



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE

MEETING AGENDA

Monday, December 1, 2025, at 3:00 p.m.

Location 1: Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen)
Lafayette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549.

This is an in-person meeting of the SWAT Committee, with the option for members of the public to appear in person or to participate via Zoom teleconference. Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in or log in to the meeting via Zoom.

Join from PC, Mac, Linux, iOS or Android:

<https://cccouny-us.zoom.us/j/85760806013?pwd=Usip93aD21G8WaLPMgFD6blgLnMuWN.1>

Password: 988164

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon City Hall, 7000 Bollinger Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand to a staff member)*

3. BOARD MEMBER COMMENTS

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approve Meeting Minutes, SWAT BOD 10/06/2025 *(Attachment Agenda Item 5A)*

6. REGULAR AGENDA ITEMS

6.A Approve: The Contra Costa Transportation Authority (CCTA) is coordinating regional transportation policy committees (RTPC's) to plan and fund a four-month COUNTYWIDE SUMMER YOUTH TRANSIT PROGRAM for 2026. This pilot program combines a two-month youth summer transit initiative (June-July 2026), similar to the Youth Ride Free program piloted by County Connection, and the Pass2Class school year program (August-September 2026). TFCA funding has been approved to administer the Pass2Class program in the SWAT area.

However, subregional funding (\$5,933.00) is required to implement the youth summer transit component. This countywide, four-month youth transit pilot is a combination and coordination of two consecutive programs: a two-month summer program where youth ages 6-18 can ride free without passes, and the existing Pass2Class school-year program providing free passes to enrolled students. While the Pass2Class component is funded through Transportation Fund for Clean Air (TFCA), the summer component requires separate subregional funding of \$5,933.

By: Chris Weeks, SWAT Administrator (Attachment Agenda Item 6A)

7. WRITTEN COMMUNICATIONS *(Attachments – Action as determined necessary)*

- TRANSPAC BOD Meeting Status Letter, November 13, 2025
- TRANSPLAN BOD Meeting Status Letter, October 16, 2025
- CCTA RTPC Board Memo, October 24, 2025

8. DISCUSSION Next Agenda & Meeting Date: November 3 , 2025

9. ADJOURNMENT

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Chris Weeks at least 48 hours before the meeting at (925) 973-2547 or cweeks@sanramon.ca.gov

Agendas, minutes, and other information regarding this committee can be found at: <https://swatcommittee.org/>

AGENDA ITEM 5.A



SWAT

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SUMMARY MINUTES

Monday, October 6, 2025 - 3:00 p.m.

Location 1: Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen)
Lafayette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549.

Location 2: JUST CAISE EXCEPTION LOCATION: La Jolla, CA

Committee members present Location 1: Mark Armstrong, City of San Ramon; Karen Stepper, Town of Danville; Susan Candell, City of Lafayette; Brandyn Iverson City of Orinda; **Committee members absent:** Kerry Hillis, Town of Moraga; Darlene Gee, City of Orinda.

Staff members present: Sivakumar Natarajan, City of Orinda; Chris Weeks, City of San Ramon; Allan Shields, Town of Danville; Robert Sarmiento, Contra Costa County; Patrick Golier City of Lafayette

Others Present: Stella Witherspoon, City of Lafayette; Danielle Elkins, CCTA; Monica Tanner, TYLin; Kevin Connolly, TYLin

Committee members present Location 2: Just Cause Exemption location. Candace Andersen, Contra Costa County.

Others Present: Elizabeth Eddington; Hiram Eddington

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

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3. BOARD MEMBER COMMENTS

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A **Approval:** Meeting Minutes, SWAT BOD 10/06/2025 (Attachment 5A)

Action: Stepper/Candell – Roll Call Yay 5/Nay 0 – Passed Unanimously

6. REGULAR AGENDA ITEMS

6.A **Approve:** TFCA Subregional program allocations. CCTA would like SWAT Board approval of just the Sub-Regional TFCA Grant allocations to SWAT. There are two sub- regional grants that were submitted by SWAT. Total Southwest County Sub Regional Projects \$185,014.67.

By: Chris Weeks, SWAT Administrator (Attachment Agenda Item 6A)

Action: Candell/Stepper 5 Yay/0 Nay – Passed Unanimously

Discussion Notes:

WEEKS: Subregional TFCA Grants sent to CCTA need to go to RTPC's for approval. Our sub-regional submittals this year were TRAFFIX School Bus Program & Lamorinda School Bus Program. See attached sheet used to track the negotiation for grant funds regionally. In the end of negotiations, the amount that the region was short overall was split evenly among all RTPC's sub-regional grant submittals. Fortunately, SWAT had some roll over funds from previous years we were able to apply to return our totals to 100% make up the difference so we received the full amount that we qualified for on our cost effectiveness worksheets. Is there more from our CCTA representative that you would like to add?

ELKINS: Yes, note that the Cost Effectiveness Worksheets are from TFCA. We will be taking the submittals to CCTA Board next week if approved.

STEPPER: Just want to clarify why the amount for City of Lafayette vs. Trafix are different.

WEEKS: Has to do with the Cost Effectiveness that is determined by VMT calculations. The lower effectiveness for TRAFFIX has the most to do with where the bus yard is located. We are looking for a location for a south of Danville yard to eliminate the deadhead part of our San Ramon Routes.

6.B Presentation: Integrated Transit Plan (ITP)

CCTA will present an update on the Integrated Transit Plan (ITP), sharing project evaluation results, and capital and operations cost estimates for proposed ITP projects as well as how feedback given by SWAT to the Spring update has been addressed.

*By: Danielle Elkins, CCTA; Monica Tanner, TYLin; Kevin Connolly, TYLin
(Attachment Agenda Item 6B) Action: none*

BOD QUESTIONS FOCUSED TRANSCRIPTION:

ELKINS: Yes, happy to back. We will be sharing how we incorporated your feedback from the last time we were here on this item. We will also be begetting into our evaluation of costing for your identified Transportation Corridors. We are here for more feedback. We will take this next to the TCC and then finally CCTA Board for approval.

CONNOLLY: We were here in the spring, and we received feedback from you all. We have incorporated that feedback. This is the next shoe to drop. Last time there was the conceptual framework and now in the fall we have the costs. The third shoe to drop in the future will be prioritization. The goal is to complete the plan at the end of the year. Next slide: How we integrated SWAT input. Yes, BART is part of the coordination, the vision is Transit-first and includes alternative modes such as bikes and peds, Alamo shopping plaza as a potential mobility hub, the AIZ in Lafayette with bikes and peds included. School bus will not be included either will evacuation routes. Those will be covered in different parts of CCTA's studies. It will also not include costs for autonomous vehicle infrastructure. This plan is about conventional Transit. We are not looking at conventional rail or BART service. Those are kept static. The focus is on how to improve bus service as well as intra-county trips.

CANDELL: How do you exclude the costs of autonomous vehicle infrastructure pricing but still include it in your planning?

ELKINS: The challenge for pricing is that it's an evolving space. We are looking at the evolving options for micro-transit that help us get a rough idea of how to plan for it, but we continue discussions with our Transit Operators.

CANDELL: Ok, to clarify, is you are not precluding any of the options but it's going to be what it's going to be, and you will work it in?

ELKINS: There are going to be both with fixed route transit and we are not making it a

choice between the two.

IVERSON: How does this fit in with getting funding for these projects? Is it the goal here to find out which options we like? Then those are the ones that get funded. The others just fall off the list or get deprioritized. When are we done with this and move on to the next step?

ELKINS: We have our Transit Priority Corridors already identified. What you are going to see is the different options stacked up against each other, how much they will cost. Then we see when it's rolled up into our Countywide Transportation Plan and our Expenditure Plan. This will determine which will go on a future measure, which we will need to go after grants for. It's the starting point to find out which of these are our highest priorities.

CONNOLLY: Last time we were here we were looking at Transit Priority Corridors and making infrastructure investments to assist and enhance bus service. So, this map is frequent bus service every 15-20 minutes 7 days a week. There are three routes that meet that standard. It's recommended in the plan that we enhance these three (San Pablo Corridor, East County & Walnut Creek). These are not just Transit Priority Corridors, it's just more bus service. Shown on this map. Multiple types of Transit or products depending on the type of demand. These cases standard bus is the right thing. Next, here are now the Transit Priority Corridors, there are 9 of them. The dashed lines mean they meet the criteria for a dedicated lane. These areas have enough congestion and enough demand that dedicated lane warrants a look. They will not go in to intersection level pricing.

TANNER: Now I will take over, I will discuss the evaluation process for the Transit Priority Corridors, Mobility Hubs, and Access Improvement Zones. We scored them on a 5-point desirability scale (Low to High) and are now grouping them into tiers. This is where we are and where we came from on the evaluation process.

EVALUATION CRITERIA SLIDE: Explanation 35:00

ACCESSIBILITY TO HIGH FREQUENCY TRANSIT: explanation 36:00

STEPPER: Has the change to Work From Home been considered?

CONNOLLY: These are the jobs counts directly from MTC.

CONNECTIVITY TO TRANSIT SLIDE: Explanation 38:00

EVALUATION SUMMARY: Explanation 39:00

MOBILITY HUB RESULTS: Explanation 42:00

CANDELL: If a project is not on the top of the list, is it not eligible for funding?

TANNER: If it's on the list it's eligible for funding. Next step is what goes into the measure.

IVERSON: What is the significance of access analysis compared to Travel Time? What is an Access Zone Exactly?

CAPITAL OPERATIONS AND COST ESTIMATES: Explanation 47:00

TANNER: Access Improvement Zone. Those are areas adjacent to the transit priority corridors that we're looking at putting pedestrian bicycle enhancements and improvements getting people to transit, potentially micro transit zones.

COST ESTIMATES TPC's: Explanation 48:00

COST ESTIMATES MOBILITY HUBS: 49:00

ARMSTRONG: So, the estimate is for the capital costs for the improvements, but not long-term maintenance and upkeep of these improvements.

TANNER: Yes, Chris made that point at SWAT TAC. CCTA is going to be doing a study, the P3 study for that.

ELKINS: Yes, Looking at innovative financing models, potential P3 models of owner-operated development sites, and we have money from USDOT to do so.

IVERSON: I'm surprised that the smallest one is 10 million, and then the range doesn't go up that dramatically, what does the smallest size look like?

TANNER: It almost depends on, kind of, what's existing site today, and, like, what would need to be enhanced. Community hubs, these are locations that aren't necessarily adjacent to a transit priority corridor, the Bark & Ride is one of these, it just connects to existing transit service or would be a good location for the community to get access.

ELKINS: An existing service area that needs added enhancements that give people better access to county services, for example. As opposed to a full-scale mobility hub with all the services made available and direct access to regional routes.

ACCESS IMPROVEMENT ZONES: Explanation 53:00

TOTAL CAPITAL IMPROVEMENT COSTS: Explanation 54:00

CONNOLLY: Finishing off with operating costs. This is Transit Operating Costs.

GENERAL COST MODELING APPROACH 7 INTEGRATED TRANSIT PLAN

OPERATIONS COST: Explanation 55:00

CONNOLLY: NEXT STEPS: Concluding in the new year, presented to RTPC's and CCTA Board and feeds into Countywide Transportation Plan which will conclude a year after this one is approved.

- 6.C Approve:** Agree to contribute \$5,500 annual SWAT Measure J funding to make Try Transit program and Secure Your Cycle program regional.

By: Chris Weeks, SWAT Administrator (Attachment Agenda Item 6C)

Action: Anderson/Candell– Passed Unanimously

WEEKS: In the last round of TFCA Funding only WCCTAC received funding to continue TRY Transit Program that provides a \$25 Clipper Card to anyone who pledges to try using transit. We would like to fund the addition of SWAT area to this program. We had close to \$5000 worth of requests for 23/24 so we need to pledge \$5000 to return the program to all in SWAT. The second amount is \$500 for Secure My Cycle.

ARMSTRONG: Is it a unique card or can they add those funds into their existing card? Will they have some remaining funds after using most of the funds?

WEEKS: If they register the card, they can transfer the funds between cards or within their account.

IVERSON: I like it because it gets them to try something they never tried.

ANDERSON: I'm supportive and I'd like to make the motion.

7. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

8. DISCUSSION Next Agenda & Meeting Date

9. ADJOURNMENT

AGENDA ITEM 6.A



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: December 1, 2025

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Countywide summer youth transit program for June-July 2026

BACKGROUND

CCTA is coordinating a countywide four-month youth transit pilot that combines two components: a two-month summer program (June-July 2026) where youth ages 6-18 can ride free without passes, and the existing Pass2Class school-year program (August-September 2026) providing free passes to enrolled students. While the Pass2Class component is funded through Transportation Fund for Clean Air (TFCA), the summer component requires separate subregional funding.

Countywide Pilot Model

To build on these efforts and establish a consistent approach, CCTA is coordinating a countywide four-month pilot that aligns summer and school-year youth transit programs:

- **Summer Component (June–July):** Youth summer transit program allowing youth ages 6–18 to ride County Connection buses at no cost without requiring enrollment or pass distribution.
- **School Year Component (August–September):** Pass2Class program providing free passes to enrolled students for the first two months of the school year. This combined approach is designed to test Transportation Fund for Clean Air (TFCA) cost effectiveness requirements for future years, in the short-term enabling the county to leverage TFCA funds for the school-year component while exploring alternative funding sources for the summer transit program. assist with local outreach. County Connection would operate the transit service, collect ridership data, and invoice CCTA (as the program administrator) for reimbursement of eligible costs. The Pass2Class component (August–September 2026) will continue to be funded through Transportation Fund for Clean Air (TFCA) grants administered by CCTA and previously approved by the SWAT and CCTA Boards.

Program Evaluation

CCTA will lead program evaluation, including ridership analysis, user surveys, and TFCA-required cost-effectiveness review. Findings will help determine the

feasibility of future continuation or expansion of youth transit programs.

Program Structure and Coordination

CCTA will lead overall coordination of the countywide pilot, including marketing, outreach, funding administration, and program evaluation. SWAT would allocate Measure J prog 17 funding to support the summer youth transit program within the SWAT service area.

At this meeting the SWAT is requested to approve/reject the program and approve/reject the allocation of Measure J line 17 funds in the amount of \$5,933 to fund the SWAT portion of the countywide youth summer transit program for June-July 2026.

Service Area	Estimated Trips (June–July 2026)	Cost@ \$1.00/trip	Proposed Funding Source
SWAT	5,933	\$5,933	Measure J Program 17

RECOMMENDATION

Staff recommends that the Technical Advisory Committee approve the programming of Measure J Line 17 funds in the amount of \$5,933 to fund the SWAT portion of the countywide summer youth transit program for June-July 2026.

ATTACHMENT

1. None

NEXT STEPS

1. Notify Contra Costa Transportation Authority (CCTA) of the decision about SWAT allocation.
2. CCTA take the proposal to the CCTA Board for approval.

Staff Contact:

Chris Weeks, SWAT Administrator
Phone: (925) 973-2547
Email: cweeks@sanramon.ca.gov

TRANSPAC
Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1320 Mount Diablo Blvd, Suite # 206, Walnut Creek, CA 94596
(925) 937-0980

November 18, 2025

Timothy Haile
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – November 13, 2025

Dear Mr. Haile:

The TRANSPAC Committee met on November 13, 2025. The following is a summary of the meeting and action items:

1. The Board accepted the Quarterly Financial Report for the period ended September 30, 2025.
2. The Board approved the programming of Measure J Line 21A funds in the amount of \$41,000 to fund the TRANSPAC portion of the countywide summer youth transit program for June-July 2026.
3. The Board accepted the Annual Financial Report as of June 30, 2025, and 2024 with Independent Auditors' Reports thereon.
4. The Board received information on Measure J Line 20A Funds Program - FY 2024-2025 Progress Report.
5. The Board reviewed Measure J Line 20a Funds Program Policies – FY 2026/2027-FY 2027/2028.
6. The Board received information on Contra Costa Transportation Authority Integrated Transit Plan.

Please contact me at (925)-937-0980, or email at matt@graybowenscott.com if you need additional information.

Sincerely,

Matt Todd

Matt Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Danielle Elkins and Matt Kelly, CCTA Staff
Robert Sarmiento, TRANSPLAN; Susannah Meyer, Chair, TRANSPLAN
Chris Weeks, SWAT; Mark Armstrong, Chair, SWAT
John Nemeth, WCCTAC; Cameron Sasai, Chair, WCCTAC
Tarienne Grover, CCTA Staff
Sue Noack, Andrei Obolenskiy

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

October 24, 2025

Mr. Timothy Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Haile:

The TRANSPLAN Committee undertook the following activities during its special meeting on October 16, 2025:

1. Received an update on the Draft Integrated Transit Plan (ITP) from CCTA staff. The TRANSPLAN Committee commented on the importance of transit enhancements, including a potential dedicated transit lane, along the segment of Kirker Pass Road between Concord and Pittsburg, especially in consideration of future transportation impacts from the Concord Naval Weapons Station redevelopment and when an accident occurs on State Route 4 and subsequently creates congestion on that highway. In addition, the TRANSPLAN Committee commented that the installation of new dedicated transit lanes along Railroad Avenue, as highlighted in the ITP, should not involve the conversion of existing travel lanes. Finally, the TRANSPLAN Committee stated that the ITP should consider the movement of people traveling to East County, not just travelers leaving East County.
2. Approved the FY 2025/26 Transportation for Clean Air (TFCA) East County Subregional Program Allocations. The TRANSPLAN Committee approved the full allocation of the FY 2025/26 East County subregional program funds to the Tri Delta Transit Tri MyRide service expansion. (The staff recommendation was to approve the allocation of a portion of the TFCA East County subregional funds to 511 Contra Costa's new Walk & Roll program for East County and the rest to the Tri MyRide service expansion, consistent with the FY 2025/26 TFCA funding allocations for TFCA proposals countywide that had recently been approved by the CCTA Board.)
3. Approved a 511 Contra Costa request to allocate Measure J Program 17 (Commute Alternatives) funds towards the installation of e-lockers in the City of Antioch, along with maintenance of the e-lockers for five years.

Should you have any questions, please feel free to contact me at 925-655-2918 or robert.sarmiento@dcd.cccounty.us.

Sincerely,



Robert Sarmiento
TRANSPLAN Staff

c: TRANSPLAN Committee	M. Todd, TRANSPAC	M. Kelly, CCTA
A. Shields, TVTC	J. Nemeth, WCCTAC	T. Grover, CCTA
C. Weeks, SWAT	D. Elkins, CCTA	TRANSPLAN TAC

Phone: 925.655.2918 :: robert.sarmiento@dcd.cccounty.us :: www.transplan.us

COMMISSIONERS

Aaron Meadows, Chair

Darlene Gee, Vice
Chair

Mark Armstrong

Newell Arnerich

Ron Bernal

Diane Burgis

Ken Carlson

Chris Kelley

Sue Noack


Carlyn Obringer

Rita Xavier

Timothy Haile,
Executive Director

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MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPLAN
Diane Friedmann, TVTC
John Nemeth, WCCTAC
Nate Levine, LPMC
 for
From: Timothy Haile, Executive Director

Date: October 24, 2025

Re: Items of interest for circulation to the Regional Transportation Planning
Committees (RTPCs)

At its October 15, 2025 meeting, the Authority discussed and approved the following agenda item recommendations, which may be of interest to the Regional Transportation Planning Committees:

- A. *The Authority Board approved the Alameda Contra Costa "AlaCC" Activity-Based Travel Demand Model as the primary forecasting tool used by the Authority and lead agencies for analyzing major transportation and land use projects within Contra Costa County and retaining the trip-based Countywide Model for use in local projects.*
- B. *The Authority Board approved Resolution 23-31-G, which approved the Fiscal Year (FY) 2025-26 Transportation Fund for Clean Air projects that comply with the Bay Area Air Quality Management District's Board-Approved policies, and authorized the Executive Director or designee to execute cooperative agreements with the fund recipients.*
- C. *The Authority Board authorized the release of Request for Proposals No. 25-03 to qualified consultant firms interested in providing assistance to the Authority with the development of the Countywide Emergency Evacuation Study.*

***To view the full meeting packet with additional agenda item information, please visit our meetings webpage [here](#). Attachments to the Authority Board packet can be found in the Administration and Projects Committee and Planning Committee packets as referenced in the staff report.**