



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, June 2, 2025

3:00 p.m.

Location 1: Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen)
Lafayette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549.

This is an in-person meeting of the SWAT Committee, with the option for members of the public to appear in person or to participate via Zoom teleconference. Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in or log in to the meeting via Zoom.

Zoom Link:

<https://ccccounty-us.zoom.us/j/87593280826?pwd=IQCcTHceJ4QCqaRO1pQ1T5B6KznjpJ.1>

Password: 640299

Or Telephone: USA 214 765 0478; USA 888 278 0254 (US Toll Free) Conference code: 689647

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon City Hall, 7000 Bollinger Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand to a staff member)*

3. BOARD MEMBER COMMENTS

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approval: SWAT Meeting Minutes of February 03, 2025.

By: Chris Weeks, SWAT Administrator (Attachment 5A)

5.B Approval: SWAT Meeting Schedule FY 25/26.

By: Chris Weeks, SWAT Administrator (Attachment 5B)

5.C Approval: SWAT Administrative Services Memorandum of Understanding (MOU) with the City of San Ramon for FY 2025/2026; *By: Chris Weeks, SWAT Administrator (Attachment 5C -No Changes from 24/25)*

6. REGULAR AGENDA ITEMS

- 6.A Presentation & Feedback:** CCTA will share an update on the Integrated Transit Plan, including proposed transit priority corridors and projects, and access improvements, highlighting the recommendations that may have the greatest impact on south county jurisdictions' infrastructure. By: Kevin Connolly, TYLin. Danielle Elkins, CCTA PM for the project, will be on the call as well. (No Action Required) (*Attachment 6.A*)

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- TRANSPLAN Meeting Summary– March 13th, 2025
- CCTA Board Meeting Summary – March 7th , April 4th, May 12th, 2025
- CCTA CBPAC Recruitment

8. DISCUSSION Next Agenda & Meeting Date: July 7, 2025 (Unless Changed Above)

9. ADJOURNMENT

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Chris Weeks at least 48 hours before the meeting at (925) 973-2547 or cweeks@sanramon.ca.gov
Agendas, minutes, and other information regarding this committee can be found at: <https://swatcommittee.org/>

AGENDA ITEM 5.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES

Monday, February 3, 2025 - 3:00 p.m.

Location 1: Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen)
Lafayette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549.

Location 2: 630 F St NE, Unit 1, Washington DC 20002

Committee members present: Candace Andersen, Contra Costa County; Karen Stepper, Town of Danville; Darlene Gee, City of Orinda; Kerry Hillis, Town of Moraga; Susan Candell, City of Lafayette (video)

Committee members absent: Renata Sos, Town of Moraga (Chair); Scott Perkins, City of San Ramon (Vice Chair); Mark Armstrong, City of San Ramon.

Staff members present: Nate Levine, Town of Moraga; Sivakumar Natarajan, City of Orinda; Chris Weeks, City of San Ramon; Patrick Golier, City of Lafayette; Robert Sarmiento, Contra Costa County (video); Allan Shields, Town of Danville; Jennifer Wakeman, City of Lafayette.

Others Present: Matt Kelly, CCTA; Carrie Modie, Fehr & Peers; Mark Belotz Councilmember, Town of Danville

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand it to a staff member)*

3. BOARD MEMBER COMMENTS

4. ADMINISTRATIVE ITEMS

4.A Update: The Regional Transportation Planning Committees (RTPCs) City of Orinda and Advanced Mobility Group (AMG) completed the Measure J Compliance audit for the fiscal year ending June 30, 2024, by CCTA. By: **Chris Weeks, SWAT Administrator**
(No Action Required – Attachment 4.A)

4.B Election of 2024 SWAT Chair, San Ramon Mayor, Mark Armstrong and Vice Chair, County, Supervisor Candace Andersen for a 12-month term, from January 2025 through January 2026. *(Attachment 4B & 4B_2 Rules & Procedures)*

Vote: *Approved 4-0 Hills & Gee*

4.C Appointment of San Ramon Valley (SRV) SWAT primary representative to Contra Costa Transportation Authority for a two-year term effective January 31, 2025, through January 31, 2027 *(Attachment 4C)*

Appointment: *San Ramon Mark Armstrong, San Ramon*

- 4.D Appointment** of Lamorinda SWAT primary representative and alternate to Contra Costa Transportation Authority for a two-year term effective January 31, 2025, through January 31, 2027(*Attachment 4D*)

Nomination: Darlene Gee Primary, Karen Stepper Alternate

Vote: 4-0 Hillis & Andersen

- 4.E Appointment** of SWAT Innovate 680 Policy Advisory Committee (PAC). Must attend in-person Quarterly. (*Attachment 4E*)

Nomination: Mark Armstrong Primary

Vote: 4-0 Andersen & Hillis

5. CONSENT CALENDAR

- 5.A Approval of Minutes:** SWAT Meeting Minutes of December 02, 2024.

By: Chris Weeks, SWAT Administrator (Attachment 5A)

6. REGULAR AGENDA ITEMS

- 6.A Presentation:** CCTA Staff and consultants provide an update on the status of the Contra Costa Countywide Transportation Plan (CTP) and associated Blueprint and business plan.
By: Matt Kelly (No Action Required) (*Attachment 6.A*)

M.Kelly:

- CTP - Grows out of Action Plan Updates (Lamorinda Action Plan + TVTC Action Plan) – Referred to as “Action Plans for Routes of Regional Significance”
- Working on Blueprint for Countywide Transportation Plan (Framework) – Referred to as “The Livable Streets Proposal” – Looking at streets in a new way, with a special focus on modes that are not Single Occupancy Vehicles (SOV) but integrate/ include SOV.
- Required by measure J to upgrade the plan every 5 years and feeds into the regions RTP. Work with Metropolitan Transportation Commission to propose 3 million in projects to include in MTC Regional Transportation Plan and provide projects for the next regional funding measure.

C.Modi:

- CTP Blueprint – Countywide Transportation Plan Component
- Components
 - CTP Business Plan & Overview
 - DRAFT Livable Streets Proposal - Input
 - SWAT Focus – Input
 - Design Expectations - Input
 - Clarification Questions
 - **K. Stepper** – What is “Right Sized” on slide 3
 - C. Modi – Each Contra Costa City is different.
 - **K. Hillis** – Will equity “requirements” reduce possibility of funding? Will plan preclude air taxis? What about operation of Waymo & Zoox? **C. Modi & M. Kelly** – This is not a funding

document so should not be an issue with funding. Innovation is a big part of plan so these modes are “folded in.”

- 2050 Blueprint -Policy Foundation for the Countywide Transportation Plan & feed into the business plan (implementation for funding priorities and project deliverables. SWAT Feedback will included in Blueprint.
- CAC & TCC + Public Opinion Survey
- Four Principles that guide the CTP
 - Safe Travel (all modes), Growing Sustainability, Livable & Connected Neighborhoods, Access for all.
 - **S. Candell** – Safe Travel: Needs to include safety for evacuations
 - **C. Modi** – Will include in Blueprint
 - **C. Andersen** – Need to include evacuation.
 - **K. Hillis** – Can we just add **evacuation**?
 - **D. Gee** – Our comminutes want to see that.
 - **K. Stepper** – Evacuation should be stand alone.
 - **C. Modi** – Points taken.
 - **M. Kelly** – We have heard this.
 - Draft Livable Streets Proposal (LSP) – Right-sizing vehicle movement
 - **D. Gee** - Just Major Arterials?
 - **C. Modi** – Yes
 - Commitment to zero deaths and severe injuries as well as commitment to reductions of GHG and reduction of VMT.
 - Lead by creating place oriented streets.
 - Livability Discussion Slide 14
 - **S. Candell** – Phrasing as Livability is confusing. Could be worded better. Maybe upzoning creates value? For Lafayette it’s not true.
 - **C. Andersen** – Safety factor is good but tying it to land values is a stretch. Focus on Safety and leave the land value out.
 - **K. Hillis** – We have an RV lot that could become some of the highest land values in our city.
 - **C. Modi** – Thanks for the comments.
 - **M. Kelly** – This spurred conversation.
 - Livability Discussion Slide 15
 - Connector, Core, Neighborhood & Place streets – On X/Y Axis
 - **C. Modi** - Places of significance are defined by overlaying MTC Transit Oriented Communities, MTC Priority Devt. Area and CCTA Ped Priority Areas. As well as overlay of street types
 - **D. Gee**– Does this include the old fashioned “traffic levels” numbers for congestion? C. Modi – Yes
 - **K. Hillis** – Can you define what a Place of Regional Significance is? – C. Modi – It’s the PDA’s
 - **M. Kelly** – We are sharing this interactive map with local staff.
 - **C. Modi** – Examples of what these streets look like today. Connectors, Place, Neighborhood
 - **Questions:**
 - **K. Hillis** – Designate Universities (St Mary’s, DVC, Naval Weapons Station Future plan includes a university)

- **D. Gee** – What do these designations mean over the long haul? **C. Modi**- Not known yet but safety is where we are going. **M. Kelley** – May be used for funding priority but not yet. Not a mandatory proposal now. Today it's a toolbox for jurisdictions that are interested in making changes. **C. Modi**- will be good for developing successful MTC projects.
- **S. Candell** – I like the categories but..on page 20 ..Happy Valley Rd is designated “Place” but the Happy Valley one is not correct.
- **N. Levine** – Rheem Blvd goes through Moraga and Orinda, so it needs to be marked on both.
- **C. Weeks** – Alcosta Place designation incorrect. Change to Camino Ramon
- **S. Natarajan** – Camino Pablo plays multiple roles. Will that come under multiple categories? **C. Modi** – The idea is not to be overly prescriptive about what Orinda decides. It's just to provide broad parameters. Comment on where zones change. Where are the appropriate transition points?
- **D. Gee** – What about Schools on Arterial Streets. **C. Modi** – We need basic infrastructure so people can travel on those streets even if it's a Connector for example.
- **C. Andersen** – Hawaii is putting speedhumps on Nepali Highway. Are we looking into what other states are doing and how? **C. Modi** – In CA we have different tools that reduce speeds. I will do research on that for you.
- **C. Modi** – Steps – Typology, Speed Target, Speed Management Tools, separate uses in space and time
 - **D. Gee** – Can you share what the universe of speed management tools includes? Speed bumps, signal timing...does it include camera enforcement of speeding?
 - C. Modi** – Not yet, but yes speed bumps, converting lanes for other uses, speed decreases, speed tables, and raised intersections for some intersections
 - K. Hillis** – We have trails that cross major roadways on the trail. We also have areas that need functionality as planned evacuation routes.
 - S. Candell** – When we did our plan, we designated some calming elements that would not be appropriate on an evacuation route.
- **C. Modi** – What these could look like at specific streets. Example slides.
- **S. Candell** – This slide on Pleasant Hill Rd requires the evacuation analysis.
- **K. Hillis** – Many of these areas were developed as County, that means no sidewalk. Would it include discussion of addition of sidewalks? **C. Modi** – Yes, or speed tables and crosswalks etc.
- **C. Weeks** – FYI - We have a Bridge planned on this Crow trail crossing and signal will be gone.
- **K. Hillis** – We need discussion of abnormal scenarios like an evacuation.

- **C. Andersen** – Can we design things, so they have the public safety additional level . Removeable bollards for example
- **D . Gee** – Place streets did not have direct discussion of parking. Parking is a sensitive issue.
- **C. Andersen** – How do we factor in our double-tracking of the Iron Horse Trail? Bollinger to Crow is our first one. I would like to see us looking at unique corridors like this.
- **K. Hillis** – eBikes have become a major issue for speed.
- **D. Gee** – Offramps feeding onto arterials and how they interact with bikes and peds is an issue.
- **S. Candell** – When will we see the next version of this? **C. Modi** - Next will be CTP in June 2025

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- TRANSPAC Meeting Summary– December 4th, 2024 & January 23, 2025
- TRANSPLAN Meeting Summary– November 14th, 2024 & January 9th, 2025 (Cancellation)
- CCTA Board Meeting Summary – December 18 & January 23rd , 2024
- CCTA SWAT Expiring Terms Letter

8. DISCUSSION Next Agenda & Meeting Date: March 3rd, 2025

9. ADJOURNMENT

AGENDA ITEM 5.B

SWAT and SWAT TAC Meeting Schedule
MOU Periods July 2025 - June 2026

2025						2026					
SWAT Meetings			SWAT TAC Meetings			SWAT Meetings			SWAT TAC Meetings		
1st Monday			3rd Wednesday			1st Monday			3rd Wednesday		
July	7/7/2025			7/16/2025		January	1/5/2026			1/21/2026	
August	8/4/2025			8/20/2025		February	2/2/2026			2/18/2026	
September	9/1/2025			9/17/2025		March	3/2/2026			3/18/2026	
October	10/6/2025			10/15/2025		April	4/6/2026			4/15/2026	
November	11/10/2025			11/19/2025		May	5/4/2026			5/20/2026	
December	12/1/2025			12/17/2025		June	6/1/2026			6/17/2026	

AGENDA ITEM 5.C



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: July 2, 2025

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: SWAT Administrative Services FY 2025-2026

BACKGROUND

On July 1, 2015, SWAT and the City of San Ramon entered a Memorandum of Understanding (MOU) for SWAT administrative services. Subsequently, the City of San Ramon has served as the SWAT Administrative staff since July 1, 2015. The current MOU between SWAT and the City of San Ramon expired on June 30, 2024.

The City of San Ramon is prepared to provide SWAT Administrative Services effective July 1, 2025, through June 30, 2026. Therefore, the City has prepared an MOU for a term effective July 1, 2025, through June 30, 2026. The MOU reflects San Ramon's desire to provide "Basic Administrative Services" in the amount of \$6,455.83 per agency, for a grand total of \$38,735.

This MOU also includes a "Supplemental Services" of Ten Thousand Dollars \$10,000, to be drawn down on an as-need basis, for the ongoing SWAT website (administration, WordPress hosting and maintenance, and domain service fees) and any additional maintenance or website updates will be provided at \$250.00 per hour by Blink Tag. Administrative services above and beyond the 10 SWAT TAC and 10 SWAT meetings outlined in Section 3A(i) of the MOU, will be provided by the hour per the SWAT Administrators current hourly rate.

RECOMMEDATION

The SWAT TAC recommends SWAT Authorize the SWAT Chair and SWAT Vice Chair to execute a Memorandum of Understanding (MOU) between SWAT and the City of San Ramon for SWAT Administrative Services effective July 1, 2025, through June 30, 2026, for the Basic Administrative Services in the amount of \$38,735, and the Supplemental Services, to be drawn down on an as need basis, in the amount of \$10,000.

ATTACHMENT

Draft City of San Ramon MOU for SWAT Administrative Services for Fiscal Year July 1, 2025, through June 30, 2026.

Staff Contact:

Chris Weeks, SWAT Administrator

Phone: (925) 973-2547

Email: cweeks@sanramon.ca.gov

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into as of the __, day of _____, by and between the Southwest Area Transportation (SWAT) Committee, therein called the “SWAT Committee,” and City of San Ramon herein called the “City,”

RECITALS

WHEREAS, the SWAT Committee is a Regional Transportation Planning Committee (RTPC) of the Contra Costa Transportation Authority (CCTA); and

WHEREAS, the SWAT Committee consists of the communities of the southwest Contra Costa County area including Danville, Lafayette, Moraga, Orinda, San Ramon, and the unincorporated areas of Contra Costa County in the southwest area; and

WHEREAS, the SWAT Committee desires to retain the City for services related to the Southwest Area Transportation Committee administration and activities; and

WHEREAS, the SWAT Committee authorized the SWAT Chair and Vice Chair to review and execute this contract at its July 10, 2023 meeting.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. **Scope of Services:** The City shall provide administrative services, as set out in the Administrative Services Proposal - Scope of Work, attached thereto as Exhibit A and incorporated herein by reference.
2. **Time of Performance:** The services of the City are to commence on July 1, 2025 following the execution of this Memorandum of Understanding (MOU) and to be completed by June 30, 2026 (defined as the “Contract Service Year”) as approved at the July 10, 2023 SWAT Committee Meeting.
3. **Compensation and Method of Payment:**
 - A. **Compensation:** The compensation to be paid to the City shall be at the rate and schedule of payment as set forth in Exhibit A, which is attached hereto and incorporated herein.
 - i. ***Basic Administrative Services:*** Not-to-exceed cost of Thirty-eight Thousand Seven Hundred and Thirty-Five Dollars (\$38,735) for Basic Administrative Services, based on a historic average of 10 SWAT meetings and 10 SWAT TAC meetings per year, which includes the cost of labor, materials, and supplies.
 - ii. ***Supplemental Services:*** Appropriation of Ten Thousand Dollars (\$10,000.00), to be drawn down on an as-need basis, for the ongoing SWAT website

(administration, WordPress hosting and maintenance, and domain service fees) and any additional on call website updates will be provided at \$250.00 per hour by Blink Tag. Additional, administrative services above and beyond the 10 SWAT TAC and 10 SWAT meetings outlined in Section 3A(i) above, and for tasks outlined in the Supplemental Services section of Exhibit A will be provided by the hour per the SWAT Administrators current hourly rate.

- iii. In no event shall City's compensation exceed Thirty-eight Thousand Seven Hundred and Thirty-Five Dollars (\$38,735.00) for Basic Administrative Services and Ten Thousand Dollars (\$10,000.00), to be drawn down on an as-needed basis, for Supplemental Services during the Contract Service Year (for both labor and direct costs), without additional authorization from the SWAT Committee. Payment by SWAT Committee under this MOU shall not be deemed a waiver of defects, even if such defects were known to the SWAT Committee at the time of payment. The SWAT Committee shall not compensate for mileage and travel time.

B. Method of Payment:

- i. **Basic Administrative Services:** As a condition precedent to any payment to City under this MOU, City shall submit an invoice to the SWAT Committee's designated Fiscal Agent, or each of the SWAT agencies, at the beginning of the Contract Service Year, for basic administrative services. The cost of services shall be split among the six jurisdictions, on an equal pro-rata basis.
- ii. **Supplemental Services:** As a condition precedent to any payment to City under this Agreement, City shall submit an invoice to the SWAT Committee's designated Fiscal Agent, or each of the SWAT agencies, for any supplemental administrative services provided at the end of the Contract Service Year. This invoice shall detail the hourly rate (inclusive of labor, materials, supplies and postage), itemize the tasks associated with the expenditure of staff time, and shall include the remaining balance of the annual supplemental services appropriation. The cost of services shall be split among the six jurisdictions, on an equal pro-rata basis.
- iii. **Timing of Payment:** Each of the SWAT jurisdictions shall pay the SWAT Committee's designated Fiscal Agent for services rendered hereunder in accordance with SWAT's approval. Payment shall be made to the Fiscal Agent within thirty (30) business days after receipt of the annual invoice. The SWAT Committee's designated Fiscal Agent shall pay the City for the full cost of services within fifteen (15) business days after of receipt of payment from the SWAT jurisdictions.

4. Termination of MOU:

- A. This MOU shall be valid until the end of the Contract Service Year. However, all obligations hereunder may be terminated at any time, with or without cause, by the

SWAT Committee upon ten (10) calendar days' written notice to the other party.

- B. The SWAT Committee may terminate this MOU with cause immediately upon written notice.
- C. In the event termination is without cause, City shall be entitled to any compensation owed up to the time of such termination, it being understood that any payments are full compensation for services rendered prior to the time of payments. City shall be entitled to compensation for work in progress at the time of termination.
- D. During the term of this MOU, the City may terminate this MOU for any reason by providing the SWAT Committee with 30 calendar days' written notice.
5. **MOU Renewal:** Sixty (60) calendar days prior to the end of the contract period, City shall provide written notice to the SWAT Committee of the City's desire to extend the term of this MOU.
6. **Amendment:** This MOU constitutes the complete and exclusive statement of the MOU to SWAT Committee and City. It may be amended or extended from time to time by written agreement of the parties hereto.
7. **Time of the Essence:** Time is of the essence with this MOU.
8. **Written Notification:** Any notice, demand, request, consent, approval, or communications that either party desires or is required to give to the other party shall be in writing and either served personally or sent by prepaid, First-Class mail. Any such notice, demand, etc., shall be addressed to the other party at the address set forth herein below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this section.
- If to SWAT Committee: SWAT Chair
C/o City of Lafayette, SWAT Fiscal Agent
3675 Mt. Diablo Boulevard, Suite 210
Lafayette, CA 94549
- If to City: City of San Ramon
C/o Transportation Division Manager
7000 Bollinger Canyon Road
San Ramon, CA 94583
9. **Signatures and Counterparts:** This Agreement may be entered into by the Parties by signing any one or more counterparts, all of which shall constitute one and the same instrument. It is understood and agreed that this Agreement shall become effective and binding when one or more counterparts have been executed by each party and delivered to

each other party. Additionally, facsimile, and scanned signatures shall be binding the same as originals.

Signatures on the following page.

DRAFT

IN WITNESS WHEREOF, the SWAT Committee and the City of San Ramon have executed this MOU as of the date first above written.

SOUTHWEST AREA TRANSPORTATION
COMMITTEE

CITY OF SAN RAMON

By: _____
Mark Armstrong, SWAT Chair

By: _____
Steven Spedowfski, City Manager

By: _____
Darlene Gee, SWAT Vice Chair

The foregoing MOU has been reviewed and
approval is recommended:

By: _____
Brian Bornstein, P.E.
Public Works Department Director

APPROVED AS TO FORM

By: _____
Martin Lysons, City Attorney

ATTEST

By: _____
Christina Franco, City Clerk

EXHIBIT A
Southwest Area Transportation Committee
Administrative Services Proposal – Scope of Work

Basic Administrative Services

\$38,735.00

This is a not-to-exceed structure for basic administrative services, based on a historic average of 10 SWAT meetings and 10 SWAT TAC meetings per year. These services would be split among the six jurisdictions, on an equal pro-rata share basis, and invoiced at the beginning of the fiscal year.

1. Agenda Packet Preparation: Work with CCTA and SWAT TAC to coordinate agenda items, assemble agenda, post agenda and upload onto SWAT website.
2. SWAT TAC Meetings: Attend and facilitate SWAT TAC Meetings.
3. SWAT Meetings: Attend and assist Chair in facilitation of SWAT Meetings.
4. SWAT Summary Minutes and Correspondences: Generate summary minutes of SWAT meeting, generate follow-up correspondences as necessary and appropriate in coordination with the Chair and the SWAT TAC.
5. General Administration: Correspond with CCTA, Chair, and SWAT TAC as necessary and appropriate, serve as direct contact for SWAT, maintain all SWAT files and documentation, respond to inquiries and requests of SWAT, and refer public and agencies to appropriate individual or agency if inquiries extend beyond the realm of an administrative nature.

Supplemental Services

\$10,000.00

SWAT Website administration, WordPress hosting and maintenance, and domain service fees.

- WordPress Hosting \$300.00 (1 year)
- WordPress Maintenance \$1,800.00 (1year)
- Domain Renewal \$20.00 (1 year)
- Any additional website maintenance will be provided by Blink Tag on an as needed basis for an hourly rate of \$250.00.

Additional administrative services above and beyond the 10 SWAT TAC and 10 SWAT meetings outlined in Section 3A(i).

- Will be provided by the hour at the SWAT Administrators current hourly rate.

AGENDA ITEM 6.A



Contra Costa Transportation Authority Integrated Transit Plan

May 2025



Agenda

1. Integrated Transit Plan Overview

- Study Scope, Schedule
- ITP Action Plans

2. Transit Priority Corridors

- Transit Priority Corridor Recommendations
- Southwest and Central County Transit Priority Corridors

3. Discussion, Next Steps



Integrated Transit Plan Overview

CCTA's **transit-first vision** includes an Integrated Transit Plan (ITP) that provides technical and planning guidance with a clear vision for delivering a robust transit network that **connects all major activity centers and regional hubs in Contra Costa.**

The ITP will focus on the following areas:



Coordination: Identify ways to improve coordination between transit services so that riders have convenient and seamless travel.



Innovation: Explore emerging technologies that can improve access to transit and prioritize the movement of buses.



Equity: Ensure recommendations enhance or maintain access and coverage for all communities and residents, including low-income communities, communities of color, and people with disabilities.

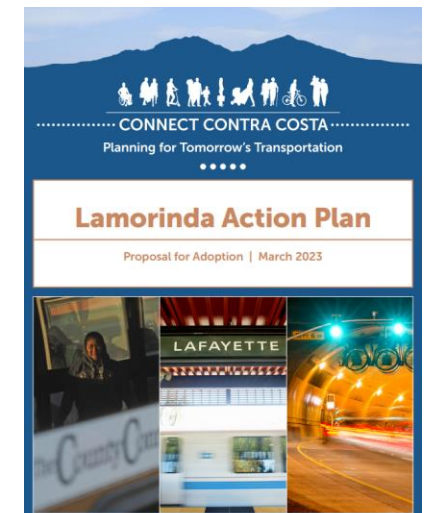
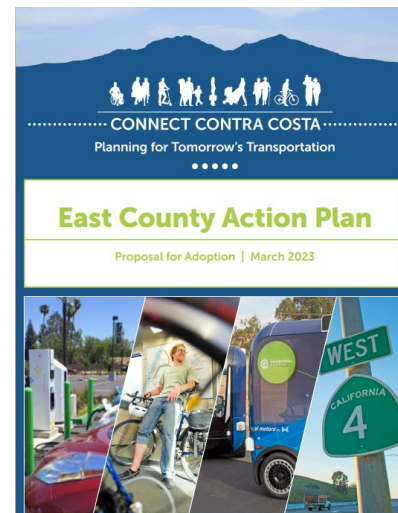
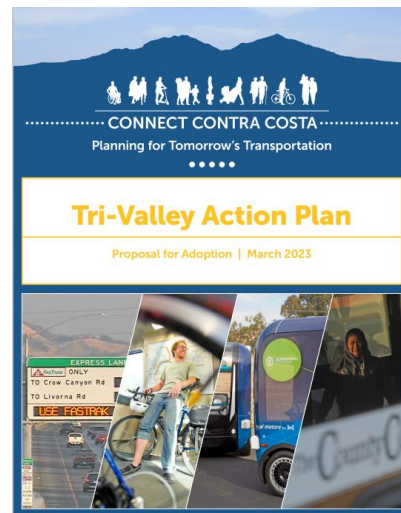
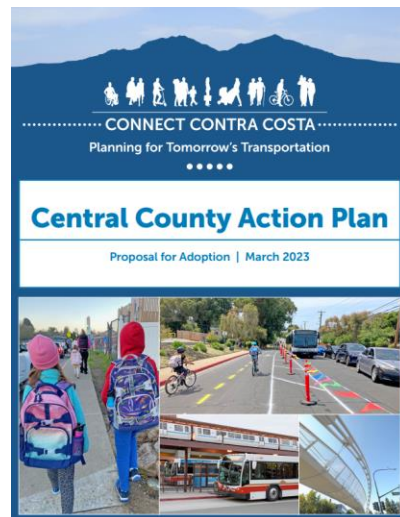


Integrated Transit Plan Overview

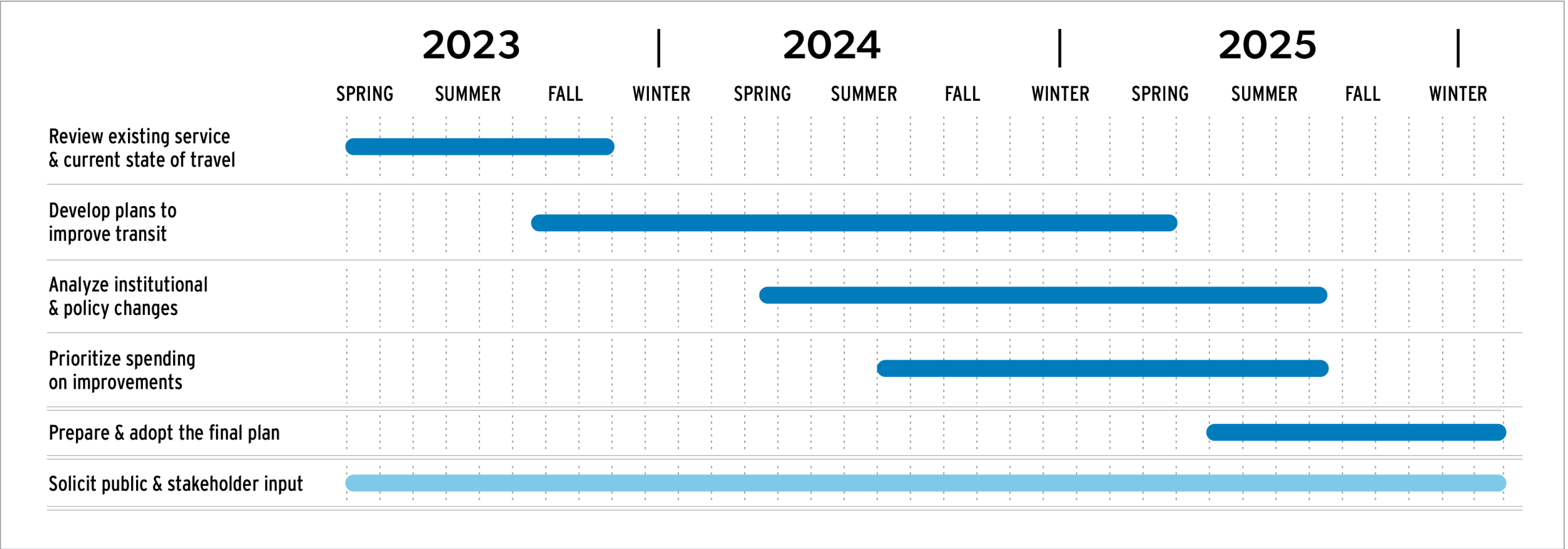
The ITP will align with planning strategies such as:

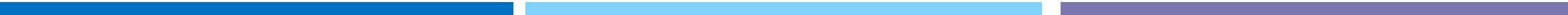
- **Regional Plans** e.g., Plan Bay Area 2050 & Bay Area Transit Transformation Action Plan
- **Sub-regional Plans** e.g., Transport Action Plans (Draft 2023)

It will also consider neighboring county plans such as Alameda Countywide Transit Plan for **cross-county collaboration** opportunities & learnings.



Integrated Transit Plan Timeline





Potential Action Plan Elements

Core Transit Network Services

Rail Services



Frequent BART and Amtrak service that connects to important Bay Area destinations

Transit Priority Corridors



Fixed-route bus service on key travel corridors within the county with identifiable branding, infrastructure and service levels

Frequent Bus



Fixed-route bus service on key travel corridors within the county with identifiable service levels

Access-focused Services

Microtransit + Feeders



Fixed-route and on-demand bus services that connect to mobility hubs, rail stations, and park-and-ride lots for connection to rail and core bus network.

Active Transportation + Micromobility



Bicycle, scooter, and pedestrian improvements that help riders connect to mobility hubs, rail stations, and park-and-ride lots

Mobility Hubs



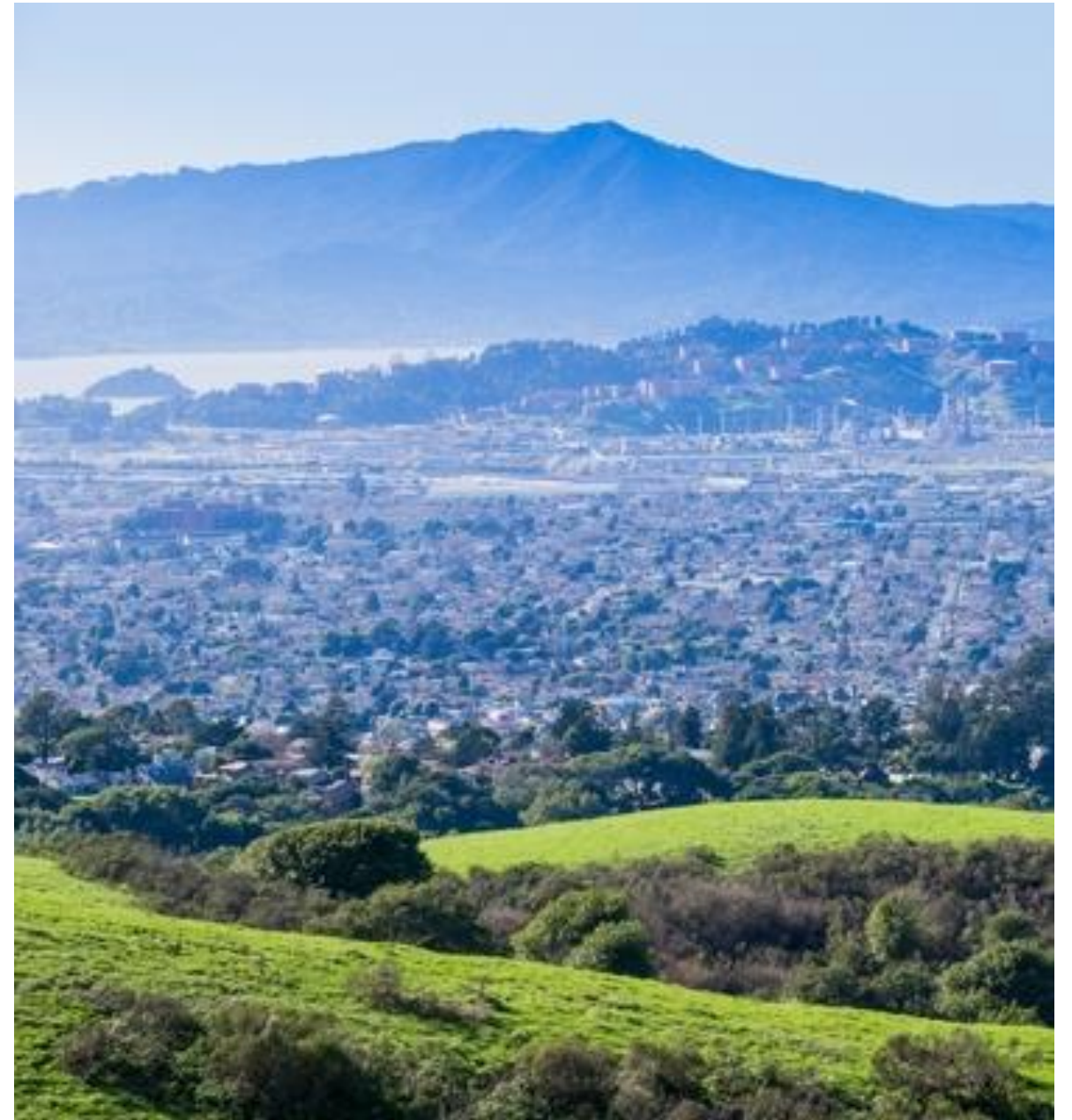
Key locations where transportation services connect allowing easy transfer for users; includes off-street infrastructure and wayfinding.

Automated Transit Network (ATN)



*On-demand service operating on a fixed guideway. **Not recommended as part of the plan but is under active consideration outside of this scope of work.***

Transit Priority Corridor Improvement Recommendations



Goals of the TPC Network Overall and Approach for Identifying Transit Lane Segments

- **Goals of the Transit Priority Corridors Overall**

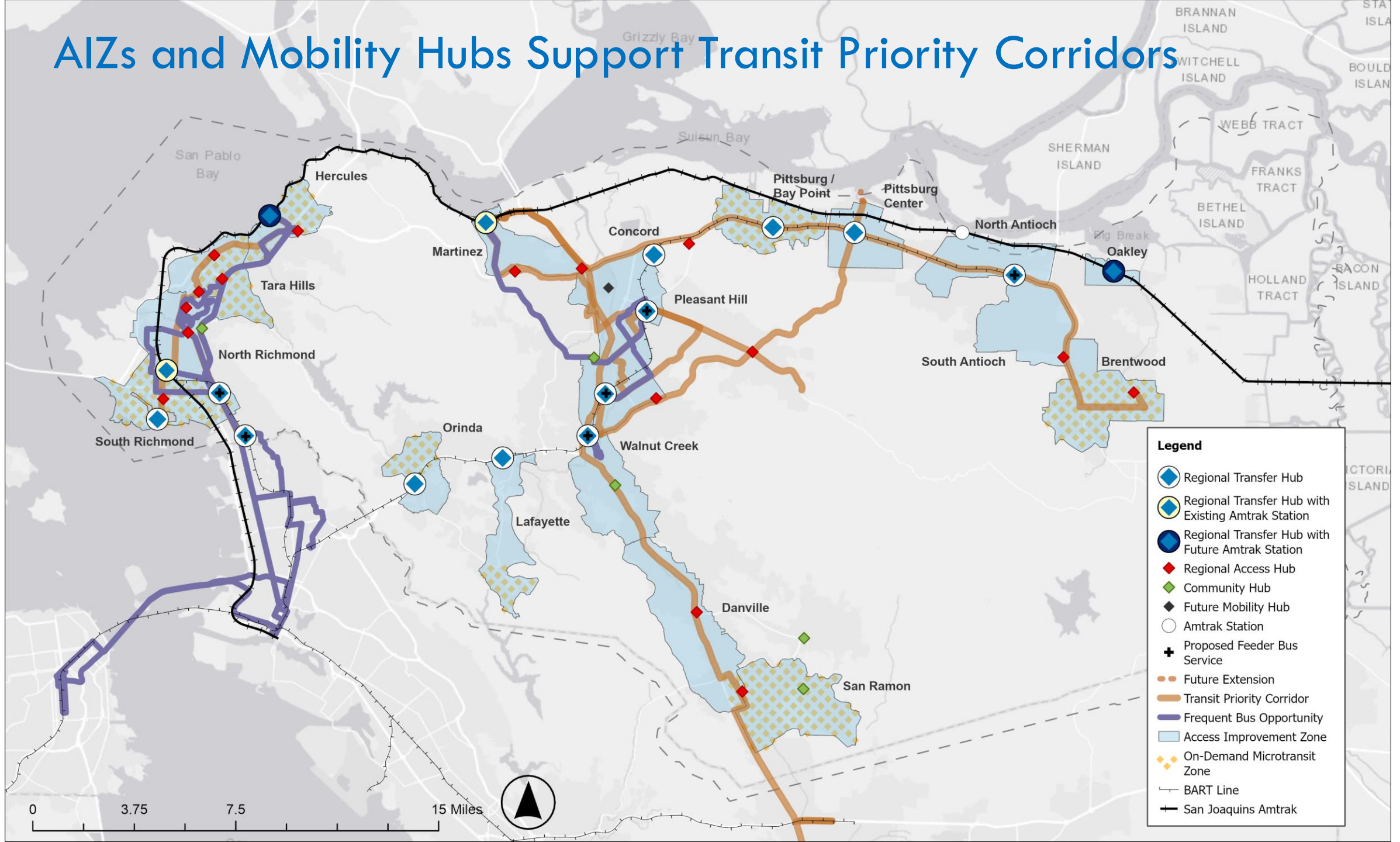
- Connect people to jobs and destinations with transit
- Align with **regional priorities** and other studies
- Increase transit ridership
- Serve **Equity Priority Communities**
- Improve transit travel times
- Serve locations with **economic development opportunities**

- **Approach for Identification of Potential Transit Lane Segments**

- Dedicated lanes where existing or planned service is frequent, relatively high ridership
- Allow transit to avoid impacts from peak congestion hot spots
- Support areas of high transit need, as identified in Existing Conditions analysis
- Consider physical viability of transit lanes, such as roadway width, existing parking, etc.



AIZs and Mobility Hubs Support Transit Priority Corridors



Baseline Transit Priority Corridor Improvements

Assumed for all TPCs:

- Frequent service (15-20 min during peak)
- Transit islands/bus bulbs
- Enhanced stations (shelters, benches, real-time info, and wayfinding)
- Transit signal priority
- Distinctive branding
- Active transportation improvements



Image Source: GRTC



Image Source: AC Transit

Potential Types of Physical TPC Priority Treatments

Arterial Transit Lanes



Image Source: SFMTA



Image Source: Kimley-Horn

Queue Jumps

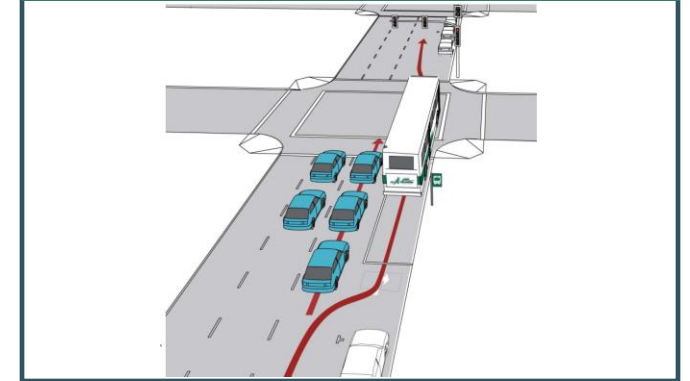


Image Source: AC Transit

Queue jumps considered in locations where arterial transit lanes not proposed

Part-Time Transit Lanes



Image Source: Kimley-Horn

Express Lanes/HOV Lanes



Image Source: CCTA

Transit Lane Considerations

Arterial Transit Lanes

- May be center or side-running
- Side-running may allow local business and right-turn access
- May be limited to certain times of day and otherwise used for parking or mixed flow traffic
- Typically includes frequent service to justify ROW dedication

Part-Time Transit Lanes

- Definition here is focused on use of freeway shoulder for bus use during peak congestion times (speed <30 MPH)
- May include various safety technology

Express Lanes/HOV Lanes

- Buses may access lanes limited to all high-occupancy and tolled drivers
- Only being considered on freeway network

Arterial Transit Lanes



Image Source: SFMTA



Image Source: Kimley-Horn

Part-Time Transit Lanes



Image Source: Kimley-Horn

Express Lanes/HOV Lanes




Image Source: CCTA

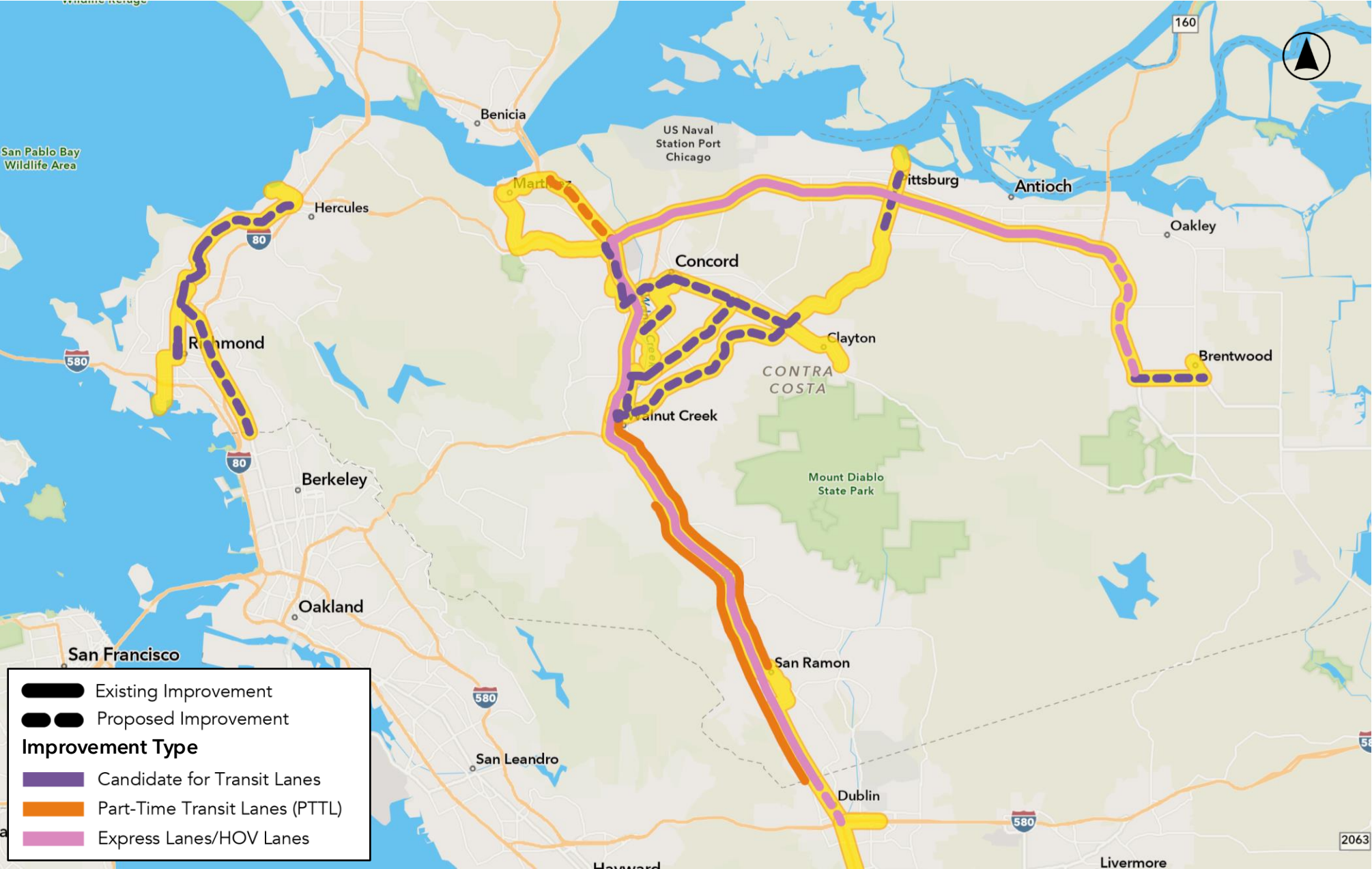
Where Transit Lane Treatments are Proposed

- **Need to develop initial assumptions as part of ITP to allow for evaluation and costing**
- **Transit lane solutions considered where one or more of the following are met:**
 - High levels of congestion during peak commute hours on one or more segments of the corridor
 - Existing or planned transit service is frequent, such as where routes overlap
 - Existing routes experience relatively high ridership
 - Area of high transit need, as identified in Task 1 Existing Conditions analysis
 - Transit lane proposed in a previous planning study
- **Transit lane solutions not considered in the following conditions:**
 - Roadways are one lane per direction
 - Segments are very short or discontinuous

High-Level Planning Assessment Only: Further study required at the corridor level based on traffic analysis, design feasibility, stakeholder input, and public input.



Planned/ Potential Transit Lane Treatments

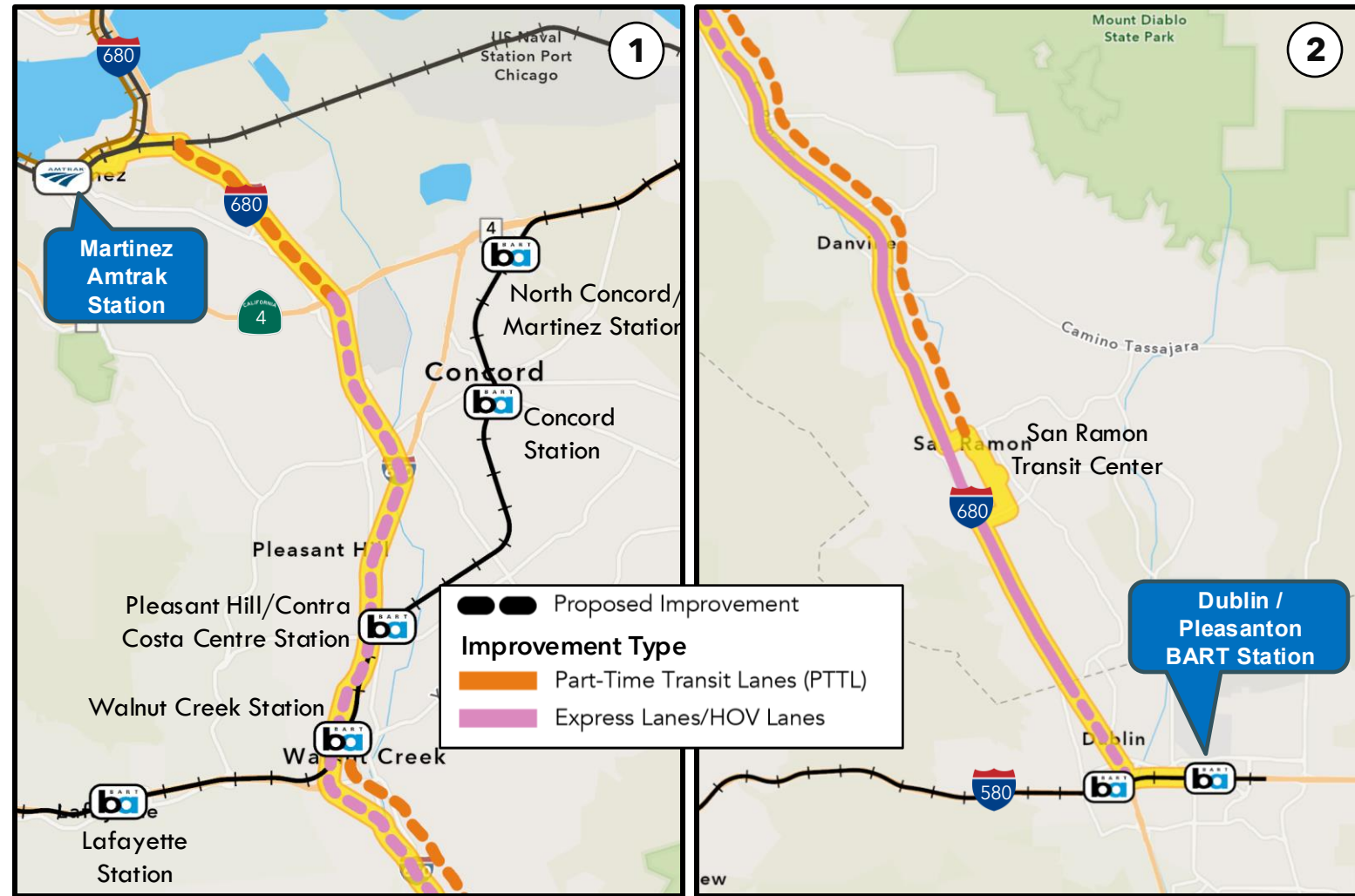


Southwest and Central County TPCs

TPC 2 – I-680 Proposed Recommendations

- Express lanes and PTTL projects already being advanced by CCTA
- Transit Lane factors present in corridor: congestion in peak hours, very high frequency transit, two or more travel lanes
- Length of PTTL: 10.2 miles
- Length of Express/HOV Lanes: 12.1 mi.

Key Map



Integrated Transit Plan Overview

Next Steps

- Input from SWAT and other RTPCs
- Overview to CCTA Board at May Workshop
- Develop policy proposals to support Action Plan recommendations
- Incorporate input into ITP Action & Policy Plans
- **Delivery of Integrated Transit Plan**



RIDE THE BUS



AGENDA ITEM 7

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

March 17, 2025

Mr. Timothy Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Haile:

The TRANSPLAN Committee undertook the following activities during its meeting on March 13, 2025:

1. Received a presentation on the Contra Costa Transportation Authority's (CCTA) development of a new Countywide Transportation Plan (CTP), including the associated Blueprint and business plan. The Committee requested more detailed maps included in the Livable Streets Proposal so that Committee members could review and possibly comment on the street typology designations for roadways in East County. The Committee also requested detailed information on prior community engagement activities and to be informed of future community engagement activities related to the CTP in East County.
2. Received a presentation on the CCTA's development of the Countywide Emergency Evacuation Plan.
3. Authorized the TRANSPLAN Chair to sign a letter addressed to CCTA to seek its support in enhancing bicycle and pedestrian connectivity between Central County and East County.

Should you have any questions, please feel free to contact me at 925-655-2918 or robert.sarmiento@dcd.cccounty.us.

Sincerely,



Robert Sarmiento
TRANSPLAN Staff

c: TRANSPLAN Committee	M. Todd, TRANSPAC	J. Hoang, CCTA
D. Friedmann, TVTC	J. Nemeth, WCCTAC	T. Grover, CCTA
C. Weeks, SWAT	D. Elkins, CCTA	TRANSPLAN TAC

Phone: 925.655.2918 :: robert.sarmiento@dcd.cccounty.us :: www.transplan.us



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COMMISSIONERS

Aaron Meadows, Chair

Darlene Gee, Vice
Chair

Mark Armstrong

Newell Arnerich

Ron Bernal

Diane Burgis

Ken Carlson

Chris Kelley

Sue Noack

Carlyn Obringer


Rita Xavier

Timothy Haile,
Executive Director

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPLAN
Diane Friedmann, TVTC
John Nemeth, WCCTAC
Shawn Knapp, LPMC

From: Timothy Haile, Executive Director 

Date: March 7, 2025

Re: Items of interest for circulation to the Regional Transportation Planning
Committees (RTPCs)

At its February 19, 2025 meeting, the Authority Board discussed and approved the following agenda item recommendations, which may be of interest to the RTPCs:

A. Authority Board/Committee Assignments for 2025:

Aaron Meadows, City of Oakley, was appointed as the Authority Board Chair and Darlene Gee, City of Orinda, was appointed as the Authority Board Vice Chair

*Assignments to Administration and Projects Committee (APC):
Commissioners Newell Arnerich, Ron Bernal, Darlene Gee, Sue Noack, and Rita Xavier*

*Assignments to Planning Committee (PC):
Commissioners Mark Armstrong, Ken Carlson, Chris Kelley, Aaron Meadows, and Carlyn Obringer*

- B. *The Authority Board approved Resolution 25-08-P, which authorized submittal of an allocation request to the Metropolitan Transportation Commission, in the amount of \$7 million in Regional Measure 3 funds, for Right-of-Way capital costs for the Interstate 680/State Route 4 Interchange Improvements, Phases 1, 2A, and 4 (Project 6001).*
- C. *The Authority Board authorized the Chair to execute Master Agreement No. 43.00.122 with the West Contra Costa Transportation Advisory Committee to allow disbursement of Measure J funds based on approved funding resolutions for Measure J Programs 20b (West County Sub-Regional Additional Transportation Programs for Seniors and People with Disabilities) and 21b (West County Sub-Regional Safe Transportation for Children).*
- D. *The Authority Board approved Resolution 23-03-G (Rev 1), which will appropriate \$192,000 in Measure J Transportation for Livable Communities (TLC) (Program 12) funds for the construction phase of the Clayton Town Center Pedestrian Safety Improvements (Project 120040) (Project) and revise the scope for the design (\$60,000 in TLC funds) and construction phases of the Project.*
- E. *The Authority Board approved Resolution 25-03-G, incorporating the Authority's Fiscal Year 2025-26 Transportation Fund for Clean Air (TFCA) 40% Fund Expenditure Plan and allocation of the TFCA 40% funds in the amount of \$1,988,906, and authorized the Executive Director or designee to sign and submit the Expenditure Plan Summary application to the Bay Area Air Quality Management District.*
- F. *The Authority Board approved Resolution 25-02-G, which will program and appropriate Measure J Pedestrian, Bicycle and Trail Facilities (Program 13) funds in the amount of \$500,000 to the East Bay Regional Park District, for the construction phase of the Iron Horse Trail Rehabilitation (Concord Avenue to Diamond Boulevard and Walden Road to Ygnacio Valley Road) (Project 130034).*

***To view the full meeting packet with additional agenda item information, please visit our meetings webpage [here](#). Attachments to the Authority Board packet can be found in the Administration and Projects Committee and Planning Committee packets as referenced in the staff report.**



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Executive Director

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MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPAN
Diane Friedmann, TVTC
John Nemeth, WCCTAC
Nate Levine, LPMC

From: Timothy Haile, Executive Director 

Date: April 4, 2025

Re: Items of interest for circulation to the Regional Transportation Planning
Committees (RTPCs)

At its March 19, 2025 meeting, the Authority discussed and approved the following agenda item recommendations, which may be of interest to the RTPCs:

- A. *The Authority Board authorized the Chair to execute Amendment No. 1 to Agreement No. 700 with Kimley-Horn and Associates, Inc. in the amount of \$440,000, for a new total agreement value of \$4,081,000, to provide environmental services for the Walnut Creek Bay Area Rapid Transit Station Shared Mobility Hub (Project 8009.04), and allowed the Executive Director or designee to make any non-substantive changes to the language.*
- B. *The Authority Board approved the updated list of local projects to update Appendix D of the adopted Countywide Bicycle and Pedestrian Plan.*
- C. *The Authority Board approved the release of Request for Proposals No. 25-01 to obtain proposals from firms interested in providing the Authority with professional services for Phase 3 of the San Pablo Avenue Multimodal Corridor Project.*

***To view the full meeting packet with additional agenda item information, please visit our meetings webpage [here](#). Attachments to the Authority Board packet can be found in the Administration and Projects Committee and Planning Committee packets as referenced in the staff report.**



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Executive Director

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MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPLAN
Diane Friedmann, TVTC
John Nemeth, WCCTAC
Nate Levine, LPMC

From: Timothy Haile, Executive Director 

Date: May 12, 2025

Re: Items of interest for circulation to the Regional Transportation Planning
Committees (RTPCs)

At its April 16, 2025 meeting, the Authority discussed and approved the following agenda item recommendations, which may be of interest to the Regional Transportation Planning Committees:

- A. *The Authority Board received an informational quarterly project status report of the current Measure projects for January – March 2025.*
- B. *The Authority Board approved the 2026 State Transportation Improvement Program (STIP) application screening and scoring criteria, and issuance of the Call for Projects.*
- C. *The Authority Board received an informational quarterly project status report for Transportation for Livable Communities and Pedestrian, Bicycle, and Trail Facilities Projects for January – March 2025.*
- D. *The Authority Board received an informational update on the operations at GoMentum Station after a full year of operations by the Authority and Next Generation Mobility, including an update on deliverables required in*

Agreement No. GMS.006. Staff also provided an update on the status of GoMentum Station 2.0, including plans for expansion.

- E. The Authority Board approved the Authority's Countywide Broadband Strategic Plan and Executive Summary.*
- F. The Authority Board received an informational update on the development of the Countywide Transportation Plan and the Blueprint.*

***To view the full meeting packet with additional agenda item information, please visit our meetings webpage [here](#). Attachments to the Authority Board packet can be found in the Administration and Projects Committee and Planning Committee packets as referenced in the staff report.**



APPLICATION

Countywide Bicycle and Pedestrian Advisory Committee

The Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) of the Contra Costa Transportation Authority (CCTA) has two (2) membership vacancies:

- one (1) vacancy for an at-large countywide volunteer citizen member, familiar with issues facing people with disabilities and seniors; and
- one (1) vacancy for an at-large countywide volunteer citizen member, familiar with issues related to youth, pedestrians and bicyclists.

If you are a resident of Contra Costa County and interested in becoming a volunteer citizen member of CBPAC for either of these two roles, please complete the following application, specify to which role you are applying, and submit it to the Administrative Analyst in the Planning Department by email to jreyes@ccta.net or by physical mail to the following address:

Contra Costa Transportation Authority
Planning Department – CBPAC Member Application
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Background

The Authority maintains a standing CBPAC to advise the Authority on issues facing people bicycling and people walking, and to help the Authority carry out its responsibilities as a sales tax and congestion management agency (CMA). As the transportation sales tax agency for Contra Costa, the Authority has the responsibility of implementing Measure J, the half-percent sales tax approved by Contra Costa voters in 2004. As the CMA for Contra Costa, the Authority plays a role in developing and implementing plans, programs, and projects on the local and regional transportation system. Recent/upcoming projects include Vision Zero ([link](#)) transportation safety (eliminating fatal and severe injuries toward compliance with policy Resolution 21-40-G, as amended), Pedestrian Needs Assessment, Micro-mobility policy, Countywide Bicycle

and Pedestrian Plan update, helping identify/prioritize [Senate Bill 922](#) law-eligible projects to save time and money for implementation (even if funding is not yet secured, California Environmental Quality Act (CEQA) streamlining for more efficient environmental review, exemptions, and CEQA document publication), assisting with identifying and prioritizing projects for funding, policy development, and more.

CBPAC RESPONSIBILITIES

The Authority has given the CBPAC the responsibility to:

- Oversee updates to the *Countywide Bicycle and Pedestrian Plan* ([link](#)) and other Authority policy documents and help implement the policies established therein;
- Review and provide recommendations on applications for funding of the bicycle and pedestrian projects and programs;
- Review and comment on “Complete Streets” checklists (e.g., accommodating multi-modal trips: walking, rolling, bicycling, riding electric scooters, driving vehicles, moving in wheelchairs, etc.) required of proposed projects ([link](#)); and
- Address other bicycling or pedestrian issues related to Contra Costa and the region, while serving the general countywide interest and not solely the interest of their appointing authority or any specific organization.

CBPAC MEMBERSHIP

There are 13 members, not counting alternates, appointed as follows:

- One citizen, one staff person, and one alternate appointed by each of the four Regional Transportation Planning Advisory Committees:
 - Central Transportation Partnership and Cooperation Committee ([TRANSPAC](#))
 - East County Transportation Planning Committee ([TRANSPAN](#))
 - Southwest Area Transportation Committee ([SWAT](#))
 - West Contra Costa Transportation Advisory Committee ([WCCTAC](#))
- One staff person and one alternate appointed by Contra Costa County (unincorporated community areas)

- One representative plus one alternate appointed by the [East Bay Regional Park District](#)
- One citizen representative plus one alternate appointed by [Bike East Bay](#)
- Two citizens appointed by the Authority Board:
 - one familiar with issues of youth, pedestrians and bicycling, and
 - one familiar with issues of seniors and people with disabilities (non-vehicular transportation).

All citizen members must be residents of a jurisdiction within Contra Costa County. If a member, or alternate, does not attend three consecutive meetings (regularly scheduled or special), the position will be considered vacant.

CBPAC MEETINGS

The regularly scheduled meeting of the CBPAC is the fourth Monday of every other month, starting in January at 11:00 AM (typically up to two hours). After being appointed, the candidate selected by the Authority is anticipated to serve as a CBPAC member for a two-year term. The meetings are currently being held in-person only for members in the CCTA Boardroom at 2999 Oak Road, Suite 110, Walnut Creek, CA, 94597.

If an Americans with Disabilities Act of 1990 accommodation is needed, we have a Reasonable Accommodations Policy for Legislative Body meetings subject to the Brown Act and an application process. This can be provided upon request.

INSTRUCTIONS FOR APPLICATION

Please submit your completed application **no later than 5:00 PM on April 22, 2025**, via email to jreyes@ccta.net or by mail:

Contra Costa Transportation Authority
Planning Department – CBPAC Member Application
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Applications will be screened and qualified candidates will be invited to an in-person interview with the Administration and Projects Committee.

February 2025

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Name:

Home Address:

Phone:

Email:

Education:

[Click here to enter text.](#)

****Please refer to the information listed below if applying to the role that represents for seniors and people with disabilities***

Experience: List and briefly describe participation in volunteer, community, or professional organizations relevant to your candidacy for the CBPAC role regarding issues related to **people with disabilities** (e.g., audio, visual, mental wellness, physical, traffic-signal timing, curb ramps, mobility devices) **and seniors**.

[Click here to enter text.](#)

****Please refer to the information below if applying to the role that represents for youth, pedestrians, and bicycling***

Experience: List and briefly describe participation in volunteer, community, or professional organizations relevant to your candidacy for the CBPAC role regarding issues related to **youth, pedestrians and bicyclists**.

[Click here to enter text.](#)

****For both positions, please complete the remaining questions:***

Describe your interest in issues affecting people bicycling, walking, and active transportation more generally (including electric personal mobility devices).

[Click here to enter text.](#)

Describe why you are interested in volunteering to serve on the CBPAC.

[Click here to enter text.](#)

February 2025

Page 5

I have sufficient time to devote to this responsibility and will attend the required meetings in 2025 and 2026, if appointed to the CBPAC.

Signed:

Date: [Click here to enter a date.](#)