



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, December 3, 2018

3:00 p.m.

Town of Moraga
Council Chambers and Community Meeting Room
335 Rheem Blvd, Moraga, CA 94556

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon Permit Center, 2401 Crow Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTIONS

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

3. BOARD MEMBER COMMENT

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval of Minutes: SWAT Minutes of November 5, 2018

5.B Review and Approve – Allocating Additional One Bay Area Grant (OBAG) 2 Safe Routes to School Funding (SRTS)

End of Consent Calendar

6. REGULAR AGENDA ITEMS

6.A Update - SWAT representative to Contra Costa Transportation Authority: By Lisa Bobadilla, SWAT Administrator *(Discussion item, no action required)*

6.B Status Update – Lamorinda Program Management Committee Comments on the Bollinger Valley Final Environmental Impact Report: By James Hinkamp, Transportation Planner, City of Lafayette *(No Action required)*

- 6.C Discussion** –Consider allocation of SWAT TDM program funding to supplement School Bus Program funding beginning FY 2019/20: By James Hinkamp, Transportation Planner, City of Lafayette (*Discussion item*)

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- TRANSPAC Meeting Summary – October 9, 2018.
- City of San Ramon, Public Hearing, San Ramon’s Draft Retail Strategy – General Plan Amendment – (GPA 16-400-01 and IS 18-250-001) City-initiated request to amend the General Plan 2035 and related policies, to develop a Citywide retail strategy that will identify the type of retail that can be attracted to San Ramon and where retail should best be located – October 31, 2018.
- SWAT Meeting Summary – November 5, 2018.
- SWAT Letter of Support for the Caltrans Sustainable Transportation Planning Grant Program – November 5, 2018.
- Contra Costa Transportation Authority Meeting Summary – November 14, 2018.

8. DISCUSSION: Next Agenda

9. ADJOURNMENT to Monday, January 7, 2019 - 3:00 p.m. Town of Moraga, Council Chambers and Community Meeting Room, 335 Rheem Blvd, Moraga, CA 94556

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Lisa Bobadilla at least 48 hours before the meeting at (925) 973-2651 or lbobadilla@sanramon.ca.gov.

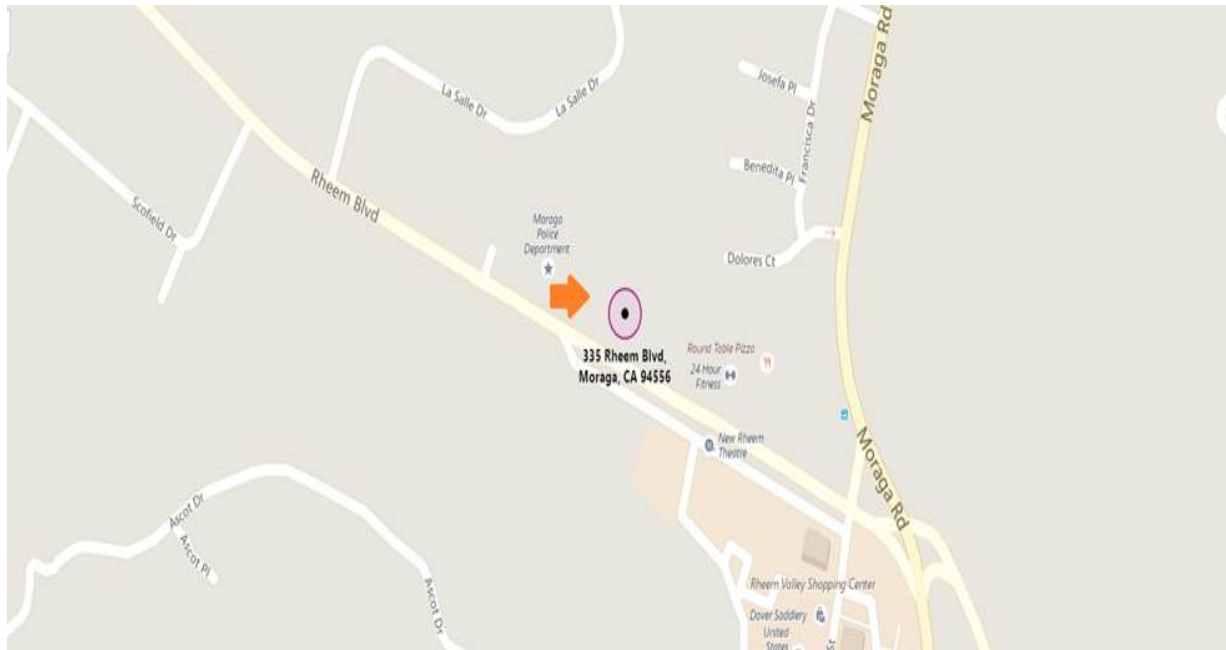
Staff Contact: Lisa Bobadilla, SWAT Administrative Staff
Phone: (925) 973-2651 / E-Mail: lbobadilla@sanramon.ca.gov.

Agendas, minutes and other information regarding this committee can be found at: www.CCTA-SWAT.net

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MAP

**TOWN OF MORAGA, 335 RHEEM BLVD, MORAGA, 94556
COUNCIL CHAMBERS AND COMMUNITY MEETING ROOM**



AGENDA ITEM 5.A



SWAT

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SUMMARY MINUTES
November 5, 2018 – 3:00 p.m.
Town of Moraga
335 Rheem Blvd
Moraga, California

Committee members present: Dave Trotter, Town of Moraga (Chair); Candace Andersen, Contra Costa County; Don Tatzin, City of Lafayette; Amy Worth; City of Orinda

Dave Hudson, San Ramon, arrived at 3:35.

Staff members present: Steve Kowalski, Town of Moraga; Robert Sarmiento, Contra Costa County; Jason Chen, City of Orinda; Andy Dillard, Town of Danville; James Hinkamp, City of Lafayette; Lisa Bobadilla, City of San Ramon; Darlene Amaral, City of San Ramon

Others present: None

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Trotter at 3:03 p.m.
2. **PUBLIC COMMENT**
3. **BOARD MEMBER COMMENT**
4. **ADMINISTRATIVE ITEMS**
 - 4.A **Special Presentation – Recognition of Don Tatzin, Mayor, City of Lafayette, for 30 years of service to SWAT**
5. **CONSENT CALENDAR:**
 - 5.A **Approval Minutes:** SWAT Minutes of October 1, 2018

ACTION: APPROVED – Andersen/Tatzin/unanimous

End of Consent Calendar
6. **REGULAR AGENDA ITEMS:**
 - 6.A **Review and Approve** – Lamorinda Program Management Committee comments on the Bollinger Valley Final Environmental Impact Report

ACTION: This item was deferred to the December 2018 SWAT meeting, due to lack of quorum.

- 6.B Review and Approve** submitting a SWAT letter of support for the Contra Costa County application to the Caltrans Sustainable Communities Grant Program to support regional sustainable communities strategies intended to achieve the State's greenhouse gas reductions targets.

Robert Sarmiento, Contra Costa County presented this item. Contra Costa County is seeking a letter of support for this endeavor.

ACTION: APPROVED – Worth/Tatzin/unanimous

- 7. WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- WCCTAC Meeting Summary – September 28, 2018.
- SWAT Meeting Summary – October 1, 2018.
- SWAT Meeting – October 1, 2018 - John Grossberg, Moraga Resident, Public Comment Letter submitted - BART Parking Access.
- TRANSPLAN Meeting Summary – October 11, 2018.
- Contra Costa Transportation Authority Meeting Summary – October 17, 2018.
- WCCTAC Meeting Summary – October 26, 2018.

ACTION: None

- 8. DISCUSSION:** Next agenda

- 9. ADJOURNMENT:** to Monday, December 3, 2018 at 3:00 p.m., Town of Moraga, Council Chambers and Community Meeting Room, 335 Rheem Blvd, Moraga, CA 94556

ACTION: Meeting adjourned by Chair Trotter at 3:28 p.m.

Staff Contact:

Lisa Bobadilla
City of San Ramon
P (925) 973-2651
F (925) 838-3231
Email address: lbobadilla@sanramon.ca.gov
www.CCTA-SWAT.net

Alternate Staff Contact:

Darlene Amaral
City of San Ramon
P (925) 973-2655
F (925) 838-3231
Email address: damaral@sanramon.ca.gov

AGENDA ITEM 5.B



SWAT

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DATE: December 3, 2018

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: One Bay Area Grant Program 2 – Safe Routes to School Supplemental Funding

RECOMMENDED ACTION

The SWAT TAC recommends approval of the One Bay Area Grant (OBAG) 2 Safe Routes to School (SRTS) supplemental funding in the amount of \$182,000 to disperse to previously approved SRTS programs for the Town of Moraga and the City of San Ramon.

BACKGROUND AND ANALYSIS

As part of the extension to the first cycle of OBAG 2 for an additional year, the Metropolitan Transportation Commission (MTC) allocated an additional \$822,000 in funding to Contra Costa for SRTS projects and programs. These federal funds, however, were not included in the original OBAG 2 call for projects. Subsequently, authority staff reviewed options for allocating this funding with the Regional Transportation Planning Committee (RTPC), Technical Advisory Committees (TACs) members, the SRTS Task Force, and identified a recommended process for allocating those funds, based on the comments received.

Authority staff has outlined potential options for allocating these funds which have been reviewed by the four RTPC TACs and members of the SRTS Task Force. The consensus that Authority staff has heard is that the Authority should:

1. Allocate the funds to the RTPCs using the same formula used previously in the OBAG 2 Coordinated Call for Projects.
2. Ask the RTPCs to recommend how to apply that funding to projects already programmed in the Transportation Improvement Program (TIP).

3. RTPC Allocations based on the formula used in the OBAG 2, totaling \$822,000 in funding would be allocated among the RTPC as follows:

Region	Share
West	\$177,000
Central	\$217,000
East	\$246,000
Southwest	\$182,000
Total	\$822,000

The supplemental amount available to SWAT is \$182,000. SWAT TAC unanimously agreed to allocate the supplemental funding to the SRTS projects previously approved by SWAT, by splitting the funding evenly, with \$91,000 to Town of Moraga and \$91,000 to the City of San Ramon.

Program	Agency	Approved (OBAG 2)	Supplemental Funding	Total Amount
San Ramon Valley Street Smarts	San Ramon	\$300,000	\$91,000	\$391,000
Moraga Way and Canyon/Camino Pablo Improvements	Moraga	\$607,000	\$91,000	\$698,000

ATTACHMENT

1. Contra Costa Transportation Authority - Planning Committee Staff
Report to Authority on November 14, 2018.

Staff Contact:

Lisa Bobadilla, City of San Ramon

Phone: (925) 973-2651

Email: lbobadilla@sanramon.ca.gov

Planning Committee **STAFF REPORT**

Meeting Date: November 7, 2018

Subject	Process for Allocating Additional One Bay Area Grant (OBAG) 2 Safe Routes to School (SRTS) Funding
Summary of Issues	As part of the extension to the first cycle of OBAG for an additional year, the Metropolitan Transportation Commission (MTC) allocated an additional \$822,000 in funding to Contra Costa for SRTS projects and programs. These federal funds, however, were not included in the OBAG 2 call for projects. Authority staff reviewed options for allocating this funding with the Regional Transportation Planning Committee (RTPC), Technical Advisory Committees (TACs) and members of the SRTS Task Force, and identified a recommended process for allocating those funds, based on the comments received.
Recommendations	Staff recommends the Authority approve the proposed process for allocating the additional \$822,000 in funding to Contra Costa for SRTS projects and programs.
Financial Implications	The additional \$822,000 is available to augment previous OBAG 2 SRTS funding available through the Coordinated Call for Projects.
Options	Modify the proposed process
Attachments	None
Changes from Committee	<i>None</i>

Background

As part of the extension to the first cycle of OBAG for an additional year, MTC allocated an additional \$822,000 in funding to Contra Costa for SRTS projects and programs. While these federal funds were not included in the OBAG 2 call for projects, they do remain available to Contra Costa. Authority staff prepared a memo outlining potential options for allocating these funds which they reviewed by the four RTPC, TACs and members of the SRTS Task Force.

The consensus that Authority staff heard at these meetings was that the Authority should:

1. Allocate the funds to the RTPCs using the same formula used previously in the Coordinated Call for Projects.
2. Ask the RTPCs to recommend how to apply that funding to projects already programmed in the Transportation Improvement Program (TIP).

RTPC Allocations Based on the formula used in OBAG 2, the \$822,000 in funding would be allocated among the RTPC as follows:

<i>Region</i>	<i>Share</i>
West	\$177,000
Central	\$217,000
East	\$246,000
Southwest	\$182,000
TOTAL	\$822,000

TIP Projects The following six SRTS projects have federal Congestion Mitigation and Air Quality (CMAQ) funds programmed to them in the TIP:

<i>Project</i>	<i>Sponsor</i>	<i>SRTS Funding</i>
Willow Pass Road Repaving and 6 th Street SRTS *	Concord	\$1,077,000
Moraga Way and Canyon/Camino Pablo Improvements **	Moraga	\$607,000
L Street Pathway to Transit-Bike Ped Improvements	Antioch	\$1,223,000
Lincoln Elementary SRTS Ped Enhancements	Richmond	\$320,000
Street Smarts San Ramon Valley	San Ramon	\$300,000
West Contra Costa Walk and Bike Leaders	Contra Costa County	\$561,000
TOTAL		\$4,088,000

* This project combines components from two projects that were originally separate

** Originally named "Strategic Bicycle, Pedestrian and SRTS Improvements"

As long as enough local funds remain to provide the 11.47 percent minimum match, project sponsors can use the additional SRTS funds to either:

- Add to the total funds programmed to the project to expand its scope, or
- Replace some of the local match with additional SRTS funds where the local funds currently exceed 11.47 percent of the total project cost.

Where an RTPC has more than one SRTS project in the TIP, it would be up to the RTPC to decide how to allocate its share of the funding to those projects. The range of eligible projects and programs remains the same as described in the original call for projects.

A proposal to the Authority consistent with these recommendations would allocate the additional SRTS funds to the RTPCs for allocation to SRTS projects currently programmed in the TIP, either to expand the project scope or to replace local matching funds.

TCC Comments

Authority staff presented the proposed process to the TCC on October 18, 2018 and, after a number of clarifying questions, approved the proposed process unanimously.

AGENDA ITEM 7

TRANSPAC
Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
(925) 937-0980

October 9, 2018

Randell H. Iwasaki
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Re: Status Letter for TRANSPAC Meeting – October 9, 2018

Dear Mr. Iwasaki:

At its regular meeting on October 9, 2018, the TRANSPAC Board of Directors took the following actions that may be of interest to the Transportation Authority:

1. Reviewed the letter of support for the Contra Costa County Department of Conservation and Development's application to the Caltrans Sustainable Communities Grant Program.
2. Approved the project management structure roles as well as the CCTA-assisted procurement process, to deliver the Monument Boulevard/I-680 Bicycle and Pedestrian Improvements Feasibility Study.
3. Received presentation of the TRAFFIX School Bus Program from Lisa Bobadilla, TRAFFIX TAC Chair.
4. Received information on the Contra Costa Accessible Transportation Strategic Plan from Peter Engel, Director of Programs, CCTA.
5. Approved 2019 Meeting Schedule, which changed TRANSPAC TAC meeting dates from the fourth Thursday of each month to the last Thursday of each month.

TRANSPAC hopes that this information is useful to you.

Sincerely,



Matthew Todd
TRANSPAC Managing Director

CC: TRANSPAC Representatives; TRANSPAC TAC and staff
Martin Engelmann, Hisham Noeimi, Brad Beck (CCTA)
Jamar I. Stamps, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN
Lisa Bobadilla, SWAT; Dave Trotter, Chair, SWAT
John Nemeth, WCCTAC; Cecilia Valdez, Chair, WCCTAC
Tarienne Grover, CCTA
June Catalano, Diane Bentley (City of Pleasant Hill)



NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT THE
CITY OF SAN RAMON CITY COUNCIL
WILL HOLD TWO PUBLIC HEARINGS ON
NOVEMBER 13, 2018 AND NOVEMBER 27, 2018 TO CONSIDER:

Applications: San Ramon's Draft Retail Strategy - General Plan Amendment – (GPA 16-400-001 and IS 18-250-001) City-initiated request to amend the General Plan 2035 and related policies, to develop a Citywide retail strategy that will identify the type of retail that can be attracted to San Ramon and where retail should best be located.

Applicant: City of San Ramon

Owners: Various

Location: Citywide

Posting Period: October 31, 2018 to November 27, 2018


Planning Commission Action: On October 16, 2018, the Planning Commission approved Resolution No. 04-18 recommending City Council approval of the respective General Plan Amendment.

CEQA: An Addendum to the General Plan 2030 Environmental Impact Report (EIR) has been prepared in accordance with the requirements of the California Environmental Quality Act of 1970 (CEQA), as amended.

If you challenge this application in court, you may be limited to raising only those issues you or someone else raised at the public hearings described in this notice, or in written correspondence delivered to the City Council and Planning Commission at, or prior to, the public hearings.

SAID HEARINGS will be held by the City of San Ramon City Council, commencing at 7:00 PM, in the Council Chamber at 7000 Bollinger Canyon Road, San Ramon, CA 94583.

If you have any questions regarding this notice, please contact Debbie Chamberlain, Community Development Director at (925) 973-2560.



Renee Beck, City Clerk
Dated: October 31, 2018



SWAT

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November 16, 2018

Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: **SWAT Meeting Summary Report for November 2018**

Dear Mr. Iwasaki:

The Southwest Area Transportation Committee ("SWAT") met Monday, November 5, 2018. The following is a summary of the meeting and action items:

1. Recognized Don Tatzin, Mayor, City of Lafayette for his 30 years of service to SWAT.
2. Approved submitting a letter of support for the Contra Costa County application to the Caltrans Sustainable Communities Grant Program to support regional sustainable community's strategies intended to reduce the State's greenhouse gas reduction targets.
3. Deferred action on the Lamorinda Program Management Committee comments on the Bollinger Valley Final Environmental Impact Report. The item was deferred to the December 2018 SWAT meeting for consideration.

Please contact me at (925) 973-2651, or email at lbobadilla@sanramon.ca.gov, if you need additional information.

All the best,

A handwritten signature in blue ink, appearing to read "Lisa".

Lisa Bobadilla
SWAT Administrator

Cc: SWAT; SWAT TAC; Hisham Noeimi, CCTA; Anita Tucci-Smith, TRANSPAC; John Nemeth, WCCTAC; Jamar Stamps, TRANSPLAN



SWAT

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November 5, 2018

Colin Piethe, Planner
Contra Costa County
Department of Conservation and Development
30 Muir Road
Martinez, CA 94553

RE: Supporting Caltrans Sustainable Transportation Planning Grant Program

Dear Mr. Piethe,

On behalf of the Southwest Area Transportation Committee (SWAT), we express our enthusiastic support for Contra Costa County's "Expedited Active Transportation Infrastructure Plan" proposal. We understand that this plan intends to create an inventory of Contra Costa County's unincorporated roadways and identify opportunities to quickly construct new or enhanced bicycle and pedestrian facilities through re-striping or repaving. Given the Plan's Countywide scope, its focus on serving disadvantaged communities, and its ability to improve air quality, we think that this proposal effectively meets the objectives of the Sustainable Transportation Planning Grant Program.

The SWAT committee is comprised of cities of Lafayette, Orinda, San Ramon and the towns of Danville, Moraga as well as the unincorporated areas of southwest Contra Costa County. SWAT is one of four Contra Costa Regional Transportation Planning C (RTPC) committees, mandated by the County's Measure J Transportation Sales Tax and is a requirement of the County's Growth Management Program (GMP). Each public agency within the SWAT region is required to participate in the RTPC and appoints elected official and one agency staff member to the Committee. The Committee is charged with reviewing, and when appropriate, update the sub-regional Transportation Action Plans and participate in multi-jurisdictional transportation planning.

We strongly encourage Caltrans to support the County's grant application.

Sincerely,

A handwritten signature in blue ink that reads "Dave Trotter". The signature is written in a cursive, flowing style.

Dave Trotter, Chair
Southwest Area Transportation Committee

cc: SWAT
SWAT TAC



CONTRA COSTA
transportation
authority

COMMISSIONERS

Federal Glover,
Chair

Robert Taylor,
Vice Chair

Janet Abelson

Newell Americh

Tom Butt

Loella Haskew

David Hudson

Karen Mitchoff

Julie Pierce

Kevin Romick


Dave Trotter

Randell H. Iwasaki,
Executive Director

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
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MEMORANDUM

To: Matt Todd, TRANSPAC
Lisa Bobadilla, SWAT
Jamar Stamps, TRANSPLAN
Cedric Novenario, TVTC
John Nemeth, WCCTAC
Derek Farmer, LPMC

From: 
Randell H. Iwasaki, Executive Director

Date: November 27, 2018

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its November 14, 2018 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- Housing Permit Report Card.** Each local government must adopt a Housing Element as part of its General Plan that outlines plans and programs for meeting the forecast need for housing in the jurisdiction. The forecast need that the Housing Element must achieve are set through the Regional Housing Needs Allocation, or RHNA, process. The current RHNA cycle covers the period from January 1, 2014 through October 31, 2022. The Association of Bay Area Governments (ABAG), which is responsible for developing the RHNA, has collected housing permit data for the first four years of that period. It shows that while both Contra Costa County and the Bay Area are more than meeting their allocations for above moderate housing, both are lagging significantly in permitting lower-income housing. Staff sought the Authority's input on housing production issues and challenges. *The Planning Committee had an extensive discussion about housing production, noting that local jurisdictions (cities and towns) do not build housing, rather, developers build housing, and at present, there is an*

accute lack of skilled labor, which has put upward pressure on labor costs. This, coupled with higher costs for raw materials, lack of financing and redevelopment fees, and the difficulty in working with the utility companies, have all converged to create a shortage of affordable housing production. The Authority requested that staff continue to monitor housing permit activity and report back on a regular basis.

2. **Process for Allocating Additional One Bay Area Grant (OBAG) 2 Safe Routes to School (SRTS) Funding.** As part of the extension to the first cycle of OBAG for an additional year, the Metropolitan Transportation Commission (MTC) allocated an additional \$822,000 in funding to Contra Costa for SRTS projects and programs. These federal funds, however, were not included in the OBAG 2 call for projects. Authority staff reviewed options for allocating this funding with the Regional Transportation Planning Committee (RTPC), Technical Advisory Committees (TACs) and members of the SRTS Task Force, and identified a recommended process for allocating those funds, based on the comments received. Staff recommends the Authority approve the proposed process for allocating the additional \$822,000 in funding to Contra Costa for SRTS projects and programs. *The Authority Board approved the proposed process for allocating the additional \$822,000 in funding to Contra Costa for the Safe Routes to School projects and programs.*
3. **Approve Urban Limit Line (ULL) Policy Advisory Letter Request for the City of San Ramon.** Staff recommends that the Authority direct the transmission of a ULL Policy Advisory letter to the City of San Ramon in response to the question of whether certain actions, such as adjusting the ULL and annexing property, would result in Growth Management Plan (GMP) compliance issues. *The Authority Board directed staff to transmit the Urban Limit Line (ULL) Policy Advisory letter to the City of San Ramon in response to the questions of whether certain actions, such as adjusting the ULL and annexing property would result in Growth Management Program compliance issues.*
4. **Update on Metropolitan Transportation Commission (MTC)/Association of Bay Area Governments (ABAG) Housing Incentive Pool (HIP) Program and CASA Initiative.** In an attempt to address the housing shortage in the Bay Region, MTC & ABAG have taken on a variety of initiatives aimed at increasing the supply of

affordable housing for people who want to work in the Bay Area but cannot afford to live here. Staff will provide an update on two such initiatives: 1) the HIP program, which MTC is expanding by adding \$76 million in newly available revenues to dedicate to HIP; and 2) preliminary recommendations from CASA – the Committee to House the Bay Region – recommending several options for generating revenue for housing through new taxes. *The Authority Board had an extensive discussion about the Bay Area's housing crisis voicing concerns over the CASA to include the forthcoming CASA Compact, the imbalance of funding allocations to top producers of affordable housing, the lack of basis in reality, lack of incentives, and lack of a vision beyond housing to include schools, fire departments, police departments, and jobs to support the housing initiative. The Board further committed to working with our MTC representatives to ensure that any approvals or actions taken at the regional level do not conflict with the goals, objectives, and interests of Contra Costa.*