SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE
MEETING AGENDA
Monday November 2, 2026, at 3:00 p.m.

- **Location 1:** Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen) Lafeyette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549.
- **Location 2:** Private Residence, 4850 Makena Alanui C102, Kihei, HI 96753-5499

This is an in-person meeting of the SWAT Committee, with the option for members of the public to appear in person or to participate via Zoom teleconference. Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in or log in to the meeting via Zoom.

Join Zoom Meeting
https://cccounty-us.zoom.us/j/83332001982?pwd=BnBsN0NKmMVnQbnjIlWxnbrD9CCOIm.1
Meeting ID: 833 3200 1982
Passcode: 561737

Any document provided to a majority of the members of the Southwest Area Transportation Committee (SWAT) regarding any item on this agenda will be made available for public inspection at the meeting and at the San Ramon City Hall, 7000 Bollinger Canyon Road, San Ramon, CA during normal business hours.

1. CONVENE MEETING/SELF INTRODUCTION

2. PUBLIC COMMENT
Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. (*Please complete a speaker card in advance of the meeting and hand to a staff member)*

3. BOARD MEMBER COMMENTS

4. ADMINISTRATIVE ITEMS

5. CONSENT CALENDAR

5.A APPROVE: SWAT BOD Summary Minutes 09/14/2026

6. REGULAR AGENDA ITEMS

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Chris Weeks at least 48 hours before the meeting at (925) 973-2547 or cweeks@sanramon.ca.gov
Agendas, minutes, and other information regarding this committee can be found at: https://swatcommittee.org/

6.A APPOINT: The SWAT TAC recommends that Council Member Stella Wotherspoon be formally appointed as SWAT **Alternate Representative** to the CCTA Board as the **Alternate Representative** to the CCTA Board for Commissioner Darlene Gee. The appointment will be for the remainder of Susan Candell's **(2) two-year** term beginning November 02, 2026, through January 31, 2027. **By:** Chris Weeks, SWAT Administrator.

SWAT Representative Type	**Primary Representative**	**Alternate Representative – October 21, 2026 CCTA Board & TEP Workshop**	**To be Appointed Alternate Nov 02, 2026 SWAT BOD**
CCTA Board Lamorinda	Darlene Gee	Susan Candell	Stella Wotherspoon

7. WRITTEN COMMUNICATIONS (*Attachments* – No action required*)*

1. TRANSPLAN Meeting Summary – September 10, 2026
2. SWAT Meeting Synopsis – September 14, 2026
3. TRANSPAC Meeting Summary – September 10, 2026
4. TRANSPAC Meeting Summary – October 8, 2026

8. DISCUSSION Next Agenda & Meeting Date: Monday, December 7, 2026

9. ADJOURNMENT

The SWAT Committee will provide reasonable accommodation for persons with disabilities planning to participate in SWAT monthly meetings. Please contact Chris Weeks at least 48 hours before the meeting at (925) 973-2547 or cweeks@sanramon.ca.gov
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AGENDA ITEM 5.A

SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SOUTHWEST AREA TRANSPORTATION COMMITTEE
SUMMARY MINUTES
Monday September 14, 2026, at 3:00 p.m.

Location 1: Contra Costa County Board of Supervisors' Office - District 2 (Candace Andersen) Lafeyette Office at 3338 Mt. Diablo Boulevard, Lafayette, CA 94549.

Committee members present Location 1: *Supervisor Candace Andersen, Contra Costa County* ***(Chair);*** *Stella Wotherspoon, City of Lafayette* ***(Vice Chair);*** *Mark Armstrong, City of San Ramon; Karen Stepper, Town of Danville; Brian Dolan, Town of Moraga;*

Committee Member on Zoom: *Darlene Gee, City of Orinda*

Guests/Presenters Present: *Nikki Foletta, CCTA; Danielle Elkins, CCTA,*

Staff members present*: Nate Levine, Town of Moraga; City of Orinda; Chris Weeks, City of San Ramon; Soren Fajeau, Town of Danville; Robert Sarmiento, Contra Costa County; Patrick Golier City of Lafyette;*

Staff Members on Zoom: *Andy Smith, County Connection; Brandyn Iverson City of Orinda; Susan Candell, City of Lafayette****(Alternate);***

Staff Not Present: *Sivakumar Natarajan, City of Orinda*

1. CONVENE MEETING/SELF INTRODUCTION

ANDERSEN: Southwest Area Transportation Meeting on Monday, September the 13th, and we'll be here and on Zoom also.

2. PUBLIC COMMENT

Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. (*Please complete a speaker card in advance of the meeting and hand to a staff member)*

No Public Comment

3. BOARD MEMBER COMMENTS

No Board Comment

4. ADMINISTRATIVE ITEMS

4.A Review: CCTA correspondence to memorialize the CCTA Board's action at the May 20, 2026, CCTA Board meeting, to elect not to authorize remote meeting procedures for standing and advisory committees under Senate Bill 707, including the RTPCs, and continue to require in-person meetings in accordance with the standard provisions of the Brown Act, as well as permit Americans with Disabilities Act of 1990 (ADA) accommodations, when required.

Attachments: 4.1 CCTA BOARD

Transcription

WEEKS: (SWAT ADMIN): Please review item 4A in your packet relating to how CCTA is run. Relating to the Brown act and public meetings, ADA accommodations.

ANDERSEN: Looks like they want us to conform to SB 707 for exceptions to the Brown Act regarding Remote Participation. My reading of it is it does not impact those that want to attend remotely from a noticed location. As far as the other "Just Cause " exceptions, they prefer that we do not do those due to public participation challenges. If any of you are traveling and want to Zoom into the meeting you are entitled to do so but would not be counted toward a quorum or a vote. You can provide public comments on any item. Darlene, do you have any comments on this item.

- **GEE (On Zoom):** As Chair of CCTA Board I encourage all the representatives, all the communities that are not sitting on the board right now, every time you have the opportunity to, participate in our TEP process, we keep sending out the notifications, and I know we've had some issues with daytime hours versus evening hours and everyone's schedule. But you can always send alternates, and if possible, we, you know, the board is trying very hard to make sure that we have as much full participation of all the cities as possible.

5. CONSENT CALENDAR

5.A Approve: Meeting Minutes August 3, 2026

Transcription

ANDERSEN: Any corrections to the minutes?

DOLAN: Yes, top of page 9. A question attributed to Soren Fajeau was my question.

STEPPER: With that change I motion approval.

Approved : Stepper/Dolan – Roll Call Unanimous

6. REGULAR AGENDA ITEMS

6.A Presentation, Discussion & Approval of Match Request: The Contra Costa Transportation Authority is applying to OBAG 4 for regional funding to pay for the ongoing support of the Countywide Safe Routes to Schools Program which includes: ongoing support of the initial Walk N Roll schools in all of SWAT, Street Smarts & Safe Routes to Schools assemblies, safe routes to school maps in the SWAT Region. Safe Routes to Schools assemblies, Walk N Roll, and mapping of elementary schools in Lamorinda is part of the grant application but does not have a source of identified match funds. CCTA proposes using SWAT Measure J Program 17 funds to pay for this Lamorinda only match. The funds required for the Lamorinda portion of the grant will be roughly $8,826 per year from 2028-2031 for a total of $35,304.70.

By: Danielle Elkins, Deputy Executive Director, Planning, Programs, and Policy; Nikki Foletta, Director of Programs

Attachment 6A.1 – Staff Report

Transcription

WEEKS: This item is a request for matching funds for Lamorinda area Street Smarts portion of the regional OBAG 4 application for Safe Routes to School funding. The San Ramon Valley area is going to use their accumulated member fees to pay the matching funds for the San Ramon Valley Street Smarts portion, so this ask is just for Lamorinda area portion of the grant.

FOLETTA (CCTA STAFF): Great, thanks for the intro. I'll just give an overview of our Safe Routes to School program, how these matching funds would be used to leverage federal funds for the grant application. Safe Routes to School program, is, a county-wide bicycle and pedestrian safety education and encouragement program. So, safe routes to School has three components. street smarts, walk and roll, and mapping. Street smarts are in school safety assemblies. Walk and Roll is a weekly encouragement program, to encourage kids to walk and bike to school. Then we have the mapping component of Safe Routes to School with two parts. 1) preferred walk and bike maps to schools that help families identify the safest routes to get to their schools. 2) infrastructure improvement maps. Those can be used by cities, and they have suggestions for enhanced intersection control, safety infrastructure, tracking, calming, and different things that can be used, implemented to improve safety around schools. So that's what the Safe Routes to School program is.
For OBAG4, we are applying for, $5 million in federal funds.to continue the Safe Routes to School program county wide. So those funds will then be divided between the four sub-regions, and the way we decide how much each sub-region gets is by using the jobs housing percentages. So that's what is showing here. Of the total funding we're applying for, 20.5% goes back to SWAT. SWAT is the purple portion of the bar, just so you know how much is reverting to the SWAT region. And then, out of the $5 million that is federal funds, about a million of that would be directed to SWAT. And if you'll scroll to the next slide…there is an 11.47% local match required, so every sub-region would provide that 11.47% match for their own sub-region. Each sub-region is responsible for their own percentage match. And then if you scroll to the next slide, it just shows the relative amounts for the different regions. SWAT gets 20.5% of the full program costs, and that shows… the purple is the federal funds, and then the little yellow part is the match, which is 11.47%. Next slide… So, what we're really talking about in this request, all we need is this little green sliver, so the full pie chart shows the amount of funds for the SWAT region. So, in purple, its federal funds, you know, there's some going to the San Ramon Valley portion of SWAT, other funds are going to the Lamorinda, so we're looking for funds for the Lamorinda match. Perhaps, the program is 17 funds. It's $8,826 per year for 4 years to leverage all those other funds that are going to these programs in the SWAT region. So hopefully that all makes sense, but let me know if there's…

WEEKS: If I can just add to that what I was talking about in the staff report, a possible source of funding is Measure J program 17 allocations that came in slightly higher. SWAT budgeted $219,309 in the Measure J program's 17 funds, based on last year's allocation. It ended up coming in at $219. So, it was a little bit more. We can get the rest by adjusting one line-item category. We have a bicycle infrastructure category, and, we can remove the $4,000 from that category and budget it to "matching funds" It hasn't all been spent yet. There's a very small portion of that category that's been spent. So, if we allocate from that category to matching funds, it should be very minimal impact. making messages for me. (Cell phone call interruption) Basically allocate half of the match out of the bicycle infrastructure/EV category, which we haven't spent. we do have one request for e-lockers at DVC in San Ramon, which I'm pricing out now, and it was coming in at somewhere around $20,000, so if we end up moving forward with that, there's still an additional $5,000.That can go towards this. So, we're still within budget, and we use the excess Measure J program 17, plus a little bit of money from the bicycle section to make it whole.

ANDERSEN: Okay, so are there any questions about this, about the funding?

WOTHERSPOON: Yes. What is the rationale for using the job housing balance proportions?

FOLETTA: That's what we use, generally in programs, to just make sure that all the sub-regions have an equitable share of programs and projects. Yeah, we looked at this program, is more focused on students and schools, we did look to see if we use students as the metric, or schools as the metric. It still has similar split, so we use this split because it's the same as what we generally do for all our programs, so not to deviate, but it should equitably serve all students.

ANDERSEN: Okay, so do we have a motion to approve the allocation.

DOLAN: So moved.

STEPPER: Second

Approved : Dolan/Stepper – Roll Call Unanimous

7. WRITTEN COMMUNICATIONS (*Attachments* – No action required*)*

- TRANSPLAN Board Meeting Summary – August 18, 2026
- WCCTC Special Board Meeting Summary- August 20, 2026
- Invitation from Tim Haile: RTPC Working Sessions TEP – September 1, 2026
- Solicitation for SWAT Representative to serve on the Countywide Active Transportation Advisory Committee (CATAC) of the Contra Costa Transportation Authority – November 1st Application Date

8. DISCUSSION Next Agenda & Meeting Date: Monday, October 5, 2026

9. ADJOURNMENT

AGENDA ITEM 6.A

SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

DATE: November 2, 2026

TO: Southwest Area Transportation Committee (SWAT)

FROM: SWAT Technical Advisory Committee (TAC)

SUBJECT: Appoint Lamorinda SWAT Alternate Representative to Contra Costa Transportation Authority for a two-year term Nov 2, 2026, through October 31, 2028

BACKGROUND

The SWAT representation to the Contra Costa Transportation Authority (CCTA), from the Lamorinda area, is rotated between the jurisdictions of Lafayette, Orinda and Moraga. Currently, the Orinda representative is serving a two-year term through January 31, 2027, with the Lafeyette representative, Susan Candell as the alternate.

Vice Chair Candell is not running for reelection and would like to pass the alternate role on the CCTA Board to Councilmember Wotherspoon for the remainder of her term.

At this time, the Lamorinda SWAT Alternate CCTA Board representative is scheduled to serve as the Lamorinda area representative to the CCTA, for the two-year term beginning November 2, 2026 through January 31, 2027.

RECOMMENDATION

1. Appoint a Lamorinda SWAT representative as the Lamorinda area alternate representative to the CCTA for a term to coincide with the appointment of the Lafayette representative.

ATTACHMENT

1. None

Staff Contact:
Chris Weeks, SWAT Administrator
Phone: (925) 973-2547
Email: cweeks@sanramon.ca.gov

AGENDA ITEM 7

TRANSPLAN COMMITTEE
EAST COUNTY TRANSPORTATION PLANNING
Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

October 5, 2026

Mr. Timothy Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Haile:

The TRANSPLAN Committee undertook the following activities during its meeting on September 10, 2026:

1. Authorized the TRANSPLAN Committee Chair to sign a letter of support for Contra Costa County's grant application for the Caltrans Sustainable Transportation Planning Grant Program.
2. Received a presentation on the development of the Transportation Expenditure Plan from CCTA staff. TRANSPLAN Committee members provided the following comments:
    a. expressed its support for more economic development and jobs in East County to decrease the need to commute out of East County and subsequently reduce congestion along the State Route 4 corridor,
    b. had concerns with the impacts of State requirements to increase density while reducing the required number of parking spaces in a residential development, and
    c. expressed its concerns for the transportation impacts on East County that would result from the Concord Naval Weapon Station redevelopment, and if CCTA could provide support in addressing the project's transportation impacts.

Should you have any questions, please feel free to contact me at 925-655-2918 or robert.sarmiento@dcd.cccounty.us.

Sincerely,

Robert Sarmiento
TRANSPLAN Staff

c: TRANSPLAN Committee
J. Nemeth, WCCTAC
C. Weeks, SWAT
M. Todd, TRANSPAC
T. Grover, CCTA
D. Elkins, CCTA
M. Kelly, CCTA
TRANSPLAN TAC

SWAT

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September 14, 2026

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: SWAT Meeting Summary Report for September 14, 2026

Dear Mr. Haile:

The Southwest Area Transportation Committee ("SWAT") met Monday, September 14, 2026. The following is a summary of the meeting and action items:

1. **Presentation, Discussion & Approval of Match Request**: SWAT BOD unanimously approved using SWAT Measure J Program 17 funds to pay for the required matching funds for Lamorinda as part of the CCTA OBAG 4 grant application for Safe Routes to Schools assemblies, Walk N Roll, and mapping of elementary schools in Lamorinda. The funds required for the Lamorinda portion of the grant will be roughly $8,826 per year from 2028-2031 for a total of $35,304.70.

Regards,

Chris Weeks
San Ramon Transportation Division Manager/SWAT Administrator

Cc: SWAT; SWAT TAC; Hisham Noemi ,CCTA; Stephanie Hu, CCTA; Matt Kelly, CCTA; Danielle Elkins, CCTA; Ryan McClain, CCTA; Nikki Foletta, CCTA; Matt Todd, TRANSPAC; Tiffany Gephart, TRANSPAC; John Nemeth, WCCTAC; Robert Sarmiento, TRANSPLAN; Rod Wui, City of San Ramon; Emily Owen, CCTA

TRANSPAC
Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1320 Mount Diablo Blvd, Suite # 206, Walnut Creek, CA 94596
(925) 937-0980

September 22, 2026

Timothy Haile
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – September 10, 2026

Dear Mr. Haile:

The TRANSPAC Committee met on September 10, 2026. The following is a summary of the meeting and action items:

1. The Board accepted the Quarterly Financial Report for the period ended June 30, 2026.
2. The Board approved Measure J Line 20 Program policies.
3. The Board approved a total of $2,040,000 in Measure J Line 21A funds for TRANSPAC programming for:
    - $540,000 for the Student Transit Pass Program for FY 2026/27 and $770,000 for FY 2027/28, for a total of approximately $1.31 million.
    - $350,000 for the Walk N Roll program for FY 2027/28 and $250,000 for FY 2028/29, for a total of $600,000..
    - $80,000 for the Bike Family Fest program for FY 2027/28.
    - $50,000 for the bike parking program for FY 2027/28.

Please contact me at (925)-937-0980, or email at matt@graybowenscott.com if you need additional information.

Sincerely,

Matt Todd

Matt Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Danielle Elkins and Matt Kelly, CCTA Staff
Robert Sarmiento, TRANSPLAN; Susannah Meyer, Chair, TRANSPLAN
Chris Weeks, SWAT; Mark Armstrong, Chair, SWAT
John Nemeth, WCCTAC; Cameron Sasai, Chair, WCCTAC
Tarienne Grover, CCTA Staff
Lyone Conner, Ethan Bindernagel, City of Pleasant Hill

TRANSPAC
Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1320 Mt. Diablo Blvd. Suite # 206
Walnut Creek, CA 94596
(925) 937-0980

October 15, 2026

Timothy Haile
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – October 8, 2026

Dear Mr. Haile:

The TRANSPAC Board of Directors met on October 8, 2026. The following is a summary of items discussed at the meeting:

1. The Board received information on the new Measure J Transportation Expenditure Plan framework.

2. The Board provided input on a County Connection proposal to provide a year-round Youth Ride Free (YRF) program.

3. The Board received information on the Measure J Line 21A fund balance, projected revenues and multi-year cash flow projections.

Please contact me at (925) 937-0980, or email at matt@graybowenscott.com if you need additional information.

Sincerely,

Matthew Todd

Matthew Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Danielle Elkins, Ryan McClain and Matt Kelly, CCTA Staff
Robert Sarmiento, TRANSPLAN; Susannah Meyer, Chair, TRANSPLAN
Chris Weeks, SWAT; Mark Armstrong, Chair, SWAT
John Nemeth, WCCTAC; Cameron Sasai, Chair, WCCTAC
Tarienne Grover, CCTA Staff
Lyone Conner, Ethan Bindernagel, City of Pleasant Hill