



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, November 4, 2019

3:00 p.m.

City of San Ramon City Hall

7000 Bollinger Canyon Road, San Ramon, CA 94583

Large Conference Room, 2nd Floor

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon Permit Center, 2401 Crow Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

3. BOARD MEMBER COMMENT

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval of Minutes: SWAT Minutes of October 7, 2019

End of Consent Calendar

6. REGULAR AGENDA ITEMS

6.A Introduce Kellie Fahey, 511 Contra Costa (part-time Outreach Coordinator) by: Darlene Amaral, SWAT TDM Staff *(Informational Only - No Action Required)*

6.B Approve Justin Horng, City of Lafayette, as SWAT staff representative to serve on the Contra Costa Transportation Authority Vision Zero Working Group *(Attachment - Action Required)*

6.C Receive Update on Contra Costa Accessible Transportation Strategic (ATS) Plan and **Review** SWAT TAC recommendations for SWAT representatives to the ATS Plan by: John Cunningham, Contra Costa County (*Attachment – Action Required*)

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- SWAT Meeting Summary – October 7, 2019.
- TRANSPAC Meeting Summary – October 10, 2019.
- Contra Costa Transportation Authority Meeting Summary – October 16, 2019.

8. DISCUSSION: Next Agenda

9. ADJOURNMENT Monday, December 2, 2019 - 3:00 p.m. City of San Ramon City Hall, Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San Ramon, CA 94583

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Lisa Bobadilla at least 48 hours before the meeting at (925) 973-2651 or lbobadilla@sanramon.ca.gov.

Staff Contact: Lisa Bobadilla, SWAT Administrative Staff
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Agendas, minutes and other information regarding this committee can be found at: www.CCTA-SWAT.net

SOUTHWEST AREA TRANSPORTATION COMMITTEE

**CITY OF SAN RAMON CITY HALL
7000 BOLLINGER CANYON ROAD, SAN RAMON 94583
Large Conference Room, 2nd Floor**



AGENDA ITEM 5.A



SWAT

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SUMMARY MINUTES
October 7, 2019 – 3:00 p.m.
City of San Ramon
7000 Bollinger Canyon Road
San Ramon, California

Committee members present: Dave Hudson, City of San Ramon (Chair); Candace Andersen, Contra Costa County (Vice Chair); Kymberleigh Korpus, Town of Moraga; Teresa Gerring, City of Lafayette; Amy Worth, City of Orinda; Renee Morgan, Town of Danville

Staff members present: Lisa Bobadilla, City of San Ramon; Steve Kowalski, Town of Moraga; Robert Sarmiento, Contra Costa County; Jason Chen, City of Orinda; Andy Dillard, Town of Danville; Darlene Amaral, City of San Ramon

Others present: Sean Dougan, East Bay Regional Park District, Bill Keeshen, Danville resident and Wayne Mortensen, San Ramon resident

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Hudson at 3:00 p.m.

2. **PUBLIC COMMENT**

Wayne Mortensen, resident City of San Ramon, spoke about his desire for more public transit service in San Ramon. Mr. Mortensen has been a resident of San Ramon since 1975. Over the years, County Connection routes have changed with some routes, particularly in south San Ramon discontinued. Mr. Mortensen requested that SWAT and surrounding cities work together and advocate for an increase in public transit.

3. **BOARD MEMBER COMMENT**

4. **ADMINISTRATIVE ITEMS**

5. **CONSENT CALENDAR:**

5.A **Approval of Minutes:** SWAT Minutes of June 10, 2019

5.B **Approval of Minutes:** SWAT Minutes of June 18, 2019

5.C **Approval of Minutes:** SWAT Minutes of August 5, 2019

5.D **Appointment of Adam Foster, City of Orinda and Bill Keeshen, Town of Danville resident** as the SWAT representatives to the Countywide Bicycle Pedestrian Advisory Committee

ACTION: APPROVED – Morgan/Andersen/unanimous

End of Consent Calendar

6. REGULAR AGENDA ITEMS:

6.A Receive Update and Approve East Bay Regional Park District Request for Appropriation of 2019 Measure J Funds for the Lafayette-Moraga and Iron Horse Trail Paving Projects.

Sean Dougan, East Bay Regional Park District presented the item. The East Bay Regional Park District (EBRPD) is requesting an appropriation of Measure J Program 13, Pedestrian Bicycle and Trail Facilities in the amount of \$500,000 for the following projects:

#	Description	Square Feet	Segment Length	Estimate
1	Lafayette Moraga Trail, Foye Dr. to Topper Ct.	16,500	.4 miles	\$150,000
2	Iron Horse Trail, Love Ln. to Del Amigo Rd.	29,000	.35 miles	\$225,000
3	Lafayette Moraga Trail, Glenside Dr. to St. Mary's Rd.	18,875	.3 miles	\$125,000
			Total	\$500,000

The appropriated funds will be used to finance the construction phases of the 3 projects. The total project cost is estimated at \$600,000 and will be funded with combination of Measure J funds and EBRPD General Funds. The proposed completion date is December 2020.

ACTION: APPROVED – Worth/Morgan/unanimous

6.B Receive Status Update from SWAT jurisdictions on Resolution of Support for Contra Costa Transportation Authority – Transportation Expenditure Plan

Lisa Bobadilla, SWAT Administrator presented this item. The Contra Costa Transportation Authority has circulated the proposed Transportation Expenditure Plan (TEP) to all the cities within the county for review and adoption. Ms. Bobadilla asked for an update from each SWAT jurisdiction.

- Lafayette – September 23rd – received City Council support;
- Contra Costa County Board of Supervisors – September 24th – received Board support;
- Danville – October 1st – received Town Council support;
- San Ramon – October 8th – scheduled for City Council presentation;
- Moraga – October 10th – scheduled for Town Council presentation; and
- Orinda – October 15th – scheduled for City Council presentation.

ACTION: Informational Only – No action required

7. **WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- TRANSPAC Meeting Summary – July 18, 2019.
- SWAT Meeting Summary – August 5, 2019.
- TRANSPAC Meeting Summary – August 5, 2019.
- City of San Ramon, City Center Mixed Used Master Plan – September 11, 2019.
- TRANSPAC Meeting Summary – September 12, 2019.
- Contra Costa Transportation Authority Meeting Summary – September 18, 2019.

ACTION: Informational Items Only – No action required

8. **DISCUSSION:** Next Agenda

9. **ADJOURNMENT:** to Monday, November 4, 2019 at 3:00 p.m., City of San Ramon City Hall, Large Conference Room 2nd Floor, 7000 Bollinger Canyon Road, San Ramon, CA 94583

ACTION: Meeting adjourned by Chair Hudson at 3:26 p.m.

Staff Contact:

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AGENDA ITEM 6.B



SWAT

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DATE: November 4, 2019

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Recommendation of SWAT staff representative to the Contra Costa Transportation Authority Vision Zero Working Group

BACKGROUND

At the request of the Contra Costa Transportation Authority the SWAT TAC recommends the appointment of Justin Horng, City of Lafayette, as the SWAT staff representative to the Authority's Vision Zero Working Group (VZWG), effective November 4, 2019.

The VZWG will advise Authority staff and consultants' work on the Contra Costa Vision Zero Framework and Systemic Safety Approach project, which is a priority implementation task stemming from the adopted 2018 Countywide Bicycle and Pedestrian Plan (CBPP). The project goal is to develop technical procedures for Contra Costa cities and towns to effectively implement Vision Zero principles in the course of their local transportation planning and engineering work.

The VZWG is proposed to consist of thirteen volunteer members, comprised of the following:

- Four members nominated by the Technical Coordinating Committee (one from each RTPC)
- Four members nominated by the Countywide Bicycle & Pedestrian Advisory Committee (one from each RTPC)
- One member from Contra Costa County
- Two members with traffic safety research agencies
- Two members with traffic safety advocacy agencies

The project scope proposes up to six VZWG meetings between November 2019 and scheduled project completion in December 2020.

RECOMMENDATION

The SWAT TAC recommends SWAT approve Justin Horng, City of Lafayette as the SWAT representative to the Authority's Vision Zero Working Group.

Staff Contact:

Lisa Bobadilla, SWAT Administrator

Phone: (925) 973-2651

Email: lbobadilla@sanramon.ca.gov

AGENDA ITEM 6.C



SWAT

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DATE: November 4, 2019

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee
By: John Cunningham, Principal Planner – Contra Costa County

SUBJECT: Update on the Accessible Transportation Strategic Plan/
Appointment to the Technical Advisory Committee

RECOMMENDED ACTION

Receive update on the Accessible Transportation Strategic Plan, direct staff and provide input as appropriate.

BACKGROUND

The Accessible Transportation Strategic (ATS) Plan was included as an implementation action in the Contra Costa Transportation Authority's (CCTA's) 2017 Countywide Comprehensive Transportation Plan, "*Initiate the ATS Plan: Ensure Services are delivered in a coordinated system...*".

Prior to that, it was included in the 2016 Measure X Transportation Expenditure Plan (TEP) in order to define how funds were to be spent in the *Transportation for Seniors & People With Disabilities* program. The recently approved draft 2020 TEP now references the ATS Plan as follows, "*CCTA will develop an Accessible Transportation Strategic Plan to implement a customer-focused, user-friendly, seamless coordinated system...*".

The ATS Plan¹ is going to study how transportation and related services for seniors, persons with disabilities, and veterans are delivered in Contra Costa County. Individual programs will be studied, the potential for a countywide system will be examined

¹ The ATS Plan is funded by a Caltrans Sustainable Communities Transportation Planning Grant.

(summarized as “if we were to design a new program from the ground up, what would it look like?”), and an implementation plan will be developed.

For a variety of reasons that aren't entirely unique to Contra Costa County, this segment of the transportation system has been resistant to advances. One approach being taken to push past this lack of progress is to request that participating agencies sign a Memorandum of Understanding (MOU). The MOU includes a commitment to the process and an agreement to bring the final recommendations to their respective boards/councils for consideration.

ATS Plan Update

Oversight: The ATS Plan includes two oversight committees; staff is currently working to fill the seats. The oversight structure is typical in that it consists of a Technical Advisory Committee (TAC) and a Policy Advisory Committee (PAC).

Beyond the surface of the typical TAC/PAC structure is where the similarities with other planning efforts end. This segment of the transportation system is served by a wide variety of government agencies, non-profits, and for-profit entities. Because of this, the advisory committees have a mix of seats representing a wide variety of disciplines, public transit, emergency response, public health, etc. ATS Plan staff has attempted to represent those various interests while keeping these Committees to a size which is manageable and productive.

The SWAT TAC met on October 16th, discussed the ATS Plan and options for a TAC appointment and recommended that Becky Adams (Program Manager, San Ramon Parks Department) represent the San Ramon Valley. Ms. Adams runs the City's Senior Van Program which has lift equipped vehicles and provides door-to-door transportation service and day trips for seniors. Staff has reached out to Mary Bruns in Lafayette and Kate Wiley in Orinda to discuss Lamorinda representation.

Ultimately, the TAC and PAC recommendations will go to the full CCTA Board for consideration, as will the final recommendations of the ATS Plan.

Schedule: The 2020 TEP calls for the ATS Plan recommendations to be finalized by December 2020. CCTA and the Regional Transportation Planning Committees will receive updates on the progress of the ATS Plan.

The TAC is anticipated to meet regularly, at least monthly. There are anticipated to be few PAC meetings.

FISCAL ANALYSIS

No Impact.

STEPS FOLLOWING APPROVAL

Regular ATS updates will be provided to the CCTA Board and RTPCs.

ATTACHMENT

No attachment.

AGENDA ITEM 7

