



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, August 7, 2023
3:00 p.m.

City of Orinda, City Hall
Sarge Littlehale Community Room
22 Orinda Way, Orinda, CA 94563

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon City Hall, 7000 Bollinger Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a member of the staff)*

3. BOARD MEMBER COMMENT

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval of Minutes: SWAT Meeting Minutes of July 10, 2023.

End of Consent Calendar

6. REGULAR AGENDA ITEMS

6.A Appoint new SWAT representative to the Contra Costa Accessible Transportation Strategic Plan (ATSP) Task Force: by: Chris Weeks, SWAT Administrator (*Attachment - Action Required*)

6.B Appoint new San Ramon alternate representative to the Contra Costa Transportation Authority Innovate 680 PAC: by: Chris Weeks, SWAT Administrator (*Attachment - Action Required*)

6.C Approval of the 511 Contra Costa Fiscal Year (FY) 2023-2024 SWAT Transportation Demand Management (TDM) Programs and Budget: by: Darlene Amaral, SWAT TDM Senior Analyst (*Attachment – Action Required*)

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- TRANSPLAN Meeting Summary – May 11, 2023
- TRANSPLAN Meeting Summary – June 8, 2023
- CCTA Board Meeting Summary – June 21, 2023
- SWAT Meeting Summary – July 10, 2023
- CCTA Board Meeting Summary – July 19, 2023

8. DISCUSSION Next Agenda

9. ADJOURNMENT *Monday, September 11, 2023 - 3:00 p.m., City of Orinda City Hall,
Sarge Littlehale Community Room, 22 Orinda Way, Orinda 94563

*Due to Holiday, the SWAT meeting in September will take place the 2nd Monday of the month.

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Chris Weeks at least 48 hours before the meeting at (925) 973-2547 or cweeks@sanramon.ca.gov

Agendas, minutes, and other information regarding this committee can be found at: <https://swatcommittee.org/>

AGENDA ITEM 5.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES

July 10, 2023 – 3:00 p.m.

City of Orinda, City Hall
Sarge Littlehale Community Room
22 Orinda Way, Orinda, CA

Committee members present: Darlene Gee, City of Orinda (Chair); Renata Sos, Town of Moraga (Vice Chair); Susan Candell, City of Lafayette; Scott Perkins, City of San Ramon; Candace Andersen, Contra Costa County; Karen Stepper, Town of Danville

Committee members absent: Teresa Gerring, City of Lafayette

Staff members present: Sivakumar Natarajan, City of Orinda; Robert Sarmiento, Contra Costa County; Darlene Amaral, City of San Ramon; Chris Weeks, City of San Ramon; Adam Cleary, Town of Danville; Mike Moran, City of Lafayette; Bret Swain, Town of Moraga

Others present: Ying Smith, CCTA; Ryan O’Kane, City of Orinda

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Gee at 3:03 p.m.

2. **PUBLIC COMMENT**

3. **BOARD MEMBER COMMENT**

4. **ADMINISTRATIVE ITEMS**

5. **CONSENT CALENDAR:**

5.A Approval of Minutes: SWAT Meeting of March 6, 2023

ACTION: APPROVED – Sos/Andersen/unanimous

End of Consent Calendar

6. **REGULAR AGENDA ITEMS:**

6.A **Receive** update on the OBAG 3 Countywide Safe Routes to School (SRTS) Non-Infrastructure Project local match contributions.

Chris Weeks, SWAT Administrator presented this item. Mr. Weeks mentioned that the 511 Contra Costa SWAT Transportation Demand Management (TDM) Program will be utilizing \$165,475 of Measure J funding that was not spent during the COVID-19 pandemic to provide all the required local match funds to qualify for the recently awarded OBAG 3 grant. This will fund Street Smarts programs

throughout the region including the San Ramon Valley Street Smarts program and the Lamorinda Street Smarts program.

Ying Smith, CCTA staff stated that the funding provided by 511 Contra Costa will provide the San Ramon Valley Street Smarts program funding to expand their existing program and the Lamorinda Street Smarts program a dedicated funding source for the next 4 years.

ACTION: No Action Required

- 6.B** **Appoint** new South County SWAT representative to Contra Costa Transportation Authority for terms through January 31, 2024.

SWAT appointed City of San Ramon representative, Scott Perkins, as the new South County SWAT representative to the Contra Costa Transportation Authority for the current term through January 31, 2024.

ACTION: APPROVED – Andersen/Sos/unanimous

- 6.C** **Approval** of the SWAT Administrative Services Memorandum of Understanding (MOU) with the City of San Ramon for FY 2023/2024

SWAT approved the updated SWAT Administrative Services Memorandum of Understanding (MOU) with the City of San Ramon for FY 2023/2024.

The following updates were made to the MOU:

- Under *Basic Administrative Services*, there was an increase of \$839 per agency, for a grand total of up to \$5,035 from previous year.
- Added a *Supplemental Services* section of \$10,000 to be drawn down on an as needed basis, for the ongoing SWAT website cost and any additional maintenance or updates, plus any additional administrative services above and beyond the 10 SWAT TAC and 10 SWAT meetings outlined in Section 3A(i) of the MOU.

ACTION: APPROVED – Andersen/Stepper/unanimous

- 7.** **WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- SWAT Meeting Summary – March 6, 2023
- TRANSPAC Meeting Summary – March 9, 2023
- CCTA Board Meeting Summary – March 15, 2023
- TRANSPAC Meeting Summary – April 13, 2023
- CCTA Board Meeting Summary – April 19, 2023
- TRANSPAC Meeting Summary – May 11, 2023
- CCTA Board Meeting Summary – May 17, 2023
- TRANSPAC Meeting Summary – June 8, 2023

ACTION: Informational Items Only – No action required

- 8.** **DISCUSSION:** Next Agenda

9. **ADJOURNMENT:** to Monday, August 7, 2023, at 3:00 p.m.– City of Orinda, City Hall, Sarge Littlehale Community Room, 22 Orinda Way, Orinda, CA 94563

ACTION: Meeting adjourned by Chair Gee at 3:21 p.m.

Staff Contact:

Chris Weeks, SWAT Administrator
City of San Ramon
P (925) 973-2547
Email address: cweeks@sanramon.ca.gov

Alternate Staff Contact:

Darlene Amaral, SWAT Administrative/TDM Staff
City of San Ramon
P (925) 973-2655
Email address: damaral@sanramon.ca.gov

AGENDA ITEM 6.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: August 7, 2023

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Appoint new SWAT representative to the Contra Costa Accessible Transportation Strategic Plan (ATSP) Task Force

BACKGROUND

In October of 2019, Contra Costa Transportation Authority (CCTA) received a Caltrans Sustainable Transportation Planning Grant, to engage in a regional transportation study, specifically focusing on the gaps in services associated with seniors, persons with disabilities and disadvantaged persons. On March 17, 2021, the Contra Costa Transportation Authority (Authority) Board adopted the Accessible Transportation Strategy Plan (ATSP) and directed staff to immediately begin implementing the recommendations and strategies identified in the ATSP plan; primarily the formation of a Task Force to carry out initial tasks. The Accessible Transportation Strategic Plan (ATSP) provides a coordination structure with strategies to improve accessible transportation services, based on an examination of transportation challenges facing seniors, people with disabilities, and veterans in Contra Costa County. Inclusive and equitable public engagement was a key focus of the Plan, with input from organizations, key stakeholders, and the broader Contra Costa community.

The ATSP process was overseen by Technical Advisory and Policy Advisory Committees. In March 2020, due to the COVID-19 outbreak, the project team started working “virtually” to allow people to participate safely.

- Technical Advisory Committee (TAC) Provided subject matter expertise and public policy implications on service concepts
- Policy Advisory Committee (PAC) Provided input on addressing policy barriers, communicating with stakeholders about the Study, liaising with elected or appointed Boards, and reviewing and prioritizing recommended strategies.

In June 2021, the Authority Board extended the agreement term, budget, and scope for Nelson\Nygaard Consulting Associates to help the Authority continue moving implementation strategies forward.

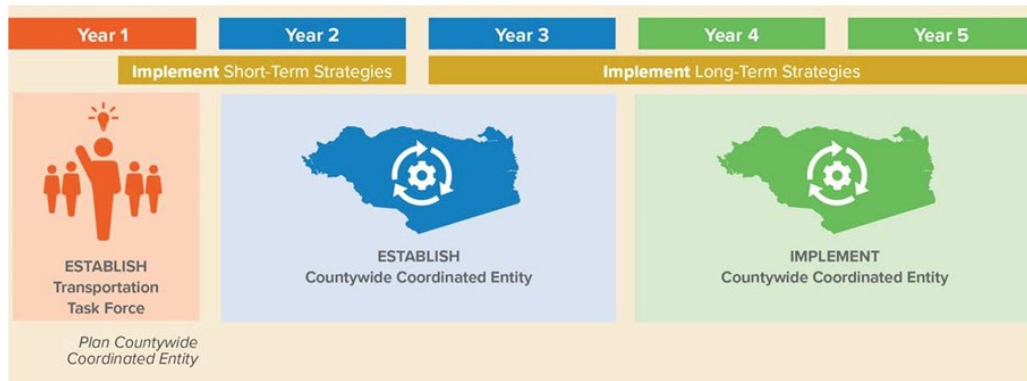
The Final ATSP plan included numerous recommendations, including the recommendation to form a Task Force and identify the specific membership of the body. The Task Force will lead the implementation of the study

recommendations and has the following three primary tasks identified in the ATS plan:

- Develop funding strategies.
- Identify ATS plan ‘recommended strategies’ that can be delegated to existing agencies or non-profit organizations that do not require a Coordinated Entity for short-term implementation.
- Define and establish a dedicated countywide Coordinated Entity (CE) for implementation of countywide strategies.

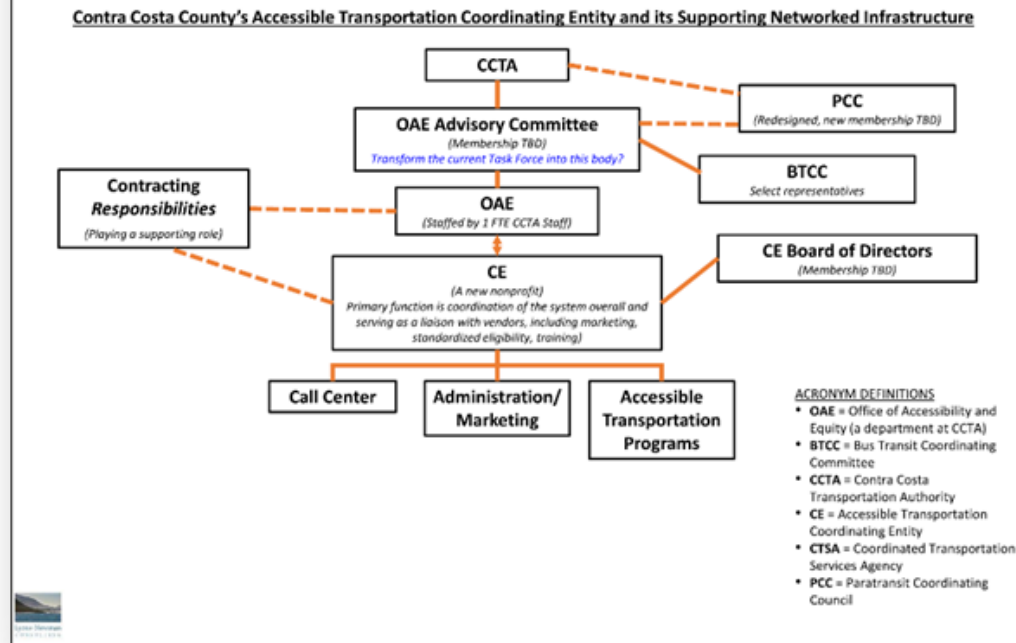
At the August 2, 2021 SWAT meeting, SWAT appointed Dave Hudson to the Contra Costa Accessible Transportation Strategy (ATS) Plan Task Force. Since formation a five-year timeline for strategy development and implementation was developed by the ATS Task Force, with recommended strategies divided into tiered groups:

Tier 1	Tier 2 High Ranking Strategies Sorted By:
High transportation benefit	Service impact
Strong Community Support	Cost
Leverages existing programs/resources	Implementation challenges
Easy to implement (in stages or because lower cost)	



On November 17, 2022 County Connection Board approved resolution 2023-018 in support of CCTA’s development of a CE with a set of clearly defined roles and responsibilities that does not erode or impede the existing public Transit Operators ability to provide their existing accessible transportation programs and to formally oppose CCTA having access to the existing TDA 4.5, STA and Measure J funds for the suite of paratransit and accessible services currently provided by the Contra Costa County public Transit Operators.

The following recommended design for Contra Costa County's Accessible Transportation Coordinating Entity (CE) was collaboratively developed



Mayor Dave Hudson, who has represented SWAT on the ATSP Task Force, is unable to continue to serve as the SWAT representative to the ATSP Task Force due to personal issues. The Task Force still has work to do before launching the Coordinated Entity (CE) and SWAT must appoint a replacement for Mayor Dave Hudson.

RECOMMENDATION

SWAT TAC recommends SWAT appoint a new member to the Contra Costa Accessible Transportation Strategy (ATS) Plan Task Force. This member will serve until the CE is created and the Task Force is dissolved. Estimated to be 8-10 months from appointment.

Staff Contact:

Chris Weeks, SWAT Administrator
 Phone: (925) 973-2547
 Email: cweeks@sanramon.ca.gov

AGENDA ITEM 6.B



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: August 7, 2023

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Appoint new San Ramon alternate representative to the Contra Costa Transportation Authority Innovate 680 PAC

BACKGROUND

In 2017, MTC's Vital Signs¹ report ranked Interstate 680 (I-680) as the 10th most congested corridor in the San Francisco Bay Area. Commuters and travelers on I-680 experienced significant delays and inconsistent flow of traffic in both directions. While commuters are once again clogging roadways at above pre-pandemic levels in many U.S. cities, traffic congestion in the Bay Area hasn't seen a similar rebound.² Whatever the new normal is, it depends on a genuinely multi-modal system and The Contra Costa Transportation Authority has a strategy for that, Innovate 680.³ Innovate 680 is an array of projects that is an integrated approach to redefining mobility and addressing congestion on I-680 through seven key strategies that range from completing the High Occupancy Vehicle (HOV) lanes to deploying a suite of technologies to improve traffic flow.

Each jurisdiction along the corridor is represented on the committees. The Policy Advisory Committee (PAC) is comprised of elected officials while the Technical Advisory Committee (TAC) is comprised of technical staff from the jurisdictions. In addition to local jurisdictions, County Connection, Wheels, and BART each have a representative on both committees. The committees are expected to meet at least quarterly to assess progress and provide input on the various projects that make up Innovate 680.

The Contra Costa Transportation Authority (CCTA) proposed the formation of a Policy Advisory Committee (PAC) and Technical Advisory Committee (TAC) to ensure multi-jurisdictional coordination and help guide the Innovate 680 project.

On Wednesday July 19th, 2023, SWAT TAC recommended the appointment of Councilmember Sridar Verose, as the new alternate representative for the City

¹ <https://www.vitalsigns.mtc.ca.gov/>

² <https://inrix.com/scorecard/>

³ <https://ccta.net/projects/innovate-680/>

of San Ramon to the CCTA Innovate 680 PAC, replacing Mayor Dave Hudson, who due to unforeseen circumstances can no longer fulfill the obligations as alternate to the committee.

RECOMMENDATION

1. Appoint Councilmember Sridar Verose as the new San Ramon alternate representative to the CCTA Innovate 680 PAC.

Staff Contact:

Chris Weeks, SWAT Administrator

Phone: (925) 973-2547

Email: cweeks@sanramon.ca.gov

AGENDA ITEM 6.C

AGENDA ITEM 7

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

May 24, 2023

Mr. Timothy Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Haile:

The TRANSPLAN Committee took the following action during its meeting on May 11, 2023:
Received an update on the Dynamic Personal Microtransit (DPMT) Project from Contra Costa Transportation authority staff. The DPMT Project will provide on-demand personal driverless electric vehicle transportation service on dedicated pathways within East Contra Costa County.

Should you have any questions, please feel free to contact me at 925-655-2918 or robert.sarmiento@dcd.cccounty.us.

Sincerely,



Robert Sarmiento
TRANSPLAN Staff

c: TRANSPLAN Committee M. Todd, TRANSPAC T. Grover, CCTA
S. Midididdi, TVTC J. Nemeth, WCCTAC TRANSPLAN TAC
C. Weeks, SWAT J. Hoang, CCTA

Phone: 925.655.2918 ::: robert.sarmiento@dcd.cccounty.us ::: www.transplan.us

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

June 9, 2023

Mr. Timothy Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Haile:

The TRANSPLAN Committee took the following actions during its meeting on June 8, 2023:

1. Made the following appointments to the CCTA Countywide Bicycle and Pedestrian Advisory Committee:
 - Re-appointed Kirsten Riker (511 Contra Costa) as the Primary TRANSPLAN Staff Representative,
 - Appointed Julissa Rico Ruiz (Pittsburg) as the Alternate TRANSPLAN Staff Representative, and
 - Re-appointed Bruce Ohlson as the TRANSPLAN Citizen Representative.
2. Adopted the TRANSPLAN Fiscal Year 2023/2024 Budget and Work Program.

Should you have any questions, please feel free to contact me at 925-655-2918 or robert.sarmiento@dcd.cccounty.us.

Sincerely,



Robert Sarmiento
TRANSPLAN Staff

c: TRANSPLAN Committee M. Todd, TRANSPAC T. Grover, CCTA
S. Midididdi, TVTC J. Nemeth, WCCTAC TRANSPLAN TAC
C. Weeks, SWAT J. Hoang, CCTA

Phone: 925.655.2918 ::: robert.sarmiento@dcd.cccounty.us ::: www.transplan.us



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Paul Fadelli

Loella Haskew

Chris Kelley

Aaron Meadows

Sue Noack

Scott Perkins

Renata Sos

Lamar Thorpe

Timothy Haile,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPLAN
Sai Midididdi, TVTC
John Nemeth, WCCTAC
Sivakumar Natarajan, LPMC

From: Timothy Haile, Executive Director

Date: July 18, 2023

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its June 21, 2023 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

A. Innovate 680 (Project 8009):

1. Authorization to Approve the California Department of Transportation Innovation Team (CIT) Annual Workplan for Fiscal Year (FY) 2023-24

Recommendation: Staff sought authorization for the Chair to approve the CIT Annual Workplan for FY 2023-24, in an amount not-to-exceed \$105,380, and to allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Chair to approve the CIT Annual Workplan for FY 2023-24, in an amount not-to-exceed \$105,380, and allowed the Executive Director or designee to make any non-substantive changes to the language.

-
2. Project 8009.01 – Authorization to Execute Amendment No. 1 to Agreement No. 529 with Convey Inc. (Convey), Amendment No. 3 to Agreement No. 530 with WSP USA Inc. (WSP), and Amendment No. 1 to Agreement No. 535 with Advanced Mobility Group (AMG) for Strategic Development, Management, and Corridor-Wide Support Services

Recommendation: Staff sought authorization for the Chair to execute Amendment No. 1 to Agreement No. 529 with Convey in the amount of \$423,372, for a new total agreement value of \$1,723,372, to provide public engagement support for the Innovate 680 Program (Program) of projects; Amendment No. 3 to Agreement No. 530 with WSP in the amount of \$2,613,432, for a new total agreement value of \$12,399,615, to provide added scope of design services for Coordinated Adaptive Ramp Metering (CARM) Segment 1 and to extend the agreement termination date from June 30, 2024 to June 30, 2027; and Amendment No. 1 to Agreement No. 535 with AMG in the amount of \$209,375, for a new total agreement value of \$1,059,375, to provide engineering manager support services for the Program; and to allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Chair to execute Amendment No. 1 to Agreement No. 529 with Convey in the amount of \$423,372, for a new total agreement value of \$1,723,372, to provide public engagement support for the Program of projects; Amendment No. 3 to Agreement No. 530 with WSP in the amount of \$2,613,432, for a new total agreement value of \$12,399,615, to provide added scope of design services for CARM Segment 1 and to extend the agreement termination date from June 30, 2024 to June 30, 2027; and Amendment No. 1 to Agreement No. 535 with AMG in the amount of \$209,375, for a new total agreement value of \$1,059,375, to provide engineering manager support services for the Program; and allowed the Executive Director or designee to make any non-substantive changes to the language.

3. Bay Area Mobility-on-Demand/Mobility-as-a-Service (Project 8009.05) – Authorization to Execute Amendment No. 1 to Agreement No. 539 with the Advanced Mobility Group (AMG) to Provide Project Management (PM), Systems Engineering, Planning, Design, Verification, and Validation Services

Recommendation: Staff sought authorization for the Chair to execute Amendment No. 1 to Agreement No. 539 with AMG in an amount not-to-exceed \$420,500, for a new total agreement value of \$3,920,036, to provide PM, systems engineering, planning, design, verification, and validation, to procure mobility asset vendors services, and to allow the Executive Director or designee to make any non-substantive changes to the language. This amendment updated the Cost Proposal to allow for salary increases as per the approved Cost of Living formula, inclusion of mobility vendors, and extended the agreement termination date from June 30, 2023 to June 30, 2024.

Action: The Authority Board authorized the Chair to execute Amendment No. 1 to Agreement No. 539 with AMG in an amount not-to-exceed \$420,500, for a new total agreement value of \$3,920,036, to provide PM, systems engineering, planning, design, verification, and validation, to procure mobility asset vendors services, extend the agreement termination date from June 30, 2023 to June 30, 2024, and allowed the Executive Director or designee to make any non-substantive changes to the language.

4. Bay Area Mobility-on-Demand (Project 8009.05) – Authorization to Execute Amendment No. 4 to Cooperative Agreement No. 100.01 with the Federal Highway Administration and United States Department of Transportation (FHWA/USDOT) to Extend the Performance Period of the Advanced Transportation and Congestion Management Technologies Deployment Grant

Recommendation: Staff requested authorization for the Chair to execute Amendment No. 4 to Cooperative Agreement No. 100.01 with the FHWA/USDOT to extend the performance period to November 6, 2023, and to allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Chair to execute Amendment No. 4 to Cooperative Agreement No. 100.01 with the FHWA/USDOT to extend the performance period to November 6, 2023, and allowed the Executive Director or designee to make any non-substantive changes to the language.

B. Approval to Submit Regional Measure 3 Allocation Requests

Recommendation: Staff sought approval of Resolution 23-28-P, which authorized submittal of an allocation request in the amount of \$8 million for the design phase and \$5 million for the right-of-way engineering phase of the Interstate 680/State Route 4 (SR4) project, Phases 1, 2A, and 4, and Resolution 23-29-P, which authorized submittal of an allocation request in the amount of \$13 million for the construction phase of the SR4 Mokelumne Bike Trail/Pedestrian Overcrossing.

Action: The Authority Board approved Resolution 23-28-P, which authorized submittal of an allocation request in the amount of \$8 million for the design phase and \$5 million for the right-of-way engineering phase of the Interstate 680/State Route 4 (SR4) project, Phases 1, 2A, and 4, and Resolution 23-29-P, which authorized submittal of an allocation request in the amount of \$13 million for the construction phase of the SR4 Mokelumne Bike Trail/Pedestrian Overcrossing.

C. Approval to Adopt the Amended Conflict of Interest (COI) Code of the Contra Costa Transportation Authority

Recommendation: Staff sought approval of Resolution 23-30-A, which adopted the Authority's Amended COI Code and directed that such COI Code be submitted to the Contra Costa County Board of Supervisors as the Authority's code-reviewing body (Government Code, Section (§) 82011) requesting approval of the COI Code as required under Government Code, § 87306.5.

Action: The Authority Board approved Resolution 23-30-A, which adopted the Authority's Amended COI Code and directed that such COI Code be submitted to the Contra Costa County Board of Supervisors as the Authority's code-reviewing body (Government Code, Section (§) 82011) requesting approval of the COI Code as required under Government Code, § 87306.5.

- D. Consider the Conduct for Meetings of the Legislative Bodies of the Authority for July 2023

Recommendation: Staff requested that the Authority Board, having reconsidered the circumstances, continue conducting in-person meetings with a hybrid component for public participation for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

Action: The Authority Board authorized staff to continue in-person meetings with a hybrid component for public participation for the regular Authority Board meetings and continue conducting remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

- E. Approval of the City of Hercules Calendar Years 2020 and 2021 Measure Growth Management Program (GMP) Compliance Checklist

Recommendation: Staff sought approval of the City of Hercules GMP Compliance Checklist and payment of \$502,084 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of Hercules, with a second (off- year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

Action: The Authority Board approved the City of Hercules GMP Compliance Checklist and payment of \$502,084 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of Hercules, with a second (off- year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

- F. Approval of the City of Orinda Calendar Years 2020 and 2021 Measure J Growth Management Program (GMP) Compliance Checklist

Recommendation: Staff sought approval of the City of Orinda GMP Compliance Checklist and payment of \$551,634 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of Orinda, with a second (off-year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

Action: The Authority Board approved the City of Orinda GMP Compliance Checklist and payment of \$551,634 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of Orinda, with a second (off-year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

- G. Authorization to Execute Funding Agreements with Contra Costa County Jurisdictions and Contra Costa County to Provide Authority Local Match for the Contra Costa Countywide Smart Signals Project (Project)

Recommendation: Staff sought authorization for the Chair to execute 20 individual funding agreements with each of the 19 jurisdictions and Contra Costa County, in the aggregated total amount of \$3,529,142, to be provided as the 11.47% local match to the \$26,555,000 in One Bay Area Grant Cycle 3 (OBAG 3) funding, to be applied towards the Project, and allow the Executive Director or designee to make any non-substantive changes to the language of the individual funding agreements as needed.

Action: The Authority Board authorized the Chair to execute 20 individual funding agreements with each of the 19 jurisdictions and Contra Costa County, in the aggregated total amount of \$3,529,142, to be provided as the 11.47% local match to the \$26,555,000 in OBAG 3 funding, to be applied towards the Project, and allowed the Executive Director or designee to make any non-substantive changes to the language of the individual funding agreements as needed.

- H. PUBLIC HEARING: Fiscal Year (FY) 2023-24 Proposed Budget for the Authority and Congestion Management Agency

Recommendation: Staff sought approval of Resolution 23-26-A, which will adopt the Authority's FY 2023-24 budget following a public hearing on June 21, 2023. The proposed budget called for funding appropriations totaling \$217.7 million for projects, congestion management, planning, programs, administration, and debt service necessary as required for Authority operations, capital improvements and programmed activities planned from July 1, 2023 through June 30, 2024.

Action: The Authority Board approved Resolution 23-26-A, which adopted the Authority's FY 2023-24 budget following a public hearing on June 21, 2023, for funding appropriations totaling \$217.7 million for projects, congestion management, planning, programs, administration, and debt service necessary as required for Authority operations, capital improvements and programmed activities planned from July 1, 2023 through June 30, 2024.

- I. Adoption of a Publicly Available Pay Schedule for Fiscal Year (FY) 2023-24, Approval of Changes to Authorized Positions, and Approval to Amend the Authority's Salaries, Benefits, and Compensation Plan for July 1, 2021 through June 30, 2024

Recommendation: Staff sought approval of Resolution 21-35-A (Rev 3), which amended the Authority's Salaries, Benefits, and Compensation Plan for July 1, 2021 through June 30, 2024, to: 1) remove the 3.5% Consumer Price Index (CPI) cap; 2) adjust the salary ranges effective July 1, 2023 by 4.9% for inflation by the average 12-month December ended percent change in the CPI for all wage earners of the San Francisco – Oakland – San Jose, California region; 3) add 1.0 Fulltime Equivalent (FTE) position to the Associate Engineer classification and 1.0 FTE position to the Senior Engineer classification, which results in an increase of FTE positions from 23 to 25 for FY 2023-24; 4) recognize Juneteenth as a state holiday and re-assign the floating holiday in February to Juneteenth; 5) change the bereavement leave from three to five days for eligible employees; and 6) approve other administrative changes as noted in the Compensation Plan.

Action: The Authority Board approved Resolution 21-35-A (Rev 3), which amended the Authority's Salaries, Benefits, and Compensation Plan for July 1, 2021 through June 30, 2024, to: 1) remove the 3.5% Consumer Price Index (CPI) cap; 2) adjust the salary ranges effective July 1, 2023 by 4.9% for inflation by the average 12-month December ended percent change in the CPI

for all wage earners of the San Francisco – Oakland – San Jose, California region; 3) add 1.0 Fulltime Equivalent (FTE) position to the Associate Engineer classification and 1.0 FTE position to the Senior Engineer classification, which results in an increase of FTE positions from 23 to 25 for FY 2023-24; 4) recognize Juneteenth as a state holiday and re-assign the floating holiday in February to Juneteenth; 5) change the bereavement leave from three to five days for eligible employees; and 6) approve other administrative changes as noted in the Compensation Plan.

J. State Route 4 Mokelumne Bike Trail/Pedestrian Overcrossing (Project 5002b):

- 1.** Approval to Increase Construction Allotment for Agreement No. 561 with Joseph J. Albanese for Construction Services

Recommendation: Staff sought approval of Resolution 21-41-P (Rev 1), which will increase the authorized construction allotment amount by \$1,575,681, for a new total construction allotment value of \$10,202,270.

Action: The Authority Board approved Resolution 21-41-P (Rev 1), which increased the authorized construction allotment amount by \$1,575,681, for a new total construction allotment value of \$10,202,270.

- 2.** Authorization to Approve Contract Change Order (CCO) No. 19 to Construction Contract No. 561 with Joseph J. Albanese, Inc. (JJA) for Construction Services

Recommendation: Staff sought approval of CCO No. 19 to Construction Contract No. 561 with JJA in the amount of \$1,575,681, for overhead costs associated with project delays and acceleration measures to mitigate the impacts encountered, contingent upon approval of Resolution 21-41-P (Rev 1).

Action: The Authority Board approved CCO No. 19 to Construction Contract No. 561 with JJA in the amount of \$1,575,681, for overhead costs associated with project delays and acceleration measures to mitigate the impacts encountered.

3. Program and Project Management (PPM) Services for the Construction Program – Authorization to Execute Amendment No. 4 to Agreement No. 521 with Cole Management & Engineering, Inc. (CME) for Additional PPM Services

Recommendation: Staff sought authorization for the Chair to execute Amendment No. 4 to Agreement No. 521 with CME in the amount of \$897,030.72, for a new total agreement value of \$5,346,912.90, to provide additional PPM services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Chair to execute Amendment No. 4 to Agreement No. 521 with CME in the amount of \$897,030.72, for a new total agreement value of \$5,346,912.90, to provide additional PPM services, and allowed the Executive Director or designee to make any non-substantive changes to the language.

- K. San Pablo Avenue Multimodal Corridor Study (Study), Phase 2 Summary of Findings

Recommendation: Staff and consultants provided a summary of the Study phases, findings, and recommendations.

Action: The Authority Board heard the report and provided feedback. This was an informational item only; no staff recommendation at this time.



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

July 10, 2023

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: SWAT Meeting Summary Report for July 10th, 2023

Dear Mr. Haile:

The Southwest Area Transportation Committee ("SWAT") met Monday, July 10, 2023.

The following is a summary of the meeting and action items:

1. SWAT received an update on the OBAG3 Grant funding provided to the Countywide Safe Routes to School (SRTS) Non-Infrastructure Project. The 511 Contra Costa SWAT TDM program will be using Measure J funding rolled over from the 21/22 fiscal year to provide the local match for the San Ramon Valley Street Smarts program and for Street Smarts education in Lamorinda, provided by Street Smarts Diablo.
2. SWAT approved City of San Ramon Councilmember Scott Perkins as the new South County SWAT representative to the Contra Costa Transportation Authority, replacing Dave Hudson for the current term running through January 31, 2024.
3. SWAT approved to authorize Chair and Vice Chair to execute the updated SWAT Administrative Services Memorandum of Understanding (MOU) with the City of San Ramon for FY 2023/2024

Regards,

Chris Weeks

A handwritten signature in blue ink, appearing to read "Chris Weeks".

San Ramon Transportation Division Manager
SWAT Administrator

Cc: SWAT;SWAT TAC; Hisham Noemi ,CCTA; Stephanie Hu, CCTA; Matt Kelly, CCTA; John Hoang, CCTA; Matt Todd, TRANSPAC; Tiffany Gephart, TRANSPAC; John Nemeth, WCCTAC; Robert Sarmiento, TRANSPAN



COMMISSIONERS

Federal Glover,
Chair

Newell Americh,
Vice Chair

Ken Carlson

Paul Fadelli

Loella Haskew

Chris Kelley

Aaron Meadows

Sue Noack

Scott Perkins

Renata Sos

Lamar Thorpe

Timothy Haile,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPLAN
Sai Midididdi, TVTC
John Nemeth, WCCTAC
Sivakumar Natarajan, LPMC

From: Timothy Haile, Executive Director

Date: July 24, 2023

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its July 19, 2023 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- A. Quarterly Project Status Report for April – June 2023

Recommendation: This was an informational item only; no staff recommendation at this time.

Action: The Authority Board received an informational report on the status of the current Measure projects.

- B. Innovate 680 – Automated Driving System (Project 8009.07) – Authorization to Execute Agreement No. 654 with May Mobility, Inc. (May Mobility) to Provide and Operate On-Demand Wheelchair Accessible Autonomous Shuttles and Provide Necessary Autonomous Vehicle Data Services

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

Recommendation: Staff sought authorization for the Chair to execute Agreement No. 654 with May Mobility in the amount of \$1,059,149, to provide and operate on-demand wheelchair accessible autonomous shuttles, provide necessary autonomous vehicle data services, and allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Chair to execute Agreement No. 654 with May Mobility in the amount of \$1,059,149, to provide and operate on-demand wheelchair accessible autonomous shuttles, provide necessary autonomous vehicle data services, and allow the Executive Director or designee to make any non-substantive changes to the language.

- C. Consider the Conduct for Meetings of the Legislative Bodies of the Authority for August 2023

Recommendation: Staff requested that the Authority Board, having reconsidered the circumstances, continue conducting in-person meetings with a hybrid component for public participation for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

Action: The Authority Board authorized staff to continue in-person meetings with a hybrid component for public participation for the regular Authority Board meetings and continue conducting remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

- D. Approval of Fiscal Year (FY) 2023-24 Measure J Allocation:

1. Countywide Bus Services (Program 14)

Recommendation: Staff sought approval of Resolution 23-15-G which allocated Measure J Program 14 funds for FY 2023-24 in the amount of \$6,757,134, which includes a reconciliation from FY 2021-22 in the amount of \$1,120,634.

Action: The Authority Board approved Resolution 23-15-G, which allocated Measure J Program 14 funds for FY 2023-24 in the amount of \$6,757,134 and included a reconciliation from FY 2021-22 in the amount of \$1,120,634.

2. Countywide Transportation Services for Seniors and People with Disabilities (Program 15)

Recommendation: Staff sought approval of Resolution 23-16-G, which allocated Measure J Program 15 funds for FY 2023-24 in the amount of \$6,781,265 and included a reconciliation from FY 2021-22 in the amount of \$1,048,265.

Action: The Authority Board approved Resolution 23-16-G, which allocated Measure J Program 15 funds for FY 2023-24 in the amount of \$6,781,265 and included a reconciliation from FY 2021-22 in the amount of \$1,048,265.

3. Countywide Express Bus (Program 16)

Recommendation: Staff sought approval of Resolution 23-17-G, which allocated Measure J Program 16 funds for FY 2023-24 in the amount of \$5,818,325 and included a reconciliation from FY 2021-22 in the amount of \$972,255.

Action: The Authority Board approved Resolution 23-17-G, which allocated Measure J Program 16 funds for FY 2023-24 in the amount of \$5,818,325 and included a reconciliation from FY 2021-22 in the amount of \$972,255.

4. Sub-Regional Central County Additional Bus Service Enhancements (Program 19a)

Recommendation: Staff sought approval of Resolution 23-19-G, which allocated Measure J Program 19a funds for FY 2023-24 in the

amount of \$1,554,000 and included a reconciliation from FY 2021-22 in the amount of \$150,000.

Action: The Authority Board approved Resolution 23-19-G, which allocated Measure J Program 19a funds for FY 2023-24 in the amount of \$1,554,000 and included a reconciliation from FY 2021-22 in the amount of \$150,000.

5. Sub-Regional West County Additional Bus Services (Program 19b)

Recommendation: Staff sought approval of Resolution 23-20-G, which allocated Measure J Program 19b funds for FY 2023-24 in the amount of \$3,008,956 and included a reconciliation from FY 2021-22 in the amount of \$481,756.

Action: The Authority Board approved Resolution 23-20-G, which allocated Measure J Program 19b funds for FY 2023-24 in the amount of \$3,008,956 and included a reconciliation from FY 2021-22 in the amount of \$481,756.

6. Sub-Regional Southwest County Safe Transportation for Children – School Bus (Program 21c)

Recommendation: Staff sought approval of Resolution 23-23-G, which allocated Measure J Program 21c funds for FY 2023-24 in the amount of \$4,624,876 and included a reconciliation from FY 2021-22 in the amount of \$740,476.

Action: The Authority Board approved Resolution 23-23-G, which allocated Measure J Program 21c funds for FY 2023-24 in the amount of \$4,624,876 and included a reconciliation from FY 2021-22 in the amount of \$740,476.

7. Sub-Regional West County Ferry Service (Program 22b)

Recommendation: Staff sought approval of Resolution 23-24-G, which allocated Measure J Program 22b funds for FY 2023-24 in the amount of \$3,761,720.

Action: The Authority Board approved Resolution 23-24-G, which allocated Measure J Program 22b funds for FY 2023-24 in the amount of \$3,761,720.

- E. Authorization to Execute Funding Agreement No. 24-CC with Bay Area Air Quality Management District (BAAQMD) for Work to be Performed Using the Transportation Fund for Clean Air (TFCA) County Program Manager Funds for Fiscal Year (FY) 2023-24

Recommendation: Staff sought authorization for the Executive Director to execute Funding Agreement No. 24-CC with BAAQMD in the amount of \$1,694,862 for TFCA County Program Manager Funds for FY 2023-24, for eligible projects under the County Program Manager Fund Expenditure Plan Guidance and allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Executive Director to execute Funding Agreement No. 24-CC with BAAQMD in the amount of \$1,694,862 for TFCA County Program Manager Funds for FY 2023-24, for eligible projects under the County Program Manager Fund Expenditure Plan Guidance and allowed the Executive Director or designee to make any non-substantive changes to the language.

- F. Approval of the City of San Pablo Calendar Years 2020 and 2021 Measure J Growth Management Program (GMP) Compliance Checklist

Recommendation: Staff sought approval of the City of San Pablo GMP Compliance Checklist and payment of \$578,639 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of San Pablo, with a second (off- year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

Action: The Authority Board approved the City of San Pablo GMP Compliance Checklist and payment of \$578,639 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of San Pablo, with a second (off- year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

- G.** Approval of the Contra Costa County Calendar Years 2020 and 2021 Measure J Growth Management Program (GMP) Compliance Checklist

Recommendation: Staff sought approval of the Contra Costa County GMP Compliance Checklist and payment of \$4,091,521 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to Contra Costa County, with a second (off-year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

Action: The Authority Board approved the Contra Costa County GMP Compliance Checklist and payment of \$4,091,521 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to Contra Costa County, with a second (off-year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

- H.** Approval of the City of El Cerrito Calendar Years 2020 and 2021 Measure J Growth Management Program (GMP) Compliance Checklist

Recommendation: Staff sought approval of the City of El Cerrito GMP Compliance Checklist and payment of \$622,130 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of El Cerrito, with a second (off- year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

Action: The Authority Board approved the City of El Cerrito GMP Compliance Checklist and payment of \$622,130 in Fiscal Year (FY) 2021-22 Local Street Maintenance and Improvement funds to the City of El Cerrito, with a second (off- year) payment of FY 2022-23 funds on the one-year anniversary of the first payment.

- I.** Quarterly Project Status Report for Transportation for Livable Communities and Pedestrian, Bicycle, and Trail Facilities Projects for April – June 2023

Recommendation: This was an informational item only; no staff recommendation at this time.

Action: The Authority Board received an informational report on the status of the current Measure projects.

- J. Authorization to Renew Agreement No. 569 with StreetLight Data, Inc. (StreetLight) for a Countywide Multimodal Regional License (Multi-Domain License) for an Additional One-Year Term and Execute Amendment No. 2 to Memorandum of Understanding (MOU) No. 80.09.02 with Cities/Town Participating in the Cost Share for the License

Recommendation: Staff sought authorization to renew Agreement No. 569 with StreetLight for an additional one-year term in the amount of \$550,000 for a Multi-Domain License and extend the agreement termination date from July 20, 2023 to July 20, 2024, and authorization for the Chair to execute Amendment No. 2 to MOU No. 80.09.02 with Cities/Town participating in the cost share for the license to extend the agreement termination date from July 20, 2023 to July 20, 2024.

Action: The Authority Board authorized staff to renew Agreement No. 569 with StreetLight for an additional one-year term in the amount of \$550,000 for a Multi-Domain License and extend the agreement termination date from July 20, 2023 to July 20, 2024, and authorized the Chair to execute Amendment No. 2 to MOU No. 80.09.02 with Cities/Town participating in the cost share for the license to extend the agreement termination date from July 20, 2023 to July 20, 2024.

- K. East County Dynamic Personal Micro-Transit (DPMT) (Project 31001) – Authorization to Execute System Pre-Development Agreement (SPDA) No. 656 with East County Connection Partners (ECCP)

Recommendation: Staff sought authorization for the Chair to execute SPDA No. 656 with the ECCP to advance the initial three phases of the East County DPMT project and allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Chair to execute SPDA No. 656 with the ECCP to advance the initial three phases of the East County DPMT project and allowed the Executive Director or designee to make any non-substantive changes to the language.

L. Presentation on the Contra Costa Transit Landscape

Recommendation: Staff provided a presentation on the Contra Costa Transit Landscape. This was an informational item only; no staff recommendation at this time.

Action: The Authority Board received an informational report and provided feedback.

M. Approval of Fiscal Year (FY) 2023-24 Measure J and Transportation Fund for Clean Air (TFCA) Allocation Program: Commute Alternatives/511 Contra Costa (Program 17)

Recommendation: Staff sought approval of Resolution 23-18-G, which allocated TFCA and Measure J Program 17 funds for FY 2023-24 in the amount of \$2,694,862, and authorized the Executive Director to execute cooperative agreements with the City of San Ramon and the West Contra Costa Transportation Advisory Committee for Measure J funding.

Action: The Authority Board approved Resolution 23-18-G, which allocated TFCA and Measure J Program 17 funds for FY 2023-24 in the amount of \$2,694,862, and authorized the Executive Director to execute cooperative agreements with the City of San Ramon and the West Contra Costa Transportation Advisory Committee for Measure J funding.

N. Review of the Draft Overall Work Program (OWP) for the Countywide Transportation Plan 2050 (CTP2050)

Recommendation: Staff provided an overview of the draft OWP for the CTP2050 and seek input. This was an informational item only; no staff recommendation at this time.

Action: The Authority Board received an informational report and provided feedback.