Attached is the Second Draft Lamorinda Action Plan for review and comment. The LPMC Board reviewed and discussed the Action Plan in July 2008 and authorized its release for distribution and comment. The document can also be accessed directly from the following link:
<http://www.ccta.net/files/LamorindaDraftPlan.pdf>

By way of background, each Regional Transportation Planning Committee (RTPC) is working on an Action Plan Update. The Action Plans set performance objectives for the freeways and major arterials in Contra Costa and are a requirement of the sales tax measure (Measure J). The first Action Plans were developed and adopted in the mid-1990s and then incorporated into the 1995 Countywide Transportation Plan. The Action Plans underwent a "focused" update in 2000, and a more substantial update is taking place in 2008.

Working extensively with the LPMC-TAC, DKS Associates (Bill Loudon) prepared the Update under contract with the Contra Costa Transportation Authority (CCTA). The Second Draft Lamorinda Action Plan Update is now ready for broader review and comment. Once all of the Action Plans are adopted by the RTPCs, they will be incorporated into the Countywide Transportation Plan, which is estimated to be completed in late 2008.

Comments on the Second Draft Lamorinda Action Plan Update are due by ***Friday, October 24th, 2008.***

Please send your comments to:

Calvin Wong
LPMC Staff Contact
c/o Town of Moraga
P.O. Box 188
Moraga, CA 94556.

If you have any questions, please feel free to contact Lori Salamack at 925.376-5202 or by email at lori@moraga.ca.us.

ATTACHMENT 9



SWAT

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DATE: September 1, 2008
TO: Southwest Area Transportation Committee
FROM: Andy Dillard, SWAT Administrative Services Staff
SUBJECT: Status of RTPC Action Plans

In addition to the release of the Tri-Valley and Lamorinda Action Plans, the following RTPC's have approved their Action Plans for circulation and are available for review:

- West County** – WCCTAC approved release of second draft for circulation and review on June 27, 2008.
- East County** – TRANSPLAN approved release of second draft for circulation and review on August 14, 2008.
- Central County** - Pending, date to be determined

These documents can be found by accessing the following link:
<http://www.ccta.net/planning/plan/action.shtml>

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
651 Pine Street -- North Wing 4TH Floor, Martinez, CA 94553-0095

TO: Regional Transportation Planning Committees
FROM: John Cunningham, TRANSPLAN staff
DATE: September 2, 2008
SUBJECT: Review and Comment: DRAFT East County Action Plan

The TRANSPLAN Committee, at their August 14, 2008 meeting, approved the release of the second draft of the East County Action Plan for review and inclusion into the Countywide Transportation Plan which is under development by the Contra Costa Transportation Authority.

The document is attached for your review and comment and is also available for download here:

http://www.transplan.us/docs/2ndDraft_EastActPlan.pdf

Please forward your comments to my attention:

John Cunningham – TRANSPLAN
C/O Contra Costa County
Dept. of Conservation & Development
651 Pine Street, 4th Floor-N. Wing
Martinez, CA 94553

or email:

jcunn@cd.cccounty.us

If you could also please send a copy of your comments to Martin Engelmann who is responsible for the development of the Countywide Transportation Plan:

Martin Engelmann
Contra Costa Transportation Authority
3478 Buskirk Avenue, Suite 100
Pleasant Hill, CA 94523
or via email:

mre@ccta.net

Deadline for comments is October 17, 2008. Thank you for your assistance with the review of this critical document.

ATTACHMENT 10



CONTRA COSTA
transportation
authority

COMMISSIONERS: *Dave Hudson, Chair* *Janet Abelson* *Susan Bonilla* *Donald P. Freitas* *David Durant*
Federal Glover *Brad Nix* *Julie Pierce* *Karen Stepper* *Don Tutzin* *Maria Viramontes*
EX-OFFICIO MEMBERS: *Amy Worth, MTC* *Gail Murray, BART* *Joe Wallace, Bus Operators*

Date: July 24, 2008

To: City Managers, Planning Directors, Public Works Directors, RTPC Managers, Local Planners, and Other Interested Parties

From: Martin R. Engelmann, Deputy Executive Director, Planning *MRE*

Re: Review of the Proposal for Adoption *Implementation Guide* for Measure J. *Comments due by Friday, September 19, 2008.*

The Proposal for Adoption *Implementation Guide* for Measure J is currently being circulated for further review and comment. This final draft incorporates comments received on the Draft Guide, which circulated from November 2007 through January 2008. The *Guide* is part of the Authority's comprehensive update of the Measure C Implementation Documents to reflect the changes to the Growth Management Program that Measure J will make when it goes into effect on April 1, 2009.

Outstanding Issues

As prepared, the updated *Guide* reflects relatively modest course corrections that are necessary for local jurisdictions to achieve compliance with the Measure J program. However, it should be noted that TRANSPAC, as well as staff from some local jurisdictions, has raised several larger policy questions relative to the overall Growth Management Program which the Authority should discuss. Those questions primarily concern the appropriateness and nature of the Multimodal Transportation Service Objectives (MTOs), the Action Plan process, the General Plan Amendment Review process, and how compliance will be judged by the Authority relative to assessing and mitigating the impacts of growth on the regional system. Accordingly, in September staff will ask if the Authority wishes to hold a workshop in October on the policy questions, and defer adoption of the *Implementation Guide* pending completion of that review. Your comments regarding the *Implementation Guide* are directly sought, as well as perspective on the larger policy issues.

The relatively minor changes from Measure C to Measure J incorporated in the draft *Guide* include the elimination of traffic standards for Non-Regional Routes; discontinuation of local standards for fire, police, parks, sanitary services, flooding and water provision; and adding

3478 Buskirk Ave., Suite 100 Pleasant Hill, CA 94523
Phone: 925-256-4700 Fax: 925-256-4701 Website: www.ccta.net

July 24, 2008

Page 2 of 2

provisions for the Urban Limit Line (ULL). A major focus is helping local staff carry out interjurisdictional cooperative planning through the Regional Transportation Planning Committee (RTPCs) – WCCTAC, TRANSPAC, TRANSPLAN, and SWAT. This effort includes preparing Action Plans for Regional Routes, setting quantifiable MTSOs, and implementing local actions to achieve them.

The question of where to set the trip threshold for major development projects and general plan amendments was extensively discussed during Spring 2008. The Authority chose, for the purposes of this circulation draft, to keep the threshold as currently adopted under Measure C. However, this and other issues within the *Guide* are subject to further discussion by the Authority in September and October 2008, and beyond if necessary.

Schedule for Review and Adoption

The Authority has authorized release of the *Implementation Guide* for a 60-day review by the RTPCs and local jurisdictions. *Comments on the final draft are due no later than Friday, September 19, 2008. Please address your comments to my attention at 3478 Buskirk Avenue, Suite 100 Pleasant Hill, CA 94523.* Authority adoption of the Final *Guide* is scheduled for October 2008 or later.

Should you have any questions regarding this transmittal, or, if you would like Authority staff to make a presentation on the *Implementation Guide*, please do not hesitate to contact me at (925)256-4729 | mre@ccta.net, or Brad Beck, Senior Transportation Planner at (925)256-4726 | bbeck@ccta.net]

Attachments:

1. Proposal for Adoption *Implementation Guide* (see List of Recipients for Distribution Information – Also available at www.ccta.net)

File: 4.03.02

cc: Authority Members and Alternates



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: September 1, 2008

TO: Southwest Area Transportation Committee

FROM: Andy Dillard, SWAT Administrative Staff

SUBJECT: Proposal for Adoption *Implementation Guide* for Measure J

On July 24th, the Authority circulated the Proposal for Adoption *Implementation Guide* for Measure J. As stated in the release letter dated July 24th, there have been questions raised by TRANSPAC as well as staff from other local jurisdictions in regards to the appropriateness and nature of the Multimodal Transportation Service Objectives (MTSO's), as well as other policy questions relative to the Growth Management Program. As such, the Central County Action Plan has not yet been released for review.

At the August 20th SWAT TAC meeting, staff discussed these issues, and is recommending that SWAT comments on the Proposal for Adoption *Implementation Guide* for Measure J be deferred until all Action Plans have been released for review and comment.

ATTACHMENT 11



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RECEIVED
AUG 4 2008
TOWN OF DANVILLE

COMMISSIONERS

Dave Hudson
Chair

Maria Viramontes
Vice-Chair

Janet Abelson

Susan Bonilla

David Durant

Donald P. Freitas

Federal Glover

Brad Nix

Julie Pierce

Karen Stepper

Don Tatzin

Notice of Availability

Date July 30, 2008

To City Managers, Planning Directors, Public Works Directors, RTPC Managers, Local Planners, and Other Interested Parties

From Brad Beck, Senior Transportation Planner 

RE **Issues and Options Report for the Update to the Countywide Bi-cycle and Pedestrian Plan**

The Authority has released the Issues and Options Report for the Update to the Countywide Bicycle and Pedestrian Plan. This report, the first public review document in the update process, is intended to:

- Summarize the data we've collected so far to update the plan
- Outline potential changes to the plan's goals and policies, criteria for identifying priorities and selecting projects, and responses to new policies and guidelines
- Provide a tool for eliciting comments from the public and local agencies on how we should update the plan

The document can be downloaded from the Authority's website at www.ccta.net. We hope that your staff will review the document and provide corrections, where needed, and recommendations on how to proceed with the update. To help in your review, we've listed issues and options throughout the document. We hope you will weigh in on them. We're asking for your comments by the end of September 2008.

Besides the report itself, you can also find five large maps of existing and planned bicycle facilities that local agencies have identified posted on our website. We hope you'll review those maps as well and let us know if we missed anything.

Robert K. McCleary
Executive Director

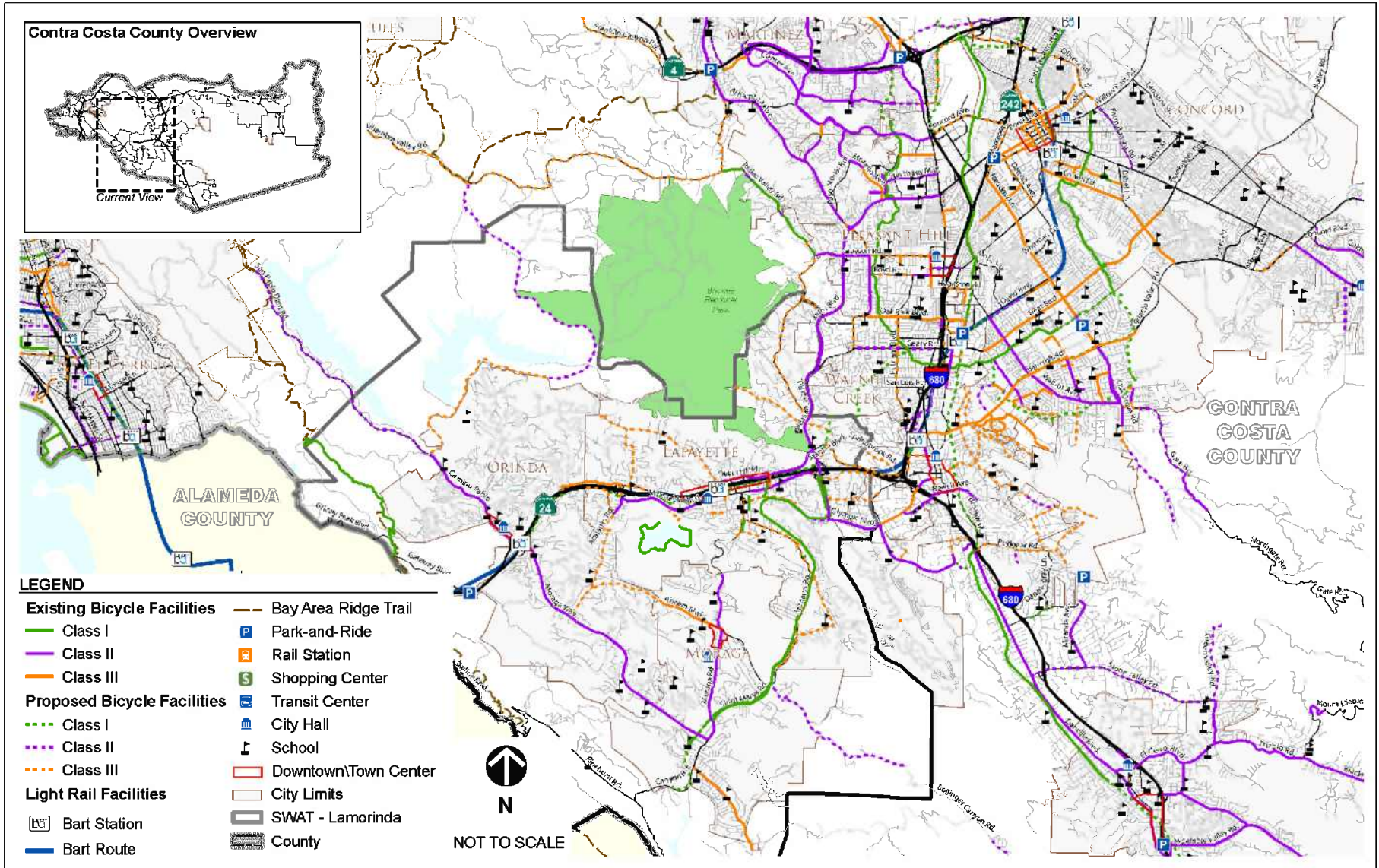
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94523

P: 925/256-4700

F: 925/256-4701

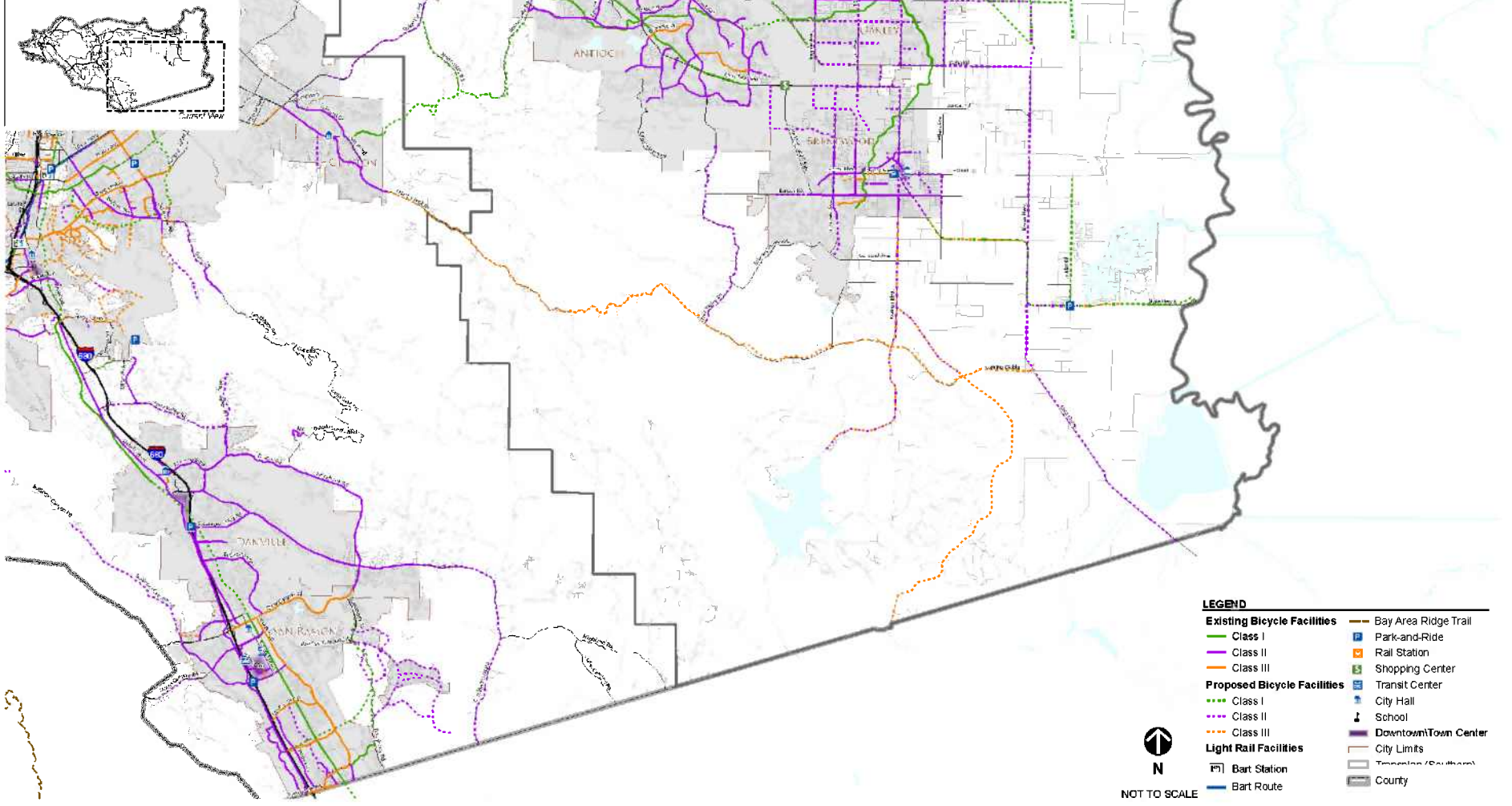
www.ccta.net

DRAFT



DRAFT

Contra Costa County Overview



- LEGEND**
- Existing Bicycle Facilities**
 - Bay Area Ridge Trail
 - Class I
 - Class II
 - Class III
 - Proposed Bicycle Facilities**
 - Class I
 - Class II
 - Class III
 - Light Rail Facilities**
 - Bart Station
 - Bart Route
 - Park-and-Ride
 - Rail Station
 - Shopping Center
 - Transit Center
 - City Hall
 - School
 - Downtown/Town Center
 - City Limits
 - Traction/Electrified
 - County



NOT TO SCALE

ATTACHMENT 13

