



SWAT

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SOUTHWEST AREA TRANSPORTATION COMMITTEE SUMMARY MINUTES

Monday September 14, 2026, at 3:00 p.m.

Location 1: Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen) Lafayette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549.

Committee members present Location 1: Supervisor Candace Andersen, Contra Costa County (**Chair**); Stella Wotherspoon, City of Lafayette (**Vice Chair**); Mark Armstrong, City of San Ramon; Karen Stepper, Town of Danville; Brian Dolan, Town of Moraga;

Committee Member on Zoom: Darlene Gee, City of Orinda

Guests/Presenters Present: Nikki Foletta, CCTA; Danielle Elkins, CCTA,

Staff members present: Nate Levine, Town of Moraga; City of Orinda; Chris Weeks, City of San Ramon; Soren Fajeau, Town of Danville; Robert Sarmiento, Contra Costa County; Patrick Golier City of Lafayette;

Staff Members on Zoom: Andy Smith, County Connection; Brandyn Iverson City of Orinda; Susan Candell, City of Lafayette(*Alternate*);

Staff Not Present: Sivakumar Natarajan, City of Orinda

1. CONVENE MEETING/SELF INTRODUCTION

ANDERSEN: Southwest Area Transportation Meeting on Monday, September the 13th, and we'll be here and on Zoom also.

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. *(Please complete a speaker card in advance of the meeting and hand to a staff member)*

No Public Comment

3. BOARD MEMBER COMMENTS

No Board Comment

4. ADMINISTRATIVE ITEMS

4.A Review: CCTA correspondence to memorialize the CCTA Board's action at the May 20, 2026, CCTA Board meeting, to elect not to authorize remote meeting procedures for standing and advisory committees under Senate Bill 707, including the RTPCs, and continue to require in-person meetings in accordance with the standard provisions of the Brown Act, as well as permit Americans with Disabilities Act of 1990 (ADA) accommodations, when required.

Attachments: 4.1 CCTA BOARD

Transcription

WEEKS: (SWAT ADMIN): Please review item 4A in your packet relating to how CCTA is run. Relating to the Brown act and public meetings, ADA accommodations.

ANDERSEN: Looks like they want us to conform to SB 707 for exceptions to the Brown Act regarding Remote Participation. My reading of it is it does not impact those that want to attend remotely from a noticed location. As far as the other “Just Cause “ exceptions, they prefer that we do not do those due to public participation challenges. If any of you are traveling and want to Zoom into the meeting you are entitled to do so but would not be counted toward a quorum or a vote. You can provide public comments on any item. Darlene, do you have any comments on this item.

- **GEE (On Zoom):** As Chair of CCTA Board I encourage all the representatives, all the communities that are not sitting on the board right now, every time you have the opportunity to, participate in our TEP process, we keep sending out the notifications, and I know we've had some issues with daytime hours versus evening hours and everyone's schedule. But you can always send alternates, and if possible, we, you know, the board is trying very hard to make sure that we have as much full participation of all the cities as possible.

5. CONSENT CALENDAR

5.A **Approve:** Meeting Minutes August 3, 2026

Transcription

ANDERSEN: Any corrections to the minutes?

DOLAN: Yes, top of page 9. A question attributed to Soren Fajeau was my question.

STEPPER: With that change I motion approval.

Approved : Stepper/Dolan – Roll Call Unanimous

6. REGULAR AGENDA ITEMS

6.A **Presentation, Discussion & Approval of Match Request:** The Contra Costa Transportation Authority is applying to OBAG 4 for regional funding to pay for the ongoing support of the Countywide Safe Routes to Schools Program which includes: ongoing support of the initial Walk N Roll schools in all of SWAT, Street Smarts & Safe Routes to Schools assemblies, safe routes to school maps in the SWAT Region. Safe Routes to Schools assemblies, Walk N Roll, and mapping of elementary schools in Lamorinda is part of the grant application but does not have a source of identified match funds. CCTA proposes using SWAT Measure J Program 17 funds to pay for this Lamorinda only match. The funds required for the Lamorinda portion of the grant will be roughly \$8,826 per year from 2028-2031 for a total of \$35,304.70.

By: Danielle Elkins, Deputy Executive Director, Planning, Programs, and Policy; Nikki Foletta, Director of Programs

Attachment 6A.1 – Staff Report

Transcription

WEEKS: This item is a request for matching funds for Lamorinda area Street Smarts portion of the regional OBAG 4 application for Safe Routes to School funding. The San Ramon Valley area is going to use their accumulated member fees to pay the matching funds for the San Ramon Valley Street Smarts portion, so this ask is just for Lamorinda area portion of the grant.

FOLETTA (CCTA STAFF): Great, thanks for the intro. I'll just give an overview of our Safe Routes to School program, how these matching funds would be used to leverage federal funds for the grant application. Safe Routes to School program, is, a county-wide bicycle and pedestrian safety education and encouragement program. So, safe routes to School has three components. street smarts, walk and roll, and mapping. Street smarts are in school safety assemblies. Walk and Roll is a weekly encouragement program, to encourage kids to walk and bike to school. Then we have the mapping component of Safe Routes to School with two parts. 1) preferred walk and bike maps to schools that help families identify the safest routes to get to their schools. 2) infrastructure improvement maps. Those can be used by cities, and they have suggestions for enhanced intersection control, safety infrastructure, tracking, calming, and different things that can be used, implemented to improve safety around schools. So that's what the Safe Routes to School program is. For OBAG4, we are applying for, \$5 million in federal funds to continue the Safe Routes to School program county wide. So those funds will then be divided between the four sub-regions, and the way we decide how much each sub-region gets is by using the jobs housing percentages. So that's what is showing here. Of the total funding we're applying for, 20.5% goes back to SWAT. SWAT is the purple portion of the bar, just so you know how much is reverting to the SWAT region. And then, out of the \$5 million that is federal funds, about a million of that would be directed to SWAT. And if you'll scroll to the next slide...there is an 11.47% local match required, so every sub-region would provide that 11.47% match for their own sub-region. Each sub-region is responsible for their own percentage match. And then if you scroll to the next slide, it just shows the relative amounts for the different regions. SWAT gets 20.5% of the full program costs, and that shows... the purple is the federal funds, and then the little yellow part is the match, which is 11.47%. Next slide... So, what we're really talking about in this request, all we need is this little green sliver, so the full pie chart shows the amount of funds for the SWAT region. So, in purple, its federal funds, you know, there's some going to the San Ramon Valley portion of SWAT, other funds are going to the Lamorinda, so we're looking for funds for the Lamorinda match. Perhaps, the program is 17 funds. It's \$8,826 per year for 4 years to leverage all those other funds that are going to these programs in the SWAT region. So hopefully that all makes sense, but let me know if there's...

WEEKS: If I can just add to that what I was talking about in the staff report, a possible source of funding is Measure J program 17 allocations that came in slightly higher. SWAT budgeted \$219,309 in the Measure J program's 17 funds, based on last year's allocation. It ended up coming in at \$219. So, it was a little bit more. We can get the rest by adjusting one line-item category. We have a bicycle infrastructure category, and, we can remove the \$4,000 from that category and budget it to "matching funds" It hasn't all been spent yet. There's a very small portion of that category that's been spent. So, if we allocate from that category to matching funds, it should be very minimal impact. making messages for me. (Cell phone call interruption) Basically allocate half of the match out of the bicycle infrastructure/EV category, which we haven't spent. we do have one request for e-lockers at DVC in San Ramon, which I'm pricing out now, and it was coming in at somewhere around \$20,000, so if we end up moving forward with that, there's still an additional \$5,000. That can go towards this. So, we're still within budget, and we use the excess Measure J program 17, plus a little bit of money from the bicycle section to make it whole.

ANDERSEN: Okay, so are there any questions about this, about the funding?

WOTHERSPOON: Yes. What is the rationale for using the job housing balance proportions?

FOLETTA: That's what we use, generally in programs, to just make sure that all the sub-regions have an equitable share of programs and projects. Yeah, we looked at this program, is more focused on students and schools, we did look to see if we use students as the metric, or schools as the metric. It still has similar split, so we use this split because it's the same as what we generally do for all our programs, so not to deviate, but it should equitably serve all students.

ANDERSEN: Okay, so do we have a motion to approve the allocation.

DOLAN: So moved.

STEPPER: Second

Approved : Dolan/Stepper – Roll Call Unanimous

7. WRITTEN COMMUNICATIONS (*Attachments – No action required*)

- TRANSPLAN Board Meeting Summary – August 18, 2026
- WCCTC Special Board Meeting Summary- August 20, 2026
- Invitation from Tim Haile: RTPC Working Sessions TEP – September 1, 2026
- Solicitation for SWAT Representative to serve on the Countywide Active Transportation Advisory Committee (CATAC) of the Contra Costa Transportation Authority – November 1st Application Date

8. DISCUSSION Next Agenda & Meeting Date: Monday, October 5, 2026

9. ADJOURNMENT