

# Lamorinda Fee and Financing Authority

---

## LAMORINDA FEE AND FINANCE AUTHORITY MEETING

Monday, November 4, 2013

Meeting to begin immediately following the conclusion of the 1:00 PM LPMC Meeting

Lafayette City Offices  
3675 Mt. Diablo Blvd., Conference Room 240  
Lafayette, CA 94549

### LFFA AGENDA

1. Call to Order the Lamorinda Fee and Finance Authority
2. Roll Call
3. Adoption of the LPMC Agenda
4. Public Comment
5. Adoption of the July 15, 2013 Minutes
6. Old Business:
  - a. Update on RFP Status for proposed Nexus Study Update  
**Recommendation:** Receive update.

I, Leah Greenblat declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Lafayette City Offices, 3675 Mt. Diablo Blvd., Lafayette, CA 94549 in the glass case and on the City website at [www.ci.lafayette.ca.us](http://www.ci.lafayette.ca.us).



Leah Greenblat, Transportation Planner

Location of Agendas and Agenda Packets: Agenda and packets are available for review by the public during regular work hours at the Lafayette City Offices, 3675 Mt. Diablo Blvd., Suite 210, Lafayette, CA 94549. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings.

Any writings or documents pertaining to an open session item provided to a majority of the Lamorinda Program Management Committee less than 72 hours prior to the meeting, shall be made available for public inspection at the Lafayette City Offices, 3675 Mt. Diablo Blvd., Suite 210, Lafayette, CA 94549 during normal business hours.

## LAMORINDA FEE AND FINANCE AUTHORITY MEETING

Monday, July 15, 2013, 3:30 PM  
Lafayette City Offices  
3675 Mt. Diablo Blvd., Conference Room 265  
Lafayette, CA 94549

### LFFA SUMMARY MINUTES

**1. Call to Order the Lamorinda Fee and Finance Authority**

Chair Tatzin called the meeting to order 3:35 PM.

**2. Roll Call**

Members Present: Don Tatzin, Mike Metcalf and Amy Worth

Staff Present: Leah Greenblat, Shawna Brekke-Read and Charles Swanson.

**3. Adoption of the LPMC Agenda**

Worth moved, Metcalf seconded and the LFFA unanimously adopted the agenda.

**4. Public Comment**

There was no public comment on items not on the agenda.

**5. Adoption of the May 6, 2013 Minutes**

Worth moved, Metcalf seconded and the LFFA unanimously adopted the May 6, 2013 minutes as presented.

**6. Old Business:**

**a. Review of Draft RFP for proposed Nexus Study Update**

**Recommendation: Authorize staff to proceed to issue RFP**

Swanson provided an oral staff report about the draft RFP. During discussion, LFFA members suggested several clarifications to the draft RFP. Tatzin agreed to check with the CCTA's legal counsel regarding the need for LFFA to conduct a new nexus study. Worth moved, Metcalf seconded and the LFFA unanimously agreed to issue the draft RFP with the additional clarifications discussed subject to Tatzin receiving clear direction from the CCTA's legal counsel that a new study is required.

**7. Adjournment**

The meeting was adjourned at 4:22 PM to the next meeting the date of which is to be determined.

Respectfully submitted by:

---

Leah Greenblat, Transportation Planner