



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

## **SOUTHWEST AREA TRANSPORTATION COMMITTEE**

### **MEETING AGENDA**

**Monday, January 30, 2023**

**3:00 p.m.**

Join Zoom Meeting

<https://cityofsanramon.zoom.us/j/97837892517>

Meeting ID: 978 3789 2517

One tap mobile

+1-669-900-6833 - 97837892517# US (San Jose)

### **CORONAVIRUS DISEASE (COVID-19) ADVISORY AND MEETING PROCEDURE**

Assembly Bill 361 suspends certain provisions of the Brown Act, allowing public meetings to be held by teleconference. As a precaution to protect the health and safety of staff, officials, and the general public. Committee Members will not be physically in attendance, but will be available via video conference.

There will be no physical location for members of the public to participate in the meeting. We encourage members of the public to access the meeting online using Zoom. It is recommended that anyone wishing to view and/or participate in the meeting, download the Zoom application, [www.zoom.us](http://www.zoom.us), before the start of the meeting. Zoom participants will have the opportunity to speak during Public Comment (for topics not on the agenda), in addition to each of the agendized items.

Members of the public may submit written public comments by emailing [cweeks@sanramon.ca.gov](mailto:cweeks@sanramon.ca.gov) with the agenda item number identified in the subject line of the email. For example "Public Comment – Not on the Agenda" or "Public Comment – Agenda #". All written comments should be 350 words max, which corresponds to approximately 3 minutes of speaking time.

To comment by video conference, click the "Raise Your Hand" button to request to speak when the Public Comment period is opened on an agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be remuted.

To comment by phone, you will be prompted to "Raise Your Hand" by pressing "\*9" to request to speak when the public comment is opened on an agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be remuted.

### **1. CONVENE MEETING/SELF INTRODUCTION**

## 2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

## 3. BOARD MEMBER COMMENT

## 4. ADMINISTRATIVE ITEMS

## 5. CONSENT CALENDAR

### 5.A Approval of Minutes: SWAT Meeting Minutes of September 12, 2022

End of Consent Calendar

## 6. REGULAR AGENDA ITEMS

- 6.A Election** of 2023 SWAT Chair and SWAT Vice Chair for one-year term effective February 1, 2023 through January 31, 2024 *(Attachment – Action Required)*
- 6.B Appoint** Lamorinda SWAT representative and alternate to Contra Costa Transportation Authority for a two-term effective February 1, 2023 through January 31, 2025 *(Attachment – Action Required)*
- 6.C Request** letter of support for Contra Costa Transportation Authority (CCTA) and the Contra Costa Health Services (CCHS) competitive grant application for the California Office of Traffic Safety (OTS) Funding Cycle 23-24 to plan and implement a comprehensive countywide multi-agency Bicycle and Pedestrian Safety Education Campaign. *(Attachment – Action Required)*

## 7. WRITTEN COMMUNICATIONS *(Attachments – Action as determined necessary)*

- SWAT Annual Report FY 2021-2022
- TRANSPAC Meeting Summary – August 4, 2022
- SWAT Meeting Summary – September 12, 2022
- CCTA Board Meeting Summary – September 21, 2022
- CCTA Board Meeting Summary – October 19, 2022
- CCTA Board Meeting Summary – November 16, 2022
- TRANSPAC Meeting Summary – December 8, 2022
- CCTA Board Meeting Summary – December 21, 2022

## 8. DISCUSSION:

Next Agenda

## 9. ADJOURNMENT

Monday, February 6, 2023 - 3:00 p.m. - Zoom Teleconference

**AGENDA ITEM 5.A**



# SWAT

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## SUMMARY MINUTES September 12, 2022 – 3:00 p.m.

**Committee members present:** Karen Stepper, Town of Danville (Chair); Amy Worth, City of Orinda (Vice Chair); Renta Sos, Town of Moraga; Teresa Gerringer, City of Lafayette; Dave Hudson, City of San Ramon

**Committee members absent:** Candace Andersen, Contra Costa County

**Staff members present:** Sivakumar Natarajan, City of Orinda; Robert Sarmiento, Contra Costa County; Darlene Amaral, City of San Ramon; Chris Weeks, City of San Ramon; Andy Dillard, Town of Danville; Patrick Golier, City of Lafayette; Bret Swain, Town of Moraga

**Others present:** Dave Campbell, Bike East Bay; Robert Prinz, Bike East Bay; Gayle Israel, Office of Supervisor Andersen

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Stepper at 3:00 p.m.

2. **PUBLIC COMMENT**

Dave Campbell, Advocacy Director at Bike East Bay announced that he will be stepping down in November. Mr. Campbell introduced the new Advocacy Director Robert Prinz to SWAT members.

3. **BOARD MEMBER COMMENT**

4. **ADMINISTRATIVE ITEMS**

5. **CONSENT CALENDAR:**

5.A **Approval of Minutes:** SWAT Meeting of July 11, 2022

**ACTION: APPROVED** – Hudson/Sos/unanimous

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

6.A **Approval** of the 511 Contra Costa TDM FY 2022-2023 SWAT Transportation Demand Management Programs and Budget

Darlene Amaral, SWAT TDM Senior Analyst staff presented this item. The Contra Costa Transportation Authority and Bay Area Air Quality Management District allocates funding for purposes of implementing employer, school site, and community based TDM projects and programs.

For FY 2022/2023, summary of TDM programs:

Professional Services (Lamorinda School Bus Program, TRAFFIX, and Bike Education Classes)	\$183,000
Personnel Costs	\$154,875
TDM Programs Expenses and Commuter Incentives	\$123,390
Reallocated TFCA Funds (TDM Programs Expenses and Commuter Incentives)	\$367,601
Travel and Training	\$4,000
Office Expenses and Supplies	\$2,000
<b>Total</b>	<b>\$834,866</b>

SWAT approved the 511 Contra Costa TDM FY 2022-23 SWAT Programs and Budget, totaling \$834,866.

**ACTION: APPROVED** – Hudson/Gerringer/unanimous

7. **WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- TRANSPAC Meeting Summary – June 9, 2022
- SWAT Meeting Summary – July 11, 2022
- TRANSPLAN Meeting Summary – July 14, 2022
- Contra Costa County – Notice of Preparation (NOP) for the Contra Costa County Housing Element Update Environmental Impact Report (EIR) and Notice of Public Scoping Meeting – July 27, 2022
- CCTA Board Meeting Summary – July 20, 2022

**ACTION:** Informational Items Only – No action required

8. **DISCUSSION:** Next Agenda

9. **ADJOURNMENT:** to Monday, October 3, 2022 at 3:00 p.m.– Zoom Teleconference

**ACTION:** Meeting adjourned by Chair Stepper at 3:45 p.m.

**Staff Contact:**

Chris Weeks  
City of San Ramon  
P (925) 973-2547  
Email address: [cweeks@sanramon.ca.gov](mailto:cweeks@sanramon.ca.gov)

**Alternate Staff Contact:**

Darlene Amaral

City of San Ramon

P (925) 973-2655

Email address: [damaral@sanramon.ca.gov](mailto:damaral@sanramon.ca.gov)

**AGENDA ITEM 6.A**



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 30, 2023

**TO:** Southwest Area Transportation Committee (SWAT)

**FROM:** SWAT Technical Advisory Committee (TAC)

**SUBJECT:** Rotation of SWAT Chair and Vice Chair for 2023

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## BACKGROUND

As described in the SWAT Rules of Procedure, the SWAT Chair and Vice Chair shall rotate for a 12-month term, from January 2023 through January 2024. The sequence of rotation is Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon.

As such, the 2023 SWAT Chair is scheduled to rotate to the Orinda SWAT Representative, and SWAT Vice Chair is scheduled to rotate to the Moraga SWAT Representative, effective January 2023.

## RECOMMENDATION

It is recommended that SWAT consider the following:

1. Appoint the Orinda SWAT Representative as the 2023 SWAT Chair; and
2. Appoint the Moraga SWAT Representative as the 2023 SWAT Vice Chair.

## ATTACHMENT

1. SWAT Rules of Procedure

## NEXT STEPS

1. Notify Contra Costa Transportation Authority (CCTA) of the SWAT Chair and Vice Chair Representatives; and
2. Identify and confirm SWAT meeting location (if needed), to be determined by SWAT Chair, effective February 2023 through January 2024.



**Staff Contact:**

Chris Weeks, SWAT Administrator

Phone: (925) 973-2547

Email: [cweeks@sanramon.ca.gov](mailto:cweeks@sanramon.ca.gov)

# **SOUTHWEST REGIONAL TRANSPORTATION PLANNING COMMITTEE**

## **RULES OF PROCEDURE**

1. Composition. The Southwest Area Transportation Planning Committee (“SWAT”) is composed of representatives from Danville, Lafayette, Moraga, Orinda, San Ramon and the County.
2. Membership of the SWAT.
  - (a) Composition
    - (1) There shall be six voting members on the SWAT Board. Voting members must be elected officials, one each from the five city/town councils, and one from the County Board of Supervisors. If there are two supervisors who represent the region, the Board shall decide which of them is the voting member.
    - (2) Each Council/Board of Supervisors shall appoint a representative to the Contra Costa Transportation Authority Citizen Advisory Committee (CAC). This representative may be a Planning or Transportation Commissioner or Committee member who will serve at the discretion of the Council/Board of Supervisors. The role and term of this representative are to be defined by the Council/Board of Supervisors, and shall be forwarded to SWAT. Citizen Advisory committee representatives are not voting members of SWAT.
  - (b) Terms of Office

Appointments to the Committee are for two-year terms, coterminous with those of the Contra Costa Transportation Authority (CCTA). The appointee must remain a council member, mayor, or supervisor to serve.
  - (c) Alternate

Each member jurisdiction may appoint an alternate who must be and remain a mayor, council member or supervisor in order to serve.
  - (d) Removal

Alternates or representatives may be removed from office by the appointing jurisdiction. If a member is removed, the appointing jurisdiction shall appoint a replacement to fill the remainder of the member’s term within 30 days after the removal.
3. SWAT Chair and Vice-Chair
  - (a) The SWAT Chair and Vice-Chair shall rotate on a 12-month term, from January through December.

- (b) The sequence of rotation shall be, Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon.
- (c) The Vice-Chair shall be the jurisdiction that is next in rotation to hold the Chair Seat.
- (d) The Chair, or in his/her absence the Vice Chair, shall be the presiding officer of the Committee and shall assume his/her place and duties as such immediately following his/her appointment. In the event the Vice Chair is absent, the Chair shall have the right to name any member of the Board to perform the duties of the Chair, but such substitution shall not extend beyond adjournment.

#### 4. Representation on Contra Costa Transportation Authority

- (a) The voting members of SWAT will appoint from among themselves two representatives and two alternates to the CCTA. Representatives and alternates must be and remain mayors or city council members.

One representative and one alternate shall be selected from the San Ramon Valley (SRV) cities and one representative and one alternate shall be selected from the Lamorinda cities. Representatives shall serve two-year terms.

- (b) Commissioners shall adhere to the policy direction of the SWAT.

Representatives or alternates may be removed from office by an absolute 2/3 vote of the Committee (four votes). If a member is removed, the Committee shall appoint a replacement to fill the remainder of the member's term as soon as possible after the removal. It is up to the subregions to make their determinations on selecting their representatives.

- (c) It is important to be fully represented at the Authority meetings. If the member or alternate cannot be present, the member shall attempt to have another elected official from the same area (Lamorinda or SRV) attend the Authority meeting.
- (d) The position of the representative to the Authority should be rotated among the member cities of the subregion (Lamorinda, SRV) at the end of each term.
- (e) In order to achieve maximum participation at the CCTA from SWAT jurisdictions, whenever the Mayors' Conference or Metropolitan Transportation Commission (MTC) representative to CCTA is from a SWAT jurisdiction, then no other council member from that jurisdiction shall serve as a SWAT representative to CCTA.

## 5. Functions of SWAT

- (1) To review and coordinate transportation plans and project proposals for the southwest region.
- (2) To serve as an advisory unit to the Contra Costa Transportation Authority, on all matters concerning the “Transportation Improvement and Growth Management Program” adopted by the voters of Contra Costa County on November 8, 1988.
- (3) To provide a forum on transportation issues which are regional in nature and to convey information on these issues to each jurisdiction.
- (4) To consider other transportation issues of mutual concern both in the southwest region and at a countywide level. Examples of such issues are integration of traffic signal systems, improvement in transit and paratransit systems, and transportation systems management.
- (5) Determine, pursuant to Section 27 of CCTA Ordinance No.88-01, the financial programming of the “Major Arterials” as defined therein, and provide input into the CCTA Strategic Plan update.
- (6) Review all proposed official actions of the Authority and provide the Authority with recommendations on such proposed action.
- (7) To coordinate and facilitate the process of taking appeals from actions of the Commission pursuant to Section 8 and 9 of Commission Ordinance No. 88-01.
- (8) To administer the Transportation Demand Management (TDM) Ordinances of member jurisdictions, at their options, and to accept grants for this purpose. Grant funds will be administered by a member jurisdiction designated by SWAT.
- (9) To assign members of the SWAT TAC to the CCTA’s Technical Coordinating Committee (TCC) and Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) to serve as representatives of the Committee and its member jurisdictions.

## 6. SWAT Staffing

SWAT may engage a member agency to provide staff services. Those services shall include:

- Attendance at monthly SWAT and SWAT TAC meetings.
- Maintenance of historical documents, records, and correspondence of the SWAT Board.
- Recordation and production of written minutes of SWAT Board meetings.
- Production and dissemination of the monthly agenda packet in accordance with state law governing public meetings.
- Develop and disseminate correspondence as directed by the Board or the Chair.
- Respond to administrative or historical inquiries from SWAT member jurisdictions, outside, agencies, and the public. Refer other questions to SWAT chair or other appropriate individuals.
- Act as primary contact point and disseminate environmental documents, as outlined by SWAT, CCTA Lamorinda Project Management Committee, Tri-Valley Transportation Committee, and other agreements, as requested by the SWAT Board and /or the Chair.
- Perform other administrative duties only as directed by the SWAT Board.
- The member agency providing staff services may determine the most appropriate method of providing above service, as agreed by the SWAT Board.

## 7. Agenda Setting Procedures

The agenda for each meeting will be set by SWAT staff in consultation with the TAC members, Authority staff, and the Chair of SWAT, except that any member of SWAT can place an item on the agenda for the upcoming meeting by notifying SWAT staff of their request at least one week before the scheduled date of the meeting.

***REVISION AS APPROVED 1/5/15***

**AGENDA ITEM 6.B**



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 30, 2023

**TO:** Southwest Area Transportation Committee (SWAT)

**FROM:** SWAT Technical Advisory Committee (TAC)

**SUBJECT:** Appoint Lamorinda SWAT representative to Contra Costa Transportation Authority for a two-year term February 2023 through January 2025

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## BACKGROUND

The SWAT representation to the Contra Costa Transportation Authority (CCTA), from the Lamorinda area, is rotated between the jurisdictions of Lafayette, Orinda and Moraga. Currently, the Lafayette representative is serving a two-year term through January 31, 2023, with the Moraga representative as the alternate.

At this time, the Lamorinda SWAT representative is scheduled to serve as the Lamorinda area representative to the CCTA, for the two-year term beginning February 1, 2023 through January 31, 2025.

## RECOMMENDATION

1. Appoint the Lamorinda SWAT representative as the Lamorinda area representative to the CCTA for a two-year term effective February 1, 2023 through January 31, 2025; and
2. Appoint a Lamorinda SWAT representative as the Lamorinda area alternate representative to the CCTA for a term to coincide with the appointment of the Lafayette representative.

## ATTACHMENT

1. Contra Costa Transportation Authority letter dated December 2, 2022

## Staff Contact:

Chris Weeks, SWAT Administrator  
Phone: (925) 973-2547  
Email: [cweeks@sanramon.ca.gov](mailto:cweeks@sanramon.ca.gov)



CONTRA COSTA  
transportation  
authority

COMMISSIONERS

Chris Kelley,  
Chair

Federal Glover,  
Vice Chair

Newell Arnerich

Tom Butt

Teresa Gerringer

Loella Haskew

David Hudson

Karen Mitchoff

Sue Noack

Lamar Thorpe

Holland White

Timothy Haile,  
Executive Director

December 2, 2022

Karen Stepper, Chair  
SWAT c/o Town of Danville  
500 La Gonda Way  
Danville, CA 94526

Subject: Expiration of Authority Member and Alternate Terms and Appointment of  
a South County Representative and Alternate for the Term of February 1,  
2023 through January 31, 2025

Dear Chair Stepper,

Commissioner Teresa Gerringer's term as the SWAT representative on the Contra Costa Transportation Authority (Authority) Board will be expiring on January 31, 2023. The Authority kindly requests that the SWAT Board make an appointment to the Authority Board for the term of February 1, 2023 through January 31, 2025. An alternate also needs to be appointed. The current alternate is Commissioner Alternate Renata Sos.

Please notify the Authority in writing of your appointments and provide us contact information for any new appointees. If any changes occur, we ask that you please advise the Authority in writing. We anticipate seating new members formally at the Authority Board meeting on February 15, 2023, and at the Authority's Planning Committee and Administration & Projects Committee meetings depending upon appointment in March (March 1, 2023 and March 2, 2023, respectively).

Thank you for your attention to this matter. Please feel free to contact me at (925) 256-4722 or via email at [tgrover@ccta.net](mailto:tgrover@ccta.net) if you have any questions.

Sincerely,

Tarienne Grover, MMC, EMPA  
Director, Administrative Services

2999 Oak Road  
Suite 100  
Walnut Creek  
CA 94597

PHONE: 925.256.4700  
FAX: 925.256.4701  
[www.ccta.net](http://www.ccta.net)

Cc: Mayor Teresa Gerringer, City of Lafayette, Authority Commissioner  
Vice Mayor Renata Sos, Town of Moraga, Authority Commissioner Alternate  
Timothy Haile, Authority Executive Director  
Chris Weeks, SWAT Administrative Staff, c/o City of San Ramon



**AGENDA ITEM 6.C**



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**DATE:** January 30, 2023

**TO:** Southwest Area Transportation Committee (SWAT)

**FROM:** SWAT Technical Advisory Committee (TAC)

**SUBJECT:** Support for the Contra Costa Health: Bicycle and Pedestrian Safety Education Campaign

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## BACKGROUND

The Contra Costa Transportation Authority (CCTA) is seeking a letter of support for the Contra Costa Health Services (CCHS) competitive grant application for the California Office of Traffic Safety (OTS) Funding Cycle 23-24 to plan and implement a comprehensive countywide multi-agency Bicycle and Pedestrian Safety Education Campaign (Campaign). The proposal is to fund a countywide bicycle and pedestrian safety campaign in a bundled application from CCHS and CCTA.

The proposed Campaign seeks OTS grant funding to address equity and leverage the existing OTS “Go Safely” outreach, awareness, and educational efforts & materials while incorporating local community-informed and data-driven strategies to reduce the number of people killed or seriously injured in crashes, especially pedestrians and bicyclists.

Fatal collisions increased by 77-percent from 2019 to 2020 in Contra Costa, and even more afterward, per the California Highway Patrol. The Contra Costa Transportation Authority listed Vision Zero as its top priority in its Countywide Bicycle & Pedestrian Plan adopted in July 2018. After identifying common countywide crash locations and patterns from completing analysis in 2020-21 of 10 years of crashes, and adopting a strengthened policy that prioritizes human life over vehicle-throughput, raising awareness is the next critical step to build countywide public support for multi-disciplinary behavior change and the proposed campaign will apply multiple locally tailored approaches to engage key stakeholders (e.g., schools & those historically disadvantaged), educate the community about people-focused transportation safety for all ages and abilities, and promote a “Safe Systems” approach with “Vision Zero” core elements to reduce serious bicyclist and pedestrian injuries and deaths in our most vulnerable communities. A multi-disciplinary collaborative social marketing campaign, paid media, community-oriented events, bicycle rodeos, and workshops are examples of the Campaign’s strategies, which will have

important co-benefits to address state goals including improved air quality, mental health, and access to jobs, fewer vehicle miles traveled, and greenhouse gas emissions reduction toward a more sustainable and resilient climate and local economy.

## **RECOMMENDATION**

- Approve draft letter of support for the Contra Costa Health: Bicycle and Pedestrian Safety Education Campaign.

### **Staff Contact:**

Chris Weeks, SWAT Administrator

Phone: (925) 973-2547

Email: [cweeks@sanramon.ca.gov](mailto:cweeks@sanramon.ca.gov)



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

January 30, 2023

Barbara Rooney  
Director, California Office of Traffic Safety  
2208 Kausen Drive, Suite 300  
Elk Grove, CA 95758

Re: Support for the Contra Costa Health: Bicycle and Pedestrian Safety Education Campaign

Dear Ms. Rooney,

The Southwest Area Transportation Committee is pleased to support the Contra Costa Health Services' (CCHS) competitive grant application for the California Office of Traffic Safety (OTS) Funding Cycle 23-24 to plan and implement a comprehensive countywide multi-agency Bicycle and Pedestrian Safety Education Campaign (Campaign).

The proposed Campaign seeks OTS grant funding to address equity and leverage the existing OTS "Go Safely" outreach, awareness, and educational efforts & materials while incorporating local community-informed and data-driven strategies to reduce the number of people killed or seriously injured in crashes, especially pedestrians and bicyclists. Fatal collisions increased by 77-percent from 2019 to 2020 in Contra Costa, and even more afterward, per the California Highway Patrol. The Contra Costa Transportation Authority listed Vision Zero as its top priority in its Countywide Bicycle & Pedestrian Plan adopted in July 2018. After identifying common countywide crash locations and patterns from completing analysis in 2020-21 of 10 years of crashes, and adopting a strengthened policy that prioritizes human life over vehicle-throughput, raising awareness is the next critical step to build countywide public support for multi-disciplinary behavior change and the proposed campaign will apply multiple locally tailored approaches to engage key stakeholders (e.g., schools & those historically disadvantaged), educate the community about people-focused transportation safety for all ages and abilities, and promote a "Safe Systems" approach with "Vision Zero" core elements to reduce serious bicyclist and pedestrian injuries and deaths in our most vulnerable communities. A multi-disciplinary collaborative social marketing campaign, paid media, community-oriented events, bicycle rodeos, and workshops are examples of the Campaign's strategies, which will have important co-benefits to address state goals including improved air quality, mental health, and access to jobs, fewer vehicle miles traveled, and greenhouse gas emissions reduction toward a more sustainable and resilient climate and local economy.

Within the SWAT regions, we have experienced tragic high profile fatal accidents involving cyclists in the last few years. The loss of 86-year-old retired AT&T employee, and avid cyclist,

Joe Shami on April 13, 2021 while navigating a traffic roundabout was felt across the country. He was featured on several talk shows over the years. Shami earned his legendary status by riding up Mount Diablo at least once a week for 615 consecutive weeks, a streak that started in 2008. He was following the rules of the road perfectly but a driver did not see him that day in Lafayette. In July 2021, another high profile cyclists involved accident. New York Jets assistant coach, 58-year-old Greg Knapp, who tutored some of football's most noted quarterbacks, was killed while riding in a bike lane in San Ramon. He too was following all the rules of the road perfectly but the driver who ran him over was watching his phone instead of watching where he was going. Specifically, SWAT is excited about the education component that could hopefully help all road users better understand the importance of looking for and protecting vulnerable road users. We are also excited about developing navigation, behavioral and attention skills of younger pedestrians and cyclists so they can improve their odds of surviving the trips they take on foot or on a bike throughout their lives.

Because the Southwest Area Transportation Committee prioritizes the safety and health of people traveling in within the SWAT regions, we look forward to partnering with Contra Costa Health to amplify the reach of the proposed campaign. This comprehensive effort will improve multi-modal safety with an initial focus on all pedestrians and people bicycling/rolling in our community. We support this proposed grant and encourage your serious consideration of this application.

Sincerely,

Darlene Gee, Chair  
Southwest Area Transportation Committee

**AGENDA ITEM 7**

# 511 Contra Costa

## Southwest Area Annual Report

Fiscal Year 2021-2022

December 2022



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## **SWAT Jurisdictions**

1. City of Lafayette
2. Town of Danville
3. City of Orinda
4. Town of Moraga
5. City of San Ramon
6. Contra Costa County

## **SWAT Elected Officials**

1. City of Lafayette
  - Teresa Gerringer, Mayor
2. Town of Danville, SWAT Chair
  - Karen Stepper, Councilmember
3. City of Orinda, SWAT Vice Chair
  - Amy Worth, Councilmember
4. Town of Moraga
  - Renata Sos, Vice Mayor
5. City of San Ramon
  - David E. Hudson, Mayor
6. Contra Costa County
  - Supervisor Candace Anderson, District II

## **SWAT Technical Advisory Committee**

1. City of Lafayette
  - Mike Moran
  - Patrick Golier
2. Town of Danville
  - Andy Dillard
3. City of Orinda
  - Sivakumar Natarajan
4. Town of Moraga
  - Bret Swain
5. City of San Ramon
  - Chris Weeks, SWAT Administrator
  - Darlene Amaral, SWAT Administrative/TDM Staff
6. Contra Costa County
  - Robert Sarmiento

The 511 Contra Costa Southwest Annual report contains survey results and participation data that staff has collected for Fiscal Year 2021 – 2022. 511 Contra Costa is a countywide program that strives to reduce traffic congestion and improve air quality by providing the public with incentives, information, resources, and tools that promote mobility options beyond driving alone.

The 511 Contra Costa Countywide incentive programs such as, but not limited to bike, walk, transit, vanpool, carpool, telecommute, guaranteed ride home and employer outreach. The incentives reflect the mutually agreed upon rideshare programs offered to residents of Contra Costa County as well as commuters who work in Contra Costa County.

Funding for 511 Contra Costa programs is provided primarily by the Bay Area Air Quality Management District (Air District) Transportation Fund for Clean Air (TFCA) and the local half-cent sales tax, known as Measure J, approved by voters in 2004 and administered by the Contra Costa Transportation Authority (CCTA). The TFCA funds come with a number of restrictions and limitations. On top of these requirements, projects also need to meet a Cost Effectiveness threshold (C/E) using the Air District's C/E calculator spreadsheet.

The CCTA and Air District allocate funding for implementing employer and residential based Transportation Demand Management projects and programs. All programs and projects must meet goals and objectives designed to reduce traffic congestion and improve air quality.

On March 16, 2020, the Health Officer of Contra Costa County issued an Order that directed all individuals living in the county to shelter in place (SIP), due to the Coronavirus Disease (COVID-19). Since then, TDM activities related to schools, employers, and communities were put on a temporary hold and slowly started back up again in 2021.

Despite COVID-19 and its restrictions and limitations in 2021, staff was able to maintain communication with employers, property management companies, school sites, and SWAT communities.

# 511 CONTRA COSTA STUDENT PROGRAMS

## Pass2Class Program

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The Pass2Class Program for Fiscal Year 2021-2022 School Year (SY) provided students with two months of free transit provided by County Connection at the beginning of the SY. A total of 748 students received passes, representing 565 families.

County Connection worked closely with their bus drivers to track how many students used the bus daily to and from school and invoiced based on total usage for the two months of free transit:

- Estimated Total Ridership for August 2021 – 4,982\*
- Estimated Total Ridership for October 2021 – 8,772\*

An online follow-up survey was sent to participating families, of which 182 families responded (32% response rate).

Pass2Class Program Survey Results:

- 32% live five (5) miles or more from school.
- 65% were driven to school by a parent prior to receiving the bus pass.
- 77% began or continue to ride the bus to/from school after receiving the bus pass.
- 76% continue to ride the bus after their pass expired.
- 84% plan on participating in the Pass2Class Program next school year.



\*Free rides were provided by County Connection for the month of September 2021

# Pass2Class PROGRAM PARTICIPATION

School	Location	Participation
Acalanes High School	<b>Lafayette</b>	<b>36</b>
Bella Vista Elementary School	<b>San Ramon</b>	<b>2</b>
California High School	<b>San Ramon</b>	<b>81</b>
Campolindo High School	<b>Moraga</b>	<b>29</b>
Center for Independent Study	<b>Walnut Creek</b>	<b>1</b>
Charlotte Wood Middle School	<b>Danville</b>	<b>1</b>
Contra Costa Christian School	<b>Walnut Creek</b>	<b>1</b>
Coyote Creek Elementary School	<b>San Ramon</b>	<b>4</b>
Del Amigo High School	<b>Danville</b>	<b>1</b>
Del Rey Elementary School	<b>Orinda</b>	<b>1</b>
Diablo Vista Middle School	<b>Danville</b>	<b>2</b>
Dougherty Valley High School	<b>San Ramon</b>	<b>111</b>
DVC	<b>San Ramon</b>	<b>1</b>
Gale Ranch Middle School	<b>San Ramon</b>	<b>37</b>
Glorietta Elementary School	<b>Orinda</b>	<b>1</b>
Golden View Elementary School	<b>San Ramon</b>	<b>2</b>
Happy Valley Elementary School	<b>Lafayette</b>	<b>1</b>
Iron Horse Middle School	<b>San Ramon</b>	<b>93</b>
Lafayette Elementary School	<b>Lafayette</b>	<b>1</b>
Miramonte High School	<b>Orinda</b>	<b>75</b>
Monte Vista High School	<b>Danville</b>	<b>61</b>
Orinda Intermediate School	<b>Orinda</b>	<b>84</b>
Pine Valley Middle School	<b>San Ramon</b>	<b>7</b>
San Ramon Valley High School	<b>Danville</b>	<b>22</b>
St. Perpetua School	<b>Lafayette</b>	<b>1</b>
Stanley Middle School	<b>Lafayette</b>	<b>71</b>
Stone Valley Middle School	<b>Alamo</b>	<b>1</b>
Twin Creeks Elementary School	<b>San Ramon</b>	<b>1</b>
Wagner Ranch Elementary School	<b>Orinda</b>	<b>1</b>
Walnut Creek Intermediate School	<b>Walnut Creek</b>	<b>2</b>
Walt Disney Elementary School	<b>San Ramon</b>	<b>2</b>
Windemere Ranch Middle School	<b>San Ramon</b>	<b>14</b>
Total		<b>748</b>

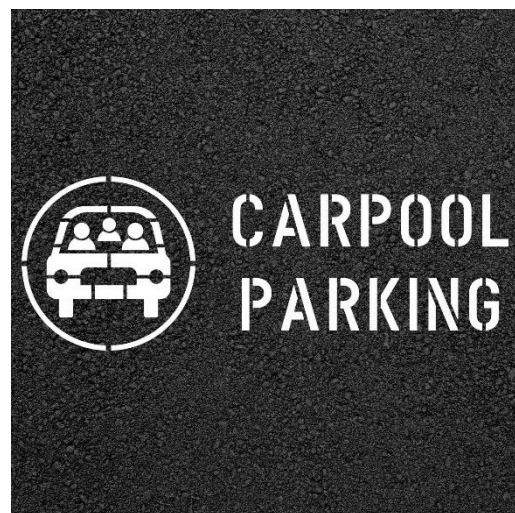
*\*Schools are listed in alphabetical order. Breakdown by City available upon request.*

# HIGH SCHOOL CARPOOL TO SCHOOL PROGRAM

The High School Carpool to School Program provides students with an incentive to carpool to school. Eligible students must follow the Rules and Regulations that the school has put into place in order to obtain a Carpool Parking Permit. Each student who obtains a parking permit from their school receives a \$10 gas card. In addition students, along with their passengers, are then entered into a weekly, monthly or quarterly drawing to receive \$5 gift cards.

Listed below are the schools that registered to participate in the program for SY 2021-2022.

1. Dougherty Valley High School (San Ramon) – 12 carpool parking spaces and distributed a total of 9 gift cards to students.
2. Miramonte High School (Orinda) – 75 carpool parking spaces and distributed a total of 50 gift cards to students.
3. Campolindo High School (Moraga) - 18 carpool parking spaces and distributed a total of 75 gift cards to students.
4. Acalanes High School (Lafayette) - 20 carpool parking spaces and distributed a total of 70 gift cards to students.



# TRAFFIX PROGRAM & LAMORINDA SCHOOL BUS PROGRAM

511 Contra Costa provides an annual subsidy to Traffix Program and The Lamorinda School Bus Program using both TFCA and Measure J funding. The funding allocated provides a fare reduction incentive to help reduce the monthly cost to parents.

TRAFFIX is a Joint Powers Authority (JPA) between the City of San Ramon, Town of Danville, San Ramon Valley Unified School District, and Contra Costa County. Twenty Four (24) buses leased from First Student provide daily bus service to eleven schools, with approximately 1,250 students. The primary objective is to reduce traffic congestion in the most heavily traveled corridors throughout the San Ramon Valley.



The Lamorinda School Bus Program (LSBP) provides home-to-school bus transportation to approximately 1,434 students. Nineteen (19) buses leased from First Student provide daily bus service to twelve participating schools in the Lafayette, Moraga, Orinda Union and Acalanes Union High School Districts.





# 511 CONTRA COSTA COUNTYWIDE VANPOOL PROGRAM

The Vanpool Passenger Incentive Program provides new passengers a reimbursement of 50% off vanpool fare after riding for three consecutive months.

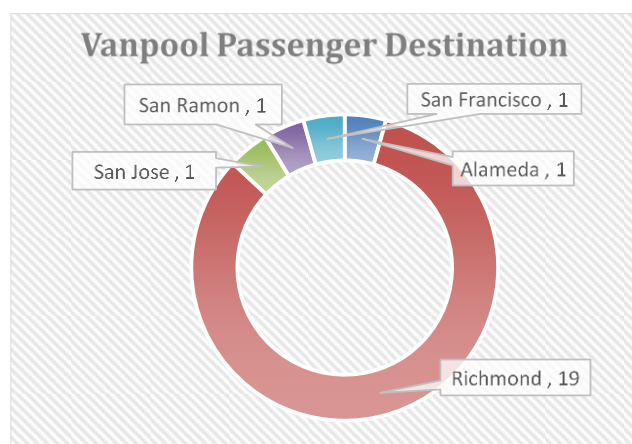
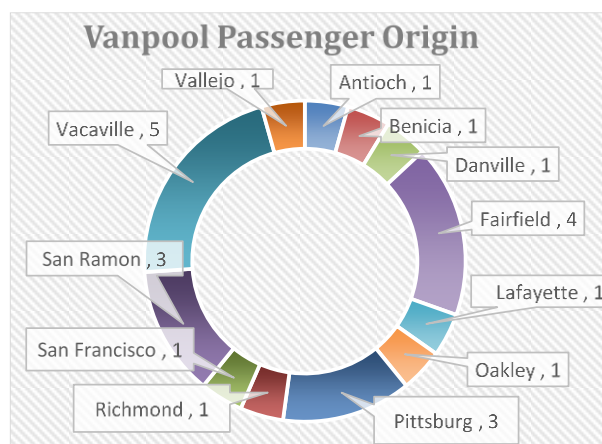
To start a new vanpool, 511 Contra Costa offers two incentives: (1) provides a startup incentive to help offset monthly lease payments for the first year up to \$2400, (2) provides an incentive to new drivers who start a new vanpool and keep it on the road for one year could be eligible to receive a \$1,000 cash bonus.

A total of 23 vanpools received the startup incentive during 2021-2022 fiscal year. The origin and destination of these 23 vanpools are below:

- Danville to Richmond
- Vacaville to Richmond
- Antioch to Richmond
- Vallejo to Richmond
- Vacaville to Richmond
- Vacaville to Richmond
- Fairfield to Richmond
- Vacaville to Richmond
- Oakley to Richmond
- Fairfield to Richmond
- Pittsburg to Richmond
- San Ramon to Richmond
- Vacaville to Richmond
- Fairfield to Richmond
- Richmond to Alameda
- Fairfield to Richmond
- Lafayette to Richmond
- San Ramon to San Francisco
- Benicia to Richmond
- San Francisco to Richmond
- Pittsburg to San Ramon
- Pittsburg to Richmond
- San Ramon to San Jose

A total of 63 vanpool passengers received the Vanpool Passenger incentive during 2021-2022 fiscal year. An online follow-up survey was distributed to all the passengers, of which 20 passengers responded (32% response rate).

- 18% - Currently ride in a vanpool.
- Response indicates that 50% reported that they commute to work at least 4 days a week.
- Response indicates that 74% reported that they drove alone prior to joining a vanpool.
- On average, vanpools travel 41 miles (one way) to work.



511 Contra Costa provides support to employers to increase the number of employees using commute alternatives. Throughout the year, employers and local Chambers of Commerce within the Southwest region receives correspondence related to Bike to Work Day, Spare the Air and the 511 Contra Costa incentive programs.

511 Contra Costa is a member of several regional committees, which includes the Tri-Valley & the Contra Costa Resource Team on Air Quality, Association for Commuter Transportation (ACT), ACT Northern California Chapter, and the MTC TDM Working Group

Due to COVID-19 related Health Orders, this program was affected since many employees were still telecommuting, instead of commuting into work. During this time, staff focused on updating the SWAT Employer Database and continued efforts to reach out to SWAT employers on providing them with brochure holders, along with the 511 Contra Costa Commute Option brochure and transit route information to display in breakrooms for the employees that were commuting into work.

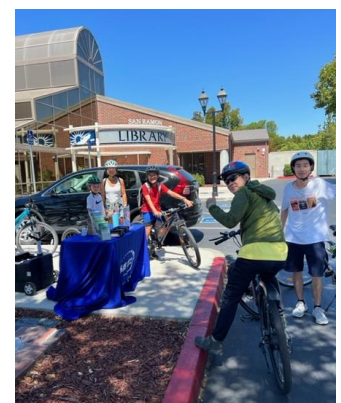
In addition, staff was able to attend a few in-person employer & community events:

1. Attended the Town of Moraga Pear & Wine Festival
  - a. Tabled with County Connection staff, and provided local transit route information, 511 Contra Costa brochure and distributed giveaways.
2. Attended San Ramon Chamber event - State of the City Address with San Ramon's Mayor
  - a. 511CC was a sponsor for this event and distributed promotional items to attendees.
3. Attended San Ramon Chamber event – Business Expo and Mixer
  - a. Tabled to promote 511 Contra Costa programs to employers. Approximately 250 in attendance.
4. Valent U.S.A LLC – San Ramon
  - a. Presented 511 Contra Costa programs and incentives to employees.





5. Attended the Lafayette Earth Day Festival
  - a. Tabled with County Connection staff, and provided local transit route information, 511 Contra Costa brochure and distributed giveaways.
6. Countywide Summer Bike Challenge – The Summer Bike Challenge provided an incentive to residents in Contra Costa County to ride their bike. More than 3,500 participants and 1,800 riders visited in-person prize events. One person per city won an iPad grand prize and 21 people won a Bonus Weekly Prize.
  - a. A total of 15 table events were held throughout SWAT cities/town.
  - b. At each table event, all cyclist that stopped received a \$5.00 gift to either Loard's Ice Cream, Cold Stone, Jamba Juice, Starbucks, Small Cakes or In & Out Burger.
    - i. A total of 545 gifts cards were handed out

**Danville****Moraga****Lafayette****Orinda****San Ramon**

# BIKE INFRASTRUCTURE PROGRAM

11

New bike racks and/or bike lockers were purchased and installed at the following locations.

1. Stanley Middle School, Lafayette – 11 bike racks (99 bikes capacity)
2. San Ramon Transit Center, San Ramon – 2 Quad elockers (8 bikes capacity)



# BIKE TO WORK & BIKE TO WHEREVER DAYS 2022

12



The Bay Area Bike to Work Day took place Friday, May 20, 2022 and cyclists across the Bay Area were encouraged to get out on their bikes and safely pedal wherever during the month of May.

Throughout Contra Costa County, there were approximately 44 energizer stations. All energizer stations provide cyclists with encouragement, refreshments, and the popular Bike to Work Wherever canvas bags.

SWAT Energizer Stations	Site Location	Hours of Operation
City of San Ramon/ Sunset Development	<b>Iron Horse Trail/Bollinger Canyon Road</b>	<b>7:00-10:00am</b>
Town of Danville	<b>Iron Horse Trail behind Lunardi's/Danville Train Depot</b>	<b>7:00-9:00am</b>
City of Orinda	<b>Orinda BART</b>	<b>7:00-9:00am</b>



Danville

San Ramon

Orinda





## 511 CONTRA COSTA COUNTYWIDE INCENTIVE PROGRAMS

13



**try** transit

Provides commuters and college students a \$25 Clipper card to encourage them to try taking public transportation instead of driving alone.



Provides a no-cost “commuter insurance” to eligible participants who using an alternative mode to work or college.



Provides eligible participants with an opportunity to receive a \$25 incentive for use of an alternative mode of travel rather than a single occupant vehicle for reducing traffic congestion and improving air quality.



Provides an incentive to Contra Costa residents who buys a new e-bike and apply for a cash rebate of \$150-\$300.



Provides cyclists with a \$20 BikeLink card to encourage biking to work and/or transit center and to help provide park securely in a bike locker or bike station.

**For TDM Information, contact:**

**Darlene Amaral**  
**Senior TDM Program Analyst**  
**925-973-2655**  
**[damaral@511contracosta.org](mailto:damaral@511contracosta.org)**

**Lisa Schlotz**  
**Office Specialist**  
**925-973-2561**  
**[lschlotz@sanramon.ca.gov](mailto:lschlotz@sanramon.ca.gov)**

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
(925) 937-0980

September 28, 2022

Timothy Haile  
Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: Status Letter for TRANSPAC Meeting – August 4, 2022**

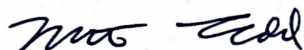
Dear Mr. Haile:

The TRANSPAC Committee met on August 4, 2022. The following is a summary of the meeting and action items:

1. Approved the continuation of remote teleconferencing meetings of the TRANSPAC Board and TAC through September 3, 2022, pursuant to Brown Act provisions under AB 361.
2. Received information on and discussed the Central County Action Plan Update and Action Plan Draft Components.

Please contact me at (925) 937-0980, or email at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) if you need additional information.

Sincerely,



**Matthew Todd**  
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Matt Kelly and Hisham Noemi, CCTA Staff  
Robert Sarmiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN  
Lisa Bobadilla, SWAT; Karen Stepper, Chair, SWAT  
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC  
Tarienne Grover, CCTA Staff  
June Catalano, Diane Bentley (City of Pleasant Hill)



# SWAT

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Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

September 15, 2022

Mr. Tim Haile, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: SWAT Meeting Summary Report for September 12, 2022**

Dear Mr. Haile:

The Southwest Area Transportation Committee ("SWAT") met Monday, September 12, 2022.

The following is a summary of the meeting and action items:

1. Approved the 511 Contra Costa SWAT Transportation Demand Management Programs and Budget for FY 2022-2023

Please contact me at (925) 973-2547 Desk, (925) 678-4955 Cell, or email [cweeks@sanramon.ca.gov](mailto:cweeks@sanramon.ca.gov), if you need more information.

Regards,

A handwritten signature in black ink, appearing to read "Chris Weeks", with a long horizontal flourish extending to the right.

Chris Weeks  
San Ramon Transportation Division Manager  
SWAT Administrator

Cc: SWAT;SWAT TAC; Hisham Noemi ,CCTA; Stephanie Hu, CCTA; Matt Kelly, CCTA; John Hoang, CCTA; Matt Todd, TRANSPAC; John Nemeth, WCCTAC; Robert Sarmiento, TRANSPLAN



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Timothy Haile,  
Executive Director

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## MEMORANDUM

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To: Matt Todd, TRANSPAC  
Chris Weeks, SWAT  
Robert Sarmiento, TRANSPLAN  
Chris Weeks, TVTC  
John Nemeth, WCCTAC  
Bret Swain, LPMC

From: Timothy Haile, Executive Director

Date: September 30, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

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At its September 21, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- A.** Approval to Adopt the Amended Conflict of Interest (COI) Code of the Contra Costa Transportation Authority

**Recommendation:** Staff sought approval of Resolution 22-24-A, which will adopt the Authority's COI Code and direct that such COI Code be submitted to the Contra Costa County Board of Supervisors as the Authority's code-reviewing body (Government Code, Section (§) 82011) requesting approval of the COI Code as required under Government Code, § 87306.5.

**Action:** *The Authority Board approved Resolution 22-24-A, which will adopt the Authority's COI Code and direct that such COI Code be submitted to the Contra Costa County Board of Supervisors as the Authority's code-reviewing body (Government Code, Section (§) 82011) requesting approval of the COI Code as required under Government Code, § 87306.5. The amendment added a Director, Mobility Programs position and the Bus Transit Coordinating Committee Members as Form 700 filers.*



- B.** Iron Horse Trail/Bollinger Canyon Road Bicycle and Pedestrian Overcrossing (Project 120025) – Authorization to Execute Funding Agreement No. 598 with the City of San Ramon (City) for Project Implementation and to Execute Amendment No. 2 to Cooperative Agreement No. 12SW.05 with the City for Environmental Approvals, Design, Right-of-Way (ROW), Utility, and Construction Services

**Recommendation:** Staff sought authorization for the Chair to execute Funding Agreement No. 598 with the City for project implementation and Amendment No. 2 to Cooperative Agreement No. 12SW.05 with the City in the amount of \$6,387,629, for a new total agreement value of \$29,107,279, for environmental approvals, design, ROW, utility, and construction services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

*Action: The Authority Board authorized the Chair to execute Funding Agreement No. 598 with the City for project implementation and Amendment No. 2 to Cooperative Agreement No. 12SW.05 with the City in the amount of \$6,387,629, for a new total agreement value of \$29,107,279, for environmental approvals, design, ROW, utility, and construction services, and to allow the Executive Director or designee to make any non-substantive changes to the language.*

- C.** Consider the Conduct for Meetings of the Legislative Bodies of the Authority for October 2022

**Recommendation:** Staff requested that the Authority Board having reconsidered the circumstances continue through October 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Service's encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

**Action:** *The Authority Board having reconsidered the circumstances made a determination to continue through October 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Service's encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.*

- D.** State Route 4 (SR4) Corridor Vision Project – Approval of Task Order No. 3 Under Agreement No. 499 with Mark Thomas & Company (MTCO) for Completion of the SR4 Corridor Vision Project (Project)

**Recommendation:** Staff sought authorization for the Chair to execute Task Order No. 3 to Agreement No. 499 with MTCO in an amount not-to-exceed \$547,100, for preparation of the Project, and delegate authority to negotiate and execute amendments within the contingency to the Executive Director or designee.

**Action:** *The Authority Board authorized the Chair to execute Task Order No. 3 to Agreement No. 499 with MTCO in an amount not-to-exceed \$547,100, for preparation of the Project, and delegate authority to negotiate and execute amendments within the contingency to the Executive Director or designee.*

- E.** Approval of the Updated List of Local Projects for the Countywide Bicycle and Pedestrian Plan (CBPP)

**Recommendation:** Staff sought approval of the updated list of local projects to update Appendix D of the adopted CBPP.

**Action:** *The Authority Board approved the updated list of local projects to update Appendix D of the adopted CBPP.*

- F.** Contra Costa Countywide Transportation Safety Policy and Implementation Guide (Guide) for Local Agencies

**Recommendation:** Staff sought review, comment, and approval of proposed draft Resolution 21-40-G (Rev 1) – Guide for local agencies.

**Action:** *The Authority Board approved Resolution 21-40-G (Rev 1) – Guide for local agencies.*

- G.** East County Dynamic Personal Micro-Transit (DPMT) (Project 31001) – Authorization to Issue Request for Proposals (RFP) No. 22-05 to Solicit a Developer Team

**Recommendation:** Staff sought authorization to issue RFP No. 22-05 to solicit a Developer Team to advance the East County DPMT project.

**Action:** *The Authority Board authorized staff to issue RFP No. 22-05 to solicit a Developer Team to advance the East County DPMT project.*

**H.** Outreach and Education of Emerging Technology and Mobility Options

**Recommendation:** Staff sought approval of Resolution 22-27-P, which will authorize the Executive Director to utilize up to \$200,000 in GoMentum Reserve Account funds for procurement of two Shared Autonomous Vehicles, cover transportation costs, all necessary insurance, maintenance, and support staff for the Countywide Technology Education Program. The procurements will follow the Authority's adopted contracting procedures contained in the Administrative Code.

**Action:** *The Authority Board approved Resolution 22-27-P, which will authorize the Executive Director to utilize up to \$200,000 in GoMentum Reserve Account funds for procurement of two Shared Autonomous Vehicles, cover transportation costs, all necessary insurance, maintenance, and support staff for the Countywide Technology Education Program.*

**I.** Approval of the Contra Costa County's One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program Project Nomination List

**Recommendation:** Staff sought approval of Resolution 22-25-G, which includes the OBAG 3 Contra Costa County & Local Program Project Nomination List requesting funding in the amount of \$56,775,000, and to direct staff to submit the resolution, Project Nomination List, and all required materials to the Metropolitan Transportation Commission by September 30, 2022.

**Action:** *The Authority Board approved Resolution 22-25-G, which includes the OBAG 3 Contra Costa County & Local Program Project Nomination List requesting funding in the amount of \$56,775,000, and to direct staff to submit the resolution, Project Nomination List, and all required materials to the Metropolitan Transportation Commission by September 30, 2022.*

**J.** Approve Consultant Eligibility List for On-Call Transportation Planning Support and Related Services Bench from Request for Qualifications (RFQ) 22-3

**Recommendation:** Staff sought approval of the Consultant Eligibility List for the On-Call Transportation Planning Support and Related Services Bench as a result of the RFQ process, authorization for the Chair to execute the following 22 agreements each with an amount not-to-exceed \$1,000,000: 1) Alta Planning + Design; 2) AMS Consulting; 3) Arup US, Inc; 4) DAVTEQ Inc.; 5) DKS Associates; 6) Fehr & Peers; 7) GHD Inc.; 8) HDR Engineering, Inc.; 9) HNTB Corporation; 10) Iteris, Inc.; 11) Kimley-Horn and Associates; 12) Kittelson & Associates, Inc.; 13) Mott MacDonald; 14) Parsons Transportation Group; 15) Placeworks; 16) Sam Schwartz; 17) Shel Leader; 18) Stantec Consulting Services; 19) TJKM; 20) The PLUM Catalyst;

21) Toole Design Group, LLC; and 22) WSP USA Inc., and to allow the Executive Director or designee to make any non-substantive changes to the language.

**Action:** *The Authority Board approved the Consultant Eligibility List for the On-Call Transportation Planning Support and Related Services Bench as a result of the RFQ process, authorization for the Chair to execute the following 22 agreements each with an amount not-to-exceed \$1,000,000: 1) Alta Planning + Design; 2) AMS Consulting; 3) Arup US, Inc; 4) DAVTEQ Inc.; 5) DKS Associates; 6) Fehr & Peers; 7) GHD Inc.; 8) HDR Engineering, Inc.; 9) HNTB Corporation; 10) Iteris, Inc.; 11) Kimley-Horn and Associates; 12) Kittelson & Associates, Inc.; 13) Mott MacDonald; 14) Parsons Transportation Group; 15) Placeworks; 16) Sam Schwartz; 17) Shel Leader; 18) Stantec Consulting Services; 19) TJKM; 20) The PLUM Catalyst; 21) Toole Design Group, LLC; and 22) WSP USA Inc., and to allow the Executive Director or designee to make any non-substantive changes to the language.*



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Lamar Thorpe

Holland White


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## MEMORANDUM

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To: Matt Todd, TRANSPAC  
Chris Weeks, SWAT  
Robert Sarmiento, TRANSPLAN  
Chris Weeks, TVTC  
John Nemeth, WCCTAC  
Bret Swain, LPMC 

From: Timothy Haile, Executive Director

Date: November 4, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

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At its October 19, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

**A.** Quarterly Project Status Report for July - September 2022

**Recommendation:** This was an informational item only; no staff recommendation at this time.

**Action:** *The Authority Board received an informational report on the status of the current Measure projects.*

**B.** Quarterly Project Status Report for Transportation for Livable Communities and Pedestrian, Bicycle, and Trail Facilities Projects for July – September 2022

**Recommendation:** This was an informational item only; no staff recommendation at this time.

**Action:** *The Authority Board received an informational report on the status of the current Measure projects.*

- C. Interstate 80 San Pablo Dam Road Interchange Improvements, Phase 2 (Project 7002) – Approval of Future State Transportation Improvement Program (STIP) Funds and Local Match for Grant Application

**Recommendation:** Staff sought approval of Resolution 22-30-P, which authorizes the programming of \$3.8 million in future STIP funds for local match, contingent upon the award of \$19.7 million in Senate Bill 1 Trade Corridor Enhancement Program grant funds and Resolution 22-31-P, which will provide local support for the project.

*Action: The Authority Board approved Resolution 22-30-P, which authorizes the programming of \$3.8 million in future STIP funds for local match, contingent upon the award of \$19.7 million in Senate Bill 1 Trade Corridor Enhancement Program grant funds and Resolution 22-31-P, which will provide local support for the project.*

- D. Consider the Conduct for Meetings of the Legislative Bodies of the Authority for November 2022

**Recommendation:** Staff requested that the Authority Board having reconsidered the circumstances continue through November 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill (AB) 361 and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

*Action: The Authority Board authorized staff to continue through November 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of AB 361 and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.*

- E. Authorization for the Executive Director to Execute a Master Agreement and Program Supplements with the California Department of Transportation (Caltrans) to Receive Transit and Intercity Rail Capital Program (TIRCP) Grant Funds

**Recommendation:** Staff sought approval of Resolution 22-32-P, which provides authorization for the Executive Director or designee to execute a Master Agreement and Program Supplements with Caltrans to receive \$13.86 million in Cycle 5 TIRCP

grant funds, and to allow the Executive Director or designee to make any non-substantive changes to the language.

*Action: The Authority Board approved Resolution 22-32-P, which provides authorization for the Executive Director or designee to execute a Master Agreement and Program Supplements with Caltrans to receive \$13.86 million in Cycle 5 TIRCP grant funds, and to allow the Executive Director or designee to make any non-substantive changes to the language.*

- F.** Innovate 680 – Bay Area Mobility-on-Demand (Project 8009.05) – Authorization to Execute Agreement No. 622 with Central Contra Costa Transit Authority (County Connection) for Project Support Services

**Recommendation:** Staff sought authorization for the Chair to execute Agreement No. 622 with County Connection in the amount of \$500,000, to provide project support services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

*Action: The Authority Board authorized the Chair to execute Agreement No. 622 with County Connection in the amount of \$500,000, to provide project support services, and to allow the Executive Director or designee to make any non-substantive changes to the language.*

- G.** Approval of Fiscal Year (FY) 2022-23 Transportation Fund for Clean Air (TFCA) Projects that Meet the Bay Area Air Quality Management District's (BAAQMD) Cost Effectiveness Criteria

**Recommendation:** Staff sought approval of Resolution 22-29-G, which approves the FY 2022-23 Contra Costa TFCA County Program Manager projects that meet the BAAQMD's cost effectiveness criteria.

*Action: The Authority Board approved Resolution 22-29-G, which approves the FY 2022-23 Contra Costa TFCA County Program Manager projects that meet the BAAQMD's cost effectiveness criteria.*

- H.** Authorization to Execute Agreement No. 623 with Contra Costa County for \$1,400,000 of Measure X Funds to Support Implementation of Elements of the Accessible Transportation Strategic Plan

**Recommendation:** Staff sought authorization for the Chair to execute Agreement No. 623 for the Authority to receive \$1.4 million in Measure X funding through July 31, 2023, and that the funds be used to support: 1) user-side subsidies for low-income seniors and people with disabilities; 2) the One-Seat Ride Pilot Program; 3)

One-Call/One-Click Information and Referral Program; and 4) establishment of a Coordinating Entity.

*Action: The Authority Board authorized the Chair to execute Agreement No. 623 for the Authority to receive \$1.4 million in Measure X funding through July 31, 2023, and that the funds be used to support: 1) user-side subsidies for low-income seniors and people with disabilities; 2) the One-Seat Ride Pilot Program; 3) One-Call/One-Click Information and Referral Program; and 4) establishment of a Coordinating Entity.*





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Chair

Federal Glover,  
Vice Chair

Newell Arnerich

Tom Butt

Teresa Gerringer

Loella Haskew

David Hudson

Karen Mitchoff

Sue Noack

Lamar Thorpe

Holland White


Timothy Haile,  
Executive Director

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## MEMORANDUM

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To: Matt Todd, TRANSPAC  
Chris Weeks, SWAT  
Robert Sarmiento, TRANSPLAN  
Chris Weeks, TVTC  
John Nemeth, WCCTAC  
Patrick Golier, LPMC 

From: Timothy Haile, Executive Director

Date: November 21, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

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At its November 16, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- A. Consider the Conduct for Meetings of the Legislative Bodies of the Authority for December 2022

**Recommendation:** Staff requested that the Authority Board having reconsidered the circumstances continue through December 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

**Action:** *The Authority Board authorized staff to continue through December 2022 conducting hybrid meetings for the regular Authority Board meetings*

*and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.*

- B.** Approval of Fiscal Year (FY) 2022-23 Measure J Allocation Program: Sub-Regional West County Additional Transportation Services for Seniors and People with Disabilities (Program 20b)

**Recommendation:** Staff sought approval of Resolution 22-18-G, to allocate Measure J Program 20b funds for FY 2022-23, in the amount of \$794,660, which includes a reconciliation from FY 2020-21 in the amount of \$79,660.

*Action: The Authority Board approved Resolution 22-18-G, to allocate Measure J Program 20b funds for FY 2022-23, in the amount of \$794,660, which includes a reconciliation from FY 2020-21 in the amount of \$79,660.*

- C.** City of Hercules (City) – Willow Avenue/Palm Avenue Pedestrian Improvements (Project 120036) – Approval to Appropriate Measure J Funds for Construction Phase

**Recommendation:** Staff sought approval of Resolution 22-26-G, which will appropriate Measure J Transportation for Livable Communities (Program 12) funds in the amount of \$1,058,000 to the City for the construction phase of the Willow Avenue/Palm Avenue Pedestrian Improvements (Project 120036).

*Action: The Authority Board approved Resolution 22-26-G, which will appropriate Measure J Transportation for Livable Communities (Program 12) funds in the amount of \$1,058,000 to the City for the construction phase of the Willow Avenue/Palm Avenue Pedestrian Improvements (Project 120036).*

- D.** Authorization to Execute Memorandum of Understanding (MOU) No. 80.09.03 with the California Department of Transportation (Caltrans) for Collaboration on Research and Development, and Testing New Connected Autonomous Vehicle (CAV) Applications and Technologies for the CAV Program

**Recommendation:** Staff sought authorization for the Executive Director to execute MOU No. 80.09.03 with Caltrans for collaboration on research and development and testing new CAV applications and technologies for the CAV Program, and to allow the Executive Director or designee to make any non-substantive changes to the language.

*Action: The Authority Board authorized the Executive Director to execute MOU No. 80.09.03 with Caltrans for collaboration on research and development and testing new CAV applications and technologies for the CAV Program, and to allow the Executive Director or designee to make any non-substantive changes to the language.*

- E. Authorization to Enter into a Memorandum of Understanding (MOU) No. 90.00.01 Between the Cities of Antioch, Hercules, Martinez, and Pittsburg (Cities), Contra Costa County (County), Eastern Contra Costa Transit Authority (ECCTA), and the Authority to Advance Planning and Studies to Evaluate the Feasibility of Expanded Ferry Service in the County

**Recommendation:** Staff sought authorization for the Executive Director to execute MOU No. 90.00.01 with the Cities, County, and ECCTA to advance planning and studies to evaluate the feasibility of expanded ferry service in the County and allow the Executive Director or designee to make any non-substantive changes to the language.

*Action: The Authority Board authorized the Executive Director to execute MOU No. 90.00.01 with the Cities, County, and ECCTA to advance planning and studies to evaluate the feasibility of expanded ferry service in the County and allow the Executive Director or designee to make any non-substantive changes to the language.*

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
(925) 937-0980

December 09, 2022

Timothy Haile  
Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: Status Letter for TRANSPAC Meeting – December 8, 2022**

Dear Mr. Haile:

The TRANSPAC Committee met on December 8, 2022. The following is a summary of the meeting and action items:

1. Approved the continuation of remote teleconferencing meetings of the TRANSPAC Board and TAC through January 7, 2022, pursuant to Brown Act provisions under AB 361.
2. Elected Peter Cloven as Chair and Sue Noack as Vice Chair of TRANSPAC for the term February 1, 2023 through January 31, 2024.
3. Appointed Loella Haskew as the primary and Carlyn Obringer as the alternate TRANSPAC representatives to the CCTA Board for the period February 1, 2023 through January 31, 2025.
4. Approved the TRANSPAC meeting schedule for 2023.
5. Received updated information on AB361, COVID-19 and related impacts to Brown Act Committee meetings.
6. Received an update on the Draft Central County Action Plan and timeline.

Please contact me at (925) 937-0980, or email at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) if you need additional information.

Sincerely,



**Matthew Todd**  
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Matt Kelly and Hisham Noemi, CCTA Staff  
Robert Sarmiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN  
Darlene Amaral, SWAT; Karen Stepper, Chair, SWAT  
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC  
Tarienne Grover, CCTA Staff  
June Catalano, Diane Bentley (City of Pleasant Hill)



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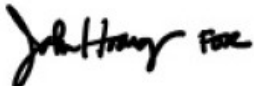
Timothy Haile,  
Executive Director

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## MEMORANDUM

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To: Matt Todd, TRANSPAC  
Chris Weeks, SWAT  
Robert Sarmiento, TRANSPLAN  
Chris Weeks, TVTC  
John Nemeth, WCCTAC  
Patrick Golier, LPMC 

From: Timothy Haile, Executive Director

Date: December 23, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

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At its December 21, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

**A.** Approval of Proposed Measure J Reserve Policy (Policy)

**Recommendation:** Staff sought approval of Resolution 22-33-P, which will approve the proposed Policy that defines the mechanism for funding the Reserve, identifies eligible uses of Reserve funds, and required approvals to utilize funds from the Reserve.

**Action:** *The Authority Board approved Resolution 22-33-P, which will approve the proposed Policy that defines the mechanism for funding the Reserve, identifies eligible uses of Reserve funds, and required approvals to utilize funds from the Reserve.*

**B.** Consideration, Review, and Input of Administrative Code Section 104.6 and Resolution 91-11-A, Revision 2 to Establish Representative Positions on the Authority Board

**Recommendation:** Staff sought Authority Board input on the requirements for the Metropolitan Transportation Commission representative on the Authority Board and direction on the requirements and/or any potential revisions to Administrative Code Section 104.6 and Resolution 91-11-A, Revision 2 to establish representative positions on the Authority Board.

*Action: The Authority Board directed staff to revise Resolution 91-11-A, Revision 2, to clarify that the two Metropolitan Transportation Commission representatives on the Authority Board can also serve as primary Authority Board Members. Resolution 91-11-A, Rev 3, will be brought back to the Authority Board meeting in January 2023 for consideration of approval.*

**C.** Coordinating Entity (CE) Update and Recommendation

**Recommendation:** Staff sought approval for the establishment of a framework and concept for the Countywide CE and input from the Authority Board to inform next steps.

*Action: The Authority Board approved the establishment of a framework and concept for the Countywide CE.*