



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE MEETING AGENDA Monday, January 5, 2025, at 3:00 p.m.

Location 1: Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen)
Lafayette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549

Location 2: JUST CAUSE EXCEPTION LOCATION, 1516 Kamole Street, Honolulu, HI 96821

This is an in-person meeting of the SWAT Committee, with the option for members of the public to appear in person or to participate via Zoom teleconference. Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in or log in to the meeting via Zoom.

Join Zoom Meeting

<https://ccccounty-us.zoom.us/j/83681842022?pwd=6mVkX1H8xQprYuwjQCKFUoaaGlzACN.1>

Meeting ID: 836 8184 2022

Passcode: 388350

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon City Hall, 7000 Bollinger Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand to a staff member)*

3. BOARD MEMBER COMMENTS

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A Approve: Meeting Minutes, SWAT BOD 12/01/2025 *(Attachment Agenda Item 5A)*

6. REGULAR AGENDA ITEMS

6.A Appoint: Rotation of SWAT Chair and Vice Chair for 2026, as described in the SWAT Rules of Procedure. With approval, the SWAT Chair and Vice Chair shall rotate for a 12-month term, from January 2026 through January 2027. The sequence of rotation is

Contra Costa County, Lafayette, Danville, Orinda, Moraga, San Ramon. Recommend rotation to Contra Costa County SWAT Representative as 2026 SWAT Chair; and recommend rotation to the Lafayette SWAT Representative as 2026 SWAT Vice Chair. **By:** Chris Weeks, SWAT Administrator (*Attachment Agenda Item 6A*)

- 6.B Appoint:** SWAT Board to make an appointment for a primary and alternate member for the upcoming even-year term. Chair Armstrongs term on the Contra Costa Transportation Authority (Authority) Board will expire on January 31, 2026. The Authority Board primary appointment will be for a two-year term from February 1, 2026, through January 31, 2028. The alternate also needs to be appointed. The current alternate is Commissioner Alternate Karen Stepper. **By:** Chris Weeks, SWAT Administrator (*Attachment Agenda Item 6B*)

ACTION RECOMMENDATION:

- a. Recommend SWAT Board to make an appointment for a primary and alternate member for the upcoming even year term February 1, 2026, through January 31, 2028 & appoint alternate for same term.

8. WRITTEN COMMUNICATIONS (*Attachments – Action as determined necessary*)

- Contra Costa Transportation Authority letter dated December 15, 2025
- TRANSPAC BOD Meeting Status Letter, December 11, 2025
- TRANSPLAN BOD Meeting Status Letter, December 11, 2025
- SWAT Rules of Procedures, REV 01/05/2015 (**For Reference Item 6A & 6B**)

9. DISCUSSION Next Agenda & Meeting Date: February 2 , 2025

10. ADJOURNMENT

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Chris Weeks at least 48 hours before the meeting at (925) 973-2547 or cweeks@sanramon.ca.gov

Agendas, minutes, and other information regarding this committee can be found at: <https://swatcommittee.org/>