



# SWAT

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Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**SUMMARY MINUTES**  
**October 7, 2013 – 3:00 p.m.**  
**City of San Ramon**  
**2222 Camino Ramon**  
**San Ramon, California**

**Committee members present:** Scott Perkins, City of San Ramon (for David Hudson, Chair); Candace Andersen (Vice Chair), Contra Costa County; Karen Stepper, Town of Danville; Don Tatzin, City of Lafayette. **Committee members present via teleconference (City of Lafayette):** Amy Worth, City of Orinda; Michael Metcalf, Town of Moraga.

**Staff members present:** John Cunningham, Contra Costa County; Lisa Bobadilla, City of San Ramon; Darlene Amaral, City of San Ramon; Andy Dillard, Town of Danville. **Staff members present via teleconference (City of Lafayette):** Chuck Swanson, City of Orinda; Shawna Brekke-Read, Town of Moraga; Leah Greenblat, City of Lafayette.

**Others present:** Matt Kelly, CCTA; Deidre Heitman, BART; Norm Dyer, LCA Architects; Stephen Abrams, Abrams and Associates. **Others present via teleconference (City of Lafayette):** Martin Engelmann, CCTA; Greg Wolff, City of Lafayette; Dave Baker, O'Brien Land Company; Dave Bowie, O'Brien Land Company; Grace Schmidt, Alamo.

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by acting Chair Perkins at 3:10 p.m.
2. **PUBLIC COMMENT:** David Bowie, O'Brien Land Company, spoke under Item 6.C.
3. **BOARD MEMBER COMMENT:** None.
4. **ADMINISTRATIVE ITEMS:** Andy Dillard recorded the minutes. Extra agenda packets were made available.
5. **CONSENT CALENDAR:**
  - 5.A **Approval of Minutes:** SWAT Minutes of July 1, 2013 (*Attachment - Action*)

**5.B Approve Requests for Concurrence for 2014 State Transportation Improvement Program (STIP) Applications from the Town of Moraga and Contra Costa County** (*Attachment - Action*)

**5.C Review and Approve SWAT comments to CCTA for the First Update of the Initial Priority Development (PDA) Growth and Investment Strategy** (*Attachment – Action*)

**Action:** Tatzin/Andersen/Roll Call - Unanimous

**6. REGULAR AGENDA ITEMS:**

**6.A Review and Approve Allocation Formula for Measure J Strategic Plan, Program 28c, “Sub-regional Transportation Needs” for the SWAT sub-region:**

Staff presented a recommendation by SWAT TAC for the allocation of Measure J Strategic Plan, Program 28c funds for the SWAT sub-region. It is estimated that over the 25-year life of Measure J, approximately \$5.7M will be available for Program 28c. The recommended allocation would distribute funds amongst the six SWAT jurisdictions using the “50/50” population/road miles formula. Funds would be distributed by the Authority on an annual basis to each SWAT jurisdiction based on its formula percentage share. Currently, there is an estimated \$491,000 that has been collected and available now. Upon final approval by the Authority of the recommended program allocation, funds will be distributed to the SWAT jurisdictions annually per the allocation formula. Annual reporting on program funding utilization will be required by each SWAT jurisdiction in order to receive subsequent year allocations.

The City of Lafayette is interested in utilizing its share of the program funds for a transportation study at an estimated cost of \$100,000. With the current amount of funds available, and given the recommended allocation formula, at this time there would be a shortfall to cover Lafayette’s allocation request. Lafayette staff has indicated the study could move forward with the funds available now, and the funds required to complete the study would be utilized when available.

Karen Stepper recommended that, given the current balance of program funds available, that Lafayette be allocated the full amount of their request if there were no other incoming fund requests at this time, if so needed by Lafayette. Further, it was recommended that as part of the recommended Program 28c allocation formula, that jurisdictions be allowed to request more than their current available share balance in order to better utilize the program funds (with approval from SWAT), and if there were no other incoming requests for funding at the time of the request. Further, it was recommended that, in these situations, there be an 80% cap on allocation requests/distributions in order to ensure that there remains a program fund balance at all times.

**ACTION:** Stepper/Tatzin/Roll Call - Unanimous

## **6.B Review and Comment on Administrative Draft of the 2013 Congestion Management Program (CMP):**

Matt Kelly, CCTA staff provided a presentation on the release of the draft 2013 CMP. State CMP legislation has several requirements and corresponding components that must be addressed as part of the update. One of the requirements is to maintain a seven-year capital improvement program (CIP) that maintains or improves transportation performance or mitigates impacts. As such, CCTA hosts the Comprehensive Transportation Project List (CTPL) which contains 417 transportation projects from 14 different agencies/jurisdictions throughout Contra Costa that will seek local, state or federal funding for their respective projects over the next seven years. A prime focus of the 2013 CMP Update is to ensure that the CTPL is up to date. The CTPL will remain open for jurisdictions to update or add new projects through early November. The CTPL is available to view/download the CTPL database on the CCTA website. Several other minor changes and edits are also being recommended as part of the update. Of note, the CMP will include a change in the use of Level of Service methodology for traffic analysis and forecasting from the CCTALOS method to an operational-based methodology (Highway Capacity Manual).

**ACTION:** None

## **6.C Presentation on Terraces of Lafayette Project:**

Don Tatzin, City of Lafayette recused himself from the presentation and discussion of this agenda item. Leah Greenblat, City of Lafayette staff, presented the item. The Terraces of Lafayette is a proposed 315 unit multi-family development project within, and being reviewed by, the City of Lafayette. The Final EIR (FEIR) phase has been completed and certified. The project FEIR notes that the project has several significant and unavoidable traffic impacts, and further notes that the project has inconsistencies with elements of the Lamorinda Action Plan for Routes of Regional Significance including exceedance of Multimodal Transportation Service Objectives (MTSOs) and an inconsistency with the current Action Plan's Gateway Constraint Policy for Pleasant Hill Road.

In the spirit of cooperative, multi-jurisdictional regional transportation planning, Lafayette is presenting this project to the sub-region's various transportation planning committee's such as TRANSPAC and the Lamorinda Project Management Committee (LPMC). LPMC reviewed and provided comment on the project impacts. Lafayette staff is requesting that SWAT consider agendaizing this item at a future meeting to consider providing (or supporting) comments on the project's transportation impacts in relation to the Lamorinda Action Plan.

Martin Engelmann, CCTA staff recommended that, in recognition of SWAT's responsibility to adopt both the Lamorinda and Tri-Valley Action Plans, an appropriate action for SWAT to consider would be to receive a full report on the Terraces project at a future SWAT meeting and to consider providing any comments at that time.

Karen Stepper noted that it was mentioned that the project is affecting traffic within Lafayette only, and if it is appropriate to comment on the project. Martin Engelmann, CCTA staff commented that, because the project may be in conflict with the Lamorinda Action Plan, that it would be appropriate for SWAT to consider providing comments as it affects a route of regional significance and thus, regional traffic.

David Bowie, O'Brien Land Management Company commented (via speaker card) that the project has yet to be fully considered and heard by the City of Lafayette. As such, Mr. Bowie expressed that, in his opinion, it is generally inappropriate that comments are being solicited on the project's transportation impacts from entities other than the City of Lafayette at this time, and that the mitigation measures and findings are yet to be vetted. Additionally, Mr. Bowie expressed that he felt the project mitigations identified are not in direct conflict with, or should be governed by, the Lamorinda Action Plan policies.

John Cunningham, Contra Costa County staff commented that, as previously explained by Mr. Engelmann, that as Pleasant Hill Road is an adopted regional route, it is entirely appropriate to comment on the project's potential impacts on the route, and further, that it is adopted policy countywide, and the duty of Regional Transportation Planning Committees to evaluate and monitor traffic impacts on regional routes as identified in Action Plans for Routes of Regional Significance. Mr. Engelmann echoed that the timing for soliciting comments on the project's potential traffic impacts and proposed project mitigation measures is entirely appropriate at this time.

It was suggested that staff consider bringing the project back to a future SWAT meeting for a formal presentation, and to consider the LPMC statement and solicit any formal comments from SWAT at that time.

**ACTION:** None

**7. WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- CCTA summary of actions from Board meetings of 7/17/13 and 9/18/13
- TRANSPLAN summary of actions from Committee meeting of 10/10/13
- TRANSPAC summary of actions from Committee meeting of 10/10/13
- City of San Ramon – Public Hearing Notices, ACRE Mixed Use Development (7/16/13 and 8/13/13)
- City of Lafayette – Notice of Public Meeting, Terraces of Lafayette Project (09/16/13)

**ACTION:** None

**8. DISCUSSION:** Next/Future Agenda:

- Additional information/presentation on Terraces of Lafayette Project
- Update on Caldecott Tunnel 4<sup>th</sup> Bore Project

**ACTION:** None

9. **ADJOURNMENT:** The next meeting is scheduled for Monday, November 4<sup>th</sup>, 2013, or other meeting date as determined, at the City of San Ramon, 2222 Camino Ramon, San Ramon.

**ACTION:** Meeting adjourned by acting Chair Perkins at 4:08 p.m.

**Staff Contact:**

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Agendas, minutes and other information regarding this committee can be found at: [www.cccounty.us/SWAT](http://www.cccounty.us/SWAT)